

RECORD OF PROCEEDINGS
Minutes of the Felicity-Franklin Local School District
Board of Education Meeting
Tuesday, February 25, 2020

The Felicity-Franklin Board of Education met in regular session on Tuesday, February 25, 2020 meeting in the board conference room, President Yvonne Baker presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - present, Mr. Randy McElfresh - present, Mr. Andy Ninichuck – present.

- 2020-021 Motion to excuse **Mr. Terry Lowe** from regular board meeting. The motion was made by Mr. Ninichuck, seconded by Mr. McElfresh. Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed.

- **National Honor Society** presented during **Public Participation**.
- **Mrs. Julianne Hamilton** presented during **Public Participation**.
- **Grant Career Center Report** given by board member, Andy Ninichuck.

- 2020-022 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:
Reviewed and Approved the following treasurer's reports and recommendations.

1. Minutes from the prior month: [Attachment A-1](#)
 2. Reports for the current month: [Attachment A-2](#)
- List of expenditures: DISBURSEMENT SUMMARY and DETAILED CHECK REGISTER

General Fund MTD	946,135.54
All Other Funds MTD	105,940.52
Total Expenditures MTD	1,052,076.06

- Financial CASH SUMMARY Report by Funds & CASH BALANCE BY FUND
- Financial REVENUE BY FUND and EXPENDITURE REPORT Reports
- Appropriation Accounts Summary by Funds APPROPRIATION SUMMARY
- Revenue Accounts Summary by Funds REVENUE SUMMARY
- Payroll Information JANUARY 15, PAYROLL, JANUARY 30, PAYROLL
- Fiscal Status Update COMPARE
- Investments:

Time Period	Amount	Type/Fund	Month	Rate
1/1/20-1/31/20	\$429,349.11	5/3 Investment Program	31 Days	0.20%
1/1/209-1/31/20	\$750,000.00	Star Ohio	31 Days	2.52%
1/1/20-1/31/20	\$750,000.00	Star Plus	31 Days	2.55%
07/09/17-07/20/20	\$247,000	MSB (Capital One)	36 Months	1.85%
01/24/18-01/25/21	\$243,000	MBS Goldman Sachs Bank US	36 Months	2.40%
08/30/18-08/30/21	\$248,000	5/3 (Ally Bank UT)	24 Months	3.00%
02/07/19-02/07/22	\$200,000	CitiBank	36 Months	2.90%
05/17/19-05/17/22	\$245,000	Wells Fargo Bank NA	36 Months	2.55%
08/01/19-7/31/22	\$245,000	Capital One Nat'l Assn VA	36 Months	1.9%
11/20/19-05/26/23	\$245,000.	MBS (American Express Bk FSB	42 Months	1.9%

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FY2019-2020 Interest

General Fund	50,387.97	Lunchroom Fund	49.17	Total	50,437.14
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3. Then and Now Authorizations. N/A
4. Certificate of Estimated Resources & Appropriation adjustments as well as the creation of any related new funds.

Certificate of Estimated Resources- FY19-20

FUND	CC	DESCRIPTION	PRIOR YEAR ACTUALS (FY18- 19)	ORIGINAL CERTIFICATE 7/1/19	ADJUSTED CERTIFICATE	INCR/ (DECR) 02/28/20	Est. Year End Adjusted Certificate	Adjusted Certificate
001		GENERAL	10,619,471.91	10,964,275.00	11,284,105.00		11,284,105.00	11,284,105.00
018		PUBLIC SCHOOL SUPPORT	23,823.26	23,700.00	23,700.00		23,700.00	23,700.00
034		CLASSROOM FACILITY MAINTENANCE FUND	81,534.43	80,835.46	80,835.46		80,835.46	80,835.46
035		SEVERANCE FUND	25,000.00	25,000.00	25,000.00		25,000.00	25,000.00
300		DISTRICT MANAGED ACTIVITIES (ATHLETICS)	215,644.15	215,324.15	215,324.15		215,324.15	215,324.15
451	9219	DATA COMMUNICATION FUND	506.78	506.78	506.78		506.78	506.78
451	9220	DATA COMMUNICATION FUND	5,400.00	5,400.00	5,400.00		5,400.00	5,400.00
461	9219	HSTWIMSTW	20,744.42	3,701.36	3,701.36		3,701.36	3,701.36
461	9220	HSTWIMSTW		8,000.00	8,000.00		8,000.00	8,000.00
461	9319	AGRICULTURE ED 5TH QTR	3,636.35	0.01	0.01		0.01	0.01
461	9320	AGRICULTURE ED 5TH QTR		6,000.00	4,511.27		4,511.27	4,511.27
516	9219	TITLE V-IDEA-B SPECIAL EDUCATION	203,245.17	12,339.19	12,339.19		12,339.19	12,339.19
516	9220	TITLE V-IDEA-B SPECIAL EDUCATION		205,808.20	205,808.20	(679.05)	205,129.11	205,129.11
516	9320	TITLE IDEA-6B Restoration Funds	0.00	0.00	4,494.59		4,494.59	4,494.59
572	9216	TITLE I-SCHOOLWIDE	0.00	21,551.53	21,551.53		21,551.53	21,551.53
572	9218	TITLE I-SCHOOLWIDE	104,983.95	0.00	0.00		0.00	0.00
572	9219	TITLE I-SCHOOLWIDE	225,414.83	44,438.62	66,107.40	28,752.39	92,859.79	92,859.79
572	9220	TITLE I-SCHOOLWIDE		204,233.02	202,277.36		202,277.36	202,277.36
587	9219	TITLE-EARLY CHILDHOOD SPEC EDUCATION-IDEA Preschool	5,680.52	558.67	558.67		558.67	558.67
587	9220	TITLE-EARLY CHILDHOOD SPEC EDUCATION-IDEA-Preschool		5,823.57	5,823.57	(2.70)	5,820.87	5,820.87
587	9319	TITLE 6b PRESCHOOL RESTORATION	2,348.23	2,348.23	2,348.23	(2,227.28)	120.95	120.95
587	9320	TITLE 6b PRESCHOOL RESTORATION		260.08	260.08	2,227.28	2,487.36	2,487.36
590	9219	TITLE II-A TEACHER QUALITY	28,222.56		0.00		0.00	0.00
590	9220	TITLE II-A TEACHER QUALITY		29,236.45	29,263.72		29,263.72	29,263.72
002	9095	BOND RETIREMENT-1997 BOND ISSUE	60,467.62	0.00	0.00		0.00	0.00
002	9202	BOND RETIREMENT-2002 BOND ISSUE	149,900.52	149,700.00	149,700.00		149,700.00	149,700.00
003	0000	PERMANENT IMPROVEMENT FUND	50,000.00	50,000.00	50,000.00		50,000.00	50,000.00
006	0000	FOOD SERVICES	439,021.29	437,950.00	437,950.00		437,950.00	437,950.00
014		ROTARY-INTERNAL SERVICES	25,576.79	20,500.00	20,500.00		20,500.00	20,500.00
200		STUDENT MANAGED ACTIVITY	86,534.69	78,070.53	78,070.53		78,070.53	78,070.53
536	9320	TITLE I- NON COMPETITIVE, SUPPLEMENTAL SCHOOL IMPROVEMENT			32,500.00		32,500.00	32,500.00
599	9218	Title IV-A STUDENT SUPPORT & ACADEMIC ENRICHMENT	6,000.00	0.00	0.00		0.00	0.00
599	9219	Title IV-A STUDENT SUPPORT & ACADEMIC ENRICHMENT	13,981.24	0.00	0.00		0.00	0.00
599	9220	Title IV-A STUDENT SUPPORT & ACADEMIC ENRICHMENT		17,071.88	24,003.12		24,003.12	24,003.12
466		STRAIGHT A GRANT-LEVEL UP	10,627.95	0.00	0.00		0.00	0.00
467	9220	Student Wellness and Success Fund			94,315.34		94,315.34	94,315.34
499	9219	OHIO SCHOOL SAFETY GRANT	4,706.45	0.00	0.00		0.00	0.00
499	9220	OHIO SCHOOL SAFETY GRANT	0.00	0.00	0.00	3,368.66	3,368.66	3,368.66
499	9319	OHIO SCHOOL CLIMATE GRANT	0.00	5,000.00	5,000.00		5,000.00	5,000.00
499	9320	OHIO SCHOOL CLIMATE GRANT	0.00	4,500.00	4,500.00	500.00	5,000.00	5,000.00
499	9420	BUREAU OF WORKERS COMP SAFETY GRANT	0.00	0.00	0.00	40,000.00	40,000.00	40,000.00
		TOTAL ALL FUNDS	12,418,338.54	12,622,132.73	13,098,455.56	69,939.26	13,168,394.82	13,168,394.82

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APPROPRIATIONS FY19-20

FUND	CC	DESCRIPTION	PRIOR YEAR ACTUALS (FY19- 20)	TEMPORARY APPROPRIATIONS 07/01/2019	Adjusted Appropriations	INCR/ (DECR) 02/28/20	Est. Year End Appropriations	Adjusted Appropriations
001		GENERAL	10,822,623.86	11,297,469.00	10,846,545.00	-42,257.11	10,804,287.89	10,804,287.89
018		PUBLIC SCHOOL SUPPORT	32,469.36	41,501.39	41,501.39		41,501.39	41,501.39
022		UNCLAIMED FUNDS	94.80	94.80	94.80		94.80	94.80
034		CLASSROOM FACILITY MAINTENANCE FUND	64,061.64	80,000.00	80,000.00		80,000.00	80,000.00
035		SEVERANCE	50,361.21	50,000.00	50,000.00		50,000.00	50,000.00
300		DISTRICT MANAGED ACTIVITY	222,532.04	216,867.14	216,867.14		216,867.14	216,867.14
451		DATA COMMUNICATION FUND	5,400.00	4,921.64	4,921.64	506.78	5,428.42	5,428.42
461		CAREER TECH (HSTW & 5TH QTR)	11,636.36	14,000.00	12,511.27		12,511.27	12,511.27
516		IDEA PART B GRANTS	206,963.99	205,808.20	210,302.79	-679.09	209,623.70	209,623.70
572		TITLE I SCHOOLWIDE	225,414.83	204,233.02	217,698.53	33,000.00	250,698.53	250,698.53
587		TITLE-EARLY CHILDHOOD SPEC EDUCATION-IDEA/PRESCHOOL RESTORATION	8,035.57	5,823.57	5,823.57	257.38	6,080.95	6,080.95
590		TITLE II-A TEACHER QUALIFY	28,222.56	29,236.45	29,263.72		29,263.72	29,263.72
002		BOND RETIREMENT	257,489.89	89,434.42	89,434.42		89,434.42	89,434.42
003		PERMANENT IMPROVEMENT FUND	62,517.70	100,000.00	100,000.00		100,000.00	100,000.00
006		FOOD SERVICES	484,071.10	508,408.51	508,408.51		508,408.51	508,408.51
014		ROTARY-INTERNAL SERVICES	32,442.24	18,144.30	18,144.30		18,144.30	18,144.30
200		STUDENT MANAGED ACTIVITY	105,676.35	84,208.61	84,208.61		84,208.61	84,208.61
536		TITLE I NON COMPETITIVE, SUPPLEMENT SCHOOL IMPR.			32,500.00		32,500.00	32,500.00
599		TITLE IV-A STUDENT SUPPORT & ACADEMIC ENRICHMENT	13,981.24	17,071.88	24,003.12		24,003.12	24,003.12
467		Student Wellness and Success Funds	0.00	0.00	94,315.34		94,315.34	94,315.34
499		OHIO SCHOOL SAFETY & CLIMATE GRANT	4,706.45	0.00	4,500.00	38,868.66	43,368.66	43,368.66
		TOTAL ALL FUNDS	12,640,720.99	12,967,222.93	12,671,044.15	29,696.62	12,700,740.77	12,700,740.77

5. Transfers

- Check #52579 for \$12.00, dated 05/17/2019 to fund 022 (unclaimed fund)
- Check #52671 for \$6.50, dated 06/13/2019 to fund 022 (unclaimed fund)
- Check #52816 for \$6.50, dated 06/30/2019 to fund 022 (unclaimed fund)

6. Grants

- \$700 Target Field Trip Grant awarded to April Simpson

Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed.

2020-023

Moved by Mrs. Broadwell, seconded by Mr. McElfresh:

Approved to allow the treasurer and superintendent to waive the post-audit conference with the Auditor of State to discuss the single audit report for fiscal year ending June 30, 2019. Roll call: Mrs. Broadwell – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Ninichuck – yea; motion passed.

2020-024

Moved by Mr. McElfresh, seconded by Mr. Ninichuck:

Reviewed and Approved the following ***Superintendent's Report***, as presented by the Superintendent:

- **Senior Ag/FFA trip** to Orlando, Florida area – March 15-19 with back up date March 8-April 13. The backup location would be Chicago, Illinois.
- **State FFA Convention** – April 29-May 1 in Columbus, Ohio. Ohio Expo Center
- **Washington Leadership Conference** in Washington, D.C. – June 2-7
- **Ohio FFA Camp** – June 22-June 26 at Camp Muskingum in Carrolton, Ohio

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- **Approve the FFA teams to travel and possibly stay overnight the evening before, due to inclement weather** for several contests that they are participating in and over the winter and spring for the 2019-2020 school year.
- **Second grade to travel to Newport, Kentucky** for their field trip to the Newport Aquarium on Friday, April 24, 2020.

Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed.

2020-025 Moved by Mrs. Baker, seconded by Mrs. Broadwell:
Approved the contract between the **Clermont County Board of Development Disabilities** and the Felicity-Franklin Local School Board for the 2019-2020 school year. The amount is \$28,463.94 per student for the year, at the payable rate of \$3,162.66 per student, per month from September – May. Roll call: Mrs. Baker – yea; Mrs. Broadwell – yea; Mr. McElfresh – yea; Mr. Ninichuck – yea; motion passed.

2020-026 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:
Accepted the Board of Education Governing Board Resolution authorizing 2020-2021 membership in the **Ohio High School Athletic Association**.

WHEREAS, FELICITY-FRANKLIN LOCAL SCHOOL DISTRICT, District IRN number 46334 of 105 Market Street, Felicity, OH 45120, Clermont County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not or-profit; and

WHEAREAS, The Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNMENT BOARD that all schools listed on the reverse side of the card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athletic eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletics programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director’s office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director’s office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed.

2020-027 Moved by Mr. Ninichuck, seconded by Mrs. Baker:
Accepted the resignation of **Ben Mulvaney** for retirement purposes effective April 30, 2020. Roll call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea; motion passed.

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- 2020-028 Moved by Mrs. Baker, seconded by Mr. McElfresh:
Approved the request for medical leave for the absence of **Vicki Jacobs** beginning on March 18, 2020 for 6-12-weeks. Roll call: Mrs. Baker – yea, Mr. McElfresh – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea; motion passed.
- 2020-029 Moved by Mr. Ninichuck, seconded by Mrs. Broadwell:
Hired the following for **Spring Supplementals** pending proper certifications and background checks:
- **Kerry Stamper** – high school boy’s tennis
 - **Sarah Fancher** – middle school track
 - **Rebecca Chase** – weight room
- Roll call: Mr. Ninichuck – yea, Mrs. Broadwell – yea, Mrs. Baker – yea, Mr. McElfresh – yea; motion passed.
- 2020-030 Moved by Mr. Ninichuck, seconded by Mrs. Broadwell:
Hired **Kim Thompson** as sub bus driver pending proper certifications and background checks. Roll call: Mr. Ninichuck – yea, Mrs. Broadwell – yea, Mrs. Baker – yea, Mr. McElfresh – yea; motion passed.
- 2020-031 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:
Accepted the appointment of **Josie Buckingham** by the Center of Collaborative Solutions Council of Governments, as a long-term substitute teacher at Felicity-Franklin High School for the second semester of the 2019-2020 school year. Roll call: Mr. McElfresh-yea; Mr. Ninichuck- yea; Mrs. Baker – yea; Mrs. Broadwell – yea; motion passed.
- Legislative Liaison Report: Andy Ninichuck
 - Discussed legal landscape for bringing service animals to events on school property
 - Student Achievement Report: Jenny Broadwell
 - Professional Development
 - Special Education Special Development
 - English Language Arts Curriculum Revision Update
 - Comprehensive Literacy State Development Subgrant
 - Technology
 - Three-Year Professional Development Plan
 - Two of the three District Leadership Team subcommittees
 - Current/Upcoming Testing
 - District Leadership Report: Dave Gibson
 - Miscellaneous Business- Discussed the following items:
 - The Superintendent and Treasurer approved the following contracts <\$7,500.00
 - Service Agreement with **Hamilton County ESC** for Professional Development and Consultation from March 1, 2020-May 22, 2020 for ELA K-4 Curriculum Mapping in the amount of \$3,250.
 - Safety Update
 - Transportation Update
 - Facility Update

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2020-032

Moved by Mr. Ninichuck, seconded by Mrs. Broadwell:

To adjourn the regular meeting of the Felicity Franklin Board of Education. Roll call: Mr. Ninichuck – yea, Mrs. Broadwell – yea, Mrs. Baker – yea, Mr. McElfresh – yea; motion passed.

Christina L. Laubach, Treasurer/CFO
Felicity Franklin Board of Education

Yvonne Baker, Board President
Felicity Franklin Board of Education