

RECORD OF PROCEEDINGS

Minutes of the Felicity-Franklin Local Board of Education Meeting

Tuesday, May 31, 2022

The Felicity-Franklin Board of Education met in regular session on Tuesday, May 31, 2022 in the Board Conference Room, President Andy Ninichuck presiding. Roll call was taken: Mr. Andy Ninichuck – present, Mrs. Sabrina Schnarrenberg - present, Mrs. Yvonne Baker – present, Mrs. Jenny Broadwell – present, Mr. Randy McElfresh – present.

- Grant Career Center Update – Mr. Andy Ninichuck

2022-059 Moved by Mrs. Schnarrenberg, seconded by Mrs. Broadwell to approve the following:

1. *Minutes from the April 18 regular and April 28 special board meetings.*
2. *Treasurer's reports for April 2022:*

- *Disbursement Summary and Detailed Check Register*

	November
General Fund MTD	\$867,405.45
All Other Funds MTD	\$331,058.33
Total Expenditures MTD	\$1,198,463.78

- Financial **CASH SUMMARY** Report by Funds & **CASH BALANCE BY FUND**
- Financial **REVENUE BY FUND** and **EXPENDITURE REPORT** Reports
- Appropriation Accounts Summary by Funds **APPROPRIATION SUMMARY**
- Revenue Accounts Summary by Funds **REVENUE SUMMARY**
- Payroll Information *April 15, April 30*, Payrolls
- Fiscal Status Update **COMPARE** Report
- Investments:

Time Period	Amount	Type/Fund	Month(s)	Rate
04/01/2022-04/30/2022	\$ 423,574.79	5/3 Investment Program	30 Days	0.20%
04/01/2022-04/30/2022	\$ 2,778,040.69	StarOhio	30 Days	0.088%
04/01/2022-04/30/2022	\$ 247,000.00	American Express	36 Months	1.80%
05/17/19-05/17/22	\$ 245,000.00	Wells Fargo Bank NA MBS	36 Months	2.55%
08/01/19-07/31/22	\$ 245,000.00	5/3 Capital One Nat'l Assn VA	36 Months	1.9%

FY2021-2022 Interest

April 2022

General Fund	\$23,542.98	Lunchroom Fund	\$0.00	Total	\$23,542.98
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3. *Then and Now Authorizations:* n/a for current month

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4. *Certificate of Estimated Resources and Temporary Appropriations:*

Certificate of Estimated Resources, Appropriations, and New Fund Approvals

New Fund Approvals:									
014-9933	Southern Oh Ag Community Development Expanding Opportunities for Each Child Non Competitive Grant								
516-9422	ARP IDEA PART B SPECIAL EDUCATION Ohio School Safety Grant (Oh Attorney General)								
516-9522	ARP IDEA PART B EARLY CHILDHOOD Foundation for Appalachian Ohio Connectivity Grant								
504-9222	TITLE IVA STUDENT SUPPORT & ACAD School Bus Purchase Grant								
	Ohio School Safety Grant (Oh Attorney General)								
Fund	July 1- Beginning			May			Changes in current month		
	Total Amount Available for Expenditures plus Cash Balances	Appropriations	Net Cash after Appropriations	Total Amount Available for Expenditures plus Cash Balances	Appropriations	Net Cash after Appropriations	Certificate Changes	Appropriations Changes	Net Change
001	16,101,747.50	11,204,633.01	4,897,114.79	16,166,626.52	11,346,303.24	4,820,323.28	0.00	0.00	0.00
002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003	708,398.36	200,000.00	508,398.36	708,398.36	325,547.80	382,850.56	0.00	0.00	0.00
006	455,799.46	454,684.24	915.22	455,799.46	454,684.24	915.22	0.00	0.00	0.00
014	40,968.87	27,015.56	13,953.31	155,579.87	141,626.56	13,953.31	0.00	0.00	0.00
016	53,765.18	45,835.18	7,950.00	53,765.18	45,835.18	7,950.00	0.00	0.00	0.00
022	119.60	119.60	0.00	119.60	119.60	0.00	0.00	0.00	0.00
034	46,035.46	42,000.00	4,035.46	46,035.46	42,000.00	4,035.46	0.00	0.00	0.00
035	105,915.10	80,000.00	25,915.10	105,915.10	80,000.00	25,915.10	0.00	0.00	0.00
200	122,536.64	82,314.42	40,272.22	122,586.64	82,314.42	40,272.22	0.00	0.00	0.00
300	258,792.34	256,599.63	2,192.71	258,892.34	256,599.63	2,292.71	0.00	0.00	0.00
CONNECTIV1	5,400.00	5,400.00	0.00	5,400.00	5,400.00	0.00	0.00	0.00	0.00
HSTW1MSTW	17,066.84	14,000.00	3,066.84	14,112.52	11,045.60	3,066.84	0.00	0.00	0.00
STUDENT WE	218,173.64	201,731.11	16,442.73	218,173.64	217,273.46	900.36	0.00	0.00	0.00
OH SCHOOL	0.00	0.00	0.00	185,485.60	185,485.60	0.00	0.00	0.00	0.00
ESSER	1,706,050.75	1,681,174.65	24,875.90	2,208,116.93	2,183,241.03	24,875.90	0.00	0.00	0.00
CONN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IDEA	211,144.35	211,144.35	0.00	253,141.73	253,141.73	0.00	0.00	0.00	0.00
SSI	26,880.44	0.00	26,880.44	37,905.44	20,025.00	17,880.44	0.00	0.00	0.00
TITLE I	280,693.93	225,122.43	55,571.50	286,296.75	240,138.39	56,158.36	0.00	0.00	0.00
6B	5,820.46	5,820.46	0.00	8,775.12	8,775.12	0.00	0.00	0.00	0.00
II-A	38,875.62	38,875.62	0.00	53,902.47	53,902.47	0.00	0.00	0.00	0.00
IV-A	0.00	0.00	0.00	16,919.51	16,919.51	0.00	0.00	0.00	0.00
IV-A	18,800.99	16,919.51	1,881.48	1,881.48	0.00	1,881.48	0.00	0.00	0.00
Total	20,423,056.23	14,793,590.17	5,629,466.06	21,373,850.12	16,970,678.86	5,403,271.26	0.00	0.00	0.00

5 *Transfers from General Fund:* N/A for current month

6. *Grants:* N/A for current month

7. *Financial Planning*

Roll call: Mrs. Schnarrenberg – yea; Mrs. Broadwell – yea; Mr. McElfresh – yea; Mr. Ninichuck – yea; Mrs. Baker – yea; motion passed unanimously.

2022-060

Moved by Mrs. Broadwell, seconded by Mr. McElfresh:
Approved the following **transfers**:

- \$6,145 FEA Tuition Reimbursement Transfer 001-9700
- \$5,600 Transfer to the Innovation Mini Grant Fund 014-9924
- Transfer Out to the Athletic Fund to cover negative balance (approximately \$200K)
- Transfer out to the Cafeteria fund to cover negative balance
- Advance Out to any Federal Fund to cover any negative balance

Roll call: Mrs. Broadwell – yea; Mr. McElfresh – yea; Mr. Ninichuck – yea; Mrs. Schnarrenberg – yea; Mrs. Baker – yea; motion passed unanimously.

2022-061

Moved by Mrs. Broadwell, seconded by Mrs. Baker:
Approved the **investment policy certification from Multi-Bank Securities, Inc. and 5/3 Securities.**

Roll call: Mrs. Broadwell – yea; Mrs. Baker – yea; Mr. McElfresh – yea; Mr. Ninichuck – yea; Mrs. Schnarrenberg – yea; motion passed unanimously.

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2022-062 Moved by Mr. McElfresh, seconded by Mrs. Schnarrenberg:
Approved to lock in price of **\$1.59/gallon for propane fuel** with **Auxier** for the 2022-2023 school year.
Roll call: Mr. McElfresh – yea; Mrs. Schnarrenberg – yea; Mrs. Baker – yea; Mrs. Broadwell – yea; Mr. Ninichuck – yea; motion passed unanimously.

2022-063 Moved by Mrs. Broadwell, seconded by Mr. McElfresh:
Approved the following contracts for the 2022-2023 school year:

- **Ohio Valley Voices** for services in the amount of \$35,500.00.
- **Applied Behavior Services** for \$45,000.00
- **EMIS** Coordinator Services shared services contract with Williamsburg Local School District amount not to exceed \$31,200.00 (2 days per week).
- **USI Insurance Services, LLC** contract for insurance in the amount of \$45,325.00.
- **Hamilton Clermont Cooperative (HCC)** contract for services in the amount of \$37,966.82.

Roll call: Mrs. Broadwell – yea; Mr. McElfresh – yea; Mr. Ninichuck – yea; Mrs. Schnarrenberg – yea; Mrs. Baker – yea; motion passed unanimously.

2022-064 Moved by Mrs. Schnarrenberg, seconded by Mrs. Baker:
That the Felicity Franklin Board of Education enter into **executive session** for the consideration of the **employment and dismissal of public employees**.

Roll call: Mrs. Schnarrenberg – yea; Mrs. Baker – yea; Mrs. Broadwell – yea; Mr. McElfresh – yea; Mr. Ninichuck – yea; motion passed unanimously.

2022-065 Moved by Mrs. Schnarrenberg; seconded by Mr. McElfresh
Approved the employment of the following **employees** for **2022 summer school**:

Elementary

Jennifer Guy - Coordinator

Rena White

Annie Cummins

Ryan Sarchet

Maddy Wooline

Middle School

Bridget Sharp - Coordinator

Heather Lane

Tina Miller

Amy Ninichuck - Aide

High School

Rachel Norman - Coordinator

Ben Backus

Billy Stevenson

Roll call: Mrs. Schnarrenberg – yea; Mr. McElfresh – yea; Mr. Ninichuck – abstained; Mrs. Baker – yea; Mrs. Broadwell – yea; motion passed.

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2022-066 Moved by Mr. McElfresh, seconded by Mrs. Schnarrenberg:
Approved the resignation of **Dustin Tull** effective June 30, 2022.

Roll call: Mr. McElfresh – yea; Mrs. Schnarrenberg – yea; Mrs. Baker – yea; Mrs. Broadwell – yea; Mr. Ninichuck – yea; motion passed unanimously.

2022-067 Moved by Mr. Ninichuck, seconded by Mrs. Schnarrenberg:
Retroactively approved **Heather Taulbee** as a **Resident Educator Mentor** for the **2021-2022** school year.

Roll call: Mr. Ninichuck – yea; Mrs. Schnarrenberg – yea; Mrs. Baker – yea; Mrs. Broadwell – yea; Mr. McElfresh – yea; motion passed unanimously.

2022-068 Moved by Mrs. Broadwell, seconded by Mr. McElfresh:
Approved the **resignation of Nicole Maupin, Kelsey Schaber and Erica Stock** effective June 1, 2022.

Roll call: Mrs. Broadwell – yea; Mr. McElfresh – yea; Mr. Ninichuck – yea; Mrs. Schnarrenberg – yea; Mrs. Baker – yea; motion passed unanimously.

2022-069 Moved by Mrs. Broadwell, seconded by Mrs. Baker:
Approved the **five-year administrative contract** for **Jennifer Keller** effective the 2022-2023 school year pending proper certification and background checks.

Roll call: Mrs. Broadwell – yea; Mrs. Baker – yea; Mr. McElfresh – yea; Mr. Ninichuck – yea; Mrs. Schnarrenberg – yea; motion passed unanimously.

2022-070 Moved by Mrs. Schnarrenberg, seconded by Mr. Ninichuck:
Approved a **1% increase** on the base for all **non-supplemental, non-bargaining** contract positions and a **3% stipend paid in November 2022** (bargaining positions previously approved as part of negotiated agreements).

Roll call: Mrs. Schnarrenberg – yea; Mr. Ninichuck – yea; Mrs. Baker – yea; Mrs. Broadwell – yea; Mr. McElfresh – abstained; motion passed.

2022-071 Moved by Mrs. Schnarrenberg, seconded by Mr. McElfresh:
Approved the following **extended service contracts** for the 2022-2023 school year pending proper certification and background checks:

Kristin Baird	15 Days Extended Service
Holly Jennings	60 Days Extended Service
Heather Taulbee	10 Days Extended Service
Brad Ellis	20 Days Extended Service

Roll call: Mrs. Schnarrenberg – yea; Mrs. McElfresh – yea; Mr. Ninichuck – yea; Mrs. Baker – yea; Mrs. Broadwell – yea; motion passed unanimously.

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2022-072 Moved by Mr. McElfresh, seconded Mrs. Baker:
Approved a **supplemental contract to Joe Broadwell** for 40 days extended service for the 2022-2023 school year pending proper certification and background check.

Roll call: Mr. McElfresh – yea; Mrs. Baker – yea; Mrs. Broadwell – yea; Mr. Ninichuck – yea; Mrs. Schnarrenberg – yea; motion passed unanimously.

2022-073 Moved by Mr. Ninichuck, seconded Mrs. Broadwell:

- Approved a one-year **retire/rehire classified contract to Nadine Rudd** as Cook, effective with the 2022-2023 school year, Step 4 on the Cook Salary Schedule, pending proper certification and background check.
- Approved the following **one-year certificated contracts** effective the 2022-2023 school year, pending proper certification and background checks:

Emily Bogan	Heather Smith	Annie Cummins
Connor Stickelman	Caitlin Leach	Sarah Way
Will Shoemaker	Joseph Morgan	

- Approved the following **three-year certificated contracts**, effective the 2022-2023 school year, pending proper certification and background checks:

April Simpson	Sherry Cooper	Heather Lane
Kris Abbott	Jill Stinchcombe	Billy Stevenson

- Approved the **continuing contract for Sarah Lempert**, effect the 2022-2023 school year, pending proper certification and background check.

Roll call: Mr. Ninichuck – yea; Mrs. Broadwell – yea; Mr. McElfresh – yea; Mrs. Schnarrenberg – yea; Mrs. Baker – yea; motion passed unanimously.

2022-074 Moved by Mrs. Baker; seconded Mrs. Broadwell:
Approved the following **one year classified contracts** effective the 2022-2023 school year pending proper certification and background checks:

Morgan Smith	Victoria Breig	Dave Smith
Eva Kirk	Jill Reid	Nicole Troxell

Roll Call: Mrs. Baker – yea; Mrs. Broadwell – yea; Mr. McElfresh – abstained; Mrs. Ninichuck – yea; Mrs. Schnarrenberg – yea; motion passed.

2022-075 Moved by Mrs. Broadwell; seconded Mr. McElfresh:

- Approved the **modified guidance counselor secretary salary schedule** (equal to building secretary salary schedule).
- Approved the following **two year classified contracts** effective the 2022-2023 school year pending proper certification and background checks:

Vicki Griffith-Step 16 of the New Guidance Counselor Secretary Salary Schedule

Kyla Redden (Payroll)

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- Approved the summer employment for the following:

Logan Pack - Sub Sweeper	Rena White - Sub Sweeper
Logan Pack - Summer IT	Samantha Conley - Summer IT
Jayce Freeman - Summer IT	
- Approved the superintendent to hire **summer custodial workers/sub custodians** at the sub rate of \$12.00 per hour.
- Recommendation to issue the following **one year supplemental contracts** for the 2022-2023 school year, pending background checks and proper certifications:

High School

Art Club Advisor

Sarah Way

BLT Members

Rachel Norman
Heather Taulbee
Marie Pollitt
Sarah Lempert

Tessa Davidson
William Shoemaker
Holli Roehm

Spanish Club

Sarah Lempert

Guitar Club

Brian Binion

Science Club

Caitlin Leach

Yearbook Advisor

Rachel Norman

Weight Room - Fall

Joe Morgan

Weight Room - Winter

Billy Stevenson

Freshman Class Sponsor

Holly Jennings

Sophomore Class Sponsor

Joe Morgan

Junior Class Sponsor

Kristin Baird

Kerry Stamper

Senior Class Sponsor

Kerry Stamper

Drama Club

Elizabeth Robertson

Melissa Dickson

Michelle Turner

Chess/Game Club

Michael Roush

Writing Club

Rachel Norman

Athletics

Varsity Boys Soccer

Austin Paskow

Varsity Girls Soccer

Vicki Griffith

Varsity Girls Soccer - Assistant

Brandy Baker

Varsity Tennis (Girls)

Kristin Baird

Varsity Volleyball

Amanda Louderback

Varsity Volleyball - Assistant

Kerry Stamper

Varsity Golf

Dustin Hutson

Bowling

Joe Morgan

Varsity Cheerleading

Ashley Wilson

Middle School Cheerleading

Emily Lawson

Varsity Girls Basketball

Josie Buckingham

Varsity Boys Basketball

Connor Stickelman

Varsity Boys Basketball - Asst

William Shoemaker

Middle School Girls Basketball

Ashley Moore

Academic Team

Chris VanHuss

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Varsity Girls Softball	Jason Caudill
Varsity Girls Softball - Asst.	Tony Wilson
Varsity Tennis (Boys)	Kerry Stamper
Cross Country	William Shoemaker
HS Varsity Girls/Boys Track	Connor Stickelman
Middle School Volleyball	Ashley Wilson

Elementary

BLT Members

Stacey Adams	Katie Strunk
Sherry Cooper	Wendy McElfresh
Megan Walker	Shelley Nooe

Academics

Title I Coordinator

FCCLA Advisor

National Honor Society

Resident Educator Mentor(s)

Jennifer Guy
Heather Taulbee
Chris Van Huss
Brian Binion
Chris VanHuss
Amanda Louderback
Jennifer Guy
Heather Taulbee
Brian Binion
Rena White
Rene Henson

LPDC Committee

Roll call: Mrs. Broadwell – yea; Mrs. McElfresh – yea; Mr. Ninichuck – yea; Mrs. Schnarrenberg – yea; Mrs. Baker – yea; motion passed unanimously.

- **Legal Liaison Report:** Sabrina Schnarrenberg
 - HB 554, HB 606, HB 583 (amendments), HB 140
- **Student Achievement Liaison Report:** Jenny Broadwell
- **District Leadership Report:** David Gibson
 - No Report
- **Miscellaneous Business:**
 - The Superintendent/Treasurer approved the following service contracts <\$7,500.
 - **YMCA** for 21st CCLC Program for the 2022-2023 school year.
 - **PowerSchool - Schoology** for 2022-2023 subscription to Schoology in the amount of \$3,845.92.
 - **Clermont County Public Health** for use of the High School Gym for the purpose of conducting a back-to-school immunization clinic on August 17, 2022.
 - **Pressley Ridge** for the worksite agreement to allow participants to be employed by Pressley Ridge and work as summer sub custodians at the Felicity-Franklin Local Schools.
 - **Kennedy Cottrell Richards** for Medicaid School Program services in the amount of \$2,200.

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- **REA & Associates** for services related to the audit of the Medicaid School Program in the amount of \$2,700.00.
 - **Julian & Grube** for services related to the GAAP audit for FY21 in the amount of \$800.00.
 - **School Insurance Consultants** for insurance consulting services for the 2022-2023 school year in the amount of \$4,500.00.
- Mrs. Baker departed the meeting at 8:36 p.m.


2022-076 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:
That the Felicity Franklin Board of Education enter into **executive session** for the purpose of employment and compensation of a public employee.

Roll call: Mr. McElfresh – yea; Mr. Ninichuck – yea; Mrs. Schnarrenberg – yea; Mrs. Broadwell – yea; motion passed.

2022-077 Moved by Mrs. Schnarrenberg; seconded Mrs. Broadwell:
Adjourned the regular meeting of the Felicity Franklin Board of Education.

Roll call: Mrs. Schnarrenberg – yea; Mrs. Broadwell – yea; Mr. McElfresh – yea; Mr. Ninichuck – yea; motion passed.


Christina L. Laubach, Treasurer/CFO
Felicity Franklin Board of Education


Andy Ninichuck, President
Felicity Franklin Board of Education