

UPSALA AREA SCHOOLS  
Regular Meeting  
April 24, 2024

The regular meeting of the School Board of Upsala Area Schools will be held on Wednesday, April 24, 2024 in the high school media center at 7:30 PM. Please be advised of the enclosed proposed agenda and any appendices, which may be attached.

**Call the meeting to order.**

Members Present: Dean Peterson, Stephen Roerick, Brittany Harren, Marvin Wensmann, Mike Klasen and Dan Klein. Also present are Superintendent Vern Capelle, Principal Nick Klug, Business Manager/AD Dylan Zimmerman, Buildings and Grounds Supervisor Andy Harren.

Other visitors present.

**Recognition of visitors to board meeting.**

Members of the audience who wish to address the board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests may be submitted to the following email address: [vcapelle@upsala.k12.mn.us](mailto:vcapelle@upsala.k12.mn.us). Individuals will be recognized at this time as per the protocol provided in UAS District Policy 206 - Time, Place, and Manner Restrictions and Procedures for Public School Board Meetings and Public Comments. Members of the audience are reminded that this is a meeting of the Board of Education to conduct the business of the school district in the public. Anyone wishing to address an issue not on the agenda is to contact the Supt. or Board Chair in advance of the meeting.

**Approval of agenda.**

**Approval of the regular board minutes of the 3/27/2024 meeting.**

**Approval of the bills**

**Approve the Journal Entries and cash balance report as presented.**

Cash Balance report and JE's as of March 31, 2024.

**Informational Items:**

- Principal's report.
- Activities Director's report.
- Building and Grounds Manager report.
- Superintendent's report.
- Committee reports.
- Board members report.

## Consent Agenda

1. Approve the letter of resignation from Madelin Koetter as a Paraprofessional as of April 19, 2024.
2. Accept the FY25 Title Grant Awards in the following amounts:
  - a. Title I -
  - b. Title II -
  - c. Title IV -
3. Authorize the administration to advertise for bids/quotes for the following services:
  - a. Milk and Dairy Products
  - b. Bread and Bakery Good
  - c. Fleet/Vehicle Maintenance
4. Approve Wednesday, May 29th as a weather make-up day for the 2023 - 2024 school calendar.
5. Adopt the weather day make-up plan for staff.
6. Authorize the administration to hire up to \_\_\_\_ summer employees.
7. Accept the letter of retirement as presented.

## Old Business:

1. Second Reading of Policy 533 - Wellness

## New Business:

1. Approve the Human Resources/Payroll Clerk agreement as presented.
2. Approve the Buildings/Grounds Manager agreement as presented.
3. Approve the Head Cook agreement as presented.
4. Approve the increase to preschool tuition as presented.