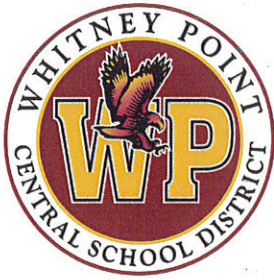


WHITNEY POINT CENTRAL SCHOOL DISTRICT



Special Board of Education Meeting

Whitney Point High School Building  
High School Library  
PO Box 249  
Whitney Point, NY 13862

MINUTES

Thursday, August 31, 2023

**District Mission:**

6:00 p.m.

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

**District Beliefs:**

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to School District success.

**District Vision:**

To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 6:02 p.m.

*The Pledge of Allegiance was recited.*

|                    |                           | <u>Present</u> | <u>Absent</u> |
|--------------------|---------------------------|----------------|---------------|
| Stephanie Champney | President                 | X              | _____         |
| Christine Widdall  | Vice-President            | X (6:04 p.m.)  | _____         |
| Thomas McGrath     | Member                    | X              | _____         |
| Tyanna Moseman     | Member                    | X              | _____         |
| Erik Sculley       | Member                    | X              | _____         |
| Thomas Tasber      | Member                    | X              | _____         |
| Molly Willis       | Member                    | X              | _____         |
| Jo-Ann Sexton      | Superintendent of Schools | X              | _____         |
| Shannon Gillette   | Assistant Superintendent  | X              | _____         |
| Zachary Woodard    | School Business Executive | X              | _____         |
| Stacey Black       | District Clerk            | X              | _____         |

Others in attendance:

## A. PROPOSED EXECUTIVE SESSION

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District recess the public meeting at 6:03 p.m. and adjourn to Executive Session to hear discussion on personnel, contractual, and legal matters.

Moved by Erik Sculley

Seconded by Thomas McGrath

6 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

The Board reconvened to the regular meeting at 6:37 p.m.

## B. COMMENTS FROM THE PUBLIC

None.

## C. NEW BUSINESS

### 1. Approval of Consent Agenda

*Items under the Consent Agenda will be enacted under one motion. There will be no separate discussion of these items prior to the time of the Board vote, unless a Board member requests an item to be removed from the consent Agenda for separate discussion and action.*

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following Consent Agenda items:

- a. **Resignation** – LeAnn Nye, Cleaner – effective August 31, 2023
- b. **Resignation** – Sara Ames, Bus Monitor – effective June 30, 2023
- c. **Resignation** – Emily Ferber, Part-Time Food Service Helper – effective August 30, 2023.
- d. **Resignation** – Hillary English, Bus Monitor – effective August 31, 2023
- e. **Resignation** – Brad Canniff, Bus Monitor – effective August 31, 2023
- f. **Resignation** – Amanda Inman, Part-Time Food Service Helper – effective August 31, 2023
- g. **Retirement Resignation** – Robert Sedlacek, Bus Driver – effective June 30, 2023
- h. **Parental Leave of Absence** – Cassandra Frost, Bus Driver – effective for the 2023-2024 school year.
- i. **Leave of Absence Amendment** – Jodi Ross, Teacher's Aide – from effective September 22-24, 2023, to September 22, 25, and 26, 2023
- j. **Medical Examination Resolution** – regarding employee TRS# 0816388
- k. **Department Chair** – Matt Poyer, PE Department

Moved by Christine Widdall

Seconded by Tyanna Moseman

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

## 2. Rescinding Appointment

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District rescind the appointment of **Melanie Pitcher**, Elementary Teacher.

Moved by Tyanna Moseman

Seconded by Christine Widdall

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath, Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

### ADDENDA

#### A. NEW BUSINESS

##### 1. Resignations

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the resignation of **Sara Ticknor**, Cleaner, effective September 5, 2023.

Moved by Thomas Tasber

Seconded by Christine Widdall

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath, Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the resignation of **Donna Huttleston**, Bus Monitor, effective August 31, 2023.

Moved by Molly Willis

Seconded by Tyanna Moseman

Ms. Moseman asked how many bus monitor positions are currently open.

Mr. Woodard responded that the district aims to have one monitor on each bus route, and we are currently lacking three (3).

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath, Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

##### 3. Appointments

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Nicole El Chami**, Term Substitute (English Teacher) for the 2023-2024 school year effective September 1, 2023, pending completion of certification.

Moved by Christine Widdall

Seconded by Erik Sculley

Ms. Sexton stated that Ms. El Chami will fill the position of Sharon Vail who is moving to the High School to fill Victoria Scalabrini's position.

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Autumn Singer**, Term Substitute (Special Education Teacher) for the 2023-2024 school year effective September 1, 2023, pending completion of certification.

Moved by Tyanna Moseman

Seconded by Erik Sculley

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Alysia Lewis**, Term Substitute (Special Education Teacher) for the 2023-2024 school year effective September 1, 2023, pending completion of certification.

Moved by Tyanna Moseman

Seconded by Christine Widdall

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **LeAnn Nye**, Full-Time Teacher's Aide, effective September 1, 2023.

Moved by Tyanna Moseman

Seconded by Erik Sculley

Tyanna Moseman asked how often the applications are looked at for full-time aides.

Ms. Sexton responded that applications are reviewed when there are openings.

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Kailee Potter**, Full-Time Teacher's Aide, effective September 1, 2023.

Moved by Thomas Tasber

Seconded by Tyanna Moseman

Dr. Widdall asked why when we hire teacher's aides is the supporting document sometimes an application and sometimes only a letter of interest.

Ms. Sexton responded that internal candidates only need to submit a letter of interest.

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Anthony Jackson**, Full-Time Teacher's Aide, effective September 1, 2023.

Moved by Christine Widdall

Seconded by Tyanna Moseman

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Anthony Yalch**, Full-Time Teacher's Aide, effective September 1, 2023.

Moved by Tyanna Moseman

Seconded by Erik Sculley

6 Aye 0 Nay 1 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis  
Abstained - Christine Widdall

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Emily Somers**, Full-Time Teacher's Aide, effective September 1, 2023.

Moved by Christine Widdall

Seconded by Molly Willis

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Laurie Craver**, Full-Time Teacher's Aide, effective September 1, 2023.

Moved by Tyanna Moseman

Seconded by Molly Willis

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Amanda Inman**, Part-Time Teacher's Aide, effective September 1, 2023.

Moved by Tyanna Moseman

Seconded by Christine Widdall

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Jed Frost**, Maintenance Supervisor, effective August 16, 2023.

Moved by Molly Willis

Seconded by Tyanna Moseman

Mr. Woodard stated that Mr. Frost has been working in this position as a provisional employee. Civil Service just recently offered the exam, and he passed so this resolution is for his permanent appointment to the position.

7 Aye 0 Nay 0 Abstained APPROVED  
Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

## **ADDENDA**

### **2. Appointments**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Sara Ticknor**, Part-Time Food Service Helper, effective September 6, 2023.

Moved by Tyanna Moseman Seconded by Christine Widdall

Mr. Woodard stated that Ms. Ticknor will remain full-time status by holding positions in food service and transportation.

7 Aye 0 Nay 0 Abstained APPROVED  
Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Sara Ticknor**, Bus Monitor, effective September 6, 2023.

Moved by Tyanna Moseman Seconded by Molly Willis

7 Aye 0 Nay 0 Abstained APPROVED  
Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Rachel Mihalko**, Full-Time Teacher's Aide, effective subject to fingerprint clearance.

Moved by Molly Willis Seconded by Christine Widdall

7 Aye 0 Nay 0 Abstained APPROVED  
Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

### **4. Memorandum of Agreement**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Memorandum of Agreement between the Whitney Point Central School District and the School Bus Route Coordinator.

Moved by Thomas Tasber Seconded by Tyanna Moseman

Mr. Sculley asked for clarification on who the School Bus Route Coordinator is.

Mr. Woodard stated that it is a Civil Service position, and the person is in charge of mapping the bus routes and answering phones amongst other things.

7 Aye 0 Nay 0 Abstained APPROVED  
Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**5. Whitney Point Central School District Bid #WP 23-24-06 Transportation of Student(s)**

**WHEREAS**, the Whitney Point Central School District did open for public bid according to General Municipal Law, the following bid: WP 23-24-06, Transportation of Student(s), and

**WHEREAS**, the bids were publicly opened and read on August 23, 2023, at 2:00 PM at the BOCES Central Business Office,

**BE IT RESOLVED** upon the recommendation of the Superintendent of Schools and the Purchasing Agent, that the bid for WP 23-24-06, Transportation of Student(s) be awarded to Serafini Transportation Corp. per the attached rates.

Moved by Christine Widdall Seconded by Tyanna Moseman

Mr. Woodard stated that there were three bidders for this. The rate is about 50% higher than we paid last year but the district receives 90% back in aid.

7 Aye 0 Nay 0 Abstained APPROVED  
Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**D. BOARD OF EDUCATION COMMENTS**

Mr. Sculley asked if there is any support that the Board can offer to the district with the return to school in terms of hiring or otherwise.

Ms. Sexton stated that there is always a need for bus drivers and the district is also hiring for many other positions which can be found on the employment page of the Whitney Point Central School District website.

Mrs. Willis asked if there are any bus driver substitutes.

Ms. Sexton stated that the district has had bus driver substitutes in the past, but we currently don't have any which makes runs difficult when a driver is out due to illness. She added that the starting rate for driving is \$23.00 per hour and includes health insurance, training, and retirement benefits.

Mrs. Gillette stated that there will be representatives from the transportation department at Welcome Back Night.

Ms. Sexton explained Welcome Back Night and offered the Board Members the option to host a table. She also invited the Board to attend opening day on Tuesday explaining that there will be a welcome back meeting with years of service awards from 8:30-9:45 a.m. in the High School Auditorium.

Mrs. Champney reviewed the prices for SuperEval and BoardDocs. She asked if the Board was prepared to make a decision or if they would like to see demonstrations at upcoming work sessions. She then explained Board of Education goals stating that the Board of Education sets its own goals and those, along with the mission and the vision of the district should direct what the building goals and the superintendent's goals are. She added that the Board does not set the superintendent's individual goals, they review them.

**E. ADJOURNMENT**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the motion to adjourn the Public Meeting at 7:25 p.m.

Moved by Christine Widdall

Seconded by Thomas McGrath

7 Aye 0 Nay 0 Abstained

APPROVED

Aye - Stephanie Champney, Christine Widdall, Thomas McGrath,  
Tyanna Moseman, Erik Sculley, Thomas Tasber, Molly Willis

**M. FYI**

September 4, 2023 – Labor Day (No School)

September 5, 2023 – Welcome Back/Open House for All Schools

September 5 & 6, 2023 – Conference Days (No School)

September 7, 2023 – First Day of School

September 12, 2023 – Board of Education Meeting, HS Library, 6 p.m.

September 29, 2023 – Half Day for All Students

Respectfully submitted,



Stacey Black  
District Clerk