

YORK CENTRAL SCHOOL

ORGANIZATIONAL MEETING & REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, July 1, 2024

Approved Minutes

PRESENT:

Board of Education: Daniel Ayers, Member; Christine Bianchi, Member; Laura Geary, Member; Kara Kane, Member; Matthew Miller, Member; Marilyn Moore, Member; Kirsty Northrop, Member

Administration: David Furletti, Paul Liess, Heather Kent, Aubrey Krenzer, Megan Logsdon, Lindsey Peet

Visitors: Andrew Englert

Superintendent, Mr. Furletti, opened the meeting at 7:00 p.m. and asked to begin with the Pledge of Allegiance.

PUBLIC COMMENT: N/A

Board Members: Mr. Furletti administered the Oath of Office to Mrs. Moore, Mr. Ayers and Mr. Miller as the newly elected Board Members.

Superintendent: Mrs. Newcomb administered the Oath of Office to Mr. David Furletti, Superintendent of Schools.

Election of President: Mrs. Northrop moved that Mrs. Laura Geary be elected Board of Education President for the 2024-25 school year; seconded by Mrs. Moore and carried. (*Oath of Office given to the President*)
(Yes: 7; No: 0)

Election of Vice-President: Mrs. Moore moved that Ms. Kara Kane be elected Board of Education Vice-President for the 2024-25 school year; seconded by Mrs. Northrop and carried. (*Oath of Office given to the Vice-President*)
(Yes: 7; No: 0)

Appointment of District Clerk: Mrs. Moore moved that Mrs. Heidi Newcomb is hereby appointed District Clerk for the 2024-25 school year; seconded by Ms. Kane and carried. (*Oath of Office given to the District Clerk*)
(Yes: 7; No: 0)

Appointment of Officers: Mrs. Bianchi moved that the following Officers (listed below) be approved for the 2024-25 school year; seconded by Mrs. Northrop and carried.
(Yes: 7; No: 0)

Purchasing Agent – Paul Liess, Jr.

District Treasurer – Kristine Dermody

Records Access Officer – Heidi Newcomb

Official Bank Signatory – Paul Liess, Jr. and Kristine Dermody

Extracurricular Accounts (ECA) Treasurer – William MacKenzie (Stipend \$4,000)

Tax Collector – Veronniqa Plank (\$3,500)

Other Appointments: Mrs. Moore moved that the following (listed below A-T) be approved for the 2024-25 school year; seconded by Mrs. Northrop and carried.
(Yes: 7; No: 0)

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- A. District Clerk Pro Tem (alternates) – David Furletti, Superintendent and Paul Liess, Jr., School Business Administrator (*In the absence of the District Clerk the alternates are authorized to be acting Clerk for the purpose of taking meeting minutes*)
- B. Genesee Area Healthcare Plan (GAHP) Representatives – Paul Liess, Jr. (primary) and David Furletti (alternate)
- C. Finger Lakes Area School Health Plan (FLASHP) Representatives – Paul Liess, Jr. (primary) and David Furletti (alternate)
- D. Title IX Compliance and Civil Rights Compliance Officers – David Furletti (primary) and Aubrey Krenzer (alternate)
- E. District Attendance Officer – Aurora Norman
- F. Liaison for Homeless Children – Megan Logsdon and David Furletti
- G. School Physician - Dr. Gregory J. Collins, D.O., M.P.H.
- H. School Attorney (for all matters with the exception of Bonds) Bond Schoeneck and King, PLLC: Members/Senior Counsel \$285.00/hour; associate attorneys: \$265.00/hour; firm's paralegal services: \$150.00/hour
- I. School Attorney (for bonding matters) – Timothy McGill, Esq; on a fee basis
- J. Impartial Hearing Officers - Mrs. Geary, Board of Education President and Ms. Kane, Board of Education Vice-President (as alternates, authority to select an Impartial Hearing Officer)
- K. Designated Special Education Officials – Megan Logsdon and David Furletti
- L. Designated General Education Officials – Heather Kent (grades K-5) and Lindsey Peet (grades 6-12)
- M. APPR Lead Evaluators – Lindsey Peet, Heather Kent and David Furletti
- N. Dignity Act Coordinators – Heather Kent (grades K-5) and Lindsey Peet (grades 6-12)
- O. Internal Claims Auditor - William MacKenzie: Stipend \$3,850.00
- P. FLASHP Wellness Advisors for the 2024-2025
 - Coordinators - Valerie Kingsley & Alison Guesno - Stipend \$1000.00 each
 - Wellness Ambassador – Heidi Newcomb – Stipend \$400
 - Lift Project Coordinator – TBD – Stipend \$400
 - Plant Based Coach – TBD – Stipend \$400
- Q. Clerks/Inspectors Pay Rate for Budget Votes & Board Candidate Elections: \$15.00 per hour
- R. York Central School 2024-25 school meal: for second helpings (breakfast) PreK-12 \$1.75; (lunch prices) grades PreK-5 \$2.90 and grades 6-12 \$3.00
- S. YCS Substitute Rates:
 - Certified Teacher: \$125 per day
 - Uncertified Teacher: \$115 per day
 - Extended Assignment Teacher (20-89 days): \$135 per day
 - Long Term Teacher (+90 days): per YTA Contract
 - Retired YCS Teacher: \$150 per day
 - Permanent Building Sub (Certified): \$130 per day
 - Permanent Building Sub (Uncertified): \$120 per day
 - Registered Nurse- \$140 per day
- T. YCS Supervisor Event Rates: \$20 per hour

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Designations: Mrs. Moore moved that the following (listed below) be approved for the 2024-25 school year; seconded by Mr. Miller and carried. (Yes: 6; No: 0; Abstained: 1 – Mrs. Geary)

Official Bank Depository – Tompkins Community Bank

Official Newspaper – The Livingston County News

Photocopying Fee - \$.25 per page charge for photocopies of school documents

Resolutions: Mrs. Northrop moved to approve Items A-C (listed below) for the 2024-25 school year; seconded by Mrs. Moore and carried. (Yes: 7; No: 0)

A. Records Retention/Disposition ED-1 Schedule Resolution for the 2024-25 school year

RESOLVED, by the Board of Education of the York Central School District that Records Retention and Disposition Schedule ED-1, issued pursuant to Article 57-A of the arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

1. Only those records will be disposed of that are described in Records Retention and Disposition Schedule ED-1 after they have met the minimum retention periods described therein; and
2. Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

B. Indemnification and Legal Defense Resolution for the 2024-25 school year

Whereas, the Board of Education of the York Central School District "the District" wishes to protect the District, the members of the Board of Education and school district officers in actions brought against them or in any action or proceeding touching any district property or involving its rights or interests;

Whereas, the Board of Education of the District wishes to protect its superintendent; principals; members of the teaching and supervisory staff; members of the committee on special education or subcommittee thereof; surrogate parents, as defined in the regulations of the commissioner of education; and non-instructional employees in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the commissioner of education, arising out of the exercise of his/her powers or the performance of her/her duties;

Whereas, the Board of Education of the District wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the District, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the individual was acting within the scope of his/her employment with or duties on behalf of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education intends for the benefits and protections afforded under New York Education Law §3811 to be afforded to its members and any and all of the District's employees, officers, authorized volunteers and persons holding a position by election appointment or employment in the service of the District subject to the notice requirements set forth therein; and

BE IT FURTHER RESOLVED that the Board of Education intends for the benefits and protections afforded under New York Public Officers Law §18 to be afforded to its members and any and all of the District's employees, officers, authorized volunteers and persons holding a position by election appointment or employment in the service of the District including but not limited to, the protections provided pursuant to Education Law §3811, §3023 and §3028, subject to the procedural requirements set forth therein.

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C. Policies:

- 5220 – District Investment Policies
- 5412 – Procurement of Goods
- 5575 – Conflict of Interest and Disclosure of Certain Interests (Board Members & Administration signed following the BOE meeting)
- 5660 – School Food Service Program

Authorizations: Mrs. Northrop moved to approve items (listed below A-H) for the 2024-25 school year; seconded by Ms. Kane and carried.

(Yes: 7; No: 0)

A. During the period 7/1/24 - 6/30/25, David M. Furletti, Superintendent, is hereby authorized to: (a) certify payrolls, (b) make necessary budget transfers up to \$20,000.00 per transfer, (c) give permission for school personnel to attend one day meetings and conferences, (d) grant use of school facilities, (e) grant senior citizens use of buses, (f) approve one day field trips, (g) schedule non-attendance of 6th, 7th and 8th grade pupils in June of 2025 to facilitate regents examinations, (h) grant transportation requests to church and private schools as per Commissioner's Regulations, (i) serve as Hearing Official for Child Nutrition Program.

B. During the period of 7/1/24 – 6/30/25, Paul J. Liess, Jr., School Business Official, is hereby authorized to serve as (a) Records Management Officer, (b) AHERA/LEA Designee, (c) Chemical Hygiene Officer, (d) School Pesticide Representative, (e) Reviewing/Verification Official for Child Nutrition Program, (f) Certificates of Deposits – authorized to set up Certificates of Deposit and transfer funds between accounts when necessary, (g) Title VI Representative.

C. Petty Cash Funds:

1. Business Office - \$100.00
2. Extracurricular Account - \$50.00
3. Athletic Department - \$600.00
4. Cafeteria - \$100.00

D. Bonding:

1. Treasurer - \$1,000,000.00
2. Tax Collector - \$1,000,000.00
3. Business Administrator - \$1,000,000.00
4. Superintendent - \$1,000,000.00

E. External Auditor: Bonadio Group, appointed as external auditor, ending June 30, 2025; on a fee basis.

F. Cooperative Purchasing: Authorization for approval of cooperative purchasing using any federal, state, or other municipalities' contracts.

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G. District Subcommittee for Special Education, Committee on Special Education, and the District Committee on Pre-School Special Education:

Subcommittee for Special Education - (as assigned)

School Designee – Megan Logsdon, CSE Chairperson, Stephanie Herbek, School Psychologist; Stacey Tallon, Social Worker

Special Education Teacher - (as assigned)*

General Education Teacher - (as assigned) **

District CSE:

Chairperson – Megan Logsdon, CSE Chairperson

Substitute Chairperson – Stephanie Herbek, School Psychologist, Stacey Tallon, Social Worker

Physician – Dr. Gregory J. Collins

Nurse – Valerie Kingsley

Special Education Teacher – (as assigned)*

General Education Teacher – (as assigned) **

School Psychologist – Stephanie Herbek

Parent Representatives – Melissa Englert, Ann Tiede

Surrogate Parent List: Kristine Burdick

Committee on Pre-School Special Education:

Chairperson – Megan Logsdon, CSE Chairperson

Substitute Chairperson – Stephanie Herbek, School Psychologist, Stacey Tallon, Social Worker

Parent Representatives – Melissa Englert, AnnTiede

County Representative – Jessie Hand

Evaluator – Designated by Evaluation Site

*As assigned – a certified Special Education Teacher in the York Central School District who works directly with the student or represents appropriate grade level.

**As assigned – a certified General Education Teacher/Classroom Teacher in the York Central School District who works with the student or represents appropriate grade level or curricular area of studies.

H. LRE Data Comparison - York & NYS: LRE (Least Restrictive Environment) placement of school age students with disabilities (ages 6-21).

Board of Education Meetings 2024-2025: Ms. Kane moved to approve the 2024-25 Board of Education meeting dates (listed below). Motion seconded by Mrs. Bianchi and carried. (Yes: 7; No: 0)

The regular meetings of the Board of Education will be on a Monday of each month, with exceptions noted, and that the meetings will begin at 7:00 p.m. and may extend to 10:00 p.m.; except where majority of the Board does not agree to extend the meeting. (Listed below: 2024-25 meeting schedule approved on May 13, 2024)

Monday, July 1, 2024

Monday, January 13, 2025

Monday, August 12, 2024

Monday, February 10, 2025

Monday, September 9, 2024

Monday, March 17, 2025

Monday, October 7, 2024

Monday, April 21, 2025 (BOCES Budget/BOE Election)

Monday, November 4, 2024

Monday, May 12, 2025 (BOE Meeting 6:00 & Budget Hearing 7:00)

Monday, December 2, 2024

Monday, June 9, 2025

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Board of Education Committee Representatives: Mrs. Northrop moved to approve the following motions (listed below) for the 2024-25 school year, seconded by Mrs. Bianchi and carried. (Yes: 7; No: 0)

District Steering Committee Members – Mrs. Northrop, Mr. Miller
Audit Committee Members – Ms. Kane, Mrs. Bianchi, Mrs. Geary
Buildings and Grounds Committee Members – Ms. Kane, Mrs. Bianchi, Mr. Ayers
End of Year Report Representatives – Ms. Kane, Mrs. Northrop
Genesee Valley BOCES and NYSSBA Representatives – Mrs. Geary, Ms. Kane
School/Town Liaison Committee Members – Mrs. Moore, Mrs. Northrop, Mr. Ayers
Policy Committee Representatives – Ms. Kane, Mrs. Moore
Shared Services Committee Members – Mrs. Geary, Mrs. Moore, Mr. Miller

REGULAR BOARD OF EDUCATION MEETING

Mrs. Geary called the regular meeting to order at 7:29 p.m.

AGENDA ADDITION OF ITEMS: Mrs. Bianchi moved to approve the agenda, seconded by Ms. Kane and carried. (Yes: 7; No: 0)

REPORTS:

1. Board President, Mrs. Geary, shared her Board of Education message.
2. Mrs. Cutcliffe, Director of Food Service, shared a recap on the 2023-2024 school year. All students will continue to receive free meals (excluding second helpings). This is under the Free and Reduced program which is effective until 2028. Student participation in this program has increased. New guidelines to begin in the fall were shared. The Board thanked Mrs. Cutcliffe for the information.
3. Mr. Gullo, Director of Maintenance & Custodial Services, shared an outline of both past projects and future. The completed projects included COEP sidewalk replacement, updates/repairs to areas of the school, additional camera installation, etc. Mr. Gullo commended his team for their continual hard work and positivity. The Board thanked Mr. Gullo for his presentation.
4. Mr. Furlotti presented the following information:
 - a. NYSED Literacy Briefs. By 2025, all school districts will need to certify with NYSED that their curriculum, instructional strategies, and teacher professional development align with evidence based reading instruction. The most prevalent include the K-12 literacy, instruction including collaboration and professional development, importance of writing and science of reading. YCS will continue to work as a unit to create and maintain this instruction.
 - b. Mr. Furlotti also shared that Class of 2024 graduation was successful.
 - c. The Governor has signed the APPR bill and the district will move forward with this process.
 - d. Future student graduations may branch out to “blue ribbon graduations” which allows students additional options and pathways.
 - e. The Greigsville sidewalk project has been approved and advancing to the next phase.

CONSENT GROUPING:

A. Ms. Kane moved that the financial reports (listed below) are hereby approved; seconded by Mrs. Bianchi and carried. (Yes: 7; No: 0)

1. Year-End Budget Transfer and Usage of Reserves 2023-2024
2. Transfer for Reserves 2023-2024 Budget

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3. Appropriations & Revenue Status Reports – May 2024
4. Treasurer's Report – May 2024
5. ECA Treasurer's Report – May 2024
6. Warrants - May 2024
7. Internal Claims Report – May 2024

B. Mrs. Northrop moved that the report/minutes (listed below) are hereby approved; seconded by Mr. Miller and carried. (Yes: 7; No: 0)

1. Committee on Special Education Report
2. Board of Education Regular Meeting Minutes – June 3, 2024

C. Mrs. Northrop moved that the contracts/agreements/other items (listed below) are hereby approved; seconded by Mr. Miller and carried. (Yes: 6; No: 0; Abstained: 1 – Mrs. Bianchi)

1. Agreement – SMH/UR Medicine Athletic Training; effective July 1, 2024 – June 30, 2025
2. Agreement – Livingston County Pre-K Services; effective June 1, 2024 – May 31, 2029
3. Agreement – Upstate Music Therapy Center; effective July 1, 2024 – June 30, 2025
4. Agreement – Student Transportation with Caledonia-Mumford CSD; effective July 1, 2024 – June 30, 2025
5. Agreement – Health Reimbursement Arrangement Plan; effective July 1, 2011, amended July 1, 2024
6. Agreement – Professional Consultant Services with Bryan Harrison, PhD; effective September 4, 2024 – June 26, 2025
7. York Central School Middle-High School Code of Conduct 2024-2025

PERSONNEL:

Mrs. Moore moved that the Personnel items (listed below) are hereby approved; seconded by Mrs. Northrop and carried. (Yes: 7; No: 0)

A. Resignations:

1. **Molly Gardner**, resignation as full-time Teaching Assistant; effective June 27, 2024
2. **Megan Lawrence**, resignation as 1.0 FTE K-6 Elementary Teacher; effective July 4, 2024

Ms. Kane moved that the Personnel items (listed below) are hereby approved; seconded by Mrs. Northrop and carried. (Yes: 6; No: 0; Abstained: 1 – Mrs. Bianchi)

B. Appointments:

1. **Robin Scaccia**, granting tenure in the area of Teaching Assistant; effective July 2, 2024
2. **Craig Bianchi**, full-time Bus Driver; effective July 1, 2024
3. **Karly Sondericker**, 1.0 FTE K-6 General Education Teacher; effective July 2, 2024
4. **Genevieve Moulton**, 1.0 FTE K-6 General Education Teacher; effective July 2, 2024
5. **Hailie George**, 1.0 FTE K-6 General Education Teacher; effective July 2, 2024
6. **Peggy Torpey**, 1.0 FTE K-12 Physical Therapist; effective August 1, 2024
7. **Elizabeth Miller**, 1.0 FTE 7-12 Art Teacher; effective August 1, 2024

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8. Student Custodial Helpers for the summer 2024 and the 2024-2025 school year:

Logan DioGuardi

Liam Ezard

9. Mentors for the 2024-2025 school year:

Aubrey Krenzer & Lindsey Peet mentoring Heather Kent & Megan Logsdon

10. Advisors/Chairpersons for the 2024-2025 School Year:

Kindergarten	Rachel Macauley
First Grade	Sandy Streb
Second Grade	Jennifer Ayers
Third Grade	Tricia Shaffer
Fourth Grade	Gretchen Crane
Fifth Grade	Shannon Gardner
Special Subjects Team Leader	Brandy Lundfelt
Elementary Ed. Support	Stephanie Smith
Secondary Ed. Support	Michelle McKenzie
6-12 English & LOTE Department	Ryan Conway
6-12 Social Studies Department	Amy Ivers
6-12 Mathematics Department	Marcy Boyd
6-12 Science Department	Trisha Pangrazio
6-12 Phys. Ed/Health Department	Alison Guesno
6-12 Fine Arts Vocational Dept	Mike Barrett
Sixth Grade Level Team Leader	Anne Dougal
Seventh Grade Level Team Leader	Trisha Pangrazio
Eighth Grade Level Team Leader	Julie Steel
Aquatics Director	Alison Guesno
AV/Tech Coordinator	Michael Barrett & Peter Apps
Class of 2025	Mike Barrett & Na'Lisa Hussar
Class of 2026	Alison Guesno & Julie Savage
Class of 2027	Devin Vogel & Dom Chirico
Class of 2028	Ed Green & Amy Ivers
Close Up Club	Kurt Schneider
Color Guard	Katie D
Culture Club	Amy Ivers
Elementary Play Director	Shannon Gardner
Elementary Play – Music Director	Katie Dessert
Environmental Science Club	Julie Savage
Foreign Language Club	Jeffrey Scott
Garden Club	Lisa Lippold
Pride Alliance	Ed Green & Amy Ivers
Instruction Tech. Support	Peter Apps
Lego Club	Penny Liptak
Lifeguard Trainer	Alison Guesno
Marching Band	Devin Vogel
Math Club (Elementary)	Jennifer Patanella
Math Club (MS)	Hannah Clark & Sabrina Keiper
Math Club (HS)	Hannah Clark & Sabrina Keiper
Mock Trial	Bill MacKenzie
Musical – Drama Director	Anne Dougal
Musical – Asst. Director	Sheryl Schumacher
Musical – Music Director	Devin Vogel
Musical Set Design	Mike Barrett
Musical – Choreographer	Dylan Dougal (<i>pending fingerprint approval</i>)
National Honor Society (2)	Penny Liptak & Julie Savage
OOTM – Coordinator	Michelle Feltham
OOTM – Assistant Coordinator	Kelly Smith
OOTM – Coach	Kelly Smith
Pageturners (Gr. 3-5)	Michelle Feltham & Tara Scott
Pageturners (Gr. 6-8)	Julie Savage
Pageturners (Gr. 9-12)	Emma Durfee

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School to Work Coordinator	Bill MacKenzie
Ski Club	Alison Guesno & Lisa Lippold
Stand Up Club	Na'Lisa Hussar
STEAM Club	Marcy Boyd
Student Board	Michael Barrett
Student Council (Elem)	Gretchen Crane & Lisa Lippold
Student Council (MS)	Anne Dougal
Technology Club	Michael Barrett
Yearbook Club	Kate Andrzejczak

11. Summer 2024 Science Camp Staff:

Hailie George – Teacher
Michelle Feltham – Substitute Teacher
Julie Prevost – Teacher's Aide
MacKenzie Towner – Teacher's Aide
Jen DioGuardi – Teacher's Aide

12. Athletic Coaches for the 2024-2025 school year:

Victor VanVliet - Varsity Girls Soccer
Alecia Wright - Varsity Soccer Assistant (unpaid)
Kaitlin Kolb - Varsity Volleyball and Varsity Girls Basketball
Lonni Carroll - J.V. Volleyball
Ben Chatley - Modified Volleyball
Kurt Schneider - Varsity Football
Cody Dubiel - Varsity Football Assistant
Ed Orman - Modified Football, Varsity Boys Basketball
Dominic Chirico - Modified Football, J.V. Girls Basketball
Jordan Button - Modified Football
Chris Ward - Varsity Boys Basketball Assistant (unpaid)
Joe Stella - Varsity Boys Basketball Assistant (unpaid)
Tyler Coleman - Varsity Boys Basketball Assistant (unpaid)
Dominic Chirico - Modified Football, J.V. Girls Basketball
Peter Apps - Varsity Swimming and Diving and Modified Swimming and Diving
Steven Carroll - Varsity Swimming and Diving Assistant

ADJOURNMENT: Motion by Mrs. Bianchi seconded by Mrs. Northrop and carried, the Board of Education adjourned the regular meeting to move into executive session to discuss confidential personnel matters including superintendent's evaluation and untenured staff at 8:15 p.m. (Yes: 7; No: 0)

EXECUTIVE SESSION: Opened at 8:21 p.m.

EXECUTIVE SESSION ADJOURNMENT: Motion by Mrs. Northrop, seconded by Mrs. Moore and carried, the Board of Education adjourned from executive session at 9:27 p.m. (Yes: 7; No: 0)

ADJOURNMENT: Motion by Mrs. Northrop, seconded by Mr. Miller and carried, the Board of Education adjourned the regular meeting at 9:28 p.m. (Yes: 7; No: 0)

Respectfully Submitted,

Heidi Newcomb
District Clerk

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