



7:30 - 5:25

# 2024 - 2025 Montessori Twos Contract

12 months of Aug. 2024 - July, 2025  
Children ages 18 to 36 months

**Student Information:**

Full Legal Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Weight: \_\_\_\_\_ Height: \_\_\_\_\_

**• Registration Fee for new students: \$375.00 due with contract**

This nonrefundable fee is payable with the signed contract to secure your child's placement for 2024-25 school year. This annual fee is paid per child (each year) enrolled and does NOT include: diapers, formula, snacks and meals.

**Yearly Tuition**

**\$13,207 for August, 2024 - July, 2025 7:30 a.m. – 5:25 p.m. Monday - Friday**

In order to reserve a place for your child at **The Capitol School** for the 2024-25 school year, please return the contract and \$375.00 registration fee. Siblings of children currently enrolled will be given first priority before children on the Waiting List will be admitted. Cancellation of enrollment must be in writing and received one month before departure in order to relieve the obligation of paying the tuition in full for the remaining months of the contract.

I/We, the undersigned parents/guardians, have read and reviewed this contract, do agree and consent to abide by its terms.

**Mother/Guardian**

**Father/Guardian/Other Parent**

\_\_\_\_\_  
Mother/Guardian Signature                      Date

\_\_\_\_\_  
Father/Guardian Signature                      Date

Full Legal Name: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Zip \_\_\_\_\_

\_\_\_\_\_  
Zip \_\_\_\_\_

Employed by: \_\_\_\_\_

Employed by: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell/Text: \_\_\_\_\_ Email: \_\_\_\_\_

Cell/Text: \_\_\_\_\_ Email: \_\_\_\_\_

Accepted by \_\_\_\_\_, **The Capitol School**      Date: \_\_\_\_\_

- **Capital Improvement Fee: \$330.00 or more due by July 1, 2024** This fee funds the acquisition and improvement of school facilities/equipment and for a scholarship fund. The Capital Improvement Fee is payable on or before July 1. Parents can leave a post-dated check with the date of 11-1-24. This fee will be discounted one dollar for every dollar donated to Capitol School Foundation. All donations to **Capitol School Foundation**, an IRS Section 501(c)(3) entity (Tax ID#63-1203794), are deductible for federal income tax purposes.

# 2024-25 Capitol School Montessori Twos Contract

The Capitol School offers three alternatives for payment of tuition. Please mark your choice:

- Option #1** – The parents/guardians pay the tuition in one lump sum of \$13,207 on July 1 for 12 months
- Option #2** – The parents/guardians pay \$1,156 for 12 months which includes 5% interest of \$55 per month by bank draft through Bank First on the 10th of each month.
- Option #3** - The parent/guardians make monthly payments of \$1,196 on the 10th of each month using a credit card. This includes 5% interest from Option #2 and the 3.5% monthly fee (\$41) charged by the credit card company

## Other Terms and Conditions of Enrollment

**School Year** – A “Flexible Day” from 7:30 a.m. until 5:25 p.m. will be offered daily. Days are averaged to calculate the average for monthly tuition. Holidays are scheduled for: Sept. 2, Oct. 31, Nov. 1, Nov. 27, 28 & 29, Dec. 23, 24, 25, 26, 27, 30, 31, Jan. 1, Jan. 20, Feb. 17, March 10-14, May 26, June 19, July 4.

**Moving to Preschool in summer of 2025?**- If your child is “potty trained” and 30 months of age, he/she can enroll during March for Summer Explorations in the Preschool starting May 27 in Session #1 or #2 - #5. You can then choose & pay for the morning and/or afternoon classes across five sessions (so not to pay for vacation times).

**Photo/Video Release** - Parents give permission for your child to be photographed/videotaped in school activities to be used for information purposes within the school and may also be used to provide information about The Capitol School’s programs & activities to the public through brochures, websites, commercials, publications, videos, newspapers/print media and television. If you choose for your child NOT to be photographed, please send a signed note to the school office.

**Alabama Immunization Card** – This state Alabama health card *must* be on file in the school office by the first day of class for any student to attend.

**Preadmission Form** – This form *must* be on file in the school office by the first day of the enrolled month.

**Admission Policy & Handbook** – Students and parents must comply with admission policies, rules, and the Parent handbook to meet all requirements as established by school & Alabama Department of Human Resources.

**Parent Service Commitment** – The Capitol School is a partnership of school and family. Parents/guardians agree to support your child’s education by contributing one hour per week as a volunteer. This time may be contributed weekly or monthly during one event such as playground clean-up, working in the Library, speaking to an older class, parent conferences or school events.

**Parent/Teacher Communication** – Parents may request a conference that can be scheduled during naptime or after 5:30 p.m. by appointment. *Brightwheel* app will be used to communicate with parents and faculty.

**Parent Council** – To achieve 100% membership in our Parent Council, membership has been included in the Capital Fee. Grandparents are welcome to join for \$30. Attendance at school events and conferences counts toward volunteer hours.

- August Picnic to meet faculty and families
- November Thanksgiving Dinner
- Parent Education seminars TBA
- May Picnic and International Festival
- Volunteer at Book Fairs (April, Sept. & Nov.)
- May 2025 Graduation

**Entire Agreement** - This contract constitutes the entire agreement between The Capitol School and the undersigned, and supersedes all prior discussions and agreements between the parties, whether oral or written. The Capitol School shall not be bound by any agreement, promise, or representation concerning any matter, whether expressed or implied, not specified herein.

**Parents’ Initials** - I have read the second page and agree to the terms outlined. \_\_\_\_\_

**Capitol School’s Federal ID# 81-3407940**