



## Preschool Contract for 2024 - 2025

Full Legal Name: \_\_\_\_\_

Teacher Choice: \_\_\_Mrs. McGuire \_\_\_Mrs. Freeman

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Last Preschool attended: \_\_\_\_\_

### Registration Fee \$775 due with contract

This nonrefundable fee is payable with the signed contract. Your child must be 30 months old (2.5 years) and completely potty trained as DHR doesn't allow diaper changing facilities for our license. Siblings of children currently have priority for registration.

### Annual Tuition: \$9,618 (8:00 a.m. – 5:25 p.m. Mon. – Friday)

In consideration for Capitol School's agreement to hold a class position for this student, the parents' obligation to pay for the full academic year is unconditional. After July 1, 2024, no portion of the outstanding tuition will be refunded, in case of absence, withdrawal, suspension, expulsion or departure from school unless a 2% cancellation fee is paid prior to grades provided for a transfer. Any cancellation of enrollment must be in writing and received before July 1, 2024 to relieve the obligation of paying the tuition in full. Tuition includes printing, books, supplies, sports, insurance, day trips and transportation for the year. There will be optional book & photo orders, fruit sale, Boston Butt sales, and T-shirts sponsored by our Capitol School Parent Teacher Council.

### Technology Fee \$50 due July 1 This fee supports iPads and apps (Brightwheel).

**Capital Improvement Fee: \$330 due July 1** This fee funds the acquisition & improvement of school facilities/equipment and a scholarship fund. It includes \$30 for your family's membership to the PTC. This fee will be discounted one dollar for every dollar donate to Capitol Foundation, an IRS Section 501(c)(3) entity, deductible for federal income tax purposes using the Foundation's tax ID #63-1203794. You may provide a post-dated check for the month you wish us to contribute your donation.

I/We, the undersigned parents/guardians have read and reviewed this contract, do agree and consent to abide by its terms:

\_\_\_\_\_  
Parent/Guardian Signature                      Date

\_\_\_\_\_  
Parent/Guardian Signature                      Date

Full Legal Name: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_

Cell: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

In order to reserve a place for your child at The Capitol School for 2024-2025, please return this contract and fees.

Accepted by \_\_\_\_\_, The Capitol School      Date: \_\_\_\_\_

# 2024 - 2025 Capitol School Preschool Contract

The Capitol School offers three options for payment of tuition. Please mark your choice:

**Option #1** – The parents/guardians pay annual tuition in one payment by 7-1-24.  
\$9,618 tuition      \$775 registration fee  
\$330 capital fee      \$50 technology fee

**Option #2** – The parents/guardians pay on the 5th each month by bank draft (including 5% interest) from August, 2024 to May, 2025.

Please circle the items you choose for your child:

10 monthly payments  
\$10,098 includes \$480 (5%) = 1,009 per mo.

**Option #3** – The parents/guardians pay monthly via credit card on the 5th of each month (add .035% charged by credit card company)

10 monthly payments  
\$10,451 tuition includes \$353 (.035%) = \$1,045 per mo.

## Other Terms and Conditions of Enrollment

**Alabama Immunization Card** – This health card *must* be on file in the school office before the first day of class.

**School Year** — The 2024-25 school calendar is posted on the school website. To help support working parents, “Break Camp” can be reserved for \$50 per day for most holidays.

**Admission Policy & Handbook** – All new and returning students must comply with admission policies, handbook and rules established by school faculty.

**Parent/Teacher Communication** – Parent Orientation is held in August and required parent-teacher conferences are scheduled in October and March. Additional conferences can be scheduled by parent request. An app, *BRIGHTWHEEL* will be used for daily communications and a private Facebook page is available for photos.

**Summer Explorations** — Ten summer classes will be offered by our current Preschool staff across 5 sessions with a morning 8:00 - 12:00 session and a 1:00 - 5:00 session. You may choose any sessions for your child using the online registration process on the school website. Cost is \$270 per class with some classes having additional fees.

**Parent Service Commitment** – The Capitol School is a partnership of school & family. Parents agree to contribute 36 hours per year as a volunteer. This time may be contributed weekly, monthly, or accrued for a special event such as a day trip or planning a school event. Earn hours by attending school events, Parent Conferences or volunteering on school grounds, in Library or classrooms.

**Parent Council** – Our goal is 100% membership in our Parent Council. Membership is included in Capital Fee but grandparents are welcome to join for \$30 annual membership fee.

- August Picnic to meet faculty and families
- Parent Education Seminars TBA
- November Thanksgiving Dinner
- Parent Nights/Open Houses
- Art & Artist Show and International Festival
- May Graduation for 2025 Seniors

**Photo/Video Release** - Parents give permission for your child’s photographs/videos to be used within the school and to provide information about Capitol School’s programs to the public through websites, videos, social media, publications, app, commercials, newspapers/print media and television. If you do NOT wish for your child’s images to be included, please send a signed letter to the school office.

**Entire Agreement** - This Agreement constitutes the entire agreement between Capitol School and the signed individuals, and supersedes all prior discussions and agreements between the parties, whether oral or written. The Capitol School shall not be bound by any understanding or agreement concerning any matter, expressed or implied, not specified herein.

**Parents’ Initials** - I have read the second page and agree to the terms outlined. \_\_\_\_\_

**EIN ID# 81-3407940**