

**Board of Education, Regular Meeting**  
**Thursday, September 21st, 2023**

**CALL TO ORDER:**

A regular meeting of the Board of Education was held in the High School library and was called to order by President Hannah Murray at 6:30 p.m., with the following additional board members present: Gregory Houck, Hope VanScoy, Nate Brace, and Kate Davenport, as well as Superintendent Brent Suddaby.

**ADJOURN TO EXECUTIVE SESSION:**

At 6:30 p.m., a motion was made by Kate Davenport, seconded by Nate Brace, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present, as well as Superintendent Brent Suddaby. At 6:30 p.m., Athletic Director/Director of Transportation Holly Carling entered executive session to discuss a personnel matter. Mrs. Carling exited executive session at 6:50 p.m.

**RETURN TO REGULAR SESSION:**

At 7:00 p.m., Kate Davenport made a motion, seconded by Nate Brace, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Brent Suddaby, Assistant Superintendent of Curriculum, Instruction, and Pupil Services Kimberleigh Nichols, Jr/Sr High School Principal Wayne Aman, Elementary School Principal Peter Ahart, Summer Academy Principal Sara Loomis, Athletic Director/Director of Special Education Holly Carling, School Business Official Christine Pierce, Director of Instructional Technology Matt Gelder, and Board Clerk Kathlyn Hinkle.

The Pledge of Allegiance was said to begin regular session.

**PRESENTATION OF INDEPENDENT AUDIT:**

Melissa Duerr, CPA from the District's independent audit firm, Mengel, Metzger, Barr & Co. LLP, presented the 2022-2023 independent audit results to the Board. Ms. Duerr reviewed the documents that were presented to the Board: the Financial Executive Summary and the Communicating Internal Control Related Matters Identified in an Audit. Ms. Duerr exited the meeting after her presentation.

**CPSE/CSE REPORT ACCEPTED:**

A motion was made by Kate Davenport, seconded by Nate Brace, to accept the CPSE/CSE report as presented. The motion carried unanimously.

**MINUTES APPROVED:**

Hope VanScoy made a motion, seconded by Gregory Houck, to approve the minutes of the Regular Meeting held on August 17th, 2023, as presented. The motion carried unanimously, with Hannah Murray abstaining.

**TREASURER'S REPORTS ACCEPTED:**

A motion was made by Kate Davenport, seconded by Hope VanScoy, to accept the Treasurer's Reports for July 2023 and August 2023, as presented. The motion carried unanimously.

**BUDGET TRANSFERS APPROVED:**

Nate Brace made a motion, seconded by Hope VanScoy, to accept the Budget Transfers for July 2023 and August 2023, as presented. The motion carried unanimously, with Gregory Houck abstaining.

**WARRANTS ACCEPTED:**

A motion was made by Hope VanScoy, seconded by Nate Brace, to accept the following warrants for August 2023, as presented: General Fund #4, Federal Fund #2, School Lunch Fund #2, and Capital Fund #2. The motion carried unanimously.

**VISITORS:**

President Hannah Murray recognized the present visitors, Neil Farley, Katie Anderson, Jessica Spaccio, Mike Blake, Rudy Difiglia, and Ray Kalwara. Rudy Difiglia and Ray Kalwara voiced their concerns about the transportation procedures change for the 2023-2024 school year.

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Mike Blake said he thinks everyone is doing great. Neil Farley informed the Board that he is now the president of the Candor Faculty Association (CFA) and that a member of the CFA will be attending the Board meeting each month. Jessica Spaccio, Co-President of the PTSA, informed the Board that the PTSA has begun its anti-vaping movement in the schools. The PTSA sponsored the Senior Sunrise Breakfast. They are in the midst of the annual membership drive for 2023-2024. They will have a table at the homecoming dance. They will be helping with the Trunk or Treat on October 31<sup>st</sup>. Doug's Fish Fry will also be on campus on October 31<sup>st</sup> as a PTSA fundraiser. Katie Anderson stated that she was present just for support.

#### **CONSIDERATIONS:**

##### **Independent Audit Report Accepted:**

A motion was made by Nate Brace, seconded by Hope VanScoy, to accept the 2022-2023 Independent Audit, as presented, and adopted the following resolution:

"RESOLVED, that the Board of Education accepts receipt of the final Independent Audit Report prepared and presented by Mengel, Metzger, Barr & Co., LLP for Candor Central School District for the fiscal year ending June 30th, 2023."

The motion carried unanimously.

##### **Acceptance of Corrective Action Plan - Regular Audit**

A motion was made by Gregory Houck, seconded by Kate Davenport, to accept the Corrective Action Plan for the Regular Audit, as presented, with the following resolution:

"RESOLVED, that the Board of Education accepts the Corrective Action Plan for the Management Letter Comments related to the June 30th, 2023 independent audit for Regular Funds performed by Mengel, Metzger, Barr & Co."

The motion carried unanimously.

#### **CONSENT AGENDA:**

Upon the recommendation of Superintendent Suddaby, a motion was made by Kate Davenport, seconded by Nate Brace, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable\*.

##### **Resignations:**

Accepted the resignation from **Sarah Bast** as the High School Nurse effective August 24th, 2023, with regret.

Accepted the resignation from **Malerie Bell** as a Part-Time Teacher Aide effective August 23rd, 2023, with regret.

Accepted the resignation from **Laurie Mosher** as a Full-Time Bus Driver effective September 1st, 2023, with regret.

Accepted the resignation from **Danielle Rennells** as a Full-Time Bus Driver effective August 30th, 2023, with regret.

Accepted the resignation from **Ronni Robbins** as an Elementary Teacher (3<sup>rd</sup> Grade) effective August 18th, 2023, with regret.

Accepted the resignation from **Laura Wayson** as the Envirothon Coach for the 2023-2024 school year effective September 6th, 2023, with regret.

Accepted the resignation from **Adam Zwierlein** as the Modified Basketball Coach for the 2023-2024 school year effective September 6th, 2023, with regret.

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Accepted the resignation from **Ryan Nelson** as the Varsity Bowling Coach for the 2023-2024 school year effective September 12th, 2023, with regret.

#### **Recommended Appointments:**

Approved the appointment of **Jessica Palmer** as a Part-Time Teacher Aide, effective September 1st, 2023 (retroactive), with a salary of \$14.41/hour for hours worked and no benefits, in accordance with the 2023-2024 Candor Employees Unit contract.

Approved the appointment of **Donna Schwender** as a Part-Time Teacher Aide, effective September 1st, 2023 (retroactive), with a salary of \$14.41/hour for hours worked and no benefits, in accordance with the 2023-2024 Candor Employees Unit contract.

Approved the appointment of **Jeffrey Pearsall** as a Full-Time Bus Driver, effective September 22nd, 2023, with salary and benefits in accordance with the 2023-2024 Candor Employees Unit contract.

Approved the appointment of **Bella Bausano** as an Elementary teacher (3<sup>rd</sup> Grade), effective August 28th, 2023 (retroactive), with salary and benefits in accordance with the 2023-2024 Candor Faculty Association Contract.

Approved the appointment of **Rachael Shoemaker** as a Special Education teacher, effective August 28th, 2023 (retroactive), with salary and benefits in accordance with the 2023-2024 Candor Faculty Association Contract.

Approved the appointment of *Substitute Teachers* for the 2023-2024 school year, with salary and benefits in accordance with the 2023-2024 Substitute Teacher Pay Schedule.

- 1.) **Jennifer Coppage** - AS Dental Hygiene (EL & HS)
- 2.) **Jessica Palmer** - AA Liberal Arts (EL only)
- 3.) **Giovanna Rossi** - BS Physical Education (EL & HS)

Approved the appointment of *Non-Instructional Substitutes* for the 2023-2024 school year, with salary and benefits in accordance with the 2023-2024 Non-Instructional Substitute Pay Schedule.

- 1.) **Theodore (Dave) O'Konsky, Jr.** - Substitute Buildings & Grounds
- 2.) **Laurie Mosher** - Substitute Bus Driver

#### **Memorandum of Understanding - Kirk**

Approved the Memorandum of Understanding between the District and the Candor Employees Unit regarding the hourly pay rate for Mike Kirk, as presented.

#### **SVEC Sports Mergers 2023-2024:**

Approved sports mergers for the 2023-2024 school year with the following resolutions:

##### **SVEC Section IV Sports Merger - 2023 - 2024 school year (Varsity Competition Cheer)**

BE IT RESOLVED, that the Board of Education of the Candor Central School District hereby authorizes the merger of athletic programs with the Spencer- Van Etten School District, for the 2023-2024 school year. The sport to be merged is Varsity Competition Cheer.

##### **SVEC Section IV Sports Merger - 2023 - 2024 school year (Wrestling)**

BE IT RESOLVED, that the Board of Education of the Candor Central School District hereby authorizes the merger of athletic programs with the Spencer- Van Etten School District, for the 2023-2024 school year. The sport to be merged is Varsity and Modified Wrestling.

##### **SVEC Section IV Sports Merger - 2023 - 2024 school year (Boys Bowling)**

BE IT RESOLVED, that the Board of Education of the Candor Central School District hereby authorizes the merger of athletic programs with the Spencer- Van Etten School District, for the 2023-2024 school year. The sport to be merged is Varsity Boys Bowling.

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#### **SVEC Section IV Sports Merger - 2023 - 2024 school year (Girls Bowling)**

BE IT RESOLVED, that the Board of Education of the Candor Central School District hereby authorizes the merger of athletic programs with the Spencer- Van Etten School District, for the 2023-2024 school year. The sport to be merged is Varsity Girls Bowling.

The motion carried unanimously for all consent agenda items.

#### **Administrator Reports:**

##### **Jr/Sr High School Principal Wayne Aman presented his report to the Board.**

Mr. Aman spoke of the end-of-the-day advisory period in the High School. So far, the feedback from teachers and students has been very positive. Students meet during the last ten minutes of each day with their advisory group, where the advisor starts by building relationships with and between students. The faculty advisory committee put together a menu of short activities that can be provided during the advisory period to help with the community-building process. This should help develop connections that will provide a culture of safety and support throughout the building. Mr. Aman added that 7<sup>th</sup> and 8<sup>th</sup> grade students are mixed together, and 9<sup>th</sup> through 12<sup>th</sup> grade students are mixed together. There are no more than ten students per group. Mr. Aman feels that the program is going well so far.

Mr. Aman stated that he attended a meeting hosted by Tioga County Workforce Development (TCWD) in August to discuss progress on developing the *Talent Supply Table*. Sean Lanning, Director of the TCWD, was also present for the meeting. In an effort to promote career readiness, TCWD is working with county schools to build connections between local area businesses and students looking to enter the workforce out of high school. At the meeting, Dr. Eric Knolles (Waverly Superintendent) shared that, historically, "students who leave high schools for the workplace are under-employed." The Talent Supply Table aims to provide Tioga County students with opportunities to gain "success skills" through real-life experiential opportunities. At the same time, in high school, which will potentially help them achieve and retain employment. The Talent Supply Table will complement Candor High School's existing Early Career Program nicely. Mr. Aman added that Candor High School currently has 15 students in the workforce program.

Mr. Aman informed the Board that the High School Open House was on September 20<sup>th</sup>. There was a nice turnout, and everything went very well. Homecoming Week will be held October 10<sup>th</sup> -14<sup>th</sup>.

##### **Elementary Principal Peter Ahart presented his report to the Board.**

Mr. Ahart stated that NYSED requires public schools to provide a one-year mentored experience to new teachers. The District's Mentor Program goes above and beyond that, gradually releasing structured support for new teachers over the course of four years. The purpose of this program is to retain and help new educators thrive in Candor. Wendy Bruttomesso and Amy Snell met with the District's new teachers on August 28<sup>th</sup> and 29<sup>th</sup>. Mentor Orientation gives new teachers some helpful background information when starting the school year. Information continues to be shared throughout the school year at monthly after-school mentor meetings. Additional meeting topics include explicit instruction and best practice strategies, differentiation, evaluating student progress, and data collection. Mentor program participants also read a professional text. First-year mentees read The Power of Our Words, a Responsive Classroom book, and returning mentees self-select a professional text that they feel would be of personal teaching value. Mentees also meet one-on-one with the elementary mentor teacher every six days for a scheduled ten-minute check-in. Research shows that mentored teachers are more likely to become proficient in instructional techniques and remain in the profession. Providing these opportunities for new teachers also helps teachers emerge as leaders, directly impacting student achievement here at Candor.

Mr. Ahart informed the Board that the Elementary School was able to provide more than 60 students with backpacks and school supplies at PTSA's movie night on September 1st.

Mr. Ahart stated that the Elementary School has a great opportunity to partner with Children's Reading Connection. Children's Reading Connection develops and shares innovative literacy programs that will help create a literacy culture. Each PreK and Kindergarten child will receive a tote with one of six books. These books are also read to the children in their classrooms and during their library time to increase their exposure to the texts. Additionally, John Simon and Cal Walker (Sing Me a Story! Read Me a Song!) will visit the Elementary School this winter and spring to perform the books as songs to the children. The winter concert will be for the students and staff only during the day. The spring concert will be at night for the families and community.

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This program is supported through the Title Grant (Title IVA). Mr. Ahart thanked School Business Official Christine Pierce for her help in getting this program started.

Mr. Ahart informed the Board that the Elementary School Open House is on October 4<sup>th</sup> at 5:00 p.m.

Mr. Ahart informed the Board that the iReady Diagnostics have just been completed. He will share the data in October.

#### **Summer Academy Principal Sara Loomis presented her report to the Board.**

Mrs. Loomis stated that the Summer Academy ran for four weeks this year, July 10<sup>th</sup> through August 3<sup>rd</sup>, in the high school building. The instructional day consisted of 2.5+ hours of grade level activities based on prioritized standards for the upcoming school year; 40 minutes of multiage recreation time; 30 minutes of enrichment; 30 minutes of smaller group ELA instruction based on need; 30 minutes of smaller group Math instruction based on need; 30 minutes of lunch; and 30 minutes of Morning Meeting. The summer bus drivers joined the students each morning.

Mrs. Loomis stated that each grade level created theme-based units guided by their prioritized standards, incorporating Project Based Learning, STEM opportunities, and hands-on learning tenets. The units included Quality Literature Book Studies, Reader's Theater, Agriculture, Animal Studies, Performance Arts, Collaborative Games and Problem Solving, and Creative Writing.

Mrs. Loomis informed the Board that the summer academy staff worked with Cornell Cooperative Extension during the summer school program. Caitlin Mizerak came to the campus to provide lessons through SNAP-Ed. The program is designed to improve health, food insecurity, and hunger among the SNAP population with the targeted objectives of increasing the consumption of nutrient-dense foods/reducing the consumption of low-nutrient, high-energy-dense foods containing large amounts of added sugars, salt and saturated fats, increasing physical activity/reduce sedentary behavior, and improving food preparation skills.

Mrs. Loomis stated that important data that was collected through the summer academy consisted of oral reading fluency, student feedback, teacher feedback, and family feedback.

Mrs. Loomis added that the summer faculty and staff appreciated being in the high school this year and that the administration team was extremely helpful!

#### **Director of Instructional Technology Matt Gelder presented his report to the Board.**

Mr. Gelder provided the Board with a chart that shows the number of help tickets based on categories with comparisons to last year. He stated that it has been a busy start to the school year. While the numbers align with the activity last year, the monthly average for tech tickets in the 2022-2023 school year was 130. At any given time, Mr. Gelder had between 20-30 open tickets, and he hopes to have that number closer to the single digits by the end of September.

#### **Athletic Director/Director of Transportation Holly Carling presented her report to the Board.**

Mrs. Carling stated that the fall season has been very successful despite all the challenges. The athletics department needed to make some very last-minute changes to field locations for practices and games, transportation times, and transportation routes for merged sports. While the intent was to split everything evenly between Spencer-VanEtten and Candor for location and number of practices and games, it was not doable. They split it all evenly, and then the requests started rolling in. There are few officials, leaving Varsity games with one official instead of two or canceling altogether. They have moved games to the other school as the official Board from that region can get officials to that field where Candor/SVEC did not have enough to cover and vice versa. This has been a challenge, and the department understands it frustrates families. At this time, Mrs. Carling is thankful the students get to play games.

Mrs. Carling informed the Board of the upcoming Senior Nights:

- SVEC Field Hockey - 9/22 at 4:00 p.m. S-VE HS
- SVEC Girls and Boys Soccer - 9/28 CANDOR (in between this doubleheader)
- SVEC Football and Cheer - 9/29 at 6:30 p.m. S-VE HS
- Candor Volleyball - 9/29 after the JV game
- Candor Cross Country - BBQ date TBD

Candor's homecoming game is October 13<sup>th</sup>, and Spencer-VanEtten's is October 20<sup>th</sup>.

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At this time, Katie Anderson presented the transportation department report.

Ms. Anderson stated that the Transportation Department was able to have the new Traversa routing system up and running by the first day of school. It has helped schedule the runs in the most efficient way possible and give parents a more accurate time frame. The second portion of this system is Tyler Drive, which is an actual tablet that gets mounted on the bus. These should be here and installed sometime before Christmas. This will allow drivers to take attendance and to be seen live at the transportation office. They will always know who is on what bus, who has been dropped off, how far they are from the next stop, etc. The department is excited to be moving forward with this.

Ms. Anderson stated that last year's buses are scheduled to be here sometime in the next three to four months. They are fully equipped with three-point harness seat belts. Once they arrive, they will immediately be in the daily runs, requiring those elementary runs to wear seatbelts. The National Highway Traffic Administration recommends three-point seatbelts on school buses. There is talk that this will become a mandate soon.

Ms. Anderson stated that the sports shuttle has been running since the middle of August and is going well. There are currently two buses running both ways as they have combined the run with one of the BOCES runs, allowing the drivers to bring the sports kids while they transport a student back from GST BOCES. Spencer-VanEtten is helping out by bringing a GST BOCES student from Elmira to Spencer.

Ms. Anderson stated that starting soon, the front gate at the bus garage will be closed. They have upgraded the mechanics of the system that will allow the gate to be closed during the day. There are many days when all staff are out driving, and this upgrade will help keep the building secure. All staff and delivery drivers will have license plate readers, allowing them to pull up to the gate to open.

Ms. Anderson stated that the department supports all of the drivers, young and seasoned, who are a critical part of the team. The department understands and respects the decision of drivers who have recently left. The department is down five drivers from last year. Two of the substitute drivers who combine for over 50 years of driving have decided they no longer want to drive every day. Thank you to both Randy Murray and Cindy Jantz for your years of service to the District. Mrs. Jantz will drive occasionally, but Mr. Murray has decided to enjoy retirement. Ms. Anderson is happy for Laurie Mosher, who is now serving as the High School Nurse Long-Term Substitute and doing a fantastic job in that role. She will help in the transportation department when time allows. Two other drivers have left, one to return to school full-time and one to pursue other opportunities in his retirement.

Ms. Anderson stated that the department has implemented bus stops in many locations, including all trailer parks. This has allowed them to be more efficient and save time to accommodate the driver shortage.

### **Assistant Superintendent of Curriculum, Instruction, and Pupil Services Kimberleigh Nichols presented her report to the Board.**

Mrs. Nichols thanked Sara Loomis for her work in running another successful Summer School program.

Mrs. Nichols presented the Board with the SMART goals for the District priorities, which included a draft worksheet for SMART goal #4, Core Instruction, and Tier 1 Interventions.

Mrs. Nichols stated that September 5th was Teacher Introduction Day for The Reading League Partnership. Dr. Heidi Beverine-Curry, Chief Academic Officer for The Reading League, shared what has been learned from the scientific research on reading. The Reading League work is grounded in the Simple View of Reading, The Reading Rope, and The 4-Part Processor Model for Word Reading.

Mrs. Nichols informed the Board that the special education department has been busy reviewing IEPs for the school year. Case managers are communicating with families to ensure a clear understanding of their child(ren)'s programming as well as forwarding IEP amendments to the special education office. Amanda French, Sara Loomis, Lisa Hale, Abigail Holmes, and Mrs. Nichols have been amending IEPs and ensuring staff members have the most up-to-date and accurate plans. Formal meetings will begin in mid-October when they hold annual reviews for students with 504 Accommodation Plans, followed in late November/beginning of December with Committee on Special Education (CSE) meetings. Mrs. Nichols presented the Board with a chart that showed the Special Education Department's organizational structure. They have clearly defined roles, responsibilities, expectations, and procedural timelines in preparation for the new year.

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### **School Business Official Christine Pierce summarized her report to the Board.**

Mrs. Pierce stated that the School Tax collections have begun. TST BOCES is still the District's official tax collector. There is a drop box in the lobby of the main entrance to the high school. This has been working very well.

Mrs. Pierce spoke of the recent audit. Both audit findings have been addressed through the implementation of new processes for payroll and procurement. Mengel, Metzger, Barr & Co., LLP will be back this Fall to complete the required Single Audit of Federal Funds and the audit of Student Activity Funds. Mrs. Pierce thanked Accounts Payable Clerk Corrine Kellogg and Payroll & Benefits Clerk Taylor Green for their hard work throughout this process.

Mrs. Pierce stated that she is currently working on the 2022-2023 ST3 reporting. These schedules, claim forms, and estimates drive State Aid for the following year.

Mrs. Pierce informed the Board that all 2023-2024 Federal Grant submissions have been completed. The District is in the phase-out of the ARP/ESSER grant funding this year.

Mrs. Pierce stated that the Business Office has begun the preliminary work for the 2024-2025 budget process. The focus is to develop a budget that aligns with district priorities while facing the challenges of sunseting grant funds, leveling off foundation aid, declining enrollment, and other economic factors facing the District.

### **Network Administrator's Log for August 2023 was submitted.**

### **Superintendent Brent Suddaby presented his report to the Board.**

Mr. Suddaby spoke of the Opening Days of Schools. On September 5<sup>th</sup>, a representative of The Reading League, Dr. Heidi Beverine-Curry, presented on the science of reading, a vast, interdisciplinary body of scientifically-based research about reading and issues related to reading, writing, and learning. The information and understanding they all gained will guide them as they build a stronger connection between the elementary and secondary branches of the team, build professional knowledge, and reimagine how they support students in all classes, Pre-K – 12<sup>th</sup>.

Mr. Suddaby stated that opening day with students is one of his favorite days of the year. Over the summer, the administrative team spent a lot of time looking at data, discussing best practices, and planning. When the students returned in the Fall, they saw their work in action. Every instructional day matters, and the students came back on the first day excited and ready to learn. The transportation department has been phenomenal, as always. The buildings and grounds looked great. The food service department is providing great school breakfasts and lunches that are nutritious and served with a smile.

Mr. Suddaby stated that the District is working on areas that need attention throughout the District. Instructionally, the District hired several teachers just before school opened. The team is very happy with the teachers that were hired. Nonetheless, anytime there are new hires, they deserve extra attention. Additionally, the District is still looking to hire a Spanish teacher. In transportation, some of the bus runs are a little longer due to a shortage of drivers. The longest runs are about 60 minutes. For rural school districts, this is still not uncommon. Candor has had bus runs this long in past years, just not as many as this year. The staircase to the auditorium is not yet to specifications in buildings and grounds. King & King and Appel Osborne have been good partners and have been a great help in getting the work from the subcontractors done right, but it has been a process. They are close to having this job complete. In food service, the District faces higher food costs like everyone else.

Mr. Suddaby stated that he would like to express his gratitude for the amazing administrative team. They continue to surpass his expectations. Along with all of the work that went into running a successful summer school program and opening the school year smoothly, he would like to highlight a bit of other work they did with outstanding effect in the past month. Together, they continued setting the foundation for strategic planning, honed emergency response preparedness, improved their team efficiency, and took steps to get more growth out of their professional review and the feedback they give each other.

Mr. Suddaby stated that Governor Hochul has signed legislation mandating that no school hold session on Asian Lunar New Year, thereby treating the day like a holiday for public schools only. The Asian Lunar New Year was not made a state holiday, so it will likely place an additional burden on parents. This year has no real impact because the Asian Lunar New Year falls on a Saturday.

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The District does need to be mindful of this change for next year as the Asian Lunar New Year is on Wednesday, January 29th, 2025, so there will be an impact on the 2024-2025 school year calendar.

Mr. Suddaby updated the Board on the current Capital Outlay Project. The stairs to the auditorium are not done yet. The railings are functional but not up to standards. The next Capital Outlay Project for the Elementary septic system will be coming soon.

#### **Board Comments:**

Greggory Houck wanted to share some positive feedback from the Section IV orientation. He said it was a very positive experience and thanked Section IV and Athletic Director Holly Carling for a great program. Hannah Murray welcomed everyone back and wished for a great school year.

#### **Recognition of Visitors:**

President Hannah Murray recognized the visitors present. Jessica Spaccio asked about the status of the walking trail. Superintendent Brent Suddaby stated that it is not done yet. Signs for it have been ordered, it needs more mulch, and there is a bit of a hill that needs to be leveled out.

#### **Adjournment:**

President Murray announced the regular session of the meeting adjourned at 8:49 p.m.

#### **Executive Session:**

At 8:56 p.m., Kate Davenport made a motion, seconded by Hope VanScoy, to adjourn to executive session. All Board members listed above were present, along with Superintendent Brent Suddaby. At 8:57 p.m., Assistant Superintendent of Curriculum, Instruction, and Pupil Services Kimberleigh Nichols entered executive session to discuss the CPSE/CSE reports.

At 9:45 p.m., Kate Davenport made a motion, seconded by Nate Brace, to exit executive session.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board