

# SANTA FE PUBLIC SCHOOLS CODE OF CONDUCT ACKNOWLEDGEMENT FORM

## Student's Rights and Responsibilities

Every student has the right to learn in a positive and respectful learning environment. Each student has a role in achieving this. To help promote a positive school culture where every student can grow academically and personally, each student is expected to:

1. Attend and participate in all classes each day; and be on time
2. Prepare for each class with appropriate materials and completed assignments
3. Always use computers, technology, cell phones, and social media in a responsible way
4. Understand that cell phones must be turned off during instruction time unless the teacher says you can have it on
5. Know and obey school rules and the Code of Conduct, particularly when at school; at school-sponsored events; and on school vehicles
6. Respect the rights, feelings, and property of fellow students, parents, teachers, staff, volunteers, guests, and the surrounding community
7. Seek peaceful solutions to conflict; encourage peers to do the same; and seek assistance from an adult if a conflict remains unresolved
8. Do not bully or cyberbully anyone; and report bullying or cyberbullying to an adult
9. Take responsibility for your own behavior
10. Cooperate with teachers and staff in investigations of disciplinary matters
11. Do not bring anything that is or looks like a weapon to school or a school-sponsored event; alert an adult if you see another person do this
12. Do not possess, use, give or sell any drugs, alcohol, tobacco or weapons; alert an adult if you see another person do this
13. When you see something (or hear something that seems unsafe), then say something (to a staff member)
14. Do not discriminate, and report discrimination, on the basis of gender, gender identity, sexual orientation, race, ethnicity, national origin, immigration status, socioeconomic status, physical differences, health conditions, family differences, or learning, Inguistic and language differences
15. Understand that principals, coaches, and sponsors of extracurricular activities may develop and enforce standards of conduct that are higher than the district-developed Code of Conduct

## Student and Parent / Guardian Acknowledgment

The Code of Conduct has been written to help each student gain the greatest possible benefit from his or her school experience. It is important that every student understand the Code and be expected by his or her Parents/Guardians to follow its requirements. Parents/Guardians, please read the Code at [sfps.info](http://sfps.info), discuss it with your child, and empower your child to follow it. If you don't have access to the website at home, then please let your child's teacher know, and access to the Code will be provided at school. Thank you for your part in helping to promote a positive learning environment.

**Student Name**

**Date**

Parent or Guardian Name

Date

Parent or Guardian Name

Date