

PARK CITY SCHOOL DISTRICT/#5
10 2ND AVE SW, PARK CITY, MT 59063
REGULAR BOARD MEETING
FEBRUARY 11, 2025

I. BOARD CHAIR KEVIN HOFFMAN CALLED BOARD OF TRUSTEE MEETING TO ORDER AT 7:00PM IN THE SCHOOL MULTI-PURPOSE ROOM. TRUSTEES PRESENT: BREANN STRECK, AMBER TILZEY, JONATHAN ALEGRIA, STACIE WELLS; **SUPERINTENDENT DAN GRABOWSKA-ABSENT,** ELEMENTARY PRINCIPAL STACI TRUSCOTT, JH/HIGH SCHOOL PRINCIPAL MITCH WARD; **DISTRICT CLERK LISA REYNOLDS, ASSISTANT CLERK MCKENNA SEALEY. STAFF MEMBERS:** BREANNA SHERMER. **STUDENTS:** EMMIE BARTHOLOMEW, HAYDEN FENTON. **GUESTS:** JD ADAMS, TRAVIS FENTON, JANET SOUTHWORTH, ROGER WEBB, PEGGY WEBB, BRIAN BARTHOLOMEW, MELAINE BARTHOLOMEW, JEANNA FRY, SAMANTHA BOARDMAN, MARLENE DEIS, KELSI INDRELAND, MYRON GROSS, MICHELLE SNAPP

II. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN.

III. PUBLIC COMMENT: HAYDEN FENTON IS COMING TO ASK FOR SUPPORT FOR HIS SHOTGUN TO BE IN HIS SENIOR PICTURE AND EXPLAINED TO US ALL HOW IT IS PROMOTING OUR TRAP CLUB. KEVIN HOFFMAN LET HIM KNOW WE NEED TO ALLOW FOR THE ADMINISTRATION TO DECIDE ON THE ISSUE AT HAND AND TO FOLLOW THE PROCEDURE. JANET SOUTHWORTH BROUGHT TO OUR ATTENTION THAT THE SITZMAN PROPERTY IS UP FOR SALE NOW AND SHE THOUGHT THAT MAYBE WE COULD DO A LAND SWAP OF SOME KIND AND SEE IF WE AS A SCHOOL WOULD BE INTERESTED IN THAT. KEVIN COMMENTED ON THAT AND SAID THAT HE WOULD LIKE THAT TO BE BROUGHT UP IN A FACILITIES COMMITTEE MEETING.

IV. STUDENT BODY REPORT

SPEECH AND DRAMA HAD STATE IN HUNTLEY AND KAMRY HARRIS PLACED 9TH. LAST WEEKEND WE HAD CHEER CAMP AND ALSO JUNIOR PANTHER BASKETBALL GOT TO PLAY DURING HALF TIMES OF THE GIRLS AND BOYS GAMES. THE CHEER CAMP KIDS GOT TO SHOW THEIR ROUTINES DURING HALF TIME AT THE VARSITY GIRLS AND BOYS GAMES. THURSDAY IS SENIOR NIGHT AND THEN OUR FINAL REGULAR SEASON GAME IS ON FRIDAY IN SHIELDS VALLEY. DISTRICTS WILL BE IN RED LODGE NEXT WEEK ON WEDNESDAY, THURSDAY AND FRIDAY. FCCLA HAS THEIR FUNDRAISER FOR VALENTINES DAY. FFA HAS MANY EVENTS COMING UP. THE SCIENCE BOWL IS THE FIRST WEEK OF MARCH IN BOZEMAN. SPRONT SPORTS START MARCH 10TH-TRACK, GOLF, TRAP CLUB, SOFTBALL AND BASEBALL. THE WINTER SPORTS BANQUET IS ALSO THAT EVENING, STUDENT COUNCIL PURCHASED NEW COUCHES FOR THE FRONT OF THE SCHOOL THAT SHOULD BE HERE BEFORE THE END OF THE SCHOOL YEAR.

V. ACTION-DISCUSSION ITEMS:

a. TRUSTEE ELECTION AND GENERAL FUND LEVY RESOLUTION- ACTION

- i. JON ALEGRIA'S BOARD SEAT IS UP FOR RE-ELECTION-WE WILL NEED TO KNOW BY MARCH 27TH.
- ii. GENERAL FUND LEVY FOR ELEMENTARY AND HIGH SCHOOL-AT THIS TIME WE NEED TO DISCUSS AND VOTE ON DOING A LEVY OF \$50,000 FOR EACH DISTRICT. THIS CAN BE CHANGED IN MARCH IF WE DO NOT NEED ONE OR THE OTHER DEPENDING ON THE STARS ACT.

AMBER TILZEY MOVED TO ACCEPT THE RESOLUTION FOR BOTH THE TRUSTEE ELECTION AND GENERAL FUND LEVY ELECTION. STACIE WELLS SECONDED. FURTHER DISCUSSION ON THE STARS ACT. MITCH WARD DISCUSSED MORE WHAT THE STARS ACT IS AND HOW IT WILL HELP TO GET OUR TEACHERS MORE MONEY AND IT IS WORKING ITS WAY THROUGH THE LEGISLATURE RIGHT NOW AND HAS THE GOVERNOR'S APPROVAL. AT THIS TIME IT IS LOOKING LIKE OUT STARTING WAGE WOULD BE AROUND \$41,600. FURTHER DISCUSSION ON WHERE WE START TEACHERS OUT AT. WILL SEE BETTER WITH OUR TENTATIVE BUDGET NEXT MEETING. WE NEED TO MAKE SURE THIS IS ALL IN WRITING BY FEBRUARY 25TH. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.

b. POLICY UPDATE

1. 7320 PURCHASING- 2ND READING-ACTION

KEVIN HOFFMAN ASKED FOR CLARIFICATION AND LISA REYNOLDS EXPLAINED THAT UP TO \$50,000 IS OPERATIONAL AND \$50-\$80,000 SHALL HAVE BIDS AND THEN ANYTHING OVER SHOULD BE RAN THE SAME WAY. MS. REYNOLDS READ THE UPDATED POLICY IN ITS ENTIRETY. JONATHAN ALEGRIA MOTIONED TO APPROVE. STACIE WELLS SECONDED. BREANN STRECK EXPLAINED THAT \$50,000 IS A BIG NUMBER TO HAVE. SHE WOULD LIKE VERBIAGE TO BE CHANGED ON HOW MUCH THE SUPERINTENDENT CAN SPEND AND THAT IT NEEDS TO BE MORE SPECIFIC ON HOW IT IS STATED. IF IT IS OVER \$5,000 THAT REALLY STANDS OUT TO MRS. STRECK AND NEEDS TO BE MORE ADDRESSED AND THAT IS STRICTER WHEN YOU ARE SPENDING MONEY, \$40,000 AND \$50,000 SHOULD SEE MULTIPLE BIDS BUTDO NOT HOLD BACK ANYTHING WITH THE SCHOOL, BREANN STRECK ASKED LISA HOW MANY PURCHASES ARE OVER \$15,000 AND SHE RESPONDED WITH MAYBE THREE (3). LARGER PURCHASES ARE BROUGHT TO THE BOARD PRIOR TO PURCHASE IN DISCUSSION EACH MONTH. COMMUNITY MEMBER ASKED IF IT IS A STATUE AND KEVIN HOFFMAN RESPONDED PART IS AND WE ARE TRYING TO NOT HAVE IT AS BROAD. THE PUBLIC ALSO BROUGHT UP THAT IT DOESN'T APPLY TO AN EMERGENCY PURCHASE NEED. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION FAILED 0-5. BREANN STRECK MOVED THAT WE REVISE THE POLICY FOR \$0-\$15,000 FOR OPERATIONAL, \$15,001-\$79,999 SHOULD HAVE THREE ESTIMATES AND BIDS AND SHOULD BE BROUGHT TO THE BOARD AND THAT OVER \$80,000 WILL FOLLOW THE BID AND CONTRACTS. STACIE WELLS SECONDED. DISCUSSION ON HOW WE WOULD GO ABOUT IT WHEN IT COMES TO WAITING ON BIDS. IT WAS DECIDED THAT THE BOARD WOULD MAKE AN EXECUTIVE DECISION ON HOW TO GO FORWARD WITH THE INFORMATION GIVEN. FURTHER DISCUSSION ON GETTING MORE INFORMATION ON COOPERATIVE PURCHASING. FURTHER DISCUSSION THAT THE POLICY IS DIRECT FROM THE STATE MCA. BOARD DISCUSSED FURTHER CLARIFICATION FROM COOPERATIVE AGREEMENTS FOR NEXT MEETING. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.

c. FACILITIES UPDATE-DISCUSSION/ACTION

i. FINANCIAL UPDATES

1. **SPRUNG-** WE ARE LOOKING AT PUTTING OUT A PROPOSAL FOR A NEW GENERAL CONTRACTOR TO FINISH THE PROJECT. WE WILL NEED A BID FROM ANY NEW GENERAL CONTRACTOR. DISCUSSED DOING ANOTHER INTERCAP LOAN TO COVER THE COSTS OF THE ADDITIONAL WORK TO BE DONE. WE WOULD NEED TO RUN AN AD FOR TWO WEEKS IN THE LOCAL PAPER AND A STATE PAPER. JONATHAN ALEGRIA MOVED TO PUT OUT A BID REQUEST FOR A NEW GENERAL

CONTRACTOR. STACIE WELLS SECONDED. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.

2. **BATHROOM REMODEL** –MS. REYNOLDS PROVIDED THE PAPERWORK SHOWING THAT THE BATHROOM REMODEL HAS BEEN COMPLETED. DISCUSSION ON THE COST AND WHERE THE BATHROOM IS LOCATED.

- ii. **PROPERTY SETBACK AGREEMENT**-KEVIN HOFFMAN DISCUSSED THE FIRE CODE OF 10 FEET FOR THE NO BUILD EASEMENT LISA STATED THAT IT HAS BEEN SENT OUT TO MR.STORY FOR HIM TO SIGN. THIS INCLUDES \$500 PAYMENT (WHETHER IT IS A ONE TIMEPAYMENT OR ONE EVERY YEAR NEEDS TO BE CLARIFIED). HE WAS RECEPTIVE. THERE IS SOME CONCERN ABOUT A CONCRETE PAD THAT WAS POURED PRIOR TO THIS AND GETTING THAT MOVED. THERE WILL BE A POSSIBLE COST TO THE DISTRICT TO MOVE THAT FOR HIS FUTURE USE. DISCUSSION ON UPDATING THE PUBLIC ON ANOTHER FORUM OTHER THAN THE WEBSITE. DOING A LETTER OR NEWSLETTER IS BEST. CONCERN OVER RUMORS DUE TO LACK OF COMMUNICATION. BREANN STRECK MOVED THAT MR. GRABOWSKA PUTS OUT A LETTER ON THE STATUS AND PLAN FOR THE AG BUILDING IN THE NEXT TWO WEEKS VIA MAIL AND POSTED AT THE PUBLIC LOCATIONS USED FOR BOARD AGENDAS. JON ALEGRIA SECONDED. FURTHER DISCUSSION ON INFORMATION IN THE LETTER ON VERY SPECIFIC ITEMS NEEDED. DISCUSSION ON SENDING TO THE BOARD PRIOR TO PUBLICATION. DISCUSSION, DISCUSSION, DISCUSSION. MOTION PASSES 5-0.

- iii. **GENERAL CONTRACTOR**-CONCERNS ON WHAT HAS BEEN DONE SO FAR FOR THE MONEY WE HAVE INVESTED. CONCERNS ABOUT ENGINEERED BUILDING. FURTHER QUESTIONS ON GETTING DOCUMENTATION FROM CURRENT CONTRACTOR ON WHO DID WHAT, ETC. DISCUSSED THE UPDATE TO THE SPREADSHEET WITH ONE INVOICE ADDED FROM THE ARCHITECT THAT IS HELPING WITH THE STATE PERMIT PROCESS. FURTHER DISCUSSION ON POSSIBLE REFUNDS OF ITEMS PAID FOR THAT WERE NOT FULLY COMPLETED. KEVIN HOFFMAN ASKED THAT ANY FURTHER DISCUSSION BE DONE IN OUR LITIGATION STRATEGY EXECUTIVE SESSION. KEVIN HOFFMAN THINKS THAT WE HAVE RAN INTO SOME SURPRISES AND WE ARE TRYING TO DO OUR BEST JOB AT FIGURING OUT WHERE THINGS WENT WRONG AND HOW WE CAN GET IT ALL PUT TOGETHER AS BEST AS POSSIBLE

1. RFP FOR GENERAL CONTRACTOR-DISCUSSED AND VOTED ON IN SPRUNG UPDATE.

d. **CONSIDER APPROVAL OF CALENDAR FOR 2025-2026-ACTION**

NOT MANY OPTIONS WITH OUR FOUR-DAY WEEK. BREANN STRECK MOVED TO APPROVE NEXT YEAR'S CALENDAR.AND STACIE WELLS SECONDED. BREANN STRECK ASKED MRS. SHERMER WHO WAS IN CHARGE OF THE CALENDAR PROCESS. IT WAS PART OF THE CALENDAR COMMITTEE WHICH MRS. MENDENHALL SITS ON AS PART OF THE TEACHERS UNION. FURTHER DISCUSSION ON WHY THERE ARE TWO LESS DAYS ON THE CHRISTMAS BREAK THIS NEXT YEAR. IT WAS THEN EXPLAINED THAT THE WAY THE DAYS FELL IN THE CURRENT SCHOOL YEAR GAVE US THE ADDITIONAL TWO DAYS. FURTHER DISCUSSION ON SCHEDULED SNOW DAYS. ARE THEY PART OF IT OR NOT? FURTHER DISCUSSION ON WHAT IS NEEDED FOR SNOW DAY MAKE-UPS. MR. WARD STATED THAT WE WOULD HAVE SOME FLEXIBILITY WITH GOING A BIT DIFFERENT FOR CHRISTMAS WITH FINAL EXAMS ETC. ON THE FINAL TWO DAYS. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.

e. CONSIDER ACCREDITATION INFORMATION-DISCUSSION/ACTION

MITCH WARD DISCUSSED THE ACCREDITATION PROCESS. IT WAS STARTED LAST YEAR WITH CERTAIN AREAS AND THIS YEAR IT IS CONTINUING WITH OTHER AREAS. THE AREAS WE ARE REPORTING THIS YEAR ARE FOR THE FOLLOWING: INTEGRATED STRATEGIC ACTION PLAN-PROCESS (CNA), CONTENT (GOALS), CONTENT (GRADUATE PROFILE). DISTRICT ASSURANCES. ASSIGNMENT AND LICENSURE OF STAFF. TEACHER LOAD AND CLASS SIZE. PROFESSIONAL DEVELOPMENT SCHEDULE. FAMILY AND COMMUNITY ENGAGEMENT. BASIC EDUCATION PROGRAM OFFERINGS (HIGH SCHOOL AND MIDDLE SCHOOL ONLY). INDIAN EDUCATION FOR ALL. DISTRICT GRADUATE PROFILE. GENERAL PROVISIONS-PROFICIENCY, BASED LEARNING MODEL-CURRICULUM AND ASSESSMENT. SCHOOL LEADERSHIP-EDUCATOR EFFECTIVENESS-PROFESSIONAL DEVELOPMENT PLAN, MENTORING & INDUCTION, EVALUATION. EDUCATIONAL OPPORTUNITY-SCHOOL CLIMATE. THE LARGER DOCUMENT IS A DRAFT THAT WILL BE SHORTER AND MORE READER FRIENDLY FOR THE SCHOOL WEBSITE. THIS WILL NEED TO BE SUBMITTED AT THE BEGINNING OF MARCH. DISCUSSION ON LOCATION ON THE WEBSITE AND THE DIFFICULTY OF LOCATING IT. THE LOCATION WILL CHANGE ONCE IT IS APPROVED BY THE ACCREDIATION DEPT. DISCUSSION ON ANY MAJOR CHANGES. MRS. TRUSCOTT INDICATED IT DID NOT CHANGE MUCH BUT GAVE US AREAS TO FOCUS ON AND STAY ORGANIZED ALL AROUND. THE ACCREDITATION TEAM WORKS WITH THE SCHOOL AND ALLOWS FOR GROWTH IN AREAS NEEDED. FURTHER DISCUSSION, NO VOTE NEEDED.

f. UPDATE ON SUPERINTENDENT SEARCH-DISCUSSION AMBER TILZEY EXPLAINED THAT 14 POSITONS ARE OPEN IN THE STATE AT THIS TIME. OUR JOB LISTING IS OPEN TILL THE END OF FEBRUARY. AROUND THE 25TH. DISCUSSED HOW THE INTERVIEWS WOULD GO AND HOW THE PUBLIC COULD COME IN AND BE PART OF IT. THEY WOULD HAVE THEM MEET THE STAFF AND DISCUSS THINGS AND SHE WANTED TO CLOSE IN THE MIDDLE OF MARCH BUT DIDN'T KNOW IF THAT WAS POSSIBLE. THE SURVEY FOR ALL (STAFF AND COMMUNITY) IS OUT ON THE WEBSITE. PLEASE GO ON AND TAKE IT SO THAT WE HAVE WHAT EVERYONE IS LOOKING FOR. DISCUSSION ON NOT PUTTING IT ON SOCIAL MEDIA AS IT REACHES OUT TO NOT JUST OUR COMMUNITY. COULD WE ADD IT TO THE LETTER ABOUT THE AG BUILDING? ALSO THROUGH OUR PARENT PORTAL. DISCUSSION ON THE FEES AND HOW IT IS USED. ALSO WHAT THE INFORMATION IS ON DAN RESIGNING AND WANTS A STATEMENT IN THE LETTER ABOUT THAT AS WELL AS THE CHARTER SCHOOL AND HOW WE DID NOT SUBMIT OUR APPLICATION.

IV. CONSENT AGENDA

AMBER TILZEY MOVED TO ACCEPT THE CONSENT AGENDA EXCLUDING THE BOARD MEETING MINUTES. STACIE WELLS SECONDED. ACCEPT RESIGNATIONS FROM ABBY KOKOT FOR PE, HEIDI MINOR FOR ELEMENTARY SPECIAL EDUCATION AND SARAH BOLIN FOR HEAD VOLLEYBALL COACH. BREANN STRECK WANTED TO KNOW WHAT THE WATER CLAIM WAS ABOUT. IT WAS DISCUSSED ABOUT THE BREAK IN THE LINE THAT HAPPENED A FEW WEEKS AGO AT THE FOOTBALL FIELD. NEXT MEETING IS MARCH 11TH, 2025. UPDATED SUB LIST PROVIDED. PER BOARD REQUEST MEETING MINUTES WILL BE VOTED ON SEPERATELY. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.

BREANN STRECK MOVED TO AMEND THE MINUTES FROM JANUARY 14TH TO STRIKE THE WORDS "BREANN STRECK HAD TROUBLE RECONCLING SOME OF THE BILLS FROM QUEST SERVICES. HAD QUESTIONS ON CERTAIN INVOICES. \$5000 FROM MARCH 9/24/24 INVOICE." AND INSERT "BREANN STRECK HAD QUESTIONS REGARDING THE RECONCILIATION OF QUEST INVOICES WITH CURRENT EXPENSE SPREADSHEET AS SOME

EXPENSES WERE NOT SHOWING ON THE EXPENSE REPORT FOR THE AG PROJECT AND THERE WERE OTHER EXPENSES THAT WERE NOT ACCOUNTED FOR. BREANN WOULD FURTHER SEND UNRECONCILED AMOUNTS TO DAN AND LISA TO FURTHER INVESTIGATE. STACIE WELLS SECONDED. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.

BREANN STRECK MOVED TO AMEND THE JANUARY 27TH MINUTES TO INSERT THE WORDS "AND RECONCILED ALL EXPENSES FOR THE PROJECT PER QUESTIONS RAISED AT JANUARY 14TH BOARD MEETING' AFTER THE STATEMENT "KEVIN HOFFMAN DISCUSSED THE REVISED SPREADSHEET FINANCIAL REPORT". STACIE WELLS SECONDED. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0. THESE REVISED MINUTES WILL BE INCLUDED IN THE MARCH 2025 MEETING MINUTES FOR FINAL APPROVAL.

a. REPORTS


- i. **BOARD CHAIR REPORT-** AG BUILDING WE ARE LIMITED RESOURCES BUT WE ARE TRYING OUR BEST AND WE APPRECIATE HAYDEN FENTON COMING IN AND SHARING HIS STORY AND WE WILL SEE WHERE IT LANDS.
- ii. **ELEMENTARY PRINCIPAL REPORT-** MRS. TRUSCOTT DISCUSSED THE END OF TESTING CYCLES AND WILL PROVIDE A MAP SPREADSHEET NEXT MONTH. THE SECOND WINDOW OF STATE TESTING IS CLOSING ON FRIDAY, IT IS VERY DIFFICULT SINCE EVERYONE IS TAKING DIFFERENT TESTS IN EACH CLASSROOM. THEY HAVE A PARENT PORTAL SO THE PARENTS CAN SEE THOSE AS THEY GO, PARENT LETTERS ON HOW TO SIGN UP WILL BE GIVEN OUT WITH MID-TERM GRADES, CONFERENCES THE LAST TWO NIGHTS AND THEY ARE WELL ATTENDED.
- iii. **JH/HIGH SCHOOL PRINCIPAL REPORT-**
MR. WARD ATTENDED THE MHSA ANNUAL MEETING AND THERE WERE 5 POLICES THAT THEY ADOPTED. 8TH GRADE PARTICIPATION IS ALLOWED AND CAN PLAY JUNIOR HIGH AND HIGH SCHOOL AT THE SAME TIME BY ALLOWING ATTENDANCE AT BOTH PRACTICES BUT MR. WARD RECOMMENDS NOT TO HAVE THEM COMPETE IN BOTH AT THE SAME TIME. THE NIL AWARD RULE IS NOW AT \$500 DOLLARS A YEAR SO NOW YOU CAN GET MORE AWARDS. NIL RULE HIGH SCHOOL KIDS CAN DO THE DEALS BUT THEY CAN'T SHOW THEIR SCHOOL, HIGH SCHOOL ATHLETES DON'T HAVE TO GET A SPORTS PHYSICAL EVERY YEAR. IT WILL CHANGE TO EVERY OTHER YEAR. OUR RECOMMENDATION IS TO KEEP AT EVERY YEAR. DISCUSSED FAN EJECTIONS THEY ARE SUSPENDED FOR THE NEXT THREE COMPETITIONS AND THEY WANTED TO MAKE SURE THAT THEY ARE HELD ACCOUNTABLE FOR THEIR ACTIONS. NEXT YEAR WE ARE IN A 9 TEAM DISTRICT SO YOU COULD DO A 8 TEAM WITH A PLAY IN OR YOU DO A WHOLE 10 TEAM TOURNAMENT IF WE DO 8 ITS THREE DAYS AND IF IT IS 10 WE WOULD HAVE TO DO FOUR FOR AN EXTRA 1000 DOLLARS.
- iv. **SUPERINTENDENTS REPORT**
KEVIN HOFFMAN READ DAN GRABOWSKA'S REPORT ABOUT HOW HE IS TRYING TO SET ASIDE SOME THINGS FOR THE NEXT SUPERINTENDENT. A SURVEY HAS BEEN SENT OUT TO

STAFF AND COMMUNITY FOR THE SUPERINTENDENT SEARCH AND WHAT THEY ARE
LOOKING FOR IN THE FUTURE.

MOVED TO EXECUTIVE SESSION AT 8:31PM.

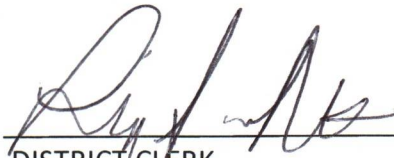
EXITED EXECUTIVE SESSION AT 9:49PM.

MEETING ADJOURNED AT 9:50PM.



APPROVED
3/11/2025

DATE



DISTRICT CLERK

**PARK CITY SCHOOL BOARD GUEST SIGN IN SHEET
FOR THE FEBRUARY 11, 2025 REGULAR BOARD MEETING**

[illegible]