

**PARK CITY SCHOOL DISTRICT/#5**  
**10 2<sup>ND</sup> AVE SW, PARK CITY, MT 59063**  
**REGULAR BOARD MEETING**  
**August 8, 2023**

I. BOARD CHAIR KEVIN HOFFMAN CALLED BOARD OF TRUSTEE MEETING TO ORDER AT 7:00PM IN THE MULTI PURPOSE ROOM. TRUSTEES PRESENT: AMBER TILZEY, BREANN STRECK (VIA PHONE), LINDSAY WITT, JONATHAN ALEGRIA-; SUPERINTENDENT DAN GRABOWSKA-ABSENT, ELEMENTARY PRINCIPAL STACI TRUSCOTT,7-12 PRINCIPAL COLE CAVAN, DISTRICT CLERK LISA REYNOLDS. STAFF MEMBERS: SHELLY MENDENHALL, TRACI O'NEIL GUESTS: J MARK QUALMAN, JEANNA FRY STUDENTS: NONE

II. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN.

KEVIN HOFFMAN WELCOMED ALL IN ATTENDANCE.

III. PUBLIC COMMENT: NONE

**IV. ACTION/DISCUSSION ITEMS**

- i. **STUDENT ATTENDANCE AGREEMENTS-ACTION**-JONATHAN ALEGRIA MOVED TO DISCUSS OOD STUDENT AGREEMENTS PC-24-17 TO PC-24-21. LINDSAY WITT SECONDED. FURTHER DISCUSSION ON CLASS SIZES. DISCUSSED HIGH NEEDS AND THE NEED FOR ADDITIONAL STAFFING IF IT CAME TO THAT. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.
- ii. **FINAL BUDGET HEARING-ACTION**-BUDGET IS VERY TIGHT THIS YEAR. WE DON'T HAVE MUCH MONEY BUDGETED FOR SUPPLIES AND NOTHING FOR TEXTBOOKS. THE LEASES FOR THE MODULARS WILL EAT UP QUITE A BIT OF THEM. ELEMENTARY'S BUDGET IS 88% SALARIES AND BENEFITS AND HIGH SCHOOLS BUDGET IS 76% SALARIES AND BENEFITS. WE MOVED SPED HELP OVER TO THE TUITION FUND AND WILL HAVE ONE YEAR LEFT OF ESSER MONIES. THE INTERLOCAL FUND WILL BE USED FOR ANY OVERFLOW. THE PERMISSIVE LEVIES ARE ALSO INCLUDED IN THE BOARD GOOGLE DRIVE. AMBER TILZEY MOVED TO ACCEPT THE FINAL BUDGET. LINDSAY WITT SECONDED. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.
- iii. **TFS-ACTION**-DUE TO THE DATA ENTRY ISSUE WITH TFS IT IS BEING TABLED UNTIL LATER IN AUGUST.
- iv. **2022-2023 SCHOOL DATA REVIEW**-STACI TRUSCOTT PRESENTED THE DATA THAT WAS ACCUMULATED FROM TESTING ALONG WITH THE SURVEY'S SENT TO STAFF, PARENTS AND STUDENTS. FURTHER DISCUSSION ON THE COMMENTS ON SOME OF THE SURVEYS. ALL DOCUMENTS ARE AVAILABLE IN THE BOARD PACKET TO REVIEW.
- v. **FACILITY UPDATE-ACTION/INFORMATION**
  1. **SET FINAL COST FOR BUILDING RESERVE LEVY-ACTION**-MARK QUALMAN DISCUSSED THE PROCESS WITH THE BOARD ON HOW WE CAME TO THE DECISION OF WHAT WE NEED TO DO.

WE ARE REQUESTING TO ASK THE VOTERS FOR A LEVY IN THE AMOUNT OF \$350,000 TO COVER MOST OF IT. WE WILL HAVE MONEY IN OUR BUILDING RESERVE TO COVER ANY ADDITIONAL COSTS. LINDSAY WITT MOVED TO SET THE LEVY AMOUNT OUT TO THE VOTERS FOR \$350,000 TO COVER THE EXPENSE FOR THE BUILDING RESERVE LEVY. LINDSAY WITT SECONDED. WE WILL ALSO APPLY FOR AN INTERCAP LOAN TO PAY THE LEVY BACK. IT IS \$70,000 PER YEAR. FURTHER DISCUSSION ON HOW THIS IS NEEDED FOR THE KIDS AND THE COMMUNITY. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.

- vi. **ALLOW 8<sup>TH</sup> GRADE PARTICIPATION IN HIGH SCHOOL SPORTS IF VARSITY OR JV TEAMS NEED TO BE COMPLETED WITH ATHLETIC DIRECTOR APPROVAL-ACTION-THIS IS A NEW REQUIEMENT FOR MHSA TO HAVE ON RECORD. WE HANDLED IT LAST YEAR FOR CROSS COUNTRY. WE WILL MOST LIKELY NEED IT AGAIN FOR CROSS COUNTRY AND GIRLS BASKETBALL. LINDSAY WITT MOVED TO ALLOW 8<sup>TH</sup> GRADE PARTICIPATION IN HIGH SCHOOLS SPORTS IF VARSITY OR JV TEAMS NEED TO BE COMPLETED WITH ATHLETIC APPROVAL. AMBER TILZEY SECONDED. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.**
- vii. **INCREASE SCHOOL MEAL PRICES-ACTION-DUE TO THE RISE OF COSTS AND STATE RECOMMENDATIONS WE NEED TO INCREASE THE PRICES AS FOLLOWS: K-12 BREAKFAST INCREASE FROM \$1.35 TO \$2.00, ADULT BREAKFAST FROM \$2.00 TO \$2.50, EEK-4 LUNCH FROM \$2.50 TO \$2.75, 5-12 LUNCH FROM \$2.75 TO \$3.00 AND ADULT LUNCH FROM \$3.50 TO \$4.75. THE PRICE OF EXTRA MILKS WILL STAY THE SAME AT \$.50. AMBER TILZEY MOVED TO APPROVE THE INCREASE IN PRICES. JON ALEGRIA SECONDED. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.**
- viii. **APPROVE ADVISORS AND OTHER VARIOUS STIPEND CONTRACTS-ACTION-NEED TO APPROVE THE FOLLOWING: NHS-KATRINA OSTERMILLER, ANNUAL-BREANNA SHERMER, PROM-SARAH BOLIN, FFA-KARI HANSON, FCCLA-SARAH BOLIN, STUDENT COUNCIL-DARCI OWEN, AD-COLE CAVAN, EVENT COORDINATOR-ROBERT RUSSELL, TEACHER MENTOR-MICHELLE GAUTHIER, DATA COORDINATOR-STACI TRUSCOTT, INFINITE CAMPUS-TRISH NICHOLSON. LINDSAY WITT MOVED TO APPROVE THE ABOVE LISTED ADVISORS AND CONTRACTS. AMBER TILZEY SECONDED. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.**

**CONSENT AGENDA:** AMBER TILZEY MOVED TO ACCEPT THE CONSENT AGENDA; JONATHAN ALEGRIA SECONDED. APPROVE MEETING MINUTES FROM JUNE 19<sup>TH</sup>, 2023 AND SPECIAL MEETING MINUTES FROM JULY 10<sup>TH</sup>, 2023 MEETING. APPROVE WARRANTS. ACCEPT RESIGNATION OF LEVI COOK. WE ARE ACTIVELY SEEKING SOMEONE TO FILL THE POSITION. IF NOT, DAN AND COLE WILL NEED TO HELP AS NEEDED. HIRE THE FOLLOWING PERSONNEL: TRACI O'NEIL AS ASSISTANT CLERK, STEPH EZELL AS SECONDARY PARAPROFESSIONAL, BREANNA SHERMER FOR JH VB COACH, REBEKAH REGER AS JH ASSISTANT VB COACH AND ACCEPT RESIGNATION OF BEN SOUTHWORTH AS HEAD BOYS BASKETBALL COACH. NEXT REGULAR MEETING SEPTEMBER 12<sup>TH</sup>, 2023 AT 7PM. THAT DATE CONFLICTS WITH OTHER ISSUES SO THE BOARD WOULD LIKE TO MOVE IT TO SEPTEMBER 11<sup>TH</sup> AT THE SAME TIME.FURTHER DISCUSSION. FURTHER DISCUSSION ON THE COACHES ETC. DISCUSSION, DISCUSSION, DISCUSSION. ALL IN FAVOR? MOTION PASSES 5-0.

**VI.REPORTS: BOARD CHAIR –NONE.**

**PTA REPORT: NONE**

**STUDENT BODY REPORT– NONE.**

**ELEMENTARY PRINCIPAL REPORT-READY TO GO FOR NEXT WEEK. NO OTHER UPDATES.**

**HIGH SCHOOL PRINCIPAL REPORT-GETTING READY FOR NEXT WEEK. MOST INFORMATION WAS DISCUSSED EARLIER IN THE MEETING.**

**SUPERINTENDENT REPORT-NO UPDATES AS DAN WAS AT A SAFETY SUMMIT.**

BOARD CHAIR KEVIN HOFFMAN CALLED MEETING ADJOURNED 8:45PM.

  
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APPROVED

9/11/23

DATE

  
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DISTRICT CLERK

**PARK CITY SCHOOL BOARD GUEST SIGN IN SHEET  
FOR THE AUGUST 8, 2023 REGULAR BOARD MEETING**

**NAME (PLEASE PRINT)**

**NAME (PLEASE PRINT)**

J. MARK QUALMAN  
Jenna Fry  
Shelley Mendelhall  
Traci O'Neil