

SOUTH HENRY SCHOOL CORPORATION JOB POSTING

THE SOUTH HENRY FAMILY OF DIFFERENCE MAKERS IS GROWING!

South Henry is a special place to serve! Maybe it's the small-town feel? Maybe it's the people who care so deeply about their school and students? Maybe it's that about 1/3 of our students travel from out of district to attend here? Maybe it's our commitment to excellence in all that we do? Or, maybe it's all of these things and more!

Join the South Henry FAMILY and experience all that South Henry has to offer!

JOB TITLE: ELEMENTARY ARTS COORDINATOR INSTRUCTIONAL ASSISTANT (NON-CERTIFIED) - 2024-2025 SCHOOL YEAR

POSTING DATE: 04/12/2024

APPLICATION DEADLINE: Until Filled

SUBMISSION: Return application (found at www.shenry.k12.in.us), resume, licensure, and any other supporting documents to the contact listed below.

CONTACT: Emily Hamm ehamm@shenry.k12.in.us 6972 St Rd 103, Straughn IN 47387 (765) 987-7882

SUMMARY OF BASIC FUNCTIONS & RESPONSIBILITIES

Under the supervision and direction of the Tri Elementary School Principal, the Elementary Arts Coordinator is responsible for the planning and implementation of Elementary Art and Music programming at the K-5 level.

JOB DESCRIPTION

Applicants for the Elementary Arts Coordinator position may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.

- Provide a safe, secure, and educationally stimulating environment in Elementary Arts for students in Kindergarten through 5th grade.
- Prepare and deliver developmentally and grade appropriate lessons in the areas of Music and Art on a daily basis
- Must be able to instruct, relate to, and supervise students in kindergarten through fifth grade
- Must have excellent organization and communication skills
- Ability to be flexible and to work cooperatively and collaboratively with teachers, staff, and families
- Perform other duties as assigned by the Tri Elementary School Principal

QUALIFICATIONS:

- Must be willing and able to meet the criteria as an instructional assistant, which is:
 - To have completed at least two years of study at an institution of higher education [defined as completion of 48 semester hours (or equivalent trimester hours) of college coursework or an applicable number of semester hours as defined by the institution of higher education attended, whichever is less; or
 - To have obtained an associate's (or higher) degree; or
 - To have met a rigorous standard of quality and can demonstrate, through a formal state or local academic assessment (the ParaPro Assessment) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics.
 - Must be able to pass an expanded criminal history check and Department of Child Services check

BENEFITS:

- \$15.29/Hr
- Approximately 29.5 Hrs/Week

WHY TRI?

SMALL SCHOOL...BIG OPPORTUNITIES

K-12 Project Lead the Way STEM
Highly Competitive Athletics
FFA Small Class Sizes Onsite Childcare
6 Academic Super Bowl State Championships
Orton-Gillingham Trained Staff at TES
State Recognized American Sign Language
Onsite CTE, Dual Credit, and AP Offerings
SO...MUCH...MORE!



TITANS