

**AGENDA  
REGULAR MEETING  
May 12, 2025  
District Office Board Room  
409 Bell Road  
5:30 P.M.**

**PRESIDENT CALLS MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION**

It is anticipated that there will be a motion to go into executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**APPROVAL OF MINUTES**

- Approve the minutes of the Regular Meeting of April 16, 2025 and April 28, 2025

**ADDITIONS/DELETIONS TO AGENDA**

**PUBLIC COMMENT ON AGENDA ITEMS**

**PUBLIC HEARING**

**SUPERINTENDENT'S REPORT**

- Written/Oral Information

**STUDENT BOARD MEMBER REPORT**

**WORKSHOP**

- Capital Improvement Updates

## **CONSENT AGENDA**

Resolution to accept Consent Agenda:

That upon the recommendation of the Superintendent of Schools, the Consent Agenda be accepted by the Board of Education.

### **HUMAN RESOURCES**

#### **Consent Agenda Action Items**

1. Resolution to approve personnel changes as listed below:

RESOLVED: That the permanent appointments, transfers, resignations, salary adjustments, leaves of absence, et al, contained below, as recommended by the Superintendent of Schools be, and are, hereby approved.

The Superintendent certifies that the requirements of the New York State Education Department, the Civil Service of the City of Rome, and the Board of Education have been met in all cases.

#### **A. Resignations/Terminations:**

Name	Position (Title)	Reason	Effective Date
Dawn Burrows (John Joy)	Teacher Assistant	Resignation	05/02/2025
Lynne Duffy (RFA)	Teacher	Resignation	07/03/2025
Kelli Rutledge (Supported Learning)	Office Specialist	Resignation	05/14/2025

#### **B. Leave of Absence:**

Name	Position (Title)	Reason	Effective Date
Samantha Renzi	Teacher Assistant	Unpaid LOA	04/17/2025-05/18/2025

**HUMAN RESOURCES** (Continued)**Consent Agenda Action Items** (Continued)**C. Rescind Appointment of Non-Instructional Probationary Personnel:**

Name	Position (Title)	Effective Date	To Effective Date
Ayrial Premo (Denti)	Teacher Aide (to become Teacher Assistant within 6 months)	\$19,154.00 (pro-rated)	04/29/2025-10/28/2025

**D. Amend Appointment of 2024-25 Mentor:**

Name	Area	From Mentee	To Mentees	From Salary	To Salary	Effective Date
Carol Miller	School Counselor	Amanda Sanefski	Amanda Sanefski Kaycee George	\$1,500	\$2,250 (pro-rated)	02/25/2025

**E. Amend Start Date of Home Tutor Personnel:**

Name	Area	From Start Date	To Start Date
Rebecca Ferby	Home Tutor	12/01/2024-06/30/2025	07/01/2024-06/30/2025
Nicole Caleca	Home Tutor	04/17/2025-06/30/2025	07/01/2024-06/30/2025

**F. Amend Probationary Period of Instructional Personnel:**

Name	Position (Title)	From	To
Andrew Dziekan (Strough)	Special Education Teacher	09/01/2022-08/31/2025	09/01/2022-08/31/2026
Taylor Yerrick (Strough)	Science Teacher	09/01/2022-08/31/2025	09/01/2022-08/31/2026
Amanda George (RFA)	Special Education Teacher	09/01/2022-08/31/2025	09/01/2022-08/31/2026

**HUMAN RESOURCES** (Continued)

**Consent Agenda Action Items** (Continued)

**G. Appointment of Non-Instructional Probationary Personnel:**

Name	Position	Salary	Effective Date (s)
Adrianna Kelsey (Denti)	Teacher Aide	\$19,154.00 (pro-rated)	05/13/2025-11/12/2025
Joseph Cosimeno (Denti)	Custodial Worker, 2nd shift	\$18.90/hr.	05/13/2025-11/12/2025
Amelia Mastrangelo (John Joy)	Teacher Assistant	\$24,447.00 (pro-rated)	05/13/2025-11/12/2025

**H. Appointment of Non-Instructional (Provisional) Personnel:\***

Name	Position (Title)	Salary	Effective Date (s)
Kelli Rutledge (Supported Learning)	Principal Clerk 12 months, 8 hrs./day	\$48,507.11 (pro-rated)	05/15/2025
Alicia Sabatini (Supported Learning)	Office Specialist 12 months, 8 hrs./day	\$34,675.73 (pro-rated)	05/15/2025

**\*Appointment contingent upon approval of the Rome Civil Service Commission**

**I. Transfer of Non-Instructional (Probationary) Personnel:**

Name	From Position (Title)	To Position (Title)	Salary	Effective Date (s)
Joseph Taylor (Denti, DWF)	Custodial Worker	F Custodian, 2nd shift	\$48,476.87 (pro-rated)	05/13/2025-11/12/2025

**HUMAN RESOURCES** (Continued)

**Consent Agenda Action Items** (Continued)

**J. Appointment of Instructional/Non-Instructional Substitutes:**

Name	Position	Effective Date
Victoria Wasco	Retired Certified Teacher	09/01/2025
Cheri Galluppi	Retired Certified Teacher	09/17/2025
Thomas Gates	Retired Certified Teacher	09/01/2025
Matthew Bednarczyk	Uncertified Teacher	05/13/2025
Lindsay Walker	Certified Teacher	05/13/2025
Alisa Labuz	Uncertified Teacher	05/13/2025
Suzanne Carletta	School Monitor	05/13/2025
Ronald Day	Security Aide	05/13/2025
Dakota Jones	Custodial Worker	05/13/2025

\*A Non-Certified Substitute Teacher is an individual who does not currently hold a valid New York State (NYS) teaching certificate but is still eligible to serve as a substitute teacher. To qualify, a Non-Certified Substitute Teacher must have completed at least two years of college or hold an Associate's Degree.

**HUMAN RESOURCES** (Continued)

**Consent Agenda Action Items** (Continued)

**K. Appoint Summer Feeding Program Personnel:**

Name	Building	Position (Title)	Salary	Effective Date
Mindy Aiello	Denti	Cook Manager	\$23.92/hr.	06/30/2025-08/22/2025
Tammy Coit	Denti	Food Service Helper	\$20.80/hr.	06/30/2025-08/22/2025
Angeline Colangelo	Denti	Food Service Helper	\$20.80/hr.	06/30/2025-08/22/2025
Lori Milone	Denti	Food Service Helper	\$20.80/hr.	06/30/2025-08/22/2025
Michele Simons	Denti	Food Service Helper	\$20.80/hr.	06/30/2025-08/22/2025
Sandrine Copeland	Ridge Mills	Cook Manager	\$23.92/hr	06/30/2025-08/22/2025
Mackenzie Jones	John Joy	Cook Manager	\$23.92/hr	06/30/2025-08/22/2025
Sharon Macknair	John Joy	Food Service Helper	\$20.80/hr.	06/30/2025-08/22/2025
Rebecca Smith	John Joy	Food Service Helper	\$20.80/hr.	06/30/2025-08/22/2025
Christine Marmol-Avery	RFA	Food Service Helper	\$20.80/hr.	06/30/2025-08/22/2025
Hillary Young	RFA	Cook Manager	\$23.92/hr	06/30/2025-08/22/2025

**L. Appointment of Student Teacher/Internship Personnel:**

Name	From	Effective Date
Jaclynn Dunadee (Denti)	Student Teacher (unpaid)	09/02/2025-12/12/2025

## **EDUCATIONAL PROGRAMS**

### **Consent Agenda Action Items**

1. Resolution of initial placements, annual reviews, reevaluations, manifestation determinations, amendments, program reviews and/or transfers of students with disabilities:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the placement of children based upon the CSE/CPSE meeting recommendations be approved.

### **ROME CITY SCHOOL DISTRICT CSE/CPSE**

**May 12, 2025**

#### **PART 200 REGULATIONS OF THE COMMISSIONER OF EDUCATION**

##### **Part 200.2, Section (d)**

...The board of education or board of trustees of each school district shall, upon completion of its review of the IEP in accordance with section 200.4(d)(2) of the Part, arrange for the appropriate special education programs and services to be provided to a student with a disability as recommended by the committee on special education.

##### **Part 200.2, Section (d) (2)**

...arrange for appropriate special education programs and services for a preschool student...

<b>DISABILITY</b>	<b>CSE</b>	<b>CPSE</b>
<b>Autistic</b>	13	
<b>Deaf</b>		
<b>Deaf-Blindness</b>		
<b>Emotionally Disturbed</b>	3	
<b>Hearing Impaired</b>		
<b>Intellectual Disability</b>	9	
<b>Learning Disabled</b>	42	
<b>Multiply Disabled</b>	3	
<b>Orthopedically Impaired</b>		
<b>Other Health Impaired</b>	13	
<b>Speech Impaired</b>	13	
<b>Transfer Review</b>		
<b>Traumatic Brain Injury</b>		
<b>Visually Impaired</b>	2	
<b>Pre-School with disability</b>		15
<b>Non-Disabled</b>		
<b>Declassified</b>	5	
<b>Section 504</b>	6	
<b>Tabled</b>		

## **FINANCE**

### **Consent Agenda Action Items**

#### **1. Resolution to declare equipment obsolete or for sale per District policy #4520:**

RESOLVED: That the following equipment be declared obsolete/surplus and be disposed of in accordance with policy #4520:

<u>Location</u>	<u>Item</u>	<u>Number</u>			<u>Quantity</u>	<u>Reason</u>	
		<u>Serial</u>	<u>RCSD ID</u>	<u>RIC</u>		<u>Damage/Disposal</u>	<u>Sale</u>
	Wooden Picnic Tables	N/A	N/A	N/A	7	x	
Strough	Wet Vacuum (20 years old)	N/A	004940	N/A	1	x	
RFA	Upright Vacuum (2022)	22A0791529	N/A	N/A	1	x	
RFA	Upright Vacuum (2022)	22A0791473	N/A	N/A	1	x	
RFA	Versamatic Upright Vacuum (2004)	D164033928	QC032455	N/A	1	x	
RFA	Upright Vacuum (2000)	V59155256	N/A	N/A	1	x	
RFA	Upright Vacuum (2000)	V59155238	N/A	N/A	1	x	
RFA	Upright Vacuum (2000)	V59155263	N/A	N/A	1	x	



## **REGULAR MEETING AGENDA**

### **FINANCE**

#### **Action Items**

1. Resolution for appointment of Election Inspectors/Assistant Poll Clerks:

RESOLVED: That the following individual is appointed as an Election Inspector/Assistant Poll Clerk for the ten school election districts, which shall align with the City of Rome election wards, be appointed for the Rome City School District Board of Education election/budget vote to be held on Tuesday, May 20, 2025, or on any legally authorized date thereafter, and that they be paid for this service, with the Superintendent of Schools or their designee being authorized to fill any vacancies and make location assignments:

Melissa Carrier

2. Resolution to Accept the Treasurer's Report:

WHEREAS, the Treasurer's report of the Rome City School District has been presented to the Board of Education for the month of February 2025; and

WHEREAS, the Board of Education has reviewed and discussed the contents of the reports; and

WHEREAS, the Treasurer's report provides a detailed and accurate summary of the financial activities and status of the district for the specified period;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Rome City School District hereby accepts the Treasurer's Report for February 2025 as presented.

## **FINANCE** (Continued)

### **Action Items** (Continued)

#### 3. Resolution to approve credit limit increase:

WHEREAS, the Rome City School District Board of Education recognizes the necessity for district personnel to attend professional development conferences, training, and other official business that may require travel; and

WHEREAS, such travel-related expenses—including lodging, airfare, and conference registration—sometimes require payment methods other than traditional purchase orders, particularly when vendors do not accept purchase orders; and

WHEREAS, the current district corporate credit card limit of \$10,000 has proven to be insufficient for timely and efficient payment of such necessary expenses; and

WHEREAS, increasing the credit limit will ensure that district staff can secure lodging, transportation, and conference registrations in a timely manner without personal financial burden or reimbursement delays;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Rome City School District hereby authorizes an increase in the credit limit of the district corporate credit card from \$10,000 to \$20,000; and

BE IT FURTHER RESOLVED, that use of the credit card shall be limited to official district business, including but not limited to lodging, airfare, and conference registration fees where purchase orders are not accepted, and shall comply with all existing district policies and procedures regarding purchasing and travel; and

BE IT FURTHER RESOLVED, that the District Business Official shall ensure that all credit card transactions are monitored, documented, and reviewed in accordance with internal controls and auditing standards.

**Audit Committee Meeting:** May 15, 2025 at 3:00 p.m.

**Finance Committee Meeting:** June 5, 2025 at 3:30 p.m.

**Committee Report**

## **EDUCATIONAL PROGRAMS**

### **Action Items**

1. Resolution to approve 25-26 Course Catalog:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved the 2025-2026 Rome Free Academy Course Catalog.

## **HUMAN RESOURCES**

### **Action Items**

1. Resolution to approve tenure:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves tenure for the following individuals:

Name	Position	Effective Date
Dorothy Ervin	Special Education Teacher	09/01/2025
Erik Thomas	Physical Education Teacher	09/01/2025
Mark Kall	Special Education Teacher	09/01/2025

2. Resolution to accept Memorandum Agreement:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of education hereby accepts the agreement between the school district and the Rome Teacher's Association regarding Instructional Coaches.

3. Resolution to accept Memorandum of Agreement:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the agreement between the school district and the Rome Teacher's Association regarding Instructional Assignment.

## **POLICY**

### **Action Items**

#### 1. Resolution to approve the first reading of policies:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved the first reading of the following policies:

1120-R	School District Records Regulation
4765	Online, Distance, and Remote Learning
4526	Computer Use in Instruction (Acceptable Use)
4526-R	Computer Use in Regulation
4526.1-R	Internet Safety Regulation
4315.1	AIDS Instruction
5100	Student Attendance
4770	Graduation Requirements (Rome)
4771	Early Graduation
4710	Grading Systems
4714	Communication with Parents/Guardians
4321.07	Districtwide and Statewide Assessments of Students with Disabilities

**Next Committee Meeting:** Will be set in July 2025 at the Reorganization meeting

### **Committee Report**

## **MISCELLANEOUS BUSINESS**

No agenda items

## **DISCUSSION ITEMS**

- Upcoming events
  - May 13, 2025 6:30 p.m. – Meet the Candidates night at Strough Middle School
  - May 17, 2025 from 8:30 a.m. -2:30 p.m. - Strategic Planning Community Design Day
  - May 21, 2025 at 4:00 p.m. - Tenure Reception at District Office
  - June 9, 2025 at 5:30 p.m. - Retirement Dinner at the Beeches
  - June 27, 2025 at 6:00 p.m. – RFA Graduation at the Stadium
- Special meeting in June
- End of year superintendent evaluation
  - Make sure you can log in

## **OLD BUSINESS**

None

## **PUBLIC COMMENT ON NON-AGENDA ITEMS**

It is anticipated that there will be a motion to go into executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

## **ADJOURNMENT**