

**LEMMON SCHOOL DISTRICT 52-4**  
**BOARD OF EDUCATION**  
**Lemmon High School DDN/Hub Room**  
**November 11, 2024**  
**6:30 p.m.**

**Proposed Agenda:**

36. Call to Order/Roll Call
37. Pledge of Allegiance
38. Approval of Agenda
39. Approval of Minutes  
--October 14, 2024, Regular Meeting
40. Public Forum
41. Reports:
  - (A) District Financial Statement
  - (B) District Bills & Food Service Bills
  - (C) Lemmon LEADS Showcase
  - (D) High School Student Council Report
  - (E) Committee Reports
  - (F) Athletic Director Report
  - (G) Principal Report
  - (H) Superintendent Report
42. Old Business:
43. New Business:
  - (A) Surplus Property
  - (B) 2024 – 2025 Staff Handbook
  - (C) Intent to Negotiate
  - (D) 2025 ASBSD Delegate Assembly
  - (E) Early Resignation Agreement
44. Executive Session
45. Adjourn

## MINUTES OF MEETING

Lemmon School District #52-4  
School Board  
October 14, 2024

25. Roll Call:

A regular meeting of the School board of the Lemmon School District #52-4, Lemmon, South Dakota, was held October 14, 2024 at 6:30 p.m. in the Lemmon School High School, Lemmon, South Dakota. Present were Dennis Maier, Shane Lynch, Karin Schiley, Carlyle Ellison, Merris Miller, and Sheldon Froelich. Administrators: Shawnda Carmichael, Michael Uthe, and Talia Dustman. Absent: Linda O'Donnell

Also present was Tim Heil, JoLinda Hay, Quinn Butler, Chance Newsome, Tonya Newsome, Ryzin Newsome, Nathan Penfield, and media representatives LaQuita Shockley.

26. Pledge of Allegiance:

Chairman Maier led the Pledge of Allegiance.

27. Agenda:

Moved by Lynch and seconded by Schiley approve the agenda as amended. On roll call vote, all voted aye. Motion carried.

28. Minutes:

Moved by Schiley and seconded by Miller to approve the minutes of the September 11, 2024 regular school board meeting as amended. On roll call vote, all voted aye. Motion carried.

29. Public Forum:

Business Manager Dustman read a letter from the Associated School Boards of South Dakota congratulating the board on their "Gold" level ALL (Act, Learn, Lead) Award for their participation in various board development and activities throughout the 2023 – 2024 year.

30. Reports:

(A) District Financial Statement:

Moved by Lynch and Seconded by Schiley to approve the September 2024 District Financial Statement as presented. On roll call vote, all voted aye. Motion carried. A copy of the September 2024 District Financial Statement as approved is attached and made a part of these minutes.

(B) District & Food Service Bills:

Moved by Miller and seconded by Froelich to approve the October 2024 District Bills and Food Service Bills for payment as presented. Discussion followed. On roll call vote, all voted aye. Motion carried. A copy of the October 2024 District Bills and Food Service Bills as approved is attached and made a part of these minutes.

(C) Lemmon LEADS Showcase

Mrs. JoLinda Hay presented some of Mrs. Ham's Forensic Science students. They are working on a project and their notebooks for a "case" they are working on. They must collect evidence, take photos of the crime scene, and document their findings.

(D) High School Student Council Report:

Student Council member Nathan Penfield reported on the following:

- 10/2/24 some student council members attended the regional workshop in Fort Pierre;
- Homecoming wrapped up and they discussed what went well and what can be changed for next year;
- Helping with kids voting this year;

(E) Committee Reports

Chairman Maier reported that the Transportation Committee met in the previous month to discuss our bus B20. We received a report from a mechanic that there is excessive "Blow-By" from the engine in the engine bay. Nelson International in Bismarck has been contacted to see if they had a second opinion. It was decided that we will keep the bus for a backup through this year and pursue options moving forward.

(F) Athletic Director Report:

Principal Michael Uthe presented Mr. Anderson's report in his absence.

- JH/JV Football in Bowman tonight;
- JH Volleyball finished last week the 7<sup>th</sup> graders ended 8-2 and the 8<sup>th</sup> graders ended 11-4;
- Cross country regionals are Wednesday in Philip with State in Rapid on October 26; parents night will be held on Tuesday at the Volleyball Match before the varsity warm up;
- HS Volleyball is in New England tonight and home against Grant County on Tuesday, and finish up their week in Box Elder at the Douglas tournament on Saturday;
- The last Varsity Football game is this Friday at home against Faith, this is also football parent's night;
- Oral Interp will be competing in Sturgis this Saturday;
- FFA will be in Belle Fourche on Friday;
- The volleyball schedule for next year is completed;
- JH Wrestling and Girls Basketball starts practice on Monday, October 21, after school;
- Had representatives from Turf Tank out to show their product on the football field and present it to the board.

(G) Principal Report:

High School Principal Michael Uthe shared the following:

- FFA had State Land and Range in Wall on September 18 and our kids performed very well; we will have a group of participants headed to Oklahoma again in the spring;
- Parent teacher conferences went well, they were in the gym again, also had two Close-Up students serve supper to the teachers and staff and to anyone for a free will donation;
- We are having students attend a college fair virtually this Wednesday;
- Hosting the ACT test on October 26;
- The High School has an Army representative coming on October 23;
- Red Ribbon week will be held at the end of October;
- At the football field, we had representatives from Mammoth to look at the condition of our track and field; these are both areas of concern that we need to keep in mind moving forward;

(H) Superintendent Report:

Superintendent Shawnda Carmichael reported on the following:

- The Activity Bus – we are managing the damage that has already happened, the rear bumper was damaged in a different incident after the deer damage; we received a quote on the grill guard to be installed and will be proceeding with that;
- Elementary Parent-Teacher conferences had a good turn out this fall;
- Title I is fully approved for this fiscal year;
- Family engagement night will be held on 11/28;
- Title I Parent/School compact will be sent home;
- We get to co-host the Veteran's Day program on the actual date this year at the Armory;
- Attending a superintendent meeting next week to listen to Dr. Graves speak;
- Sending a video out to the curriculum committee and teachers regarding upcoming Social Studies standards;
- There may be some changes needed to the Staff Handbook;
- Elementary Student Council has elected officers for this school year;

31. Old Business:  
None

32. New Business:

(A) 2024 ASBSD Delegate Assembly Appointment

Chairman Maier stated that the ASBSD Delegate Assembly will be held on Friday, November 22, 2024 and asked that a volunteer attend to represent the district; if no one volunteered, he said he would try to attend himself.

(B) ASBSD Standing Positions and Proposed Resolutions:

The 2025 ASBSD Standing Positions and Proposed Resolutions were given out and Mrs. Carmichael stated a few things, discussion will be held at the next meeting, if needed.

(C) Change Credit Card Companies

Moved by Lynch and seconded by Ellison to discontinue using Cardmember Service as our credit card provider and begin using Dacotah Bank as our credit card provider. On roll call vote, all voted aye. Motion carried.

(D) Policy 4001 – Criminal Background Checks:

Moved by Schiley and seconded by Lynch to adopt Policy 4001 – Criminal Background Checks. On roll call vote, all voted aye. Motion carried.

(E) Policy 3034 – Capitalization and Inventories:

Moved by Miller and seconded by Froelich to adopt the revised Policy 3034 – Capitalization and Inventories. On roll call vote, all voted aye. Motion carried.

(F) Close Accounts:

Moved by Schiley and seconded by Lynch that the Class of 2020 account be divided as \$3,000 to Capital Outlay and \$3791.34 to the General Fund, and the Class of 2021 account be put into the Alumni Scholarship Fund. On roll call vote, all voted aye. Motion carried.

(G) Open Certificate of Deposit with Dacotah Bank

Moved by Lynch and seconded by Schiley to open a 5 month certificate of deposit at Dacotah Bank by using \$500,000 from Capital Outlay and \$500,000 from Impact Aid; the interest earned will be split between Capital Outlay and General Fund. On roll call vote, all voted aye. Motion carried.

33. Executive Session:

Moved by Lynch and seconded by Miller to go into executive session for the purpose of (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor; (2) Discussing the expulsion, suspension, discipline, assignment of or the educational program of a student or the eligibility of a student to participate in interscholastic activities provided by the South Dakota High School Activities Association; and (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. On roll call vote, all voted aye. Motion carried. Chairman Maier declared the School Board in executive session as of 7:48 p.m.

Chairman Maier declared the Lemmon School Board out of executive session at 8:27 p.m.

34. Amend item G under Item 32

Moved by Lynch and seconded by Ellison to amend the motion made for item 32-G that Talia Dustman be the signatory for the CD at Dacotah Bank with Dennis Maier as the secondary signatory if needed and Shane Lynch as Dennis Maier's alternate signatory. On roll call vote all voted aye. Motion carried.



35. Adjourn:

Moved by Lynch and seconded by Miller that the meeting be adjourned at 8:28 p.m. All voting aye, motion carried.

/s/ Dennis Maier  
Chairman

/s/ Talia Dustman  
Business Manager

Published once at the total approximate cost of \_\_\_\_\_.

FINANCIAL STATEMENT  
LEMMON SCHOOL DISTRICT #52-4  
FOR THE MONTH OF SEPTEMBER 2024

	General Fund	Capital Outlay Fund	Special Education Fund	Impact Aid Fund	Bond Redemption Fund	Food Service Fund	Trust & Agency Fund	Cafeteria Plan Fund	Total
Balance September 1, 2024	\$ 334,686.07	\$ 1,729,013.70	\$ 1,532,907.39	\$ 1,035,836.54	\$ 418,389.78	\$ 5,431.13	\$ 485,053.36	\$ 2,337.87	\$ 5,543,655.84
Receipts:									
Local Sources:									
Taxes	9,953.89	10,423.81	3,895.08	-	6,315.59	-	-	-	
Earnings/Investments	3,827.49	-	-	-	-	-	-	-	
Food Service	-	-	-	-	-	8,066.90	-	-	
Pupil Activities	8,657.00	-	-	-	-	-	-	-	
Other Revenue	1,207.21	500.00	-	-	-	-	27,873.11	-	
Intermediate Sources:									
County Sources	1,521.49	-	-	-	-	-	-	-	
State Sources:									
Sparsity	-	-	-	-	-	-	-	-	
Bank Franchise Tax	-	-	-	-	-	-	-	-	
Other State Revenue	-	-	-	-	-	-	-	-	
General State Aid	106,831.00	-	-	-	-	-	-	-	
Federal Sources:									
Grants-in-Aid	15,838.00	-	29,793.00	-	-	-	-	-	
Food Service Assistance	-	-	-	-	-	-	-	-	
National Minerals	-	-	-	-	-	-	-	-	
Taylor Grazing	-	-	-	-	-	-	-	-	
PILT	-	-	-	-	-	-	-	-	
Bond Sale Revenue	-	-	-	-	-	-	-	-	
Total Revenue	147,836.08	10,923.81	33,688.08	-	6,315.59	8,066.90	27,873.11	-	
Transfer To	-	-	-	16,111.11	-	-	-	-	
Transfer From	-	-	-	-	-	-	-	-	
Total Expenditures	207,813.47	80,984.59	26,747.51	-	-	21,587.77	29,364.30	-	
Balance September 30, 2024	\$ 274,708.68	\$ 1,658,952.92	\$ 1,539,847.96	\$ 1,051,947.65	\$ 424,705.37	\$ (8,089.74)	\$ 483,562.17	\$ 2,337.87	\$ 5,427,972.88

Vendor Name

Vendor Description

## Amount

GENERAL FUND	GENERAL FUND	GENERAL FUND
ACCESS SYSTEMS LEASING	PRINTER AGREEMENTS/ELEM & HS	651.70
AMAZON CAPITAL SERVICES	SUPPLIES	370.06
ANDERSON, SHERI	REIMBURSEMENT	30.00
ARROWWOOD RESORT & CONFERENCE	BUS MGR CONF ROOMS	228.64
B & C PLUMBING AND HEATING	AIR HANDLER REPAIRS	461.04
BARNES, EMMA	REIMBURSEMENT	7.47
BLACK HILLS SPECIAL SERVICES	CORRESPONDENCE CLASS	350.00
BLICK ART MATERIALS	ART SUPPLIES	1,197.64
BOWMAN COUNTY SCHOOL DISTRICT	JH VB TOURNAMENT ENTRY	150.00
BROOKLYN PUBLISHERS	ORAL INTERP SUPPLIES	83.20
CHS Inc.	GAS/DIESEL/PROPANE/HERBICIDE	3,676.59
CITY OF LEMMON	WATER/SEWER	7,391.11
DACOTAH BANK LEMMON	REIMBURSE PETTY CASH	47.75
DAKOTA HERALD, THE	PUBLISH MINUTES/ADVERTISEMENTS	718.72
DAUWEN, HALLIE	REIMBURSEMENT	22.83
DOUGLAS HIGH SCHOOL	VB TOURNAMENT ENTRY	50.00
DUSTMAN, TALIA	REIMBURSEMENT	25.95
FAITH SCHOOL DISTRICT #46-2	JH VB TOURNAMENT ENTRY	40.00
FOSS, KALON	REIMBURSEMENT	21.23
G AND O PAPER & SUPPLIES	ICE BAGS	217.80
GEBHART, RENAE	REIMBURSEMENT	60.18
HAY, JOLINDA M	REIMBURSEMENT	6.00
HEIL, TIMOTHY L	REIMBURSEMENT	25.99
HETTINGER SCHOOL DISTRICT #13	VB TOURNAMENT ENTRY	150.00
HOVEN SCHOOL DISTRICT	CROSS COUNTRY ENTRY FEE	50.00
HUMANITY LAUNCH, LLC, THE	JH/HS RETREAT/PRESENTATION	1,375.00
IMPREST FUND		
VISA	LATE FEE	39.00
VISA	DOLLAR GENERAL/TIDE DETERGENT	15.95
VISA	DOLLAR GENERAL/OXICLEAN STAIN	3.50
VISA	DOLLAR GENERAL/SCRUBBER	3.00
VISA	DOLLAR GENERAL/SALES TAX	1.39
VISA	DOLLAR GENERAL/BROOM - ACT BUS	8.50
VISA	DOLLAR GENERAL/CLEANER	8.49
VISA	DOLLAR GENERAL/LYSOL SPRAY	24.43
VISA	DOLLAR GENERAL/LAUNDRY DETERGENT	16.94
VISA	DOLLAR GENERAL/BALLOONS	57.35
VISA	GAS-N-GOODIES/BUS FUEL/33.392 GAL	123.52
VISA	INTEREST	50.45
VISA	KICKSTART/INFINITE CAMPUS TRAIN/FUEL	52.57
VISA	SDMEA/CONFERENCE REGISTRATION	100.00
VISA	STATE TAX/INFINITE CAMPUS ROOMS	8.19
VISA	CITY-COUNTY TAX/INFINITE CAMPUS ROOM	4.31
VISA	OCCUPANCY TAX/INFINITE CAMPUS ROOMS	4.00
VISA	SLEEP INN/INFINITE CAMPUS ROOMS	287.30
VISA	THE STOP/FB FUEL/19.53 GAL	72.24
VISA	USPS/POSTAGE	60.89
ADAM NESS	FB REF & RIDER FEE	150.00
RANDY SCHMIDT	FB REF & RIDER FEE	150.00
JUSTO TOBAR	FB REF & MILEAGE	290.00
KRISTA WARBIS	VB REF & MILEAGE	211.00
JENNY BECKMAN	VB REF & MILEAGE	317.00
LINDA DAHLGREN	VB REF & MILEAGE	349.00
MDU	ELECTRICITY/ARMORY & ELEMENTARY	5,904.08
HALIE STRAIGHT	REIMBURSEMENT	8.50
BROCK BESLER	FB REF & RIDER FEE	150.00
COLT BESLER	FB REF & RIDER FEE	150.00
SCOTT BESLER	FB REF & RIDER FEE	150.00

JOHN LATHAM	FB REF & MILEAGE	248.00
JIM WILKINSON	FB REF & RIDER FEE	150.00
ZETA DROLIC	VB REF & RIDER FEE	210.00
JEREMY HENWOOD	FB REF & RIDER FEE	150.00
JESSE KRACHT	FB REF & RIDER FEE	150.00
IGA	FOLGERS/ELEMENTARY	9.99
KATUS, HEATHER	REIMBURSEMENT	39.82
LARSON, ERICA	REIMBURSEMENT	31.86
LAUFER VERMEER - LEMMON	WASHER FLUID	4.99
LEAD DEADWOOD SCHOOL DISTRICT	ORAL INTERP ENTRY FEE	60.00
LEMMON PIT STOP, LLC	FUEL	109.48
LINDE GAS & EQUIPMENT INC	INDUTRIAL ACETYLENE	52.43
MARCO TECHNOLOGIES LLC NW7128	COPIER AGREEMENT - ELEM & HS	351.48
MEDCO SPORTS MEDICINE & SCHOOL	ATHLETIC SUPPLIES	126.41
MEDIA ASSOCIATES	ADVERTISEMENT	99.00
MONTANA DAKOTA UTILITIES	ELECTRICITY/FB FIELD	403.70
NEWELL SCHOOL DISTRICT	XC ENTRY FEES	40.00
NORTHWEST FARM & HOME SUPPLY C	SUPPLIES	32.65
OFFICE DEPOT INC	SUPPLIES	47.23
OLIVER, KELSEY	REIMBURSEMENT	35.00
PENFIELD, KELLI	REIMBURSEMENT	36.00
PIONEER MANUFACTURING	AEROSOL PAINT	618.66
QUALITY INN-ABERDEEN	VB ROOMS	505.00
REEDE, CHELSEY	REIMBURSEMENT	91.86
ROCKN RODS REPAIR	VEHICLE REPAIR	228.40
SAFEGUARD BUSINESS SYSTEMS INC	CHECK BLANKS	442.58
SD UNITED SCHOOLS ASSOCIATION	2024/2025 MEMBERSHIP DUES	450.00
SMITH REXALL DRUG	GREETING CARDS	20.75
STATELINE DESIGNS	PLAQUES	100.00
STRAIGHT, HALIE	REIMBURSEMENT	71.37
SUPREME SCHOOL SUPPLY	SUPPLIES	379.52
TEACHER PAY TEACHER	SUPPLIES	137.22
TENNANT'S AUTO CENTER & PARTS	VEHICLE REPAIR	86.08
THOMAS, RANDY	CROSS COUNTRY OFFICIAL & MILEAGE	267.00
USI INC	LAMINATING FILM	255.60
WENNER, DEBRA K	MILEAGE	112.69
WEST RIVER COOPERATIVE TELEPHONE	TELEPHONE/INTERNET	829.32
WILSON, MARY	ANNUAL FIRE EXTINGUISHER SERVICE	57.00
	<b>Fund Total:</b>	<b>33,221.64</b>

#### Checking

AMAZON CAPITAL SERVICES  
BAN-KOE COMPANIES  
GOLDEN WEST  
IMPREST FUND  
VISA  
VISA  
MCGRAW-HILL EDUCATION  
MENARDS OF DICKINSON  
TIME MANAGEMENT SYSTEMS  
ULINE

#### Checking

AMAZON CAPITAL SERVICES  
HANDS ON HEALTH, INC.  
IMPREST FUND  
VISA

#### Checking

U S BANK ST PAUL

#### Captial Outlay

COMMERCIAL HORSESHOE TABLE	444.23
ELEMENTARY INTERCOM SYSTEM	15,489.73
MONTHLY NETWORK ESSENTIALS	550.00
KIWIWRITE/SPED/MATH/1 YR SUBSCRIPTION	100.00
HS AG/CEV MULTIMEDIA/PERKINS GRANT	1,500.00
ALGEBRA TEACHER/STUDENT 1 YR SUBSCR	134.07
SUPPLIES - "OUTDOOR CLASSROOM"	2,094.76
VIDEO SURVEILLANCE ANNUAL/RED ROVER SETUP	10,541.00
MAIL SORTER/50 SLOTS/WITH RISER	1,100.00
<b>Fund Total:</b>	<b>31,953.79</b>

#### Special Education

SUPPLIES	24.29
PROF/TECH SERVICES	12,490.45
PEARSON/VINELAND-3 DOMAIN LEVEL ADM	22.57
<b>Fund Total:</b>	<b>12,537.31</b>

#### Bond

PRINCIPAL/INTEREST PAYMENT	449,120.00
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Fund Total: 449,120.00

Checking

AMAZON CAPITAL SERVICES  
CASH-WA DISTRIBUTING CO OF FARGO  
IMPREST FUND  
IGA  
NORTHWEST FARM & HOME SUPPLY C  
SD DEPARTMENT OF EDUCATION  
SYSCO NORTH DAKOTA INC

Food Service

SUPPLIES 144.57  
INGREDIENTS/SUPPLIES 17,247.56  
INGREDIENTS/SUPPLIES 217.92  
UTILITY KNIVES 27.98  
INGREDIENTS/SUPPLIES 1,175.38  
INGREDIENTS/SUPPLIES 7,296.58  
Fund Total: 26,109.99

Checking Account Total

552,942.73

FINANCIAL STATEMENT  
LEMMON SCHOOL DISTRICT #52-4  
FOR THE MONTH OF OCTOBER 2024

	General Fund	Capital Outlay Fund	Special Education Fund	Impact Aid Fund	Bond Redemption Fund	Food Service Fund	Trust & Agency Fund	Cafeteria Plan Fund	Total
Balance October 1, 2024	\$ 274,708.68	\$ 1,658,952.92	\$ 1,539,847.96	\$ 1,051,947.65	\$ 424,705.37	\$ (8,089.74)	\$ 483,562.17	\$ 2,337.87	\$ 5,427,972.88
Receipts:									
Local Sources:									
Taxes	47,107.06	22,876.81	8,552.41	-	13,885.24	-	-	-	
Earnings/Investments	3,705.97	-	-	-	-	-	-	-	
Food Service	-	-	-	-	-	10,059.50	-	-	
Pupil Activities	2,264.00	-	-	-	-	-	-	-	
Other Revenue	13,083.73	-	-	-	-	-	38,524.73	-	
Intermediate Sources:									
County Sources	70.77	-	-	-	-	-	-	-	
State Sources:									
Sparsity	-	-	-	-	-	-	-	-	
Bank Franchise Tax	-	-	-	-	-	-	-	-	
Other State Revenue	-	-	-	-	-	-	-	-	
General State Aid	106,234.00	-	-	-	-	-	-	-	
Federal Sources:									
Grants-in-Aid	20,628.00	-	-	-	-	2,624.22	-	-	
Food Service Assistance	-	-	-	-	-	14,403.39	-	-	
National Minerals	-	-	-	-	-	-	-	-	
Taylor Grazing	-	-	-	-	-	-	-	-	
PILT	-	-	-	-	-	-	-	-	
Bond Sale Revenue	-	-	-	-	-	-	-	-	
Total Revenue	193,093.53	22,876.81	8,552.41	-	13,885.24	27,087.11	38,524.73	-	
Transfer To	-	-	-	16,111.11	-	-	-	-	
Transfer From	-	-	-	-	-	-	-	-	
Total Expenditures	279,012.12	48,064.90	53,928.59	-	449,120.00	36,659.64	26,050.46	2,337.87	
Balance October 31, 2024	\$ 188,790.09	\$ 1,633,764.83	\$ 1,494,471.78	\$ 1,068,058.76	\$ (10,529.39)	\$ (17,662.27)	\$ 496,036.44	\$ -	\$ 4,852,930.24

11/06/2024 11:15 AM

User ID: DUSTTAL

Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
Checking Account ID 1	Fund Number 10	GENERAL FUND	
ACCESS SYSTEMS LEASING	657.35		
10 1131 003 323	HS STANDARD PAYMENT	37763119	225.43
10 1111 001 323	ELEM STANDARD PAYMENT	37763119	225.42
10 1131 003 323	HS EXCESS B/W COPIES	37763119	0.11
10 1111 001 323	ELEM EXCESS BW COPIES	37763119	0.35
10 1131 003 323	HS EXCESS COLOR COPIES	37763119	46.07
10 1111 001 323	ELEM EXCESS COLOR COPIES	37763119	159.97
Vendor Name ACCESS SYSTEMS LEASING			657.35
AMAZON CAPITAL SERVICES	18.99		
10 2549 000 411	Arm & Hammer Odor Busterz, Clip N Go, 8	143L-LMTF-9H4N	18.99
AMAZON CAPITAL SERVICES	119.86		
10 2542 000 323	2-DOOR CLOSER-COMMERCIAL GRADE SZ 3 SPRI	14FX-XV46-HK3X	87.90
10 2549 000 411	VACUUM CLEANER BRUSH HEAD - 2	14FX-XV46-HK3X	31.96
AMAZON CAPITAL SERVICES	47.61		
10 1131 003 411	Track Your Fitness books	1C9P-76N3-4F73	47.61
AMAZON CAPITAL SERVICES	125.34		
10 2529 000 411	6 - CASH BOXES	1D3L-RNXX-1W1C	125.34
Vendor Name AMAZON CAPITAL SERVICES			311.80
ANDERSON, CHET	116.00		
10 6100 113 114	FB JAMBOREE REF 2024	FALL WORKER 2024	116.00
Vendor Name ANDERSON, CHET			116.00
ANDERSON, JOSHUA	104.00		
10 6100 113 640	24-25 FB COACHES ASSN MEMBERSHIP	REIMB 10/10/24	20.00
10 6900 118 640	24-25 GOLF COACHES ASSN MEMBERSHIP	REIMB 10/10/24	20.00
10 6100 113 640	24-25 SDHSCA MEMBERSHIP FEE	REIMB 10/10/24	30.00
10 6900 118 640	24-25 SDHSCA MEMBERSHIP FEE	REIMB 10/10/24	30.00
10 6100 113 640	CREDIT CARD FEE	REIMB 10/10/24	2.00
10 6900 118 640	CREDIT CARD FEE	REIMB 10/10/24	2.00
Vendor Name ANDERSON, JOSHUA			104.00
ANDERSON, MAX	55.00		
10 6100 113 114	JHFB JAMBOREE OFFICIAL	FALL WORKER 2024	55.00
Vendor Name ANDERSON, MAX			55.00
ANDERSON, SHERI	95.38		
10 6200 112 640	SDHSCA MEMBERSHIP FEE	REIMB 10/14/24	60.00
10 6200 112 640	CREDIT CARD FEE	REIMB 10/14/24	2.40
10 6200 112 640	SD BASKETBALL COACHES ASSN	REIMB	32.98



Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
Vendor Name ANDERSON, SHERI		10/14/24	95.38
BAKKEN, LEIF	105.00		
10 6100 113 114	JH/JV FB OFFICIAL	FALL WORKER 2024	105.00
Vendor Name BAKKEN, LEIF			105.00
BARNES, MATTHEW	160.00		
10 6100 113 114 02	CLOCK JH/JV/V FOOTBALL	FALL WORKER 2024	160.00
Vendor Name BARNES, MATTHEW			160.00
BARNES, WILLARD	210.00		
10 6100 113 114	JH/JV FOOTBALL OFFICIAL	FALL WORKER 2024	210.00
Vendor Name BARNES, WILLARD			210.00
BAUMGARTEN, CHAD	35.00		
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	35.00
Vendor Name BAUMGARTEN, CHAD			35.00
BEER, BLAZE	55.00		
10 6100 113 114	JH FOOTBALL OFFICIAL	FALL WORKER 2024	55.00
Vendor Name BEER, BLAZE			55.00
BEER, RYAN	80.00		
10 6100 113 114 02	FB CHAINS	FALL WORKER 2024	80.00
Vendor Name BEER, RYAN			80.00
BENDER, DALE	120.00		
10 6100 113 114 02	FB PLAY CLOCK	FALL WORKER 2024	120.00
Vendor Name BENDER, DALE			120.00
BOLTE, LANDER	105.00		
10 6100 113 114	JH/JV FOOTBALL OFFICIAL	FALL WORKER 2024	105.00
Vendor Name BOLTE, LANDER			105.00
CARMICHAEL, JULIA	30.00		
10 6100 113 114 02	HUDL CAMERA	FALL WORKER 2024	30.00
Vendor Name CARMICHAEL, JULIA			30.00
CARMICHAEL, SHAWNDA	38.03		
10 2545 000 413	EQUINOX/FUEL/REG ADM MTG/12.35 GAL/UNL	FUEL REIMB 10/25/24	38.03
Vendor Name CARMICHAEL, SHAWNDA			38.03

Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
10 2542 000 321 01	PROPANE/HS/3152.9 GAL	235973	3,625.84
Vendor Name CHS Inc.			3,625.84
CITY OF LEMMON	1,196.17		
10 6100 113 321 01	TREE METER - 39,180 GAL	10/23/24 FB FLD TREE	1,196.17
Vendor Name CITY OF LEMMON			1,196.17
CLARK, GARRETT	147.00		
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	147.00
Vendor Name CLARK, GARRETT			147.00
CURRENT CONNECTION, THE	1,750.00		
10 2329 000 411	PALLET OF PAPER-VERSICOPY	41145	1,750.00
Vendor Name CURRENT CONNECTION, THE			1,750.00
CUSTER SCHOOL DISTRICT	32.00		
10 1193 003 640	SERIOUS X2	CUSTER INV 2024	8.00
10 1193 003 640	HUMOROUS X1	CUSTER INV 2024	4.00
10 1193 003 640	NON-O X1	CUSTER INV 2024	4.00
10 1193 003 640	DUET X2	CUSTER INV 2024	16.00
Vendor Name CUSTER SCHOOL DISTRICT			32.00
DALZELL, PATRICK	13.67		
10 2552 000 339	1 - DEF CONTAINER	REIMB 10/11/24	12.99
10 2552 000 339	TAX	REIMB 10/11/24	0.68
Vendor Name DALZELL, PATRICK			13.67
DIRK, BRENT	288.00		
10 6100 113 114	JH/JV FB OFFICIAL	FALL WORKER 2024	228.00
10 6100 113 114 02	FB CHAINS	FALL WORKER 2024	60.00
Vendor Name DIRK, BRENT			288.00
DIRK, JAXON	55.00		
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	55.00
Vendor Name DIRK, JAXON			55.00
DRAYTON, LORI	565.00		
10 6200 117 114	LINE JUDGE	FALL WORKER 2024	285.00
10 6200 117 114	JHVB REFEREE	FALL WORKER 2024	280.00
Vendor Name DRAYTON, LORI			565.00
DRAYTON, PAUL	240.00		

Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
10 6200 117 114	LINE JUDGE	FALL WORKER 2024	240.00
Vendor Name DRAYTON, PAUL			240.00
ELLISON, CARLYLE	88.00		
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	88.00
Vendor Name ELLISON, CARLYLE			88.00
GEBHART, SARA	35.00		
10 6200 112 640	REIMB FIRST AID CLASS 2024	REIMB 10/17/24	35.00
Vendor Name GEBHART, SARA			35.00
GINTHER, WESTON	150.00		
10 2543 000 323	HS WINTERIZATION	192858	75.00
10 2543 000 323	ELEM WINTERIZATION	192858	75.00
10 2543 000 323	SPRINKLER SYSTEMS	192858	0.00
Vendor Name GINTHER, WESTON			150.00
GOLDSMITH, CHRISTOPHER	65.00		
10 6900 119 114 02	XC STICKERS, RESULTS	FALL WORKER 2024	65.00
Vendor Name GOLDSMITH, CHRISTOPHER			65.00
HAM, BLAIR	65.00		
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	65.00
Vendor Name HAM, BLAIR			65.00
HAM, EMILY	15.88		
10 6900 119 334	2024 STATE XC MEALS	REIMB 10/26/24	15.88
Vendor Name HAM, EMILY			15.88
HAM, KRISTEN	160.00		
10 6200 117 114	JHVB OFFICIAL	FALL WORKER 2024	160.00
Vendor Name HAM, KRISTEN			160.00
HOFF READY MIX	210.00		
10 2543 000 323	READY MIX - 6 BAGS	3766	210.00
Vendor Name HOFF READY MIX			210.00
HOFF, Danci	25.00		
10 6200 117 114 02	TICKET TAKER	FALL WORKER 2024	25.00
Vendor Name HOFF, Danci			25.00
HOFF, JOSH	40.00		
10 6100 113 114 02	FB CHAINS	FALL WORKER 2024	40.00
Vendor Name HOFF, JOSH			40.00

Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
IMPREST FUND	10,112.86		
10 2410 001 411	IGA/ELEM PRINC/GIFT CERTIFICATES	OCTOBER 2024	80.00
10 6100 113 411	IGA/FOOTBALL/HYDROGEN PEROXIDE	OCTOBER 2024	2.29
10 6100 113 411	IGA/FOOTBALL/OPTIFREE REPLENISH CONTACT	OCTOBER 2024	11.89
10 6200 117 114	ZETA DROLG/VB REF & RIDER FEE	OCTOBER 2024	215.00
10 6200 117 114	KRISTA WARBIS/VB REF & MILEAGE	OCTOBER 2024	224.00
10 6100 113 114	WILLARD BARNES/FB REF	OCTOBER 2024	125.00
10 6100 113 114	SCOTT BESLER/FB REF & RIDER FEE	OCTOBER 2024	150.00
10 6100 113 114	CARLYLE ELLISON/FB REF	OCTOBER 2024	125.00
10 6100 113 114	JASON LATHAM/FB REF & MILEAGE	OCTOBER 2024	341.00
10 6100 113 114	PAT MCKENNA/FB REF & MILEAGE	OCTOBER 2024	219.00
10 2542 000 321	MDU/ELECTRICITY ARMORY OCT 2024	OCTOBER 2024	4,471.08
10 2542 000 321	MDU/ELECTRICITY ELEMENTARY OCT 2024	OCTOBER 2024	1,400.45
10 2410 003 640	SDIAAA/DUAL MEMBERSHIP 2024/2025/UTHE	OCTOBER 2024	155.00
10 6900 119 334	SCOTT PETERSON/XC STUDENT MEALS-STATE XC	OCTOBER 2024	490.00
10 6200 117 114	JENNY BECKMAN/VB REF & MILEAGE	OCTOBER 2024	271.00
10 6200 117 114	KRISTA WARBIS/VB REF & RIDER FEE	OCTOBER 2024	215.00
10 6100 113 114	CHET ANDERSON/FB REF & RIDER FEE	OCTOBER 2024	150.00
10 6100 113 114	SCOTT BESLER/FB REF & RIDER FEE	OCTOBER 2024	150.00
10 6100 113 114	JASON LATHAM/FB REF & MILEAGE	OCTOBER 2024	286.00
10 6100 113 114	JOHN LATHAM/FB REF & RIDER FEE	OCTOBER 2024	150.00
10 6100 113 114	JIM WILKINSON/FB REF & RIDER FEE	OCTOBER 2024	150.00
10 6900 122 411	AMAZON/PLST FILM WRAP W-HANDLE	OCTOBER 2024	69.88
10 2329 000 411	IGA/OFFICE/BUTTER	OCTOBER 2024	9.98
10 2329 000 411	IGA/OFFICE/FOLGERS	OCTOBER 2024	9.99
10 2329 000 411	IGA/OFFICE/OLIVE OIL	OCTOBER 2024	8.59
10 6900 122 411 02	IGA/ACTIV DIR/LAYS WAVY PTY SIZE	OCTOBER 2024	12.38
10 6900 122 411 02	IGA/ACTIV DIR/DORITOS PARTY SIZE	OCTOBER 2024	14.58
10 6900 122 411 02	IGA/ACTIV DIR/SALTINES	OCTOBER 2024	2.49
10 6900 122 411 02	IGA/ACTIV DIR/HOT DELI	OCTOBER 2024	87.43
10 6900 122 411 02	IGA/ACTIV DIR/HOT DELI	OCTOBER 2024	118.00
10 6900 122 411 02	IGA/ACTIV DIR/HOMESTYLE RANCH	OCTOBER 2024	4.89
10 6900 122 411 02	IGA/ACTIV DIR/PRODUCE	OCTOBER 2024	35.00
10 6900 122 411 02	IGA/ACTIV DIR/STORE BAKERY	OCTOBER 2024	22.76
10 6900 122 411 02	IGA/ACTIV DIR/STORE BAKERY	OCTOBER 2024	(22.76)
10 6900 122 411 02	IGA/ACTIV DIR/COOKIES	OCTOBER 2024	17.07
10 6900 122 411 02	IGA/ACTIV DIR/COLD DELI	OCTOBER 2024	101.84
10 6900 122 411 02	IGA/ACTIV DIR/AQUAFINA	OCTOBER 2024	27.96

Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
10 6900 122 411 02	IGA/ACTIV DIR/WLD CHRY PEPSI	OCTOBER 2024	12.00
10 6900 122 411 02	IGA/ACTIV DIR/MINUTE MAID 12 PK	OCTOBER 2024	7.99
10 6900 122 411 02	IGA/ACTIV DIR/CLUB CRACKER	OCTOBER 2024	5.39
10 6900 122 411 02	IGA/ACTIV DIR/RITZ CRACKERS	OCTOBER 2024	4.59
10 6900 122 411 02	IGA/ACTIV DIR/COCA COLA 12 PK	OCTOBER 2024	7.99
10 6900 122 411 02	IGA/ACTIV DIR/SPRITE 12 PK	OCTOBER 2024	15.98
10 6900 122 411 02	IGA/ACTIV DIR/SOLO PAPER PLATES	OCTOBER 2024	6.99
10 6900 122 411 02	IGA/ACTIV DIR/CASUAL NAPKINS	OCTOBER 2024	3.29
10 6900 122 411 02	IGA/ACTIV DIR/BOWLS 20 OZ	OCTOBER 2024	3.49
10 6900 122 411 02	IGA/ACTIV DIR/FORKS	OCTOBER 2024	2.29
10 6900 122 411 02	IGA/ACTIV DIR/SOUP SPOONS	OCTOBER 2024	1.99
10 6900 122 411 02	IGA/ACTIV DIR/DONUTS	OCTOBER 2024	28.56
10 6900 122 411 02	IGA/ACTIV DIR/AQUAFINA XC MEET	OCTOBER 2024	27.96
10 6900 122 411 02	IGA/ACTIV. DIR/AQUAFINA	OCTOBER 2024	20.97
10 6900 122 411 02	IGA/ACTIV DIR/NABISCO STUFFED COOKIES	OCTOBER 2024	4.39
10 6900 122 411 02	IGA/ACTIV DIR/OREO ORIGINAL	OCTOBER 2024	5.05
10 2329 000 411	IGA/OFFICE/FOLGERS	OCTOBER 2024	39.96
10 2329 000 411	IGA/OFFICE/CUTLERY	OCTOBER 2024	12.19
Vendor Name IMPREST FUND			10,112.86
KANE, JEREMY	1,200.00		
10 1131 003 111 01	2024 DRIVERS ED CLASSROOM INST	2024 DRIVERS ED	1,200.00
Vendor Name KANE, JEREMY			1,200.00
KOHN, RYAN	40.00		
10 6200 117 114 02	VB PUBLIC ADDRESS	FALL WORKER 2024	40.00
Vendor Name KOHN, RYAN			40.00
KSB SCHOOL LAW, PC LLO	560.00		
10 2315 000 319	SCHOOL ATTORNEY	17490	560.00
Vendor Name KSB SCHOOL LAW, PC LLO			560.00
LANE, GARRY	87.40		
10 6200 117 413	FUEL/VB/28.203 GAL/UNLEADED	REIMB 10/19/24	87.40
Vendor Name LANE, GARRY			87.40
LAUFER VERMEER - LEMMON	21.48		
10 1131 104 411 01	DW8002 - WHEEL	307057	12.49
10 1131 104 411 01	DC502 - FLAT BLK	307057	8.99
LAUFER VERMEER - LEMMON	65.69		
10 1131 104 411 01	MC12-1 SMITH CUTTING TIP	3299930	29.59
10 1131 104 411 01	86120 TIP CLEANER KIT	3299930	6.49
10 1131 104 411 01	LIT0146 CR2450 BATTERY	3299930	17.94
10 1131 104 411 01	70807 SOAPSTONE HOLDER	3299930	4.69
10 1131 104 411 01	86122 REPLACEMENT FLINTS	3299930	3.29
10 1131 104 411 01	86102 SINGLE-FLINT STRIKER	3299930	3.69
Vendor Name LAUFER VERMEER - LEMMON			87.17

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Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
LEMMON CLOSE-UP	250.00		
10 2410 001 411	15 STAFF SUPPER/CONFERENCES	FALL SUPPER 2024	150.00
10 2410 003 411	10 STAFF SUPPER/CONFERENCES	FALL SUPPER 2024	100.00
Vendor Name LEMMON CLOSE-UP			250.00
LEMMON JR. CLASS	136.00		
10 6900 122 411 02	FALL WORKERS 17 MEALS X\$8	2024 WORKER MEALS	136.00
Vendor Name LEMMON JR. CLASS			136.00
LINDE GAS & EQUIPMENT INC	51.80		
10 1131 104 411 01	INDUSTRIAL ACETYLENE	46145893	0.00
10 1131 104 411 01	IND HIGH PRESSURE > 100CF	46145893	18.90
10 1131 104 411 01	SAFETY & ENVIRONMENTAL SERV FE	46145893	14.95
10 1131 104 411 01	CYL TRACKING SERVICE FEE	46145893	17.95
Vendor Name LINDE GAS & EQUIPMENT INC			51.80
MENARDS OF DICKINSON	79.56		
10 1131 104 411 01	MITEK 2"x6"-8" G90 STEEL STANDARD JOIST	10/2/24	79.56
MENARDS OF DICKINSON	60.81		
10 2549 000 411	1 - MF 2.5LB PICK MATTOCK	55773	24.88
10 2549 000 411	1 - SHOVEL LHRP FGL YW	55773	19.97
10 2549 000 411	2 - 72" SINGLE TRACK STANDARD	55773	15.96
MENARDS OF DICKINSON	204.62		
10 1131 104 411 01	1 - GLAZE COAT POUR-ON EPOXY	56554	24.97
10 1131 104 411 01	3 - BANDSAW BLD 93-1/2" X3/8"	56554	38.97
10 1131 104 411 01	2 - FOLDING SAWHORSE HD 500LB	56554	31.38
10 1131 104 411 01	1 - 3M FOAM EARPLUGS	56554	26.38
10 1131 104 411 01	1 - TITEBOND ORIG WD GLU GAL	56554	19.99
10 1131 104 411 01	1 - 10" 50T CIRC SAW BLADE	56554	38.97
10 1131 104 411 01	2 - 5PK PAINT BRUSH SET	56554	9.98
10 1131 104 411 01	2 - 100CT VEN PF VINYL S/M	56554	13.98
Vendor Name MENARDS OF DICKINSON			344.99
MOLLMAN, ABE	35.00		
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	35.00
Vendor Name MOLLMAN, ABE			35.00
MONTANA DAKOTA UTILITIES	423.56		
10 6100 113 321	ELECTRICITY - FB FIELD	10/30/24 FB FIELD	423.56
Vendor Name MONTANA DAKOTA UTILITIES			423.56
NORTHERN STATE UNIVERSITY	71.22		
10 1131 003 411 02	ACCT 1 BOOK	45657	46.42
10 1131 003 411 02	EARTH & SPACE SCIENCE BOOK	45657	24.80
Vendor Name NORTHERN STATE UNIVERSITY			71.22

Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
ODENBACH, BRETT	65.00		
10 6900 119 114 02	XC STICKERS, RESULTS	FALL WORKER 2024	65.00
Vendor Name ODENBACH, BRETT			65.00
ODENBACH, KORY	400.00		
10 6200 117 114 02	VB OFFICIAL CLOCK	FALL WORKER 2024	300.00
10 6100 113 114 02	FB CLOCK/CHAINS	FALL WORKER 2024	100.00
Vendor Name ODENBACH, KORY			400.00
PAULSON, DARREN	150.00		
10 6900 119 114	2024 XC MEET MANAGER	2024 XC MEET MANAGER	150.00
Vendor Name PAULSON, DARREN			150.00
PENFIELD, NATHAN	55.00		
10 6100 113 411	JHFB OFFICIAL	FALL WORKER 2024	55.00
Vendor Name PENFIELD, NATHAN			55.00
PENFIELD, SHANE	150.00		
10 6200 117 114 02	VB PUBLIC ADDRESS	FALL WORKER 2024	30.00
10 6100 113 114 02	FB PUBLIC ADDRESS	FALL WORKER 2024	120.00
Vendor Name PENFIELD, SHANE			150.00
PENFIELD, WILL	55.00		
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	55.00
Vendor Name PENFIELD, WILL			55.00
PETERSON, SCOTT	46.24		
10 6900 119 334	2024 STATE XC MEALS	REIMB 10/26/24	46.24
Vendor Name PETERSON, SCOTT			46.24
PHILIP SCHOOL DISTRICT	88.90		
10 6900 119 640	2024 REGION XC FEES	2024 REGION XC	88.90
PHILIP SCHOOL DISTRICT	75.00		
10 6900 119 640	XC MEET ENTRY FEE	PHILIP INVIT 2024	75.00
Vendor Name PHILIP SCHOOL DISTRICT			163.90
PIONEER DRAMA SERVICE INC	320.50		
10 1192 003 411	COMPLAINT DEPARTMENT & LEMONADE SCRIPTS	652210	115.50
10 1192 003 411	COMPLAINT DEPARTMENT & LEMONADE DIRECTOR	652210	25.00
10 1192 003 411	PERFORMANCE FEES-JAN 19, 20 & 22, 2025	652210	165.00
10 1192 003 411	SHIPPING	652210	15.00



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Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
Vendor Name PIONEER DRAMA SERVICE INC			320.50
PREBLE MEDICAL SERVICES INC	160.00		
10 2552 000 399 01	DOT DRUG TEST X2	8721	120.00
10 2552 000 399 01	ALCOHOL TEST X1	8721	40.00
Vendor Name PREBLE MEDICAL SERVICES INC			160.00
PRINT SHOP	110.00		
10 2329 000 411 01	LETTERHEAD	1263	110.00
Vendor Name PRINT SHOP			110.00
REEDE, CHELSEY	65.00		
10 6900 119 114 02	XC STICKERS/RESULTS	FALL WORKER 2024	65.00
Vendor Name REEDE, CHELSEY			65.00
SANDER, ERIC	144.00		
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	144.00
Vendor Name SANDER, ERIC			144.00
SCHROEDER, MICHAEL	25.00		
10 6900 119 114 02	XC MEET DRIVER	FALL WORKER 2024	25.00
Vendor Name SCHROEDER, MICHAEL			25.00
SHERATON-SIOUX FALLS	537.00		
10 1190 109 334	RMS FOR MUSIC CONF OCT 30- NOV 2	1000149025	537.00
Vendor Name SHERATON-SIOUX FALLS			537.00
SOUTH DAKOTA RETIREMENT SYSTEM	1,123.58		
10 2529 000 640	SDRS FEE	FEE 10/22/24	1,123.58
Vendor Name SOUTH DAKOTA RETIREMENT SYSTEM			1,123.58
STURGIS SCHOOL DISTRICT	24.00		
10 1193 003 640	2 - SERIOUS	ORAL INT 10/19/24	8.00
10 1193 003 640	1 - HUMOROUS	ORAL INT 10/19/24	4.00
10 1193 003 640	2 - DUET	ORAL INT 10/19/24	8.00
10 1193 003 640	1 - NON-ORATORY	ORAL INT 10/19/24	4.00
Vendor Name STURGIS SCHOOL DISTRICT			24.00
TEACHER PAY TEACHER	88.35		
10 1121 101 411	US IMPERIALISM & PROG MOVEMENT	20241106	8.00
10 1121 101 411	1920'S PROHIBITIONS & ROARING 20'S	20241106	8.50
10 1121 101 411	WW2 POWERPOINT & NOTES	20241106	15.00
10 1121 101 411	CIVIL RIGHTS MOVEMENT PP & NOTES	20241106	16.00
10 1121 101 411	KENNEDY & JOHNSON PP & NOTES	20241106	14.50

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Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
10 1121 101 411	1930'S & GREAT DEPRESSION	20241106	8.95
10 1121 101 411	WW1 POWERPOINT & NOTES	20241106	9.90
10 1121 101 411	GILDED AGE & POPULISM PP & NOTES	20241106	7.50
TEACHER PAY TEACHER	3.95		
10 1111 001 411	Jigsaw Jones The Case of the Groaning Gh	281638606	3.95
Vendor Name TEACHER PAY TEACHER			92.30
TENNANT'S AUTO CENTER & PARTS	22.38		
10 2552 000 399	2 - GL PRIME YELLOW 50/50	204007579	22.38
10 2552 000 399	B23	204007579	0.00
TENNANT'S AUTO CENTER & PARTS	154.50		
10 2552 000 323 1	TRUCK LABOR	204007804	150.00
10 2552 000 323 1	SHOP SUPPLIES	204007804	4.50
10 2552 000 323 1	CHECK PARK BRAKE/ADJUST PARK BRAKE/CHECK	204007804	0.00
10 2552 000 323 1	COOLANT LEAKS NOTED/SYSTEM DID NOT LOSE	204007804	0.00
10 2552 000 323 1	PRESSURE/B23	204007804	0.00
Vendor Name TENNANT'S AUTO CENTER & PARTS			176.88
THOMPSON, ZAC	100.00		
10 6100 113 114 02	FB CHAINS	FALL WORKER 2024	100.00
Vendor Name THOMPSON, ZAC			100.00
USI INC	255.60		
10 2329 000 411	LAMINATING FILM	398851000016	222.40
10 2329 000 411	SHIPPING	398851000016	33.20
Vendor Name USI INC			255.60
WEST RIVER COOPERATIVE TELEPHONE CO	836.01		
10 2542 000 340	TELEPHONE	107600 11/1/24	33.50
10 2542 000 340	OTHER CHARGES & CREDITS	107600 11/1/24	2.25
10 2542 000 340	INTERNET	107600 11/1/24	10.00
10 2542 000 340	DSL	107600 11/1/24	46.00
10 2542 000 340	ACCESS	107600 11/1/24	247.50
10 2542 000 340	FEES	107600 11/1/24	198.09
10 2542 000 340	WEST RIVER LONG DISTANCE	107600 11/1/24	64.86
10 2542 000 340	IPTV SERVICE	107600 11/1/24	233.81
Vendor Name WEST RIVER COOPERATIVE TELEPHONE CO			836.01
WEST RIVER HEALTH SERVICES	110.00		
10 2552 000 399 01	DOT DRUG SCREEN	30000	110.00
Vendor Name WEST RIVER HEALTH SERVICES			110.00
YALOWIZER, ARLUS	55.00		

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Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	55.00
Vendor Name YALOWIZER, ARLUS			55.00
YALOWIZER, ATTICUS	35.00		
10 6100 113 114	JHFB OFFICIAL	FALL WORKER 2024	35.00
Vendor Name YALOWIZER, ATTICUS			35.00
Fund Number 10			29,699.13
Checking Account ID 1	Fund Number 21	CAPITAL OUTLAY	
AMAZON CAPITAL SERVICES	136.49		
21 1131 003 549	OFFICE CHAIR W/ FLIP UP ARMS	1PX7-6HD7-36YQ	136.49
Vendor Name AMAZON CAPITAL SERVICES			136.49
GOLDEN WEST	550.00		
21 2227 000 473	MONTHLY NETWORK ESSENTIALS FOR K12	430236	180.00
21 2227 000 473	K12 ESSENTIALS SUPPORT	430236	370.00
Vendor Name GOLDEN WEST			550.00
TIME MANAGEMENT SYSTEMS	13,234.00		
21 2227 000 473	HS DOOR ACCESS & VIDEO SURVEILLANCE SUPP	320528	4,752.00
21 2227 000 473	DOOR ACCESS MAINTENANCE AGREEMENT	320528	2,861.00
21 2227 000 473	PURE ACCESS CLOUD, INTEGRATOR RMR LIC W/	320528	3,548.00
21 2227 000 473	ANNUAL INTEGRATOR LICENSE 5 ARMORY EXTER	320528	600.00
21 2227 000 473	ANNUAL MAINTENANCE 5 ARMORY EXTERIOR DOO	320528	1,105.00
21 2227 000 473	ANNUAL INTEGRATOR OFFICE HALLWAY	320528	120.00
21 2227 000 473	ANNUAL MAINTENANCE OFFICE HALLWAY	320528	248.00
TIME MANAGEMENT SYSTEMS	223.00		
21 2227 000 473	TIME & ATT SOFTWARE SUBSCRIPTION	321437	174.00
21 2227 000 473	ACTIVE EE OVER 58 FOR PREV MONTH	321437	33.00
21 2227 000 473	STD ADMIN ACCT OVER 5 FOR PREV MONTH	321437	16.00
Vendor Name TIME MANAGEMENT SYSTEMS			13,457.00
Fund Number 21			14,143.49
Checking Account ID 1	Fund Number 22	SPECIAL EDUCATION FUND	
AMAZON CAPITAL SERVICES	135.98		
22 1222 000 411	Foundations Tall Diaper Pail with Airtig	143L-LMTF-9H4N	99.99
22 1222 000 411	SKYROKU Toilet Potty Training Seat with	143L-LMTF-9H4N	35.99
Vendor Name AMAZON CAPITAL SERVICES			135.98
HANDS ON HEALTH, INC.	279.30		
22 2172 000 319	OCCUPATIONAL THERAPY SERV	100140 - OT	279.30

Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
		10/2024	
HANDS ON HEALTH, INC.	59.85		
22 2171 000 319	PHYSICAL THERAPY SERVICES	100140 - PT 10/2024	59.85
HANDS ON HEALTH, INC.	136.99		
22 2172 000 319	OCCUPATIONAL THERAPY SERV	100782 - OT 10/2024	136.99
HANDS ON HEALTH, INC.	79.80		
22 2171 000 319	PHYSICAL THERAPY SERVICES	100782 - PT 10/2024	79.80
HANDS ON HEALTH, INC.	133.00		
22 2172 000 319	OCCUPATIONAL THERAPY SERV	101518 - OT 10/2024	133.00
HANDS ON HEALTH, INC.	10,063.00		
22 2152 000 319	SPEECH/LANG PROG TECH SERV	101529 - ST 10/2024	10,063.00
HANDS ON HEALTH, INC.	2,615.00		
22 2142 000 319	PSYCHOLOGICAL TEST SERV	101558 - PSYCH 10/24	2,615.00
HANDS ON HEALTH, INC.	148.96		
22 2172 000 319	OCCUPATIONAL THERAPY SERV	102061 - OT 10/2024	148.96
Vendor Name HANDS ON HEALTH, INC.			13,515.90
IMPREST FUND	42.59		
22 1221 000 411	IGA/SPED/TOMATO SAUCE	OCTOBER 2024	0.89
22 1221 000 411	IGA/SPED/TOSTITOS	OCTOBER 2024	5.99
22 1221 000 411	IGA/SPED/ORTEGA GREEN CHILI	OCTOBER 2024	5.98
22 1221 000 411	IGA/SPED/SWEET ONION	OCTOBER 2024	0.64
22 1221 000 411	IGA/SPED/TOMATOES	OCTOBER 2024	4.54
22 1221 000 411	IGA/SPED/GOLDEN HOME	OCTOBER 2024	7.59
22 1221 000 411	IGA/SPED/VELVEETA QUESO DIP	OCTOBER 2024	5.99
22 1221 000 411	IGA/SPED/CF SHRD MRBL JACK	OCTOBER 2024	1.99
22 1221 000 411	IGA/SPED/BANQUET ORG PATT	OCTOBER 2024	3.09
22 1221 000 411	IGA/SPED/FULLY COOKED BACON	OCTOBER 2024	5.89
Vendor Name IMPREST FUND			42.59
LODER, CARLA	14.99		
22 1221 000 411	GREAT GATSBY UNIT PLAN	REIMB 10/22/24	14.99
22 1221 000 411	TEACHER PAY TEACHER REIMB	REIMB 10/22/24	0.00
Vendor Name LODER, CARLA			14.99
TEACHER PAY TEACHER	9.50		
22 1221 000 411	Mr. Tucket Novel Study	281832334	9.50
Vendor Name TEACHER PAY TEACHER			9.50
Fund Number 22			13,718.96
Checking Account ID 1	Fund Number 51	FOOD SERVICE	
AMAZON CAPITAL SERVICES	76.98		
51 2562 000 411	VINYL GLOVES LATEX - XL	1WRF-LFWH- 117C	34.99
51 2562 000 411	8 PK STEAM TABLE PAN LIDS 1/2	1WRF-LFWH- 117C	41.99
Vendor Name AMAZON CAPITAL SERVICES			76.98

Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
CASH-WA DISTRIBUTING CO OF FARGO LLC	3,507.26		
51 2562 000 461	1/1-40# APPLE RED DEL WA 163 CT	4420603	41.69
51 2562 629 461 01	16/50-8Z MILK CHOC FF SKIM	4420603	314.56
51 2562 629 461 01	6/50-8Z MILK 1%	4420603	112.62
51 2562 000 461	4/100-3Z CARROTS BABY CARROTEENIES	4420603	165.72
51 2562 000 461	3/4-5# LETTUCE SALAD ROM BLEND	4420603	113.52
51 2562 000 461	1/4-1GL DRESSING RNCH BTRMLK REFRG	4420603	60.04
51 2562 000 461	1/48-4Z YOGURT STRBRY BAN BASH	4420603	26.14
51 2562 000 461	1/12-12CT EGGS HRD CKD PLD SEL VAC	4420603	52.56
51 2562 000 461	1/1 LUG	4420603	48.72
51 2562 000 461	1/1 LUG	4420603	53.70
51 2562 000 461	6/8-16Z STRAWBERRY CONSUMER PAK	4420603	190.86
51 2562 000 461	1/1-3.10# BACON CKD SLCD 300 SLICE	4420603	69.15
51 2562 000 461	6/12CT BLACKBERRIES	4420603	365.34
51 2562 000 461	2/1-10# BANANA	4420603	21.14
51 2562 000 461	1/1-40# BANANA GRN TIP	4420603	35.76
51 2562 000 461	1/1-12CT CUCUMBERS 12 CT	4420603	22.84
51 2562 000 461	1/6-#10 PEAS SWT	4420603	45.13
51 2562 000 461	1/6-#10 FRUIT SALAD TROP LS	4420603	64.09
51 2562 000 461	1/6-#10 APPLESAUCE UNSWT NAT FCY	4420603	56.03
51 2562 000 461	2/6-#10 ORANGE MANDARIN WHL SEG LS	4420603	104.90
51 2562 000 461	1/4-1GL DRESSING FRENCH HS	4420603	67.85
51 2562 000 411	1/1-1000CT LINER SHEET PAN 16X24 GREASE	4420603	77.63
51 2562 000 461	2/4-42Z CEREAL MARSHMALLOW MATEYS	4420603	109.78
51 2562 000 461	4/200-.5Z JELLY ASST GRP/MIX FRT/STRWB	4420603	97.16
51 2562 000 411	1/20-50CT CUP PLAS CLR 9Z POLYP	4420603	36.88
51 2562 000 461	1/4-2.5# CROUTONS CHEESE GARLIC WHL G	4420603	35.46
51 2562 000 461	1/4-50Z CEREAL CINN GRANOLA	4420603	63.34
51 2562 000 411	2/1-2000CT BAG SAND 6.5X7" FLIP LOCK/SA	4420603	57.54
51 2562 000 461	2/500-2CT CRACKER SALTINE	4420603	62.18
51 2562 000 461	2/6-5# SAUCE ALFREDO W/PENNE PASTA	4420603	212.34
51 2562 000 461	4/6-5# MACARONI & CHEESE R/F WHL GR	4420603	375.96
51 2562 000 461	5/1-9# PORK RST BRT CKD	4420603	335.93
51 2562 000 411	CWD FUEL SURCHARGE	4420603	10.70
CASH-WA DISTRIBUTING CO OF FARGO LLC	140.69		
51 2562 000 461	1/4-64Z SAUCE ALFREDO GF PCH PK	4420604	88.83
51 2562 000 461	1/1-20# PASTA PENNE 51% WHL GRAIN	4420604	51.86
CASH-WA DISTRIBUTING CO OF FARGO LLC	2,733.11		
51 2562 000 461	2/2CT MELON WATERMELON SEEDLESS 2C	4422716	42.20

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Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
51 2562 000 461	1/1-40# APPLE PINK LADY WA FCY 113/1	4422716	45.87
51 2562 629 461 01	16/50-8Z MILK CHOC FF SKIM	4422716	314.56
51 2562 629 461 01	6/50-8Z MILK 1%	4422716	112.62
51 2562 000 461	3/4-5# LETTUCE SALAD ROM BLEND	4422716	113.52
51 2562 000 461	1/4-3# BROCCOLI FLORETS MINI	4422716	36.63
51 2562 000 461	1/36-1# BUTTER BLEND EURO STL	4422716	102.71
51 2562 000 461	1/4-1GL DRESSING RNCH BTRMLK REFRG	4422716	60.04
51 2562 000 461	2/1-10# BANANA	4422716	21.14
51 2562 000 461	1/3CT MELON CANTALOUPE 3CT	4422716	19.40
51 2562 000 461	2/1CTN MELON CANTALOUPE 9/12CT	4422716	83.34
51 2562 000 461	1/1-12CT CUCUMBERS 12CT	4422716	20.76
51 2562 000 461	1/6-108Z BEANS BLACK FIESTA	4422716	61.26
51 2562 000 461	1/6-#10 BEANS GRN MIX SV BLU LAKE	4422716	37.24
51 2562 000 461	1/6-#10 PINEAPPLE TIDBIT IN JCE	4422716	55.14
51 2562 000 461	2/12-50Z SOUP CREAM OF MUSH CONC/CAN	4422716	151.06
51 2562 000 461	3/6-#10 FRUIT CKTL XLS	4422716	229.92
51 2562 000 461	2/6-#10 APPLESAUCE UNSWT NAT FCY	4422716	112.06
51 2562 000 461	1/6-#10 PEACH DCD YC XLS	4422716	73.99
51 2562 000 461	1/1-1000CT KETCHUP FCY 9GM PKT	4422716	38.80
51 2562 000 461	1/1-32Z EXTRACT VAN IMIT	4422716	5.65
51 2562 000 461	1/1-36Z SPICE SALT ONION	4422716	10.26
51 2562 000 461	2/6-32Z CEREAL CINN TOASTERS	4422716	129.50
51 2562 000 411	1/4-1GL DELIMER LIME-A-WAY	4422716	136.07
51 2562 000 461	2/6-10# BEEF GRD 81/19 FINE	4422716	468.99
51 2562 000 461	1/96-4Z JUICE GRP 100% CP FRZ 4Z	4422716	37.28
51 2562 000 461	2/6-2# ONIONS DCD IQF	4422716	42.72
51 2562 000 461	4/10-24Z BREAD SAND WHEAT WHL GRAIN	4422716	159.68
51 2562 000 411	CWD FUEL SURCHARGE	4422716	10.70
CASH-WA DISTRIBUTING CO OF FARGO LLC	1,384.07		
51 2562 629 461 01	16/50-8Z MILK CHOC FF SKIM	4424810	321.12
51 2562 629 461 01	4/50-8Z MILK 1%	4424810	76.28
51 2562 000 461	1/15DZ EGGS PSTRD IN SHELL LRG	4424810	69.75
51 2562 000 461	1/200-1.6Z CARROTS BABY CARROTEENIES	4424810	47.38
51 2562 000 461	1/4-1GL DRESSING RNCH BTRMLK REFRG	4424810	59.29
51 2562 000 461	3/100-1Z SOUR CREAM CUP	4424810	83.55
51 2562 000 461	1/12-12CT EGGS HRD CKD PLD SEL VAC	4424810	52.56
51 2562 000 461	2/2-5# COTTAGE CHEESE 2% SML CURD	4424810	78.80
51 2562 000 461	2/1-10# BANANA	4424810	21.14
51 2562 000 461	1/1 CTN CUCUMBERS 24CT	4424810	30.94
51 2562 000 461	1/1-5GL PICKLE DILL CHIP KOSH 1/8"	4424810	37.89
51 2562 000 461	1/6-26.4Z SEASONING TACO	4424810	64.85

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Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
	SEASONING		
51 2562 000 461	1/1-10# CRACKER SALTINE 40 PK	4424810	52.20
51 2562 000 461	2/1-10# HAM DCD 1/4 IN	4424810	102.84
51 2562 000 461	2/2-5# SAUSAGE LNK CKD 1Z LOW/SOD	4424810	85.80
51 2562 000 461	2/240-1Z BREADSTICK WHL GRAIN PARBKD	4424810	112.98
51 2562 000 461	2/48-2Z MUFFIN DBL CHOCH IW WHL GRAIN	4424810	76.00
51 2562 000 411	CWD FUEL SURCHARGE	4424810	10.70
CASH-WA DISTRIBUTING CO OF FARGO LLC	206.85		
51 2562 000 461	3/6-5# ORANGE CLEMENTINE	4424811	206.85
Vendor Name CASH-WA DISTRIBUTING CO OF FARGO LLC			<u>7,971.98</u>

IMPREST FUND	216.20		
51 2562 000 461	IGA/FOOD SVC/NECTARINES	OCTOBER 2024	10.73
51 2562 000 461	IGA/FOOD SVC/GRAPE TOMATOES	OCTOBER 2024	9.98
51 2562 000 461	IGA/FOOD SVC/COUNTRY GRAVY	OCTOBER 2024	(3.78)
51 2562 000 461	IGA/FOOD SVC/COUNTRY GRAVY	OCTOBER 2024	(9.16)
51 2562 000 461	IGA/FOOD SVC/ARGO CORN STARCH	OCTOBER 2024	5.29
51 2562 000 461	IGA/FOOD SVC/ARGO CORN STARCH	OCTOBER 2024	(21.16)
51 2562 000 461	IGA/FOOD SVC/SUNSOURCE	OCTOBER 2024	59.95
51 2562 000 461	IGA/FOOD SVC/NF GREEK PLAIN YOGURT	OCTOBER 2024	14.97
51 2562 000 461	IGA/FOOD SVC/MINUTE RICE	OCTOBER 2024	2.39
51 2562 000 461	IGA/FOOD SVC/BASMATI MINUTE RICE	OCTOBER 2024	2.39
51 2562 000 461	IGA/FOOD SVC/GRAPE TOMATOES	OCTOBER 2024	9.98
51 2562 000 461	IGA/FOOD SVC/GRAVY	OCTOBER 2024	53.98
51 2562 000 461	IGA/FOOD SVC/2% MILK	OCTOBER 2024	18.36
51 2562 000 461	IGA/FOOD SVC/GRAVY MIX	OCTOBER 2024	3.78
51 2562 000 461	IGA/FOOD SVC/COUNTRY GRAVY	OCTOBER 2024	9.16
51 2562 000 461	IGA/FOOD SVC/ARGO CORN STARCH	OCTOBER 2024	15.87
51 2562 000 461	IGA/FOOD SVC/FLAX CHOC MUFFIN	OCTOBER 2024	8.09
51 2562 000 461	IGA/FOOD SVC/CAULIFLOWER PEP PIZZA	OCTOBER 2024	25.38
Vendor Name IMPREST FUND			<u>216.20</u>

LEMMONMADE INC	123.60		
51 2562 000 461	20.6 LBS SMOKED COUNTRY STYLE SAUSAGE	10503	123.60
Vendor Name LEMMONMADE INC			<u>123.60</u>

STOCKS ELECTRIC INC	229.86		
51 2562 000 323	HOBART DOOR SWITCH	66821	200.35
51 2562 000 323	LABOR ON DISHWASHER	66821	25.00
51 2562 000 323	EXCISE TAX	66821	4.51
Vendor Name STOCKS ELECTRIC INC			<u>229.86</u>

SYSCO NORTH DAKOTA INC	2,071.70		
51 2562 000 461	1/2-5LB CREAM SOUR CULTRD GRADE A	295789821	19.47



Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
51 2562 000 461	1/720-5GM BUTTER CUP SOFT 90CT	295789821	45.40
51 2562 000 461	7/2-5# CHICKEN BRST STRIP WHLGRN	295789821	314.86
51 2562 000 461	6/9-24CT WAFFLE BLGN STK WHL GRN	295789821	454.14
51 2562 000 461	2/6-#10 BEAN KIDNEY DK RED LOW SODIUM	295789821	81.90
51 2562 000 461	2/6-#10 BEAN PINTO LOW SODIUM	295789821	81.90
51 2562 000 461	1/12-26Z POTATO INSTANT REAL MASH	295789821	88.95
51 2562 000 461	3/6-#10 PEAR DICED CH EXTRA LS	295789821	212.85
51 2562 000 461	1/12-1LB MARSHAMLOW MINI WHITE	295789821	34.55
51 2562 000 461	2/12-50Z GRAVY BEEF ROASTED	295789821	102.70
51 2562 000 461	2/6-#10 BEAN CHILI STYLE	295789821	89.90
51 2562 000 461	4/100-1.4Z SYRUP BREAKFAST CUP	295789821	87.80
51 2562 000 461	1/18Z SPICE CINNAMON GRND	295789821	16.14
51 2562 000 461	1/4-35Z CEREAL RICE CRISP	295789821	42.89
51 2562 000 461	1/3-1GAL BUTTER ALTERNATE ZERO TRANS	295789821	43.27
51 2562 000 411	1/12-500CT NAPKIN DISP 13X12 MSTR FLD	295789821	25.00
51 2562 000 461	6/2-10LB POTATO DICED CKD RSST	295789821	133.68
51 2562 000 461	1/1-5LB ONION YELLOW DICED 1/4	295789821	13.25
51 2562 000 461	3/1-113CT ORANGE FANCY FRESH	295789821	176.55
51 2562 000 411	FUEL SURCHARGE	295789821	6.50
SYSCO NORTH DAKOTA INC	1,556.65		
51 2562 000 461	1/48-4Z YOGURT STRAW/STRA/BAN ASST	295794254	33.69
51 2562 000 461	1/4-5LB CHEESE AMER 160 SLI YEL	295794254	69.34
51 2562 000 461	1/12-1.85LB EGG SCRAMBLED BUTR FL	295794254	68.99
51 2562 000 461	2/200-3.5GM CHEESE PARMESAN PACKETS	295794254	55.00
51 2562 000 461	8/2-5LB CORN DOG CHKN L/F MINI WHL GRN	295794254	362.00
51 2562 000 461	1/1-30LB REL VEGETABLE MIX 4WAY	295794254	64.99
51 2562 000 461	1/12-12CT WAFFLE HMSTY WHL GRAIN	295794254	36.59
51 2562 000 461	6/10-24Z BREAD WHEAT BKD W/WHL GRAIN	295794254	197.16
51 2562 000 461	1/12-26Z POTATO INSTANT REAL MASH	295794254	88.95
51 2562 000 461	2/12-50Z SOUP TOMATO COND	295794254	123.90
51 2562 000 461	2/6-#10 PINEAPPLE CHUNK JCE FCY	295794254	118.90
51 2562 000 461	2/150-.5Z CRACKER OYSTER NEW ENGLA	295794254	46.50
51 2562 000 461	2/100-1.4Z SYRUP BREAKFAST CUP	295794254	43.90
51 2562 000 461	2/6-#10 SUP ORANGE MANDARIN WH SEG	295794254	127.90
51 2562 000 461	1/6-11.3Z MIX GRAVY PORK	295794254	39.95

Vendor Name	Amount	Check Number	
Account Number	Detail Description	Invoice Number	Amount
	ROAST		
51 2562 000 411	1/1-540 CT BOWL PLAS SOUP 10Z BLK	295794254	72.39
51 2562 000 411	FUEL SURCHARGE	295794254	6.50
SYSCO NORTH DAKOTA INC	1,354.17		
51 2562 000 461	1/2-5LB BACON BIT REAL CKD FINE	295798851	69.99
51 2562 000 461	3/72-4Z JUICE GRAPE CUP	295798851	70.95
51 2562 000 461	2/72-4Z JUICE APPLE CUP	295798851	35.70
51 2562 000 461	2/72-4Z JUICE ORANGE CUP	295798851	63.90
51 2562 000 461	4/75-3.4Z BREAD PUMPKIN SLI WG IW	295798851	238.84
51 2562 000 461	1/6-#10 REL SAUCE CHEESE NACHO	295798851	67.69
51 2562 000 461	2/6-#10 CLS PEAR DIED CH EXTRA LS	295798851	141.90
51 2562 000 461	2/4-35Z CEREAL COCOA PUFFS BULKPAK	295798851	139.30
51 2562 000 461	2/8-16Z CHIP TORTILLA RND WHL GRAIN	295798851	53.10
51 2562 000 461	2/200-9GM SAUCE TACO PKT MILD	295798851	39.88
51 2562 000 461	2/6-#10 BEAN BAKED VEGETARIAN	295798851	111.18
51 2562 000 461	1/6-36Z CEREAL SHREDDED MINI WHEAT FRS	295798851	53.55
51 2562 000 411	3/1-36CT SPOON TEA WINDSOR MEDWEIGHT	295798851	24.75
51 2562 000 461	1/1 CTN GRAPE RED SEEDLS LG	295798851	47.99
51 2562 000 461	1/1 CTN GRAPE GREEN SEEDLS LG	295798851	47.59
51 2562 000 461	2/1-50 LB POTATO BAKING IDAHO 110 CT	295798851	40.84
51 2562 000 461	1/2-3LB CAULIFLOWER FLORET MINI CUT	295798851	29.25
51 2562 000 461	1/4-3LB BROCCOLI FLORET MINI ICELESS	295798851	33.89
51 2562 000 461	2/1-12CT PEAR FRESH	295798851	37.38
51 2562 000 411	FUEL SURCHARGE	295798851	6.50
Vendor Name	SYSCO NORTH DAKOTA INC		4,982.52
Fund Number	51		13,601.14
Checking Account ID	1		71,162.72

Surplus Property 11/11/24

- 1 – Wrestling Mat

## **POLICIES AND PROCEDURES REGARDING ALL STAFF**

### **Absences**

~~All leave must have prior approval by the staff member's supervisor according to the leave sections of the handbook. Building principals may deny leave requests if the school district is unable to secure the services of a qualified substitute on the day of the proposed leave.~~ All leave other than sick leave must have prior approval by the administration. Employees are required to notify immediately their supervisor or principal of their need to take sick leave. The superintendent is authorized to require medical certification or illness if more than four (4) consecutive days are used.

### **Accidents and Injuries**

Staff must inform the building office immediately of all accidents and/or injuries to students or staff and complete the appropriate accident form that is available from the office secretary. The accident form must be returned to the office within twenty-four hours.

### **Activity Accounts and Fundraising**

Activity accounts are handled through the business manager's office. No student or sponsor may make any purchase that does not comply with Board Policy. The superintendent is responsible for authorizing any fundraising on the part of student activities. **No fundraising may occur without express administrative permission.**

### **Activity Tickets**

All staff and spouses will be admitted to home games free of charge. Activity tickets will be issued to staff and spouses through the building offices.

### **Agents, Salesmen and Other Business Representatives**

All business representatives calling on school matters must obtain permission from the superintendent or building principal before conferring with staff. Staff must determine whether the business representative has been granted permission before discussing business matters. Teachers may not interrupt class work to confer with representatives.

Staff may not use school time or school facilities for any personal activity for personal financial gain or confer with any business representative for personal business during school time.

### **Announcements and Circulars**

No announcements shall be made before any school group without authorization of the principal or superintendent. Any circulars or advertising displayed within the school shall have the approval of the building principal or superintendent before posting.

### **Bell/Class Schedule - Grades 6 - 12**

	<b>Begin</b>	<b>End</b>
First Period	8:05	8:58
Second Period	9:01	9:54
Third Period	9:57	10:50
Fourth Period	10:53	11:47
6-8 Lunch & 9-12 Study Hall	11:50	12:20
9-12 Lunch & 6-8 Study Hall	12:23	12:53
Fifth Period	12:56	1:50
Sixth Period	1:53	2:47
Seventh Period	2:50	3:45

### **Bell/Class Schedule - Grades K - 5**

First Bell	7:55 am
Tardy Bell	8:10 am
Final Bell/End of Day	3:45 pm
Grade-level class schedules vary	

### **Board Policies, Rules, and Directives**

The board of education has adopted policies that govern the operation of the school district. A complete policy manual is available on the district's website or in the main administrative office. These manuals will be updated as the board adopts new policies or modifies existing policies. In particular, the 4000 series deals with policies that affect personnel. Additionally, the Board has authorized the Superintendent and his or her designee to adopt rules and directives regarding the conduct of students, staff, and other persons. Many of these rules and directives are published in the Student Handbook, Staff Handbook, and Activity Handbook, respectively. Each of these handbooks are available on the district's website and in the main administrative office. **By signing the "Acknowledgment of Receipt", you agree that you have read and understand these policies, handbooks, rules, and directives,**



staff member's responsibility to make sure this is done.

Each certified staff member must provide the business office with the following information:

- a) social security number,
- b) retirement number,
- c) withholding form W-4, and
- d) authorization to withhold for insurance benefits.

Each new certified staff member must fill out forms for retirement benefits before the first payday as well as the forms for the district group medical insurance program.

It is the sole responsibility of the certified staff member to inform the superintendent of any changes, including but not limited to changes in certification, endorsements, benefits plans, and salary payment information.

### **Cheating**

Students caught cheating (including plagiarizing) may be sent to the building principal for administrative discipline. The classroom teacher may also give the cheating student a zero grade for the test or assignment.

### **Check-out Forms**

All staff must complete a check-out form and obtain the building principal's signature on the form prior to departing for the summer. Classrooms must be tidy to allow the custodial staff to clean classrooms and work areas.

### **Class Record Books**

A class record book is the school's official record of matters relating to each student in each teacher's class. It is maintained in electronic form and must be complete in scope and accurately maintained. All classroom teachers are required to keep class record books that list students in each class in alphabetical order and show the attendance and all grades earned by each student. Record books are subject to examination by the building principal or superintendent at any time.

### **Classroom Management and Student Discipline**

Classroom discipline is first and foremost the responsibility of the classroom teacher. Individual teachers are expected to assume responsibility for good discipline throughout the school system. However, if a certified staff member needs assistance with student discipline, they should seek the advice and counsel of the principal or superintendent.

Classroom teachers may not leave their classrooms unless the students are supervised by a competent adult.

Classroom teachers should have classroom routines and procedures that are well known to the students. Rules and consequences should be stated clearly and posted where appropriate.

Each building has its own specific procedures concerning student discipline. Classroom teachers should consult with their building principal for more information. Teachers may remove a student from the classroom for failure to comply with established rules of conduct. Only an administrator can suspend or expel students from class or school and due process must be followed.

Students may be kept after school for matters relating to discipline or to assist in their academic progress. Certified staff should allow all elementary students and junior/senior high students who ride the bus to arrange parental transportation for the next day with their parents. Students who do not have transportation concerns may be kept without delay. Students may not avoid being kept after school because they have an after school practice or other school activity.

Both elementary and secondary certified staff are responsible for assisting with hallway discipline between classes and in the school lunchroom.

Classes should begin on time and end promptly. Work should continue throughout the period assigned for it. Classroom teachers have no right to waste the pupils' time. Classroom teachers may not dismiss classes early except by permission of the building principal.

Staff members may never send a student off school grounds without the authorization of the building principal.

~~6-12 classroom teachers may not admit tardy students to class without an admit slip from the principal or the student's teacher from the previous period. All tardies must be noted accordingly in Infinite Campus.~~



### **Private Tutoring**

Classroom teachers must provide individual assistance to students as a part of their duties. Any certified staff member who engages in private tutoring for pay (compensation of any kind from a source other than the District) is subject to the following rules:

- Certified staff will not solicit a student or parent to retain the teacher as a tutor and shall not act as a tutor for pay or other remuneration for any student who is then enrolled in any class taught by that teacher.
- Certified staff will not act as a tutor for pay or other remuneration except upon prior approval of the building principal and superintendent or designee.

### **Pupils' Records**

1. Each classroom teacher must keep a set of records in Infinite Campus of the class recitations, tests, exams, daily work, notebook, etc. This serves as a justification of the final grade in case of dispute between teacher and pupil, or teacher and parent, and assists in making out the final grades.
2. Report cards will be available on Infinite Campus within one week following the end of the quarter unless otherwise announced.
  - a) Reports should be conscientiously and accurately made because they are a serious estimate of the degree of success of the pupil.
  - b) Each classroom teacher should be adequately prepared to defend all decisions given on the report card.
  - c) Each classroom teacher is responsible for posting class grades on time.
  - d) Classroom teachers must confer with the principal before recording any incomplete, failing, or conditional grades on report cards.

### **School Day**

The school day typically begins at 8:05 a.m. and ends at 3:45 p.m. Students are to leave the school grounds after dismissal. School staff will provide supervision for students on school grounds 20 minutes before the school day begins and 30 minutes after the school day ends. In addition, certified staff may be assigned responsibilities at other hours by the principal or superintendent for supervising or directing school activities or affairs or for participation in affairs under the direct sponsorship of the school.

Each teacher will be in his or her classroom and ready to teach at 7:45 a.m. each day. Classroom teachers will stand at their doors when class is dismissed and must be outside their classroom doors before each class period. Classroom teachers must be physically present in their classrooms at all times during class periods and conference periods.

Personal work may not be done on school time.

### **Sponsors**

Certified staff members are assigned by the superintendent as class and club sponsors in accordance with the negotiated agreement. Sponsors must be present at all meetings and activities of the sponsored group. The procedure for activity accounts and meetings can be found in the student manual. Purchasing of supplies must be approved by the superintendent.

### **Student Activities**

Staff members who sponsor extracurricular activities such as athletics, class plays, and class activities may leave the school building only after making sure that all students and other individuals have left the building. No student is to be left unattended in the school building at any time.

School-owned clothing or equipment that is checked out to students remains the property of the school. The clothing or equipment is not to be used or worn by the student except for its intended use. Each piece of equipment or clothing is to be returned to the instructor or coach when the season or the use for such clothing or equipment is over. Certified staff will be held responsible for clothing and equipment that is not returned.

### **Student Aides**

Student aides are to be directly supervised by the certified staff member and are not to leave the building or be in the halls or anywhere they are not being supervised. Student aides are not to be used to assist the certified staff member by helping supervise another student, grade tests or class work, calculate student grades, or record grades. Keys are NEVER to be given to students, whether they are student aides or not. A student aide should not be present and assisting a certified staff member without another adult present after the end of regular teacher duty hours.

### **Student Attendance**

Students are expected to arrive at each class, be seated and ready for instruction prior to the beginning of the class day or class period, as appropriate. Student tardiness is the classroom teacher's professional responsibility. Classroom teachers must insist that students be on time. All tardies must be noted accordingly in Infinite Campus.

# LEMMON SCHOOL DISTRICT

JUNIOR & SENIOR HIGH SCHOOL  
PH: 605.374.3762 | F: 605.374.3562  
314 8th St W | Lemmon, SD 57638



ELEMENTARY SCHOOL  
PH: 605.374.3784 | F: 605.374.5424  
905 5th Ave W | Lemmon, SD 57638

## EARLY RESIGNATION AGREEMENT

**Purpose:** For the District to be aware early of resignations to plan and recruit for future staffing for the benefit of students. This agreement does NOT serve as an early retirement benefit nor affect any retirement benefits for certified staff stipulated by the negotiated agreement.

WHEREAS, [EMPLOYEE] \_\_\_\_\_ has been employed by the Lemmon School District #52-4 ("School District") consecutively since on or before August 20, 2024, full-time as determined by working 30 or more hours per week during the school calendar year.

NOW, THEREFORE, IT IS AGREED by and between the School District and \_\_\_\_\_ as follows:

1. That \_\_\_\_\_ hereby resigns from employment with the School District effective at the end of the 2024-25 school year.
2. That in consideration for \_\_\_\_\_'s early resignation notice provided before January 1, 2025, the School District will pay the gross amount of \$1000 for full-time certified positions including those serving in certified positions with administrative duties (excluding the superintendent position) or \$500 for all other full-time positions. This payment will be made on or before June 30, 2025.
3. This agreement constitutes the full and complete agreement between the signed party below and the School District regarding this payment. No agreements, promises, or representations exist outside the express terms of this Agreement.
4. If the signed party below resigns effectively before the end of the 2024-25 school year or is terminated, this agreement will be null and void, and no payment will be made.
5. If the signed party below returns to work in a full or part-time capacity to the School District within 12 months of separation, the signed party will repay the district in full including any payroll taxes.
  - a. Employee may return as a substitute, seasonal employee, or school board member with no penalty or repayment.
6. This Agreement shall not become effective until it is approved by the School Board at a lawfully called and conducted meeting.

By signing, each party represents it has read, understands, and agrees to be bound by the terms of this Agreement.

### EMPLOYEE

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**LEMMON SCHOOL DISTRICT #52-4**

Received signed agreement in the business office on \_\_\_\_\_ (date).

\_\_\_\_\_  
Business Manager Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approved by the School Board on \_\_\_\_\_ (date).

\_\_\_\_\_  
Board Chair Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**HONOR • INSPIRE • ACHIEVE**

[www.lemmon.k12.sd.us](http://www.lemmon.k12.sd.us)