

# Classlink Tips & Tricks



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SCHOOL BOARD  
TOGETHER WE CAN



ClassLink

## Featured Applications

Canva

### Canva for Education

Say hello to Canva, the graphic design software that's free for all you hard-working students and faculty. With a sea of templates and designs, you can whip up classroom projects, whiteboards, posters and more in a snap. Get creative and let your imagination run wild!



### Classlink Academy

Welcome to Classlink Academy! Our treasure trove of resources is here to give teachers and faculty the inside scoop on Classlink's features. Get ready to unlock the secrets of how to boost student engagement and track progress like a pro!



### Apple Classroom

Apple Classroom: The Ultimate Teacher's Assistant. Keep a watchful eye on student device activity and performance in real-time, and get an overview of the most popular apps used during class. With just a glance at your own MacBook or iPad, effortlessly view active apps and screens on all student devices.

## Guides and Videos

### Canva Features and Tips

Elevate Your Presentations with Canva!

Transform your dull presentations into spectacular showstoppers with Canva! [This YouTube playlist offers quick and easy tutorials that will teach you how to use Canva to create engaging visuals.](#) Get ready to spice up your materials and captivate your audience.

### Google for Education Certification

Learn about the Education Technology specific aspects of Google, the resources available within it, and earn certifications in their usage. [Learn more here!](#)

### Apple for Education Learning Center

Learn how to more effectively and intuitively utilize your Apple devices and software in the classroom, discover available resources, and earn achievements and certifications. [Get started here!](#)

## General Tips and Suggestions

### Classlink Academy

The Classlink Academy serves as the primary resource for gaining knowledge and proficiency regarding the fundamental attributes of Classlink.

### Add resources for your students

Through the application library, educators and administrators can provide students access to a plethora of applications and resources without requiring automatic account creation.

### Request applications for provisioning

Should you identify applications that you deem useful for your school or district, kindly request your administration to contact your Classlink Administrator, [nickb@npsb.la](mailto:nickb@npsb.la), to elaborate on the specifics and scale.

### Organize Your Launchpad with Folders

To streamline your launchpad and keep everything in order, it's possible to use folders to categorize your applications and resources. This is particularly useful when provisioning additional applications or providing optional sites to your team. So, keep everything neat and together with this simple trick.

## Basic Troubleshooting

Please follow the below steps to expedite the troubleshooting process

1. Make sure the teacher is in Jcampus with scheduled classes and students in those classes.
2. Make sure the teacher's email is correct in Jcampus.
3. Make sure the student is scheduled in Jcampus classes.
4. Make sure the classes they are scheduled in correlate to the app issue. For example, if a student is missing Learnzillion, does that student have a scheduled ELA class.
5. All apps read basic class names like ELA, Math, Science, and Social Studies. Even our youngest students must have this on their Jcampus schedule.
6. Make sure the student's email address is correct in Jcampus. If they are transferring from a school within the parish that must be changed before they can enter.
7. If there is a Jcampus issue speak with your administrator on campus first to correct it.
8. Turn the device off and switch it back on.
9. Once you verify that all of these issues have been resolved you must wait until midnight for the system to sync.
10. After the above issues have been resolved have a technology coordinator reach out to following:
  - a. For issues with iPads or access to ClassLink, contact the technology department: iPad Help: [ipadhelp@npsb.la](mailto:ipadhelp@npsb.la) Nick Botteron [nickb@npsb.la](mailto:nickb@npsb.la)
  - b. For issues with Jcampus, contact the data department: Adrienne Theus [adrienne@npsb.la](mailto:adrienne@npsb.la)
  - c. For issues with applications or accessing the curriculum in ClassLink:
    - i. Science-Jessie Church [Jessie.Church@npsb.la](mailto:Jessie.Church@npsb.la)
    - ii. ELA-Aly Erikson [aerikson@npsb.la](mailto:aerikson@npsb.la)
    - iii. Math-Catherine McClinton [cmclinton@npsb.la](mailto:cmclinton@npsb.la)
    - iv. Social Studies-Jennifer Martin [jmartin@npsb.la](mailto:jmartin@npsb.la)