

SCHOOL BOARD MINUTES

Regular Meeting Garretson School District #49-4 6:00 p.m. January 8, 2024

Present: Board President Shannon Nordstrom, Board Vice President Andy Hulscher, Board Member Tana Clark, Board Member Wyatt Compton, Superintendent Guy Johnson, & Business Manager Jacob Schweitzer. Others present: MS/HS Principal Chris McGregor and Garrick Moritz. Board Member Jodi Gloe was absent.

At 5:58 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Nordstrom led the Pledge of Allegiance and welcomed guests and visitors.

President Nordstrom called for any additions or corrections to the Board agenda. There were no additions or corrections presented.

Action 24-065: Motion by Hulscher, second by Clark, to approve the agenda as presented. Motion carried.

There were no comments made during the Open Forum portion of the meeting.

Action 24-066: Motion by Clark, second by Compton, to approve the following consent agenda items as presented. Approval of December 11, 2023 regular board meeting minutes, approval of payments for December 2023 claims, approval of the financial statements for December 2023, and approval of December 2023 payroll. Motion carried.

GARRETSON SCHOOL DISTRICT #49-4
CLAIMS PAID JANUARY 8, 2024

GENERAL FUND

ALLIANCE COMMUNICATIONS, JANUARY 2024 INTERNET & PHONE SERVICES, \$763.00; AUTOMATIC BUILDING CONTROLS, ANNUAL CHECKOUT OF FIRE ALARM SYSTEMS, \$3,538.00; COLLEGE BOARD, PSAT/NMSQT TESTING, \$356.40; DAKOTA AUTO PARTS, ANTIFREEZE, \$37.28; FIRST BANK & TRUST CREDIT CARD, AMAZON- INDEX CARDSTOCK, \$64.20; FIRST BANK & TRUST CREDIT CARD, AMAZON- NURSE SUPPLIES, \$25.06; FIRST BANK & TRUST CREDIT CARD, AMAZON- THE BOY FROM PICKEREL LAKE, \$11.95; FIRST BANK & TRUST CREDIT CARD, AMAZON- WITE-OUT CORRECTION TAPE, \$29.98; FIRST BANK & TRUST CREDIT CARD, PIONEER DRAMA SERVICE- ONE-ACT PLAY SUPPLIES, \$319.75; FIRST BANK & TRUST CREDIT CARD, KIBBLE EQUIPMENT- FILTERS/TOWELS/WASHERS, \$82.98; FIRST BANK & TRUST CREDIT CARD, KIBBLE EQUIPMENT- TIRE CHAINS, \$239.44; FIRST BANK & TRUST CREDIT CARD, SCHOOL FIX-JANITORIAL SUPPLIES, \$68.79; GARRETSON GAZETTE, BOARD MINUTES PUBLICATION, \$245.38; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, DECEMBER 2023 IMPREST ACCOUNT REIMBURSEMENT, \$6,854.77; HEALTHEQUITY, HEALTH SAVINGS ACCOUNT CONTRIBUTIONS/FEES, \$196.00; HEIMAN FIRE EQUIPMENT, FIRE CONTROL SYSTEMS INSPECTION, \$230.00; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$2,465.55; HORACE MANN, NOVEMBER 2023 ADMIN. FEES/DECEMBER 2023 PAYROLL ACH'S/FEES, \$725.63; JOHNSON, GUY, MILEAGE- REIMBURSEMENT, \$190.74; KAUFMAN LAW OFFICE, LEGAL SERVICES, \$5,038.90; LUNCHTIME SOLUTIONS, INC., CATERING- VETERAN'S DAY MEAL, \$133.65; LYNN, JACKSON, SHULTZ & LEBRUN, P.C., LEGAL SERVICES, \$2,828.50; MEDICAID, FISCAL YEAR 2023 QUARTER 3 ADMIN. FEE, \$139.46; MENARDS, BLEACH SPRAYER/FEBREZE/SPONGE SEAL, \$232.63; OLSON'S PEST TECHNICIANS, BIMONTHLY PEST

CONTROL SERVICES, \$95.00; PALISADES OIL, CO, BULK FUEL, \$1,173.19; PITNEY BOWES, INC., SERVICE AGREEMENT, \$67.50; POPPLERS MUSIC, INC., BAND SUPPLIES, \$71.98; REGION II MUSIC, INSTRUMENTAL SOLO CONTEST ENTRY FEE, \$12.00; RESTAURANT EQUIPMENT REPAIR, TREADMILL REPAIR, \$340.21; SANFORD HEALTH OCCUPATIONAL MEDICINE, DEPARTMENT OF TRANSPORTATION EXAM, \$54.00; SIOUX FALLS SCHOOL DISTRICT #49-5, 1ST & 2ND SEMESTER TUITION, \$8,016.00; STURDEVANT'S AUTO PARTS, BRAKE FLUID/MOWER DECK BELT/WEATHER SEAL, \$216.78; WAGeworks, DECEMBER 2023 ACH FEES, \$3,797.13; XCEL ENERGY, OCTOBER-NOVEMBER 2023 ELECTRICITY, \$6,612.47;
TOTAL GENERAL FUND, \$45,274.30

CAPITAL OUTLAY FUND

ACCESS SYSTEMS, JANUARY 2024 SERVICES/PRINTER SERVICES, \$1,708.83; FIRST BANK & TRUST CREDIT CARD, AMAZON- WIRELESS MICROPHONE SYSTEM, \$649.00; FIRST BANK & TRUST CREDIT CARD, CARDIO PARTNERS- AED FOR AG. BUILDING, \$2,379.62; HAUFF MID-AMERICA SPORTS, BASKETBALL JERSEYS, \$1,680.00; HIGH PLAINS TECHNOLOGY, INC., CLASSROOM PROJECTORS, \$9,543.88; SIOUX FALLS SCHOOL DISTRICT #49-5, 1ST AND 2ND SEMESTER TUITION, \$1,047.00;
TOTAL CAPITAL OUTLAY FUND, \$17,008.33

SPECIAL EDUCATION FUND

CHILDREN'S HOME SOCIETY, NOVEMBER & DECEMBER 2023 TUITION, \$9,737.09; FIRST BANK & TRUST CREDIT CARD, AMAZON- CURRICULUM, \$115.30; ISI, LLC, DECEMBER 2023 INTERPRETER SERVICES, \$6,385.00; LIFESCAPE, NOVEMBER 2023 SERVICES/TUITION, \$7,873.75; PRAIRIE LAKES EDUCATIONAL COOPERATIVE, DECEMBER 2023 SERVICES, \$3,519.57; TEACHWELL SOLUTIONS, NOVEMBER & DECEMBER 2023 SERVICES, \$22,904.00;
TOTAL SPECIAL EDUCATION FUND, \$50,534.71

CUSTODIAL FUND

FIRST BANK & TRUST CREDIT CARD, CORNER PANTRY- FFA STATE LEADERSHIP- FUEL, \$33.29; FIRST BANK & TRUST CREDIT CARD, DAIRY QUEEN- FFA STATE LEADERSHIP- MEAL, \$94.75; FIRST BANK & TRUST CREDIT CARD, MT. RUSHMORE PARKING- FFA STATE LEADERSHIP, \$10.00; FIRST BANK & TRUST CREDIT CARD, THUNDER ROAD- FFA, \$1,093.36; FIRST BANK & TRUST CREDIT CARD, WALL AUTO- FFA STATE LEADERSHIP- FUEL, \$53.69;
TOTAL CUSTODIAL FUND, \$1,285.09

TOTAL CLAIMS: \$114,102.43

IMPREST CHECKS

DECEMBER 2023

GENERAL FUND IMPREST CHECKS

CANTON SCHOOL DISTRICT #41-1, WRESTLING TOURNAMENT ENTRY FEE- 12/16/2023, \$50.00; CITY OF GARRETSON, GAS/SEWER/WATER, \$5,053.40; DIVISION OF CRIMINAL INVESTIGATION, BACKGROUND CHECK, \$43.25; FORTIN, ROD, WRESTLING OFFICIAL- 12/7/2023, \$233.66; HAAS, KALEB, WRESTLING OFFICIAL- 12/7/2023, \$249.98; KLEINSASSER, JAMISON, BASKETBALL DOUBLEHEADER OFFICIAL- 12/12/2023, \$162.24; KOST, TODD, BASKETBALL DOUBLEHEADER OFFICIAL- 12/12/2023, \$175.50; MCCOOK CENTRAL SCHOOL DISTRICT #43-7, WRESTLING TOURNAMENT ENTRY FEES- 12/18 & 12/21/2023, \$140.00; ORTMAN, PAUL, BOYS BASKETBALL OFFICIAL- 12/18/2023, \$139.58; POPPEMA, MIKE, BOYS BASKETBALL OFFICIAL- 12/18/2023, \$119.72; SCHRANK, MATT, APPLE CONFERENCE TRAVEL EXPENSES- REIMBURSEMENT, \$158.72; TUSCHEN, KYLE, BOYS BASKETBALL OFFICIAL- 12/18/2023, \$120.44; WALSH, STEVE, BASKETBALL DOUBLEHEADER OFFICIAL- 12/12/2023, \$158.28; ZELL, MALLORY, TISSUES- REIMBURSEMENT, \$50.00;
TOTAL GENERAL FUND IMPREST CHECKS, \$6,854.77;

TOTAL IMPREST CHECKS: \$6,854.77

Financial Report

The Business Manager presented a financial report of cash balances, expenditures, and receipts for the month of December 2023 as listed below:

Cash Balances as of December 29, 2023: General Fund: \$605,868.87; Capital Outlay Fund: \$1,431,672.95; Special Education Fund: \$133,170.97; Food Service Fund: \$303,552.95; Driver's Education Fund: \$10,212.22; Preschool Fund: (\$13,977.55); Custodial Fund: \$116,314.88.

Expenditures: General Fund: ACH Fees, \$450.86; Claims, \$41,183.89; Payroll, \$320,646.77; Capital Outlay Fund: Claims, \$61,499.85; Special Education Fund: Claims, \$27,550.74; Payroll, \$59,291.43; Food Service Fund: Claims, \$35,824.17; Preschool Fund: Payroll, \$9,606.79; Custodial Fund: ACH Fees, \$4,407.36; Claims, \$91,607.80.

Receipts: General Fund: Local Sources, \$70,574.49; Intermediate Sources, \$1,123.28; State Sources, \$182,255.76; Federal Sources, \$310,709.00; Capital Outlay Fund: Local Sources, \$67,579.95; Special Education Fund: Local Sources, \$39,891.95; State Sources, \$15,651.43; Food Service Fund: Local Sources, \$22,898.00; Federal Sources, \$42,534.04; Preschool Fund: Local Sources, \$3,000.00; Custodial Fund: Local Sources, \$62,645.20.

Old Business:

None

New Business:

There were no conflicts of interest.

Action 24-067: Motion by Clark, second by Compton, to approve the contract renewal with Access Systems for copier services. Motion carried.

The following information items are on hold, pending committee recommendation: Elementary Handbook, Middle School/High School (Secondary) Handbook, and Policy GBCB: Staff Conduct.

There were no First Readings.

The Second Readings of Policy KK: Visitors to Schools and Policy KMC: Annual Notification to Parents were presented to the Board.

Action 24-068: Motion by Compton, second by Hulscher, to adopt Policy KK: Visitors to Schools and Policy KMC: Annual Notification to Parents. Motion carried.

Administration provided the Board with four administrative reports:

- a. Superintendent's Report - Superintendent Johnson gave a preview of the South Dakota Legislature, and subjects they would be discussing. This includes a potential 4% increase in state aid, a voucher program, and a school safety bill. He added that a staff in-service would take place on January 15th, highlighted by Author Joy Kelly coming to speak, and a staff soup/chili cook-off. Lastly, Superintendent Johnson informed the Board that the new boiler was mostly installed.
- b. Business Manager's Report - Business Manager Schweitzer gave the Board a snapshot of the 2024 school board election calendar.

- c. Prairie Lakes Educational Cooperative Report - Board Member Hulscher informed the Board that roll was taken, and bills were approved to be paid at the most recent Prairie Lakes meeting.
- d. Middle School/High School Principal Report - Principal McGregor told the Board he has been doing a lot of work involving dual credit and infinite campus. He added that the One-Act Play is scheduled for January 21st, and the 7th & 8th Grade Science Fair will take place February 5th.

Action 24-069: Motion by Hulscher, second by Clark, to go into executive session, pursuant to SDCL 1-25-2, subsection 1: A Personnel Matter. Motion carried. The Board entered executive session at 6:27 p.m.

President Nordstrom declared the Board out of executive session at 6:44 p.m.

Action 24-070: Motion by Hulscher, second by Clark, to adjourn at 6:44 p.m. Motion carried.

Approved by the Garretson Board of Education this _____ day of _____, 2024.

Board President

Business Manager