

## SCHOOL BOARD MINUTES

### **Regular Meeting   Garretson School District #49-4   6:00 p.m.   October 9, 2023**

Present: Board President Shannon Nordstrom, Board Member Tana Clark, Board Member Wyatt Compton, Board Member Jodi Gloe, Superintendent Guy Johnson, & Business Manager Jacob Schweitzer. Others present: Elementary Principal Katie Hoekman, MS/HS Principal Chris McGregor, Jacki Liester, Garrick Moritz, Amy Pullman, & Sherri Schoenfish. Board Vice President Andy Hulscher was absent.

At 6:02 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Nordstrom led the Pledge of Allegiance and welcomed guests and visitors.

President Nordstrom called for any additions or corrections to the Board agenda. There were no additions or corrections presented.

There were no comments made during the Open Forum portion of the meeting.

**Action 24-031:** Motion by Clark, second by Compton, to approve the agenda as presented. Motion carried.

**Action 24-032:** Motion by Gloe, second by Clark, to approve the following consent agenda items as presented. Approval of September 11, 2023 regular board meeting minutes, approval of payments for September 2023 claims, approval of the financial statements for September 2023, approval of September 2023 payroll, and approval of September 21, 2023 fuel quotes, Diesel Fuel from Palisades Oil - \$3.789, and 10% Ethanol from Palisades Oil - \$2.969. Motion carried.

GARRETSON SCHOOL DISTRICT #49-4  
CLAIMS PAID OCTOBER 9, 2023

#### **GENERAL FUND**

4N6 FANATICS.COM, LLC, ORAL INTERP./SPEECH SUBSCRIPTION, \$200.00; A-OX WELDING SUPPLY CO., INC., AG. CYLINDER RENTALS, \$61.75; ALLIANCE COMMUNICATIONS, INSTALL CAT 5E WIRING, \$1,745.80; ALLIANCE COMMUNICATIONS, OCTOBER 2023 INTERNET & PHONE SERVICES, \$766.00; BLACK HILLS STATE UNIVERSITY, STOCK MARKET GAME TEAM FEES, \$10.00; BRANDON ACE HARDWARE, INDOOR INSECT KILLER, \$11.99; BUILDERS SUPPLY CO., KEYS/LOCKSETS, \$2,161.50; CASH, MEAL MONEY- ELEMENTARY STAFF CONFERENCE, \$896.00; CHS INC., FIELD SPRAYING, \$414.00; CITY OF GARRETSON, GAS/SEWER/WATER, \$883.34; CLIMATE SYSTEMS, INC., MULTIPLE ROOMS OVERHEATING- MAINTENANCE, \$1,468.75; CORE EDUCATIONAL COOPERATIVE, 2023-2024 AMERICAN SIGN LANGUAGE COURSE, \$325.00; DAKOTA TIMING, LLC, TIMING SERVICES FOR HOME CROSS COUNTRY MEET, \$1,230.00; FIRST BANK & TRUST CREDIT CARD, AMAZON- ACCOUNT CREDIT, (\$28.51), FIRST BANK & TRUST CREDIT CARD, AMAZON- AUDIO CABLE, \$12.99; FIRST BANK & TRUST CREDIT CARD, AMAZON- BUSINESS MANAGER COMPUTER MONITOR, \$69.99; FIRST BANK & TRUST CREDIT CARD, AMAZON- CLASSROOM SUPPLIES, \$138.75; FIRST BANK & TRUST CREDIT CARD, AMAZON- DOG MAN/CAT KID COMIC CLUB COLLECTION, \$104.03; FIRST BANK & TRUST CREDIT CARD, AMAZON- ELEMENTARY SUPPLIES, \$8.49; FIRST BANK & TRUST CREDIT CARD, AMAZON- ELEPHANT & PIGGIE COMPLETE COLLECTION, \$117.49; FIRST BANK & TRUST CREDIT CARD, AMAZON- IBUPROFEN, \$27.15; FIRST BANK & TRUST CREDIT CARD, AMAZON- LIBRARY BOOK, \$9.49;

FIRST BANK & TRUST CREDIT CARD, AMAZON- SKIN SOOTHING PROTECTION, \$41.30; FIRST BANK & TRUST CREDIT CARD, AMAZON- STORAGE BINS, \$24.49; FIRST BANK & TRUST CREDIT CARD, AMAZON- TRAINING VEST JERSEYS FOR P.E. CLASS, \$146.00; FIRST BANK & TRUST CREDIT CARD, HOTELS.COM- HOTEL ROOMS FOR ALL-STATE CHOIR, \$1,071.12; FIRST BANK & TRUST CREDIT CARD, LAKES BAR & GRILL- BIG EAST CONFERENCE MEETING MEAL, \$87.50; FIRST BANK & TRUST CREDIT CARD, MIDWEST SCIENTIFIC- HIGH SCHOOL SCIENCE SUPPLIES, \$936.43; FIRST BANK & TRUST CREDIT CARD, SMORE- NEWSLETTER TEMPLATE, \$179.00; GARRETSON GAZETTE, 2023-2024 SALARIES/SCHOOL BOARD MINUTES PUBLICATION, \$475.84; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, SEPTEMBER 2023 IMPREST ACCOUNT REIMBURSEMENT, \$14,380.49; HARVE'S SPORT SHOP, BASKETBALLS/VOLLEYBALLS/SOCCER BALLS, \$2,215.62; HAUFF MID-AMERICA SPORTS, FOOTBALL PANTS/PENNANT FLAGS/SOCCER SOCKS, \$2,026.40; HEALTHEQUITY, HEALTH SAVINGS ACCOUNT CONTRIBUTIONS/FEES, \$2,944.68; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$4,080.62; HORACE MANN, AUGUST 2023 ADMIN. FEES/SEPTEMBER 2023 PAYROLL ACH'S, \$531.13; HOWE, BETSY, IMMUNIZE SOUTH DAKOTA CONFERENCE- REIMBURSEMENT, \$150.00; INNOVATIVE OFFICE SOLUTIONS, LLC, BINDERS/DESKTOP TRAYS/PENCIL SHARPENERS, \$165.63; INTERSTATE ALL BATTERY CENTER, IPAD SCREEN REPAIR, \$125.00; LOST & FOUND, STAFF TRAINING- 8/22/2023, \$1,300.00; LYNN, JACKSON, SHULTZ & LEBRUN, P.C., LEGAL SERVICES, \$142.00; MIDWEST BUS PARTS, INC., PARKING BRAKE, \$191.26; PALISADES OIL, CO., BULK FUEL, \$4,400.80; PERFORMANCE PRESS, INC., CUME FOLDERS, \$261.09; POPPLERS MUSIC, INC., BAND MUSIC, \$1,318.95; REALLY GOOD STUFF, LLC, CLASSROOM RESOURCES/SUPPLIES, \$35.72; RESTAURANT EQUIPMENT REPAIR, ICE MACHINES- PREVENTATIVE MAINTENANCE, \$822.54; RIDDELL ALL AMERICAN SPORTS CORP., FREIGHT/HANDLING, \$373.62; ROLL-OFF PROS, 12 YARD ROLL-OFF FOR FLOORING, \$440.00; SCHOLASTIC INC., ELEMENTARY-SCHOLASTIC NEWS, \$1,616.82; SCHOOL SPECIALTY, LLC, ART ROOM SUPPLIES, \$35.77; SCHRANK, MATT, FLIGHT TO APPLE LEARNING ACADEMY- REIMBURSEMENT, \$483.00; SIOUX VALLEY SCHOOL DISTRICT #05-5, CROSS COUNTRY MEET ENTRY FEE- 9/26/2023, \$35.00; WAGeworks, SEPTMEBER 2023 ACH FEES, \$5,270.16; WASTE MANAGEMENT, OCTOBER 2023 GARBAGE & RECYCLING SERVICES, \$686.75; WINTERTON, GARY, DEPARTMENT OF TRANSPORTATION EXAM- REIMBURSEMENT, \$150.00; XCEL ENERGY, JULY-AUGUST 2023 ELECTRICITY, \$6,745.99;  
**TOTAL GENERAL FUND, \$64,524.72**

#### **CAPITAL OUTLAY FUND**

ACCESS SYSTEMS, OCTOBER 2023 SERVICES/PRINTER SERVICES, \$1,362.29; HAUFF MID-AMERICA SPORTS, VOLLEYBALL JERSEYS, \$1,466.50; INFRASTRUCTURE DESIGN GROUP, INC., SPORTS COMPLEX PROJECT- PROFESSIONAL SERVICES, \$7,285.21; LION ELECTRIC, ELECTRIC BUSES, \$1,123,802.97;  
**TOTAL CAPITAL OUTLAY FUND, \$1,133,916.97**

#### **SPECIAL EDUCATION FUND**

CHILDREN'S HOME SOCIETY, AUGUST 2023 TUITION, \$2,435.94; ISI, LLC, SEPTEMBER 2023 INTERPRETER SERVICES, \$7,872.50; LIFESCAPE, AUGUST 2023 SERVICES/TUITION, \$3,474.00; PRAIRIE LAKES EDUCATIONAL COOPERATIVE, SEPTEMBER 2023 SERVICES, \$2,777.81; SCHOOL SPECIALTY, LLC, CLASSROOM SUPPLIES, \$758.92;  
**TOTAL SPECIAL EDUCATION FUND, \$17,319.17**

#### **FOOD SERVICE FUND**

LUNCHTIME SOLUTIONS, INC., AUGUST 2023 FOOD SERVICES, \$12,714.73;  
**TOTAL FOOD SERVICE FUND, \$12,714.73**

#### **CUSTODIAL FUND**

FIRST BANK & TRUST CREDIT CARD, INFINITE CAMPUS- SCHOOL LUNCH ACCOUNT PAYMENT, \$112.30; FIRST BANK & TRUST CREDIT CARD, WENDY'S FLOWERS- FLOWERS, \$166.40;

**TOTAL CUSTODIAL FUND, \$278.70**

**TOTAL CLAIMS: \$1,228,754.29**

IMPREST CHECKS

SEPTEMBER 2023

**GENERAL FUND IMPREST CHECKS**

BEELER, NATHAN, SOCCER OFFICIAL- 9/19/2023, \$128.14; BEELER, NATHAN, SOCCER OFFICIAL- 9/25/2023, \$128.14; BERESFORD SCHOOL DISTRICT #61-2, CROSS COUNTRY MEET ENTRY FEE- 8/25/2023, \$125.00; BERESFORD SCHOOL DISTRICT #61-2, JUNIOR VARSITY VOLLEYBALL TOURNAMENT ENTRY FEE- 9/29/2023, \$50.00; BOHL, JASON, FUEL- CROSS COUNTRY- REIMBURSEMENT, \$87.85; CANTON SCHOOL DISTRICT #41-1, VOLLEYBALL TOURNAMENT ENTRY FEE- 8/26/2023, \$75.00; CARLSON, GRANT, SOCCER OFFICIAL- 9/14/2023, \$126.36; CHAMBERLAIN SCHOOL DISTRICT #07-1, CROSS COUNTRY MEET ENTRY FEE- 9/14/2023, \$50.00; DELL RAPIDS SCHOOL DISTRICT #49-3, CROSS COUNTRY MEET ENTRY FEE- 9/18/2023, \$100.00; DIVISION OF CRIMINAL INVESTIGATION, BACKGROUND CHECKS, \$389.25; DONNELLY, PATRICK, SOCCER OFFICIAL- 9/25/2023, \$92.44; ERICKSON, RICHARD, FOOTBALL OFFICIAL- 9/22/2023, \$237.20; GRAVES I.T. SOLUTIONS, CLOUD STORAGE/CONTRACT/LAPTOP BATTERY/TECH. SUPPORT, \$7,555.00; GRIPENTROG, BRENDA, SOCCER OFFICIAL- 9/14/2023, \$173.02; JJ & ZAK, STUDENT EMAIL FIELD/NOTIFICATIONS ADD-ON, \$200.00; JOHNSON, TROY, FOOTBALL OFFICIAL- 8/25/2023, \$159.92; JORGENSEN, JEFF, FOOTBALL OFFICIAL- 8/25/2023, \$145.16; KOKESH, DAVE, FOOTBALL OFFICIAL- 9/22/2023, \$165.68; KSB SCHOOL LAW, TITLE IX EMPLOYEE TRAINING, \$125.00; KUSLER, KEITH, JESSE JAMES CROSS COUNTRY MEET OFFICIAL- 9/5/2023, \$145.40; LARSEN, VICTOR, SOCCER OFFICIAL- 9/14/2023, \$92.44; LARSON, TODD, FOOTBALL OFFICIAL- 9/22/2023, \$162.44; LUVERNE PUBLIC SCHOOL DISTRICT, CROSS COUNTRY MEET ENTRY FEE- 9/9/2023, \$75.00; MAY, TIM, VOLLEYBALL OFFICIAL- 8/31/2023, \$119.72; MAY, TIM, VOLLEYBALL OFFICIAL- 9/28/2023, \$119.72; OTTO, JUSTIN, FOOTBALL OFFICIAL- 9/8/2023, \$154.52; PIERSON, DEAN, VOLLEYBALL OFFICIAL- 9/12/2023, \$114.68; PIERSON, ROD, VOLLEYBALL OFFICIAL- 9/12/2023, \$156.92; PIETILA, STEVE, FOOTBALL OFFICIAL- 9/22/2023, \$161.36; REISDORFER, JASON, VOLLEYBALL OFFICIAL- 9/28/2023, \$139.58; ROUFS, JAY, FOOTBALL OFFICIAL- 9/8/2023, \$136.52; RUDA, STEVE, VOLLEYBALL OFFICIAL- 8/31/2023, \$142.64; RUNIA, DAN, FOOTBALL OFFICIAL- 8/25/2023, 150.20; SCHMIG, PAUL, FOOTBALL OFFICIAL- 8/25/2023, \$172.16; SEITZ, JASON, FOOTBALL OFFICIAL- 9/8/2023, \$135.44; SHAFFER-CROSTON, KIM, SOCCER OFFICIAL- 9/19/2023, \$163.84; SPENCER, DAVE, FOOTBALL OFFICIAL- 9/22/2023, \$161.72; STOWERS, RON, FOOTBALL OFFICIAL- 9/8/2023, \$167.12; THOMAS, TIM, SOCCER OFFICIAL- 9/25/2023, \$97.92; VANDER WAAL, DERRICK, SOCCER OFFICIAL- 9/19/2023, \$151.20; WASTE MANAGEMENT, SEPTEMBER 2023 GARBAGE & RECYCLING SERVICES, \$836.75; WINTER, KATHRYN, LENGTHEN CHEERLEADING SKIRTS, \$105.00; ZALME, MARK, FOOTBALL OFFICIAL- 9/8/2023, \$188.24;

**TOTAL GENERAL FUND IMPREST CHECKS, \$14,380.49;**

**TOTAL IMPREST CHECKS: \$14,380.49**

**Financial Report**

The Business Manager presented a financial report of cash balances, expenditures, and receipts for the month of September 2023 as listed below:

**Cash Balances as of September 29, 2023:** General Fund: \$165,338.74; Capital Outlay Fund: \$2,301,200.15; Special Education Fund: \$130,573.10; Capital Projects Fund: \$207,001.51; Food

Service Fund: \$300,458.00; Driver's Education Fund: \$10,212.22; Preschool Fund: (\$11,581.29); Custodial Fund: \$71,923.33.

**Expenditures:** General Fund: ACH Fees, \$112.40; Claims, \$57,936.78; Payroll, \$314,029.96; Capital Outlay Fund: Claims, \$30,763.65; Special Education Fund: Claims, \$26,151.21; Payroll, \$56,657.42; Capital Projects Fund: Claims, \$122,271.84; Food Service Fund: Claims, \$78.94; Preschool Fund: Payroll, \$9,017.17; Custodial Fund: ACH Fees, \$8,633.57; Claims, \$80,723.78.

**Receipts:** General Fund: Local Sources, \$17,178.66; Intermediate Sources, \$1,147.96; State Sources, \$178,894.00; Capital Outlay Fund: Local Sources, \$5,830.34; Special Education Fund: Local Sources, \$3,504.88; State Sources, \$15,411.00; Food Service Fund: Local Sources, \$22,912.40; Preschool Fund: Local Sources, \$8,200.00; Custodial Fund: Local Sources, \$47,728.31.

**Old Business:**

None

**New Business:**

There were no conflicts of interest.

**Action 24-033:** Motion by Gloe, second by Compton, to approve the fiscal year 2023 annual report. Motion carried.

President Nordstrom volunteered to be the district's delegate at the Associated School Boards of South Dakota Assembly.

**Action 24-034:** Motion by Gloe, second by Clark, to approve an exception to the handbook policy regarding participation of sixth grade students in school sponsored activities, allowing the district to include sixth grade students on the junior high boys' basketball teams this year. Motion carried.

**Action 24-035:** Motion by Clark, second by Gloe, to declare an emergency and authorize the Superintendent to move forward with the installation of a replacement boiler. Motion carried.

The following information items were presented to the Board; Policy KLB: Public Complaints About Curriculum or Instructional Materials and Policy KLB-E: Request for Reconsideration of Instructional Materials.

The First Readings of the following were presented to the Board as a part of the policy adoption process: Policy BDDD: Quorum (new policy) and Policy KBAA: Public Records.

The Second Readings of Policy BDDH: Public Participation at Board Meetings (review), Policy JECAA: Admission of New Residents and Students from Unaccredited Schools (review), Policy JECAA-R: Placement of Students Who Have Attended an Unaccredited School or Alternative Program (delete), and Policy JECAA-E: Grade Placement Committee Report - Override Recommendation (delete) were presented to the Board.

**Action 24-036:** Motion by Compton, second by Gloe, to adopt Policy BDDH: Public Participation at Board Meetings and Policy JECAA: Admission of New Residents and Students

from Unaccredited Schools and delete Policy JECAA-R: Placement of Students Who Have Attended an Unaccredited School or Alternative Program and Policy JECAA-E: Grade Placement Committee Report - Override Recommendation. Motion carried.

Administration provided the Board with four administrative reports:

- a. Superintendent's Report - Superintendent Johnson discussed the arrival of the electric buses on September 29<sup>th</sup>, as well as training for the bus drivers and a handful of folks from the fire department. He gave the Board a summary of the October 6<sup>th</sup> in-service, which consisted of reviewing NWEA/map testing data as well as smarter balance testing data. He informed the Board that the reviews from the staff on the in-service were very positive. Lastly, Superintendent Johnson added he would be attending a school law conference in Chamberlain.
- b. Prairie Lakes Educational Cooperative Report - No report.
- c. Elementary Principal/Curriculum Director's Report - Principal Hoekman informed the Board of an Interim Testing Training that took place on September 15<sup>th</sup>. Next, she mentioned that all the elementary classes spent some time with Transportation Director Tim Nelson to go over bus safety and Deputy Jason Aanenson visited each classroom to introduce himself. On October 4<sup>th</sup>, Principal Hoekman added that the Department of Transportation came to the school for National Walk and Roll school day. She also informed the Board that Parent/Teacher Conferences would take place on October 18<sup>th</sup> & October 25<sup>th</sup>. She then made the Board aware of a Title I Parent Information Meeting that the school would be hosting on October 19<sup>th</sup>. Lastly, she gave the Board an update on the school's curriculum plan and discussed a curriculum director's meeting on October 10<sup>th</sup>.
- d. Middle School/High School Principal Report - Principal McGregor gave the Board a brief recap of the Artificial Intelligence training that he and four teachers attended on September 19<sup>th</sup> in Harrisburg. He then added that the FFA National Convention is October 31<sup>st</sup>-November 4<sup>th</sup>. Next, Principal McGregor informed the Board that there will be Financial Aid Night Presentations on each of the Parent/Teacher Conference days, October 18<sup>th</sup>, and October 25<sup>th</sup>. Lastly, he touched on his monthly principal meetings.

**Action 24-037:** Motion by Gloe, second by Compton, to go into executive session, pursuant to SDCL 1-25-2, subsection 1: A Personnel Matter. Motion carried. The Board entered executive session at 6:55 p.m.

President Nordstrom declared the Board out of executive session at 7:33 p.m.

**Action 24-038:** Motion by Gloe, second by Clark, to adjourn at 7:33 p.m. Motion carried.

Approved by the Garretson Board of Education this \_\_\_\_ day of \_\_\_\_\_, 2023.

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Board President

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Business Manager