

**Mrs. Cynthia Tolbert**  
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**Venice Schools CUSD #3**  
544 Niedringhaus Rd.  
Granite City, IL 62040  
(618) 274-7953

**EMPLOYMENT OPPORTUNITY**  
**CERTIFIED TEACHER**

**Category:** ELA and Social Studies

**Location:** Venice Elementary School  
544 Niedringhaus Ave  
Granite City, IL 62040

**Open Date:** May 5, 2023

**Close Date:** Until filled

**Start Date:** August 10, 2023 (Tentative)

**Salary:** Total Salary based on Collective Bargaining Agreement

**Benefits:** Employee Medical paid at 100% by the district

**Term:** Full-time (9 months)

**Grade Level:** Middle School – 7<sup>th</sup> - 8<sup>th</sup> Grades

**Licensure:** Illinois Professional Educators License Endorsed for Middle School (Content Endorsement preferred)

**Duties:**

Venice CUSD #3 seeks a dynamic and dedicated teacher for our 7<sup>th</sup>- 8<sup>th</sup> Grades English and Social Studies Classroom. The successful candidate must possess skills to create a flexible Elementary Grade Program, a class environment favorable to learning and personal growth, establish effective rapport with students, motivate students to develop skills, attitudes, and knowledge needed to provide a good foundation for upper grade education in accordance with each student's abilities, and establish good relationships with parents and other staff members. Knowledge of and training in Common Core State Standards, an Endorsement in English, and Social Students are a plus.

*“Enable Every Child to Succeed”*

**Qualifications:**

- Minimum of a Bachelor Degree in Elementary Education – multiple endorsements preferred
- Experience working with middle school children (preferably in a classroom setting)
- Superior work habits and work ethic
- Excellent communication skills (written and verbal)
- Ability to work well with administration, faculty, students and parents
- Good mediation and nurturing abilities
- Creative mindset with an ability to create memorable, out-of-the-box lessons.
- Passion for shaping and inspiring young minds
- Familiarity with general office equipment, Google Classroom, Microsoft Office Suite, and Smart Boards
- Ability to serve as a positive role model
- Ability to lift, push, or pull up to 20 pounds on a daily basis
- Ability to pass a basic physical and criminal background check

To apply, submit a letter of interest and resume to Ms. Jeanna Outerbridge, Principal at [jouterbridge@veniceschools.org](mailto:jouterbridge@veniceschools.org) or Mrs. Cynthia Tolbert, Superintendent at [ctolbert@veniceschools.org](mailto:ctolbert@veniceschools.org).