

**North Elementary School
Community Council Agenda
Date and Time: Sept 28, 2023 3:45-4:45
Tentative Agenda**

Community Council Meeting Roles

Chair/Facilitator: Farah LeFevre

Vice Chair/Time-Keeper: Laurel Dodds

Note Taker: Nina Strother

(A majority of the members of a school community council is a quorum for the transaction of business.)

Agenda Items

Call Meeting to Order- 4:04pm; Nina Strother motions to start the meeting, Danni Quinnett 2nds the motion

In attendance:

Danni Brown, Nina Strother, Danni Quinnett, Gretchen Meilstrup, Laurel Dodds

Training:

TO COME- Fall 2023 Council Chair Training Recording

<https://www.youtube.com/watch?v=ATmcutley1E&list=PL8n1EOhHuty2U0GICkL6ZZhw-5Tq4hpnO&index=2>

-This council will only be approving Trustlands funds.

Voting Members of Community Council

- Determine New Members of Community Council
 - Board Appointed (If less or equal number of candidates applied) - Gretchen Meilstrup, Erin Larson, Farah LeFevre
 - Motion for approval from Danni Brown, motion 2nd from Danni Quinnett
 - Voted In (In the case of a vote - Review the new members) - no applicants
 - Determine Positions for Parent Members
 - Gretchen Meilstrup
 - Farah LeFevre
 - Erin Larson
 - Laurel Dodds
 - Gather Information from New Members
 - Check member information and make corrections
 - Information is checked and correct (table below)

Review, Update, and Approved Rules of Order and Procedure Document

- Review Document
- Update Board Members
- Roll Call Vote to Approve Danni Brown, 2nd by Gretchen Meilstrup

Review Community Council Meeting Schedule for the Year

- 9/28/23 @ 3:45-4:45 pm; First Meeting - Review Elections and Train of New Members
- 11/30/23 @ 3:45-4:45 pm; Second Meeting - Data Dive & Create Plan for Next Year
- 01/25/24 @ 3:45-4:45 pm; Third Meeting - Create a Plan for Next Year (As Many Dates as Needed)
- 02/22/24 & 3/28/24 @ 3:45-4:45 pm; Final Meeting - Approve Plan for Next Year and set the following Dates
 - Community Council Nominations and Election Dates for Next Year
 - Create Community Council Schedule for Next Year
- Dates on ICSD app for upcoming meetings

Review the following school documents

- School Improvement Plan/District Goals- - Nina Strother
 - [Early Learning Plan](#)

- [Improvement Plan](#)
- District's and School's Internet Safety Plan- policy-Danni Brown
 - RUP / AUP
 - [RUP](#)
 - Digital Citizenship Curriculum (common sense overview)
 - <https://www.common sense.org/sites/default/files/pdf/2020-09/2020-digitalcitizenshipcurriculum-overview-final-release.pdf>
- School Transportation Plan- Danni Brown
 - [Safe Routes Utah](#)
- Positive Behavior Plan- Danni Quinnett [PBP](#)
 - Youth Suicide Prevention Program
 - Classroom Guidance lessons
 - Individual/Group counseling provided with parent permission
 - Bullying/Harassment prevention (Safe Utah)
 - Red Ribbon, Kindness weeks
 - DARE-5th
 - Bear's Den (wellness center)
 - Restorative Conversations (as needed for conflict resolution)
 - After School clubs
 - 4th grade life skills (Botvin)
 - Student Check in Check Out with tier 2 or 3 students
 - Dignity Index and Thrive for Five (Superintendent goal)
 - Tier 1 groups (whole class as needed by teacher request)
- Funded from previous year: AR, Music aide, 4 math aides, STEM supplies

Minute/Note Taker should send draft minutes to the School Community Specialist for posting on the school's website.

Adjourn Meeting- 4:44pm, Motion to end meeting Nina Strother, 2nd Gretchen Meilstrup

School Community Council Members Information

Position	Role	Name	Role	Email
Staff	Member	Danni Brown	Admin	danni.brown@ironmail.org
Staff	Member	Nina Strother	Literacy Coach	nina.strother@ironmail.org
Appointed	Member	Gretchen Meilstrup	parent	gretchenmeilstrup@gmail.com
Appointed	Member	Erin Larson	parent	ekillpack@hotmail.com
Appointed	Chair	Farah LeFever	parent	eliterate@hotmail.com
Parent	Vice Chair	Laurel Dodds	parent	jnl515@gmail.com