

Hemlock Public School District

733 N. Hemlock Rd., Suite 100
Hemlock, MI 48626

POSITION OPENING Summer 2024 Internship *with potential beyond*

Required Qualifications:

- Current student enrolled in a degree or certificate program
- Meet requirements for a background check and fingerprinting
- Complete the interview process and skill set assessment

Job Requirements, Knowledge, and Skills:

A successful candidate will be able to:

- Demonstrate excellent verbal and written communication skills
- Show initiative, follow directions, be part of a team, and work independently
- Work as part of a collaborative team
- Create a portfolio of work experience
- Complete other duties as assigned

Salary: TBD depending on skills set and assignment.
5-15 on-site hours per week, more in the summer.

To apply for positions with Hemlock Public School District, please visit the district website www.hemlockps.com, Employment Opportunities and apply within the desired job posting.

Posted: March 21, 2024
Deadline: April 19, 2024, or until filled

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NOTICE OF NONDISCRIMINATION

The Hemlock Public School District does not discriminate on the basis of race, color, religion, sexual orientation, gender and gender identity, disability, age or national origin in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding the non-discrimination policies:

Superintendent's Office
733 N. Hemlock Rd., Suite 100, PO Box 260
Hemlock, MI 48626
(989) 642-5282