

**RITCHIE COUNTY SCHOOLS**  
**ORDER OF BUSINESS OF THE RITCHIE COUNTY BOARD OF EDUCATION**

**Monday, February 10, 2025**

**Regular Board of Education Meeting 6:00 p.m.**  
**Ritchie County Board of Education**  
**134 South Penn Avenue, Harrisville WV 26362**  
**Meetings are Live Streamed on Ritchieschools.com**

***Delegations to speak to the Board of Education must provide written notice no later than fifteen (15) minutes prior to the start of the meeting. Delegations must provide in writing their full name, the purpose and/or topic to be presented, and contact information such as phone number and mailing address. The recognized speaker is to note whether they are speaking as an individual or as a spokesperson for a delegation. The speaker or spokesperson will be allotted five (5) minutes to speak unless granted additional time by the Board.***

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Approval of the Agenda and Items to be Tabled, Postponed or Removed:**

**M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_**

- E. Approval of the Minutes of the Regular Meeting January 27, 2025:**

**M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_**

- F. Delegations:**
- G. Recognition:**  
Smithville Elementary School, 2023-2024 First in State-GSA Results
- H. Superintendent's Report and Academic Updates:**
  - 1. Academic Terminology Chart
- I. Conduct Annual Meeting with Smithville Elementary School Local School Improvement Council Per WV Code §18-5-14**
- J. Superintendent's Report and Academic Updates Continued:**
  - 1. 2025 Spring Event Calendar Update
  - 2. Other
- K. Consent:**
  - 1. Approve Volunteer Commitment Agreements for the 2024-2025 School Year

2. Approve In-County Resident Student Transfer Requests for the 2024-2025 School Year
3. Approve Revised Board of Education Meeting Schedule for the 2024-2025 School Year
4. Approve Retroactive Addendum to July 29, 2024-Preschool Annual Collaborative Agreement/Contract with Central West Virginia Community Action Incorporated, Effective January 30, 2025
5. Approve Keyawna Keener, a Student at West Virginia University at Parkersburg to Complete 20 Hours of Field Placement in Ritchie County Schools, Effective February 11, 2025, through May 15, 2025
6. Approve Adrianna Taylor, Student at West Virginia University at Parkersburg to Complete 20 Hours of Field Placement in Ritchie County Schools, Effective February 11, 2025, through May 15, 2025
7. Approve Ritchie County High School Vocational Agriculture Program, Out-of-State Travel to Bobs Market and Greenhouse, Mason, West Virginia March 13, 2025
8. Approve Smithville Elementary School Students Out-of-State Travel to The Castle, Marietta Ohio, February 19, 2025
9. Approve Ritchie County Middle School Spring Sports Schedules 2024-2025
10. Approve Ritchie County High School Spring Sports Schedules 2024-2025

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

**L. Personnel:**

1. Resignations:
  - a) Approve Retroactive Resignation of Brittany Payne, Substitute Aide, Ritchie County Schools, Effective January 24, 2025

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

2. Resignations Submitted After Publication of the Agenda:

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

3. Employments or Transfers and Rescissions:
  - a. P25-501-88 Approve \_\_\_\_\_, \*Math Teacher, Ritchie County High School, Effective February 11, 2025, Pending Meeting All Requirements
  - b. C25-302-86 Approve Brandon Bowie, Head Boys Track Coach, Ritchie County Middle School, Effective February 11, 2025
  - c. Approve Marissa Jeffrey, Authorized / Certified (Non-Paid) Assistant Softball Coach at Ritchie County High School for the 2024-2025 School Year, Pending Meeting All Requirements
  - d. Approve Chaslyn Jones, Authorized / Certified (Non-Paid) Assistant Softball Coach at Ritchie County High School for the 2024-2025 School Year, Pending Meeting All Requirements
  - e. Approve Kayla Marcum, Authorized / Certified (Non-Paid) Assistant Softball Coach at Ritchie County High School for the 2024-2025 School Year, Pending Meeting All Requirements
  - f. Approve Greg Henger, Authorized / Certified (Non-Paid) Assistant Boys/Girls Track Coach at Ritchie County Middle/High School for the 2024-2025 School Year, Pending Meeting All Requirements
  - g. Approve Melanie Allender, Authorized / Certified (Non-Paid) Assistant Boys/Girls Track Coach at Ritchie County Middle/High School for the 2024-2025 School Year
  - h. Approve Austin Garrett, Authorized / Certified (Non-Paid) Assistant Boys/Girls Track Coach at Ritchie County Middle/High School for the 2024-2025 School Year, Pending Meeting All Requirements
  - i. Approve Dylan Taylor, Authorized / Certified (Non-Paid) Assistant Baseball Coach at Ritchie County High School for the 2024-2025 School Year, Pending Meeting All Requirements

- j. Approve Devin Williams Authorized / Certified (Non-Paid) Assistant Baseball Coach at Ritchie County High School for the 2024-2025 School Year, Pending Meeting All Requirements
- k. Approve Eric Darnold Authorized / Certified (Non-Paid) Assistant Baseball Coach at Ritchie County High School for the 2024-2025 School Year, Pending Meeting All Requirements

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

Professional Personnel Countywide Academic Learning Camp

- a. SU25-000-051 Approve Regina Davis, District Coordinator Academic Learning Camp, Ritchie County Schools, Effective Summer 2025
- b. SU25-000-052 Approve Alisa Shepler, Nurse Academic Learning Camp, Ritchie County Schools, Effective Summer 2025
- c. SU25-000-055 Approve Leandra Parsons, Substitute Nurse Academic Learning Camp, Ritchie County Schools, Effective Summer 2025
- d. SU25-000-056 Approve \_\_\_\_\_, \*Substitute Teacher Academic Learning Camp, Ritchie County Schools, Effective Summer 2025
- e. SU25-000-056 Approve \_\_\_\_\_, \*Substitute Teacher Academic Learning Camp, Ritchie County Schools, Effective Summer 2025
- f. SU25-000-056 Approve \_\_\_\_\_, \*Substitute Teacher Academic Learning Camp, Ritchie County Schools, Effective Summer 2025
- g. SU25-000-056 Approve \_\_\_\_\_, \*Substitute Teacher Academic Learning Camp, Ritchie County Schools, Effective Summer 2025
- h. SU25-000-056 Approve \_\_\_\_\_, \*Substitute Teacher Academic Learning Camp, Ritchie County Schools, Effective Summer 2025

Creed Collins Elementary School Academic Learning Camp

- a. SU25-205-001 Approve Debbie White, Site Coordinator Academic Learning Camp at Creed Collins Elementary School Effective Summer 2025
- b. SU25-205-002 Approve \_\_\_\_\_, \*Teacher Academic Learning Camp at Creed Collins Elementary School Effective Summer 2025
- c. SU25-205-002 Approve \_\_\_\_\_, \*Teacher Academic Learning Camp at Creed Collins Elementary School Effective Summer 2025
- d. SU25-205-002 Approve \_\_\_\_\_, \*Teacher Academic Learning Camp at Creed Collins Elementary School Effective Summer 2025
- e. SU25-205-006 Approve Melissa Smith, Instructional / Transportation (Bus) Aide Academic Learning Camp at Creed Collins Elementary School Effective Summer 2025
- f. SU25-205-006 Approve Diane Walton, Instructional / Transportation (Bus) Aide Academic Learning Camp at Creed Collins Elementary School Effective Summer 2025
- g. SU25-205-013 Approve Melissa Lamp, Custodian Academic Learning Camp at Creed Collins Elementary School Effective Summer 2025
- h. SU25-205-014 Approve Billie Simms, Cook Academic Learning Camp at Creed Collins Elementary School Effective Summer 2025

Harrisville Elementary School Academic Learning Camp

- a. SU25-204-015 Approve Laura Snodgrass, Site Coordinator Academic Learning Camp at Harrisville Elementary School Effective Summer 2025
- b. SU25-204-016 Approve \_\_\_\_\_, \*Teacher Academic Learning Camp at Harrisville Elementary School Effective Summer 2025
- c. SU25-204-016 Approve \_\_\_\_\_, \*Teacher Academic Learning Camp at Harrisville Elementary School Effective Summer 2025
- d. SU25-204-016 Approve \_\_\_\_\_, \*Teacher Academic Learning Camp at Harrisville

Elementary School Effective Summer 2025

- e. SU25-204-021 Approve Karrie Aliff, Instructional / Transportation (Bus) Aide Academic Learning Camp at Harrisville Elementary School Effective Summer 2025
- f. SU25-204-021 Approve Tammy Hilkey, Instructional / Transportation (Bus) Aide Academic Learning Camp at Harrisville Elementary School Effective Summer 2025
- g. SU25-204-028 Approve Rebecca Morrison, Cook Academic Learning Camp at Harrisville Elementary School Effective Summer 2025

Smithville Elementary School Academic Learning Camp

- a. SU25-207-037 Approve Rosa Rowley, Cook Academic Learning Camp at Smithville Elementary School Effective Summer 2025
- b. SU25-207-101 Approve Kimberly McCormick, Instructional / Transportation (Bus) Aide at Smithville Elementary School Academic Learning Camp Summer 2025

Service Personnel Countywide Academic Learning Camp

- a. SU25-005-057 Approve John Blevins, Bus Operator Berea Area (SES/RCMS/RCHS/CCES) Academic Learning Camp Effective Summer 2025
- b. SU25-005-058 Approve Misty Burk, Bus Operator Cisco Area (HES/RCMS/RCHS) Academic Learning Camp Effective Summer 2025
- c. SU25-005-059 Approve Roy Griffith, Bus Operator Glendale Area (CCES/RCMS/RCHS/HES) Academic Learning Camp Effective Summer 2025
- d. SU25-005-060 Approve \_\_\_\_\_, \*Bus Operator Mountain Area (CCES/RCMS) Academic Learning Camp Effective Summer 2025
- e. SU25-005-061 Approve Andy Cain, Bus Operator Washburn-Gillespie/Cisco Area Academic Learning Camp Effective Summer 2025
- f. SU25-005-062 Approve Michael Jones, Bus Operator Goose Creek/Cairo Area Academic Learning Camp Effective Summer 2025
- g. SU25-005-063 Approve James White, Bus Operator Pullman Area Academic Learning Camp Effective Summer 2025

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

Professional Personnel District / Countywide Outdoor Recreation Camp

- a. SU25-000-064 Approve Kelsey Waggoner, District Coordinator Outdoor Recreation Camp Effective Summer 2025
- b. SU25-000-065 Approve Joseph Carmichael, Teacher Outdoor Recreation Camp Effective Summer 2025
- c. SU25-000-065 Approve Regina Davis, Teacher Outdoor Recreation Camp Effective Summer 2025
- d. SU25-000-065 Approve Lauren Gebhardt-Kram, Teacher Outdoor Recreation Camp Effective Summer 2025
- e. SU25-000-065 Approve Austin Jones, Teacher Outdoor Recreation Camp Effective Summer 2025
- f. SU25-000-065 Approve Robin Jones, Teacher Outdoor Recreation Camp Effective Summer 2025
- g. SU25-000-065 Approve Alice Linville, Teacher Outdoor Recreation Camp Effective Summer 2025
- h. SU25-000-065 Approve David McCullough, Teacher Outdoor Recreation Camp Effective Summer 2025
- i. SU25-000-065 Approve Adam Nohe, Teacher Outdoor Recreation Camp Effective Summer 2025

- j. SU25-000-065 Approve Leigh Ridgway, Teacher Outdoor Recreation Camp Effective Summer 2025
- k. SU25-000-065 Approve Dru Ross, Teacher Outdoor Recreation Camp Effective Summer 2025
- l. SU25-000-065 Approve Jared Shipe, Teacher Outdoor Recreation Camp Effective Summer 2025
- m. SU25-000-065 Approve Nathaniel Shipe, Teacher Outdoor Recreation Camp Effective Summer 2025
- n. SU25-000-065 Approve Paula Summers, Teacher Outdoor Recreation Camp Effective Summer 2025
- o. SU25-000-065 Approve Darren Waldo, Teacher Outdoor Recreation Camp Effective Summer 2025
- p. SU25-000-065 Approve Shane Yeater, Teacher Outdoor Recreation Camp Effective Summer 2025
- q. SU25-000-066 Approve Brandon Bowie, Substitute Teacher Outdoor Recreation Camp Effective Summer 2025
- r. SU25-000-066 Approve Jill Brewer, Substitute Teacher Outdoor Recreation Camp Effective Summer 2025
- s. SU25-000-066 Approve Ashley Davis, Substitute Teacher Outdoor Recreation Camp Effective Summer 2025
- t. SU25-000-066 Approve Erika Westbrook, Substitute Teacher Outdoor Recreation Camp Effective Summer 2025
- u. SU25-000-069 Approve Alisa Shepler, Nurse Outdoor Recreation Camp Effective Summer 2025
- v. SU25-000-071 Approve Kelsey Waggoner, Activities Scheduler and Planner Outdoor Recreation Camp Effective Summer 2025
- w. SU25-000-100 Approve Leandra Parsons, Substitute Nurse Outdoor Recreation Camp Effective Summer 2025
- x. SU25-000-097 Approve Clarisa Watson, Counselor Outdoor Recreation Camp Effective Summer 2025

Service Personnel Positions Outdoor Recreation Camp

- a. SU25-302/501/204-067 Approve Rebecca Morrison, Cook Outdoor Recreation Camp Effective Summer 2025
- b. SU25-302/501/204-067 Approve Billie Simms, Cook Outdoor Recreation Camp Effective Summer 2025
- c. SU25-005-083 Approve John Blevins, Bus Operator Berea Area Outdoor Recreation Camp Effective Summer 2025
- d. SU25-005-084 Approve Misty Burk, Bus Operator Cisco Area Outdoor Recreation Camp Effective Summer 2025
- e. SU25-005-085 Approve James White, Operator Glendale Area Outdoor Recreation Camp Effective Summer 2025
- f. SU25-005-086 Approve Roy Griffith, Bus Operator Goose Creek/Cairo Outdoor Recreation Camp Effective Summer 2025
- g. SU25-005-087 Approve Michael Jones, Bus Operator Mountain Area Outdoor Recreation Camp Effective Summer 2025
- h. SU25-005-088 Approve William Goff, Bus Operator Pullman Area Outdoor Recreation Camp Effective Summer 2025
- i. SU25-005-089 Approve Andy Cain, Bus Operator Washburn-Gillespie / Cisco Area Outdoor Recreation Camp Effective Summer 2025
- j. SU25-005-090 Approve Misty Burk, Shuttle Bus Operator Outdoor Recreation Camp Effective Summer 2025

- k. SU25-005-090 Approve William Goff, Shuttle Bus Operator Outdoor Recreation Camp Effective Summer 2025
- l. SU25-005-090 Approve James White, Shuttle Bus Operator Outdoor Recreation Camp Effective Summer 2025
- m. SU25-000-112 Approve Karrie Aliff, Special Education Instructional / Transportation Aide Outdoor Recreation Camp Effective Summer 2025

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

*\*The Employment Selection Process Was Not Completed at the Time the Agenda was Posted, But May Be Completed by the Board of Education Meeting.*

**M. Allowed and Authorized Payment of Bills:**

- 1. Approve Payment of Bills in the Sum of \$ 186,693.77

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**N. Financial Requests for Approval:**

- 1. Approve Supplements
- 2. Approve Transfers

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**O. Request for Agenda Items for the Next Board Meeting:**

**P. Board Member Committee Reports:**

**Q. The Next Regular Meeting will be held on February 24, 2025, at 6:00 p.m. at Ritchie County Board of Education Office, which will include the Annual Meeting with Harrisville Elementary School Local School Improvement Council Per WV Code §18-5-14.**

**R. Meeting Adjourned \_\_\_\_\_ (Time)**

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

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April Haught, Superintendent

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Date