

QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P. O. Box 130, Ehrenberg, Arizona 85334

(928) 923-7907 FAX (928) 923-8908

***NOTICE OF REGULAR MEETING***  
***QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD***

Wednesday, September 20, 2023 at 6:00 PM

Ehrenberg Elementary School

49241 Ehrenberg Road

Ehrenberg, AZ 85334

Pursuant to A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE QUARTZSITE SCHOOL DISTRICT NO. 4 will hold a meeting open to the public. The Governing Board members can be in attendance telephonically. The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3). Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Holly Brown at (928) 923-7907.

**\*AGENDA\***

1. **OPENING ITEMS**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

2. **ACCEPT AGENDA**

- A. Approve agenda as written

3. **CALL TO THE PUBLIC**

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set a time limit on individual presentations and the time spent on the Call to the Public.

4. **REPORTS**

- A. Superintendent's Update
  - 1. Current Events & Enrollment
- B. Financial
  - 1. Monthly Financial Report
    - Bus & Maintenance Report
    - Electric KWH usage Report
    - Budget/Expenditure Analysis Report
    - Student Activities Report
- C. Board Reports

5. **APPROVAL OF CONSENT CALENDAR**

- A.
  - 1. Approve minutes of the regular meeting on August 10, 2023.
  - 2. Approve minutes of the special meeting on August 24, 2023.
  - 3. Approve the minutes of the regular meeting on August 24, 2023.
- B. Approve Expense and Payroll Vouchers  
Expense Vouchers will be available during meeting for public review.
  - P – 3 - \$46,037.55      E – 1001 - \$24,113.74
  - P – 4 - \$45,019.89      E – 1002 - \$45,214.26
  - E – 1003 - \$37,807.46
  - E – 1016 - \$5,227.07
- C. Donations
  - 1. Approval of the donation from Christina Carter for 19 packs of 6 expo markers.
  - 2. Approval of the donation from Cara Carter for 3 packs of 18 expo markers, snacks, Kleenex and ice for snow cones for a total of \$300.00.
  - 3. Approval of the donation from Irene Romero for snacks for the classroom for a total of \$30.00.
  - 4. Approval of the donations made by the 8<sup>th</sup> grade parents for the hot dog and concession stands.
- D. Personnel
  - 1. Approval of Maegan Cabrera as the Administrative Assistant for the Quartzsite Elementary School District #4.
  - 2. Approval of Iliana Vega as the Accounting Clerk for the Quartzsite Elementary School District #4.
  - 3. Approval of Richard Martin as the Maintenance/Transportation Coordinator and to be moved to a salary employee.
- E. Approval of removing Holly Brown as a check signer for the Arizona Financial Credit Union revolving fund account.
- F. Approve authorized check signers for Arizona Financial Credit Union accounts 2023/2024 school year.
  - 1. Revolving Fund: Bradley Pico, Superintendent and Maegan Cabrera, Administrative Assistant.
  - 2. Ehrenberg Student Activity: Bradley Pico, Superintendent and Maegan Cabrera, Administrative Assistant.
  - 3. Quartzsite Student Activity: Bradley Pico, Superintendent and Maegan Cabrera, Administrative Assistant.
- G. Approval of the Memorandum of Understanding between Quartzsite School District #4 and WACOG Head Start.
- H. Approval of the payment to Superintendent Mr. Pico for the amount of \$2000.00 for education related expenses per his contract.

6. **ITEMS REMOVED FROM CONSENT CALENDAR**

Board may remove items from the consent calendar for individual consideration.

7. **OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Discussion on possible projects through School Facility Board Grants.
- B. Discussion and possible action regarding an early childhood education program for Quartzsite Elementary School District.
- C. Discussion and possible action on a policy committee.

8. **NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Discussion and possible action regarding the approval of the 1GPA Contract.
- B. Discussion and possible action regarding cancelling next week's scheduled board meeting.

9. **EXECUTIVE SESSION**

The Board may vote to meet in executive session pursuant to A.R.S. §38-431.03 (A) (1), personnel, to discuss Superintendent Brad Pico's Goals, Performance, and Performance Pay. If Mr. Pico wishes to have this executive session held in open session, it will be held in open session at this point on the agenda.

10. **RECONVENE OPEN MEETING**

- A. Motion to reconvene into open meeting.
- B. Discussion and possible action on Superintendent Brad Pico's goals, performance, and performance pay.

11. **AGENDA ITEMS FOR FUTURE CONSIDERATION**

12. **ADJOURNMENT**

POSTED: 9/19/23

BY: Holly Brown

\*\*The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request a reasonable accommodation by contacting Holly Brown at (928) 923-7907. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or by telephone conference call.

The next Regular Meeting of the Governing Board will be held on  
Thursday, September 28, 2023 at 6:00 p.m.  
*Arizona Western College*  
*695 KOFA Ave.*  
*Quartzsite, AZ 85346*