

San Bruno Park School District (SBPSD)
Measure X General Obligation Bond

Citizens Bond Oversight Committee (CBOC)
Fifth Annual Report (FY 2022-2023)

December 13, 2023

Measure X Background: On November 6, 2018, the voters of the San Bruno Park School District (SBPSD) authorized Measure X for the sale of \$79,000,000 in General Obligation Bonds. The proceeds of the Bonds are intended to be used to upgrade classrooms, science labs, technology, and school facilities to support student achievement and college readiness, improve student and school safety/security and repair deteriorating roofs, plumbing and electrical systems. Measure X received a favorable vote of approximately 70% with high voter turnout.

Citizens' Bond Oversight Committee Membership:

CITIZEN	REPRESENTING
Wendy Al-Mukdad, Chair (Effective 1/25/23)	Taxpayer's Association
Wilma Lee, Vice Chair (Effective 1/25/23) / (Chair through 1/24/23)	Parent/Guardian & PTA Member
Jeff Fornesi (Vice Chair through 1/24/23)	Parent/Guardian of Enrolled Child
Brent Pliskow (Resigned 3/10/23) – Vacant as of 3/11/23	Community at Large
George Peponis	Community at Large
John Marty	Community at Large
Vacant	Senior Citizen's Organization
Vacant	Business Organization in District

Ms. Lee completed her first three-year term in June 2023 and was approved by the Board to continue with a second three-year term. Brent Pliskow resigned from the CBOC in March 2023 due to his family moving out of state. Hence, the CBOC began with six members at the start of the fiscal year (July 2022) and after Brent's resignation, had five members.

The CBOC has three vacancies as of 3/11/2023 for the following citizen representatives:

1. One (1) Active in a business organization representing the business community located in the District.
2. One (1) Active in a senior citizen's organization.
3. One (1) Community at Large.

Citizens’ Bond Oversight Committee Purpose & Duties: The Citizens’ Bond Oversight Committee (CBOC)’s purpose and duties are to inform the public concerning the District’s expenditures of Measure X bond proceeds; review Measure X expenditures to ensure bond proceeds were expended only for the purposes set forth in Measure X; and present to the Board of Trustees, in public session, an annual compliance report.

Completed Proceedings & Activities: The Citizens’ Bond Oversight Committee had seven (7) committee meetings during this Fiscal Year (FY) 2022-23 annual report period, to receive, inquire, discuss and review information pertaining to the bond expenditures and projects, to conduct site visits and discuss and approve the previous fiscal year’s annual report. The table below shows the meeting dates and summary of each meeting.

MEETING DATES	SUMMARY
July 13, 2022	Committee approved minutes from March 10, 2022 meeting. District’s Program Manager, Mikael Estrada, provided Allen Project Update and answered members’ questions. District’s Consultant, Patty Paulsen of Key Analytics, provided Bond Expenditures to date. District’s Associate Superintendent, Mariana Solomon, presented 2022-2023 Budget Update. Request was made for the CBOC vacancies to be announced at a board meeting.
September 21, 2022	Committee approved minutes from the July 13, 2022 meeting. Mikael Estrada provided Allen Project Update and answered members’ questions. Patty Paulsen provided Bond Expenditures to date. Mariana Solomon presented Unaudited Actual Balances for FY 2021-2022. Committee created Annual Report Subcommittee.
November 30, 2022	Committee approved the CBOC Fourth Annual Report 2021-2022 to be presented at the December 2022 Board Meeting.
December 5, 2022	Allen Site Visit
January 25, 2023	Committee approved the 9/21/22 and 11/30/22 meeting minutes. Mikael Estrada provided Allen Project Update and answered members’ questions. Patty Paulsen presented the Bond Expenditures to date. Committee approved the election of Ms. Al-Mukdad as Chair and Ms. Lee as Vice-Chair. Committee approved Meeting Dates for 2023: 3/15, 6/14, 9/20, 11/29 and 12/6 (Placeholder).
March 15, 2023	Committee approved minutes from 1/25/23 meeting. Mikael Estrada provided Allen Project Update and answered members’ questions. Patty Paulsen presented the Bond Expenditures to date. Matthew Duffy, Superintendent, provided a Facilities Planning Update included recommended projects. Chair announced the resignation of Brent Pliskow and stated there are three vacancies now.
June 14, 2023	Committee approved minutes from 3/15/23 meeting.

	Mikael Estrada provided Allen Project Update and answered members' questions. Site visit was scheduled for August 30, 2023. Patty Paulsen presented Bond Expenditures to date. Chair Ms. Al-Mukdad shared draft of recruitment flyer. Ms. Lee's term expired 6/24/2023 and Chair announced she will renew her term.
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In compliance with the Ralph M. Brown Act, each meeting has been open to the public and formally scheduled with agenda duly posted and noticed. Meeting minutes have been taken, approved, and posted on the District's webpage, [Meeting Agendas | San Bruno Park School District \(sbpsd.org\)](http://Meeting Agendas | San Bruno Park School District (sbpsd.org))

Measure X Bond Expenditures: From July 1, 2022 through June 30, 2023 (i.e., Fiscal Year 2022/23), Measure X bond expenditures were \$13,755,252.82. Table 1 shows a summary report of Measure X expenditures by project. Table 2 shows a summary report of Measure X expenditures by expense type. Cumulative Measure X bond expenditures through June 30, 2023, were \$45,681,913.16 and summaries of previous fiscal years' expenditures can be found in previous CBOC Annual Reports.

Table 1

MEASURE X SUMMARY REPORT OF EXPENDITURES BY PROJECTS FY 2022/23

PROJECT	EXPENDITURES
000-0000 - Project Planning & Support Costs	\$ 50,873.00
001-6000 - Allen - New Construction	\$ 13,611,028.07
006-6000 – Parkside – New Construction	\$37,109.00
061-0000 - Maint. & Operation – Bond Program Support	\$ 56,242.75
Grand Total:	\$13,755,252.82

Table 2

MEASURE X SUMMARY REPORT OF EXPENDITURES BY EXPENSE TYPE FY 2022/23

OBJECT CODE	DESCRIPTION	EXPENDITURES
4300	Materials & Supplies	\$10,231.41
4400	Non-capitalized Equipment	\$4,994.22
5800	Professional/Consulting Serv., Operating Exp.	\$50,670.20
5820	Legal Fees	\$662.00
5860	Outside Services	\$1,000.00
5904	Postal & Courier Services	\$204.50
6200	Buildings & Improvement of Buildings	\$37,109.00
6210	Architect Fees	\$306,325.10
6218	Engineering Fees	\$64,898.54
6226	Other Planning Costs	\$20,462.21
6237	Moving, Rental, Storage	\$35,804.62
6270	Building Contractor	\$11,492,058.15
6271	Project/Program Management	\$542,508.22

6281	Inspector Of Record	\$222,000.00
6285	Other Construction Cost	\$192,180.77
6286	Survey	\$5,445.00
6288	Construction Testing	\$42,135.01
6400	Equipment	\$515,851.66
6410	Technology Capitalized Equipment	\$144,831.74
1000-3999	District Project Support	\$65,880.47
Grand Total:		\$13,755,252.82

Allen Elementary School Project

In August 2022, Phase 1 of the Allen Elementary School project was complete including the Multi-Use Room, Kindergarten, 2-story Classroom and the Administration building. School began on August 25, 2022 utilizing the newly constructed facilities. Beneficial occupancy of the new library building began on January 19, 2023. Figure 1 shows the 2-story Classroom view from the playground area. Figure 2 shows the Multi-Use Room view from the playground area. Figure 3 shows the interior of the new library. (Pictures in all figures were taken by Ms. Al-Mukdad on 10/17/2023 Site Visit.)

Figure 1



Figure 2



Figure 3



For More Information:

About CBOC, including 2023 Meeting Dates, <https://www.sbpsd.org/page/citizens-bond-oversight-committee>

About Measure X and Decima Allen Project, go to SBPSD Facilities Modernization weblink at: <https://www.sbpsd.org/browse/245402>

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