

**Vail School District #20 Vail, Arizona**  
Sycamore Elementary School  
Regular Meeting Minutes  
**Monday, November 20, 2023**  
**4:00 p.m.**

**Present:**

**Ken Graff**, Principal

**Jennifer Jepson**, Assistant to the Principal

**Dani Vulgamott**, Parent Rep, Chair

**Erin Cool**, Parent Rep, Clerk

**Olsen Hancock**, Certified Rep

**Megan McGowan**, Certified Rep

**I. Call to Order:** Meeting called to order by Ms. Vulgamott at 4:05pm.

**A. Pledge of Allegiance**

**B. Approval of Minutes:** Mr. Hecht moved to approve the minutes as written. Mr. Hancock seconded.

**C. Reports:**

1. Member Report Dani Vulgamott on behalf of PTA

- \$24,336 for Step it Up Fundraiser
- Pancake Breakfast 12/2. Santa will be there.
- No totals for MOD Pizza yet.

2. Administrative Report: Ken Graff, Principal

- 3 day Thanksgiving break
- Bench marks 12/4 & 12/11
- Kinder Music performance 12<sup>th</sup>
- 1<sup>st</sup> grade music moved from 7<sup>th</sup> to 14<sup>th</sup>
- Band, Choir, & Orchestra VTOTA 12/5
- Angel tree and Turkey baskets
- Reading buddies off the ground
- Canned food drive huge success
- Thursday 12/21 9am Staff Talent Show

**D. Call to the Public:** No members of the public present.

**E. Recognitions:**

1. Jennifer Jepson
  - Helen Clark helping a ton to keep classes functioning with sickness going around
2. Ken Graff
  - Katie Savage terrific job with 2<sup>nd</sup> grade music performance. Fun program.
  - 2<sup>nd</sup> grade team for support with 2<sup>nd</sup> grade music performance
  - Hancock for canned food drive organization
  - 1<sup>st</sup> grade team for Thanksgiving feast
  - 3<sup>rd</sup> grade team for Thanksgiving dessert
3. Olsen Hancock
  - Ken and Jen food considerations at in-service salad as well as subs.
4. Megan McGowan
  - Whole front office and Gio taking care of health station

**II. Consent Agenda: nothing.**

**III. Old Business**

#### **A. 2023-2024 Staffing and Enrollment**

- At 672 should be at 682. More kids expected after January.
- Numbers are good. All classes are under 30
- Hana Gossen is doing great. Parents were supportive and no forced moves necessary.
- Ms. Wright will get next few enrolled kids
- Staffing is good.
- Special ed Rene Frejoles will be leaving 12/4 to Cienega.
- Helen Clark will leave sped to be a full-time sub
- Kaylista Garcia and Angelica Hampton will join the team as sped paras
- Brittany Morgan leaving eff tomorrow

#### **B. Facilities Update**

- Gates have tension wire now installed to avoid it falling on children if hinges fail.
- Painting fire lanes, yellow crosswalk, wheelchair designation
- Pot hole in Pre-school parking lot fixed
- CFMS will not use our fields anymore excepting softball
- Deputy Stanley Odell new School resource officer for both CFMS and Sycamore

### **IV. New Business**

#### **A. Family Support:**

1. Coping CATS run by COPE on Mondays
2. Food Baskets each week to ~15 families
3. Canned Food Drive to build food baskets
4. Sycamore pantry and the rest to vail resources
5. Thanks to the PTA that bought 11 full size ~15lb Turkeys
6. Angel Tree: family names supplied by staff and angels were up and gone in hours
7. El tour de Tucson built 6 bikes and brought ~2 more that had been missing parts supplied by Ben's bikes
8. **Bikes will go to families that need them**
9. **Legion, Corona Fire**
10. **Resources**

#### **B. Spelling Bee**

- 12/1 is the school wide spelling bee

#### **C. Fall Fundraiser Update**

- See member report. What can we use the money for?
  - Marquis
  - Good Umbrellas and maybe tables
  - Artificial grass for erosion control and additional playground seating
  - Kinder playground wood chips
  - Blinds
  - Light Covers

#### **D. Campus Safety**

- Gates have tension wire now installed to avoid it falling on children if hinges fail.
- Painting fire lanes, yellow crosswalk, wheelchair designation
- Pot hole in Pre-school parking lot fixed
- Lock down drill scheduled after break
- 911 systems: location on campus with SMS updates available.

**E. Next Meeting**

Monday, 1/22/2023 at 4pm in the community room

**F. Adjournment**

Ms. Cool motioned to adjourn. Mr. Hancock seconded. Meeting adjourned at 5:04pm.