

# Minutes of School Board Regular Meeting

## The Board of Trustees

### Cass Lake-Bena Schools

---

A School Board Regular Meeting of the Board of Trustees of Cass Lake-Bena Schools was held Wednesday, February 28, 2024, in the Cass Lake-Bena High School Media Center.

1. Meeting Call to Order by Millie Baird, Board Chair at 5:00 pm.
2. Roll Call:  
Present: Millie Baird (Attending virtually from 700 N Water St, Milwaukee, WI), Jolyn Donnell, Terri Goggeley, Jamie Mitchell, and Jennie Reyes  
  
Absent: Lenny Fineday and David Yates (Excused)
3. Pledge of Allegiance was recited.
4. Agenda Approval
  - A. A motion by Donnell, second by Goggeley and unanimously carried to approve the agenda for the regular school board meeting of Wednesday, February 28, 2024 with the addition of Items N, O, and P under New Business.
5. Public Comment: Melissa Stover, MS SPED Teacher & Henry Ruud, HS Teacher/Negotiator for CLEA
6. Consent Agenda
  - A. A motion by Goggeley, second by Mitchell and unanimously carried to approve the consent agenda as presented.
    1. Approve the January 17, 2024 School Board Working Meeting minutes.
    2. Approve the January 24, 2024 School Board Regular Meeting minutes
    3. Approve the payment listing for the month of January in the amount of \$4,686,443.64.
    4. Accept the resignation from Kaiden Urrutia, 8<sup>th</sup> Grade Boys Basketball Coach, effective ~~February 8, 2024~~ January 29, 2024.
    5. Accept the resignation from Cora Roy, Early Childhood Special Education Teacher, effective March 1, 2024.
    6. Approve the recommendations from administration to hire the following positions contingent upon the successful completion of a background check and drug screening results:
      - a. Sidney Ropp, Elementary School ParaEducator, effective February 29, 2024.
      - b. Leigh-Anne Swan, Elementary School ParaEducator, effective upon getting a passing score on the ParaPro Test.
      - c. Candace Dunn, Elementary School ParaEducator, effective upon getting a passing score on the ParaPro Test.
      - d. Kimberly Raitz, Elementary School ParaEducator, effective February 29, 2024.
      - e. Morgan Ropp, Elementary School ParaEducator, effective February 29, 2024.

- f. Bob Ewert, Bus Driver, effective February 29, 2024.
- g. Jarell Jacobs, Volunteer Boys Basketball Coach effective February 29, 2024 until the end of the season.
- h. Julie Peacock, Elementary Yearbook Advisor, effective February 29, 2024.
- i. Jerry Morgan, Drum Advisor, effective February 29, 2024.
- j. Jerry Morgan, Dance Troupe Advisor, effective February 29, 2024.
- k. Jessica Devault, Beading Advisor, effective February 29, 2024.
- l. Jessica Devault, Regalia Advisor, effective February 29, 2024.

## 7. New Business

- A. A motion by Goggleye, second by Donnell and unanimously passed to adopt a resolution directing the superintendent to make recommendations for adjustments in curriculum, programs, and staff for the following school year, if needed.
- B. A motion by Reyes, second by Donnell and unanimously carried to accept a donation from Donor's Choose for \$551.86 for snacks for Ms. Bjerke's third grade classroom.
- C. A motion by Goggleye, second by Mitchell and unanimously carried to accept a donation from Donor's Choose for \$180.46 for snacks/gloves/chapstick for Ms. Derby's first grade classroom.
- D. A motion by Goggleye, second by Reyes and unanimously carried to accept a donation from Donor's Choose for \$344.00 for snacks for Ms. Frank's third grade classroom.
- E. A motion by Donnell, second by Goggleye and unanimously carried to accept a donation from Donor's Choose for \$343.00 for snacks for Ms. Stalboerger's fourth grade classroom.
- F. A motion by Mitchell, second by Donnell and unanimously carried to accept a donation from Donor's Choose for \$111.52 for magnetic building tiles for Ms. Raddatz's STEM classroom.
- G. A motion Goggleye, second by Donnell and unanimously carried to accept a donation from the American Legion, Post 14 for \$500.00 to the Robotics Teams.
- H. A motion by Goggleye, second by Mitchell and unanimously carried to accept the 2023-24 Certified Seniority List as presented.
- I. A motion by Donnell, second by Mitchell and unanimously carried to accept the 2023-24 Early Education/ABE Seniority List as presented.
- J. An amended motion (Remove Jolyn Donnell) by Goggleye, second by Mitchell and unanimously carried to approve the following out of state travel to the 2024 NAFIS (National Association of Federally Impacted Schools) Spring Conference in Washington DC from March 9-13, 2024:
  - 1. ~~Jolyn Donnell – School Board Treasurer~~
  - 2. Sue Chase – Superintendent of Schools

3. Christina Gale – AIPAC Parent Representative

- K. A motion by Donnell, second by Goggleye and unanimously carried to adopt the resolution of concurrence and recommendations from the LIEC/AIPAC parent committee as presented.
- L. A motion by Goggleye, second by Reyes and unanimously carried to renew the contracts for the coaches/advisors of the 2023-2024 spring activities/sports/club season as presented:

**Head/Varsity Coaches and Advisors**

- 1. Varsity Baseball Coach (Level 1/Step 6) – Blue Olson
- 2. Varsity Track Coach (Level 2/Step6+) – April Westlund

**JV/Assitant/Jr. High Coaches/Advisors**

- 1. JV Baseball Coach (Level 4/Step 6) – Michael Hanson
- 2. 8<sup>th</sup> Grade Baseball Coach (Level 5/Step 6) – Randel Johnsrud
- 3. 7<sup>th</sup> Grade Baseball Coach (Level 5/Step 3) – Matt Curry
- 4. JV Track Coach (Level 4/Step 6+) – Lisa Westlund

- M. A motion by Donnell, second by Goggleye and unanimously passed to approve the extended field trip request for Speech to attend the NSDA Northern Lights MN Chapter on March 15-16, 2024 in Brainerd, MN.
- \*N. A motion by Goggleye, second by Donnell and unanimously carried to approve a payment of pro-rated stipend to 7<sup>th</sup> Grade Boys Basketball Coach, Derek Wind, from January 29, 2024 to the end of the season for 8<sup>th</sup> Grade Boys Basketball coaching.
- \*O. A motion by Mitchell, second by Donnell and unanimously carried to update Item A4 of the Consent Agenda to read a date of January 29, 2024.
- \*P. A motion by Donnell, second by Mitchell and unanimously carried to approve the full wording of Item N.

8. Personnel

- A. A motion by Mitchell, second by Donnell and unanimously carried to approve the FMLA request for maternity leave from Andrea Fultz, Elementary School Teacher, from May 2, 2024 to return October 15, 2024.
- B. A motion by Donnell, second by Reyes and unanimously carried to approve an extended leave of absence for Brenda Solheim, Elementary School Teacher, beginning the 2024-2025 school year.
- C. A motion to approve the recommendation from administration to tenure the following licensed personnel:
  - 1. James Wheeler, Elementary School SPED Teacher.

9. Upcoming Meetings and Events

- A. March 10-12, 2024  
NAFIS Annual Spring Conference  
Washington, DC
- B. Tuesday, March 14, 2024  
District Safety Committee Meeting  
Middle School Media Center – 3:45 pm – 4:45 pm
- C. Monday, March 18, 2024  
Negotiations (Licensed) Committee Meeting (CLEA)  
High School Room 435 – 4:00 pm
- D. Tuesday, March 19, 2024  
Activities Committee Meeting  
High School Culture Room – 4:30 pm
- E. Wednesday, March 20, 2024  
School Board Working Meeting  
High School Media Center – 5:00 pm
- F. Wednesday, March 27, 2024  
School Board Regular Meeting  
High School Media Center – 5:00 pm
- G. Friday, March 29, 2024  
No School – Holiday
- H. Monday, April 8, 2024  
Negotiations (Licensed) Committee Meeting (Principals)  
High School ISS Room – 4:00 pm

10. Adjournment

- A. A motion by Donnell, second by Mitchell, and unanimously carried to adjourn the meeting at 5:41 pm.

---

Jennie Reyes, Clerk  
Cass Lake-Bena Board of Education

---

Date