

Minutes of School Board Regular Meeting

The Board of Trustees

Cass Lake-Bena Schools

A School Board Regular Meeting of the Board of Trustees of Cass Lake-Bena Schools was held Wednesday, January 24, 2024, in the Cass Lake-Bena High School Media Center.

1. Meeting Call to Order by Millie Baird, Board Chair at 5:00 pm.
2. Roll Call:
 - Present: Millie Baird, Jolyn Donnell, Jamie Mitchell, Jennie Reyes, and David Yates
 - Director Jamie Mitchell attended virtually from Mystic Lake Hotel
 - Absent: Lenny Fineday and Terri Goggeye (Excused)
3. Pledge of Allegiance was recited.
4. Agenda Approval
 - A. A motion by Yates, second by Donnell and unanimously carried to approve the agenda for the regular school board meeting of Wednesday, January 24, 2024 as presented.
5. Public Comment: None
6. Consent Agenda
 - A. A motion by Donnell, second by Reyes and unanimously carried to approve the consent agenda as presented.
 1. Approve the December 20, 2023 School Board Working Meeting minutes.
 2. Approve the December 20, 2023 Special School Board (TNT) Meeting minutes
 3. Approve the December 27, 2023 School Board Regular Meeting minutes.
 4. Approve the January 8, 2024 Special School Board (Organizational) Meeting minutes.
 5. Approve the payment listing for the month of December in the amount of \$2,427,914.33.
 6. Approve the recommendations from administration to hire the following positions contingent upon the successful completion of a background check and drug screening results:
 - a. Kerri Rousu, Varsity Head Softball Coach, effective the start of the season.
 - b. Ryan Ferrin, JV Softball Coach, effective the start of the season.
 - c. Item removed
 - d. Item removed
 - e. Caraira Jensen, Assistant Robotics Coach, effective January 25, 2024.
 7. Accept the resignation from Susan Graunke, Elementary School ParaEducator, effective January 16, 2024.
7. New Business
 - A. There was a presentation by Brady Martz for the audit results for FY23.

- B. A motion by Donnell, second by Yates and to accept the results of the final FY23 Audit as presented. Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.
- C. A motion by Yates, second by Donnell to approve the contract with Region 5 Economic Development Commission for the D.O.E. grant project. Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.
- D. A motion by Reyes, second by Donnell to approve the third reading and adoption of Policy 621- Literacy and The Read Act. Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.
- E. A motion by Yates, second by Donnell to approve the Extended Field Trip Request from Wrestling to attend the MSHSL Section 7A Individual Tournament in Olgilvie, MN on February 22-23, 2024. Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.
- F. A motion by Reyes, second by Donnell to approve the first reading and adoption of the following policy revisions as presented:
1. Policy 424 – License Status
 2. Policy 617 – School District Ensurance of Preparatory and High School Standards
- Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.
- G. Item removed
- H. A motion by Donnell, second by Yates to accept the donation to the District Nurse for \$535.00 from Donors Choose for hygiene products and snacks in the High School Health Office. Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.
- I. A motion by Yates, second by Reyes to accept the donation to the Elementary School STEM program for a \$100.00 gift card for Teachers Pay Teachers for STEM Resources for Math & Science standard work. Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.
- J. A motion by Reyes, second by Donnell to add Todd Netzke, Business Manager, to jointly make electronic transfers. Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.
- K. A motion by Reyes, second by Yates to add Todd Netzke, Business Manager, to conduct business on behalf of the Cass Lake-Bena School District at WesternBank of Cass Lake and Duluth. Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.

- L. A motion by Yates, second by Donnell to add Todd Netzke, Business Manager, to apply for federal and state funds. Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye. Motion carries.

8. Upcoming Meetings and Events

- A. Wednesday, January 31, 2024
Licensed (CLEA) Negotiations Committee Meeting – Mediation
District Office – 9:00 am
- B. Monday, February 19, 2024
No School - Holiday
- C. Wednesday, February 21, 2024
School Board Working Meeting
High School Media Center – 5:00 pm
- D. Wednesday, February 28, 2024
School-wide Conferences – 1:00 pm – 7:30 pm
- E. Wednesday, February 28, 2024
School Board Regular Meeting
High School Media Center – 5:00 pm

9. Adjournment

- A. A motion by Donnell, second by Reyes, to adjourn the meeting at 5:25 pm.
Roll Call: Baird – Aye, Donnell – Aye, Mitchell – Aye, Reyes – Aye, Yates – Aye.
Motion carries.

Jennie Reyes, Clerk
Cass Lake-Bena Board of Education

Date