

# **Minutes of School Board Regular Meeting**

## **The Board of Trustees**

### **Cass Lake-Bena Schools**

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A School Board Regular Meeting of the Board of Trustees of Cass Lake-Bena Schools was held Wednesday, December 27, 2023, in the Cass Lake-Bena High School Media Center.

1. Meeting Call to Order by Millie Baird, Board Chair at 5:00 pm.
2. Roll Call:  
Present: Millie Baird, Jolyn Donnell, Lenny Fineday, Terri Goggleye, Jamie Mitchell, Jennie Reyes, and David Yates  
Absent: None
3. Pledge of Allegiance was recited.
4. Agenda Approval
  - A. A motion by Donnell, second by Reyes and unanimously carried to approve the agenda for the regular school board meeting of Wednesday, December 27, 2023 as presented.
5. Public Comment: None
6. Consent Agenda
  - A. A motion by Fineday, second by Yates and unanimously carried to approve the consent agenda as presented.
    1. Approve the November 15, 2023 School Board Working Meeting minutes.
    2. Approve the November 20, 2023 School Board Regular Meeting minutes.
    3. Approve the December 6, 2023 Special School Board Meeting minutes.
    4. Approve the payment listing for the month of November in the amount of \$2,063,502.36.
    5. Approve the recommendations from administration to hire the following positions contingent upon the successful completion of a background check and drug screening results:
      - a. Ruth Webb, Middle School Art Teacher, effective upon Tier I licensure.
      - b. Crystal Holmberg, High School Math Teacher, effective upon Tier I licensure.
      - c. Dawn Litzau-Staples, Anishinabe Quiz Bowl Advisor, effective December 28, 2023.
    6. Accept the resignation from Mary Chambers, School Bus Driver, effective December 5, 2023.
    6. Accept the resignation from Avery Matthews, Elementary School ParaEducator, effective December 11, 2023.
7. New Business
  - A. A motion by Fineday, second by Mitchell and unanimously carried to approve the addition of a 1.0 FTE Ojibwe Language and Culture Teacher for the ALC, funded out of the State Indian Education allocation.

- B. A motion by Donnell, second by Reyes and unanimously carried to approve the Custodian I job description as presented.
- C. A motion by Reyes, second by Mitchell and unanimously carried to approve the Custodian II job description as presented.
- D. A motion by Fineday, second by Goggleye to approve the first reading and adoption of the revised policies as presented:
  - 1. Policy 524 – Internet Acceptable Use and Safety
  - 2. Policy 618 – Assessment of Student Achievement
  - 3. Policy 708 – Transportation of Non-Public Students
  - 4. Policy 709 – Student Transportation

\*Chairperson Baird requested we make sure the policies are aligning with the Student Handbook.

- E. A motion by Fineday, second by Donnell and unanimously carried to approve the second reading of Policy 621 – Literacy and the Read Act (New).
  - F. A motion by Goggleye, second by Yates and unanimously carried to set the Special School Board Organizational Meeting for Monday, January 8, 2024 at the High School Media Center at 5:00 pm.
  - G. A motion by Donnell, second by Fineday and unanimously carried to approve the Extended Field Trip Request from Robotics to attend the End of the Road Film Festival in Ely, MN on February 9-10, 2024. This trip is funded through fundraising efforts of the Tech Club.
  - H. A motion by Mitchell, second by Yates and unanimously carried to approve the Extended Field Trip Request from Robotics to attend the Great Northern Regional Competition in Grand Forks, MN on March 6-9, 2024. This trip is funded by both the district and student activity account..
  - I. A motion by Fineday, second by Goggleye and unanimously carried to approve the Extended Field Trip Request from Boys & Girls Basketball to attend the Granite City Classic in St. Cloud, MN on December 28-30, 2023. This trip is funded through fundraising and donations.
  - J. A motion by Donnell, Second by Mitchell and unanimously carried to accept the donation to the Tech Club for \$1,299.00 from FIRST in Upper Midwest, Inc.
8. Personnel
- A. A motion by Fineday, second by Donnell and unanimously carried to approve the reduction in contract time for Lee Obermiller, Adult Education Program teacher from 0.5 FTE to .03 FTE as requested.

- B. A motion by Reyes, second by Fineday and unanimously carried to approve the leave of absence request from Crystal Holmberg, High School ParaEducator, from January 22, 2024 – June 4, 2024.

9. Upcoming Meetings and Events

- A. Monday, January 1, 2024  
No School – Holiday
- B. Wednesday, January 3, 2024  
Negotiations (MSEA) Committee Meeting  
Bus Garage Meeting Room – 4:00 pm – 6:00 pm
- C. Monday, January 8, 2024  
Special School Board Meeting (Organizational)  
High School Media Center – 5:00 pm
- D. Monday, January 15, 2024  
No School – Holiday
- E. Wednesday, January 17, 2024  
Negotiations (CLEA) Committee Meeting  
High School Room 435 – 4:00 pm – 5:00 pm
- F. Thursday, January 18, 2024  
Safety Committee Meeting  
Middle School Media Center – 3:45 pm – 4:45 pm
- G. Monday, January 22, 2024  
Negotiations (MSEA) Committee Meeting  
Bus Garage Meeting Room – 4:00 pm – 6:00 pm
- H. Wednesday, January 31, 2024  
Licensed (CLEA) Negotiations Committee Meeting – Mediation  
9:00 am – Meeting place TBD

10. Adjournment

- A. A motion by Fineday, second by Mitchell, and unanimously carried to adjourn the meeting at 5:11 pm.

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Jennie Reyes, Clerk  
Cass Lake-Bena Board of Education

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Date