

Minutes of School Board Regular Meeting

The Board of Trustees

Cass Lake-Bena Schools

A Regular School Board Meeting of the Board of Trustees of Cass Lake-Bena Schools was held Wednesday, June 28, 2023, in the Cass Lake-Bena High School Media Center.

1. Meeting Call to Order by Millie Baird, Board Chair at 5:00 pm.
2. Roll Call:
Present: Millie Baird, Jolyn Donnell, Lenny Fineday, Jamie Mitchell, Jennie Reyes, and Dave Yates
Absent: Terri Goggeye (excused)
3. Pledge of Allegiance was recited.
4. Agenda Approval
 - A. A motion by Donnell, second by Yates and unanimously carried to approve the revised agenda for the regular school board meeting of Wednesday, June 28, 2023.
5. Public Comment: None
6. Consent Agenda
 - A. A motion by Fineday, second by Donnell and unanimously carried to approve the consent agenda as presented.
 1. Approve the May 17, 2023 School Board Working Meeting minutes.
 2. Approve the May 24, 2023 School Board Regular Meeting minutes.
 3. Approve the payment listing for the month of May in the amount of \$1,723,582.85.
 4. Accept the resignation from Morgan Ropp, Elementary School ParaEducator, effective June 9, 2023.
 5. Accept the resignation from Matthew Johnson, Middle School Teacher, effective August 4, 2023.
 6. Accept the resignation from Andrew Kuchenmeister, High School ISS Monitor, effective April 26, 2023.
 7. Accept the resignation from Randy Johnsrud, 8th Grade Boys Basketball Coach, effective June 16, 2023.
 8. Accept the resignation from Matthew Curry, 7th Grade Boys Basketball Coach, effective June 14, 2023.
 9. Accept the resignation from Sydney Novak, Indian Education Director, Anishinabe Quiz Bowl Advisor, and Middle School Lego League Coach, effective July 11, 2023.

10. Approve the recommendations from administration to hire the following positions contingent upon the successful completion of a background check and drug screening results:
 - a. Colton Fredricks, High School ParaEducator, effective the 2023-2024 school year.
 - b. Katrina Brekke, High School Counselor/Career Pathways Coordinator (MA-6), effective the 2023-2024 school year.
 - c. Alissa Sagedahl, Elementary Preschool Teacher, effective the 2023-2024 school year.
 - d. Caraira Jensen, volunteer Robotics Coach, effective the 2023-2024 season.

7. New Business

- A. A motion by Donnell, second by Yates and unanimously carried to table until the July regular meeting, item B under New Business of the agenda along with items G and I under Personnel on the agenda.
- B. A motion by Fineday, second by Yates, and unanimously carried to approve the FY24 adopted budget as presented.
- C. A motion by Donnell, second by Mitchell, and unanimously carried to approve the third reading and adoption of the ISD 115 Student/Parent Activities Handbook.
- D. A motion by Yates, second by Fineday, and unanimously carried to approve the first reading of the ISD 115 Coach/Advisor Activities Handbook.
- E. A motion by Mitchell, second by Donnell, and unanimously carried to schedule a Special School Board meeting (Retreat) on July 12, 2023 from 4:30 pm – 6:30 pm in the High School Culture Room.
- F. A motion by Fineday, second by Mitchell, and unanimously carried to approve the Cass Lake-Bena ISD 115 5-year Plan Scope as presented.
- G. A motion by Mitchell, second by Yates, and unanimously carried to approve the third reading and adoption of Policy 516.5 – Overdose Medication as presented.

8. Personnel

- A. A motion by Yates, second by Mitchell, and unanimously carried to approve the FMLA request from Samantha Ruzek, Elementary School Teacher, starting August 28, 2023 and returning November 20, 2023.
- B. A motion by Reyes, second by Donnell, and unanimously carried to approve the FMLA request from Liza Boxum, ALC Teacher, starting September 9, 2023 and returning December 1, 2023.

- C. A motion by Yates, second by Mitchell and unanimously carried to accept the retirement of Cindy Rogers, Early Childhood Teacher, effective June 6, 2023, and thank her for 29.5 years of service to the District.
- D. A motion by Fineday, second by Donnell and unanimously carried to accept the change in status from resignation to retirement for Jody Rushman, YouthBuild Teacher, effective June 2, 2023, and thank her for 19 years of service to the District.
- E. Board Chair Baird shared a summary of the Superintendent's evaluation.
- F. A motion by Fineday, second by Donnell and unanimously carried to accept the Superintendent's Evaluation as presented.
- G. Board members entered into a closed session to discuss matters of attorney-client privilege in accordance with Minnesota State Statute 13D.05 at 5:30 pm.

School Board Regular meeting resumes at 5:47 pm.

9. Upcoming Meetings and Events

- A. Wednesday, July 12, 2023
Activities Committee Meeting
High School ISS Room – 4:30 pm – 5:30 pm
- B. Monday, July 17, 2023
Policy Committee Meeting
DRC Arbor Room – 4:00 pm
- C. Wednesday, July 19, 2023
School Board Working Meeting
High School Media Center – 5:00 pm
- D. Monday, July 24, 2023
Negotiations Committee Meeting (MSEA)
DRC Arbor Room – 4:00 pm
- E. Wednesday, July 26, 2023
School Board Regular Meeting
High School Media Center – 5:00 pm
- F. Thursday, August 10, 2023
Safety Committee Meeting
Middle School Media Center – 3:35 pm-4:45 pm

10. Adjournment

- A. A motion by Fineday, second by Yates, and unanimously carried to adjourn the meeting at 5:52 pm.

Jennie Reyes, Clerk
Cass Lake-Bena Board of Education

Date