

Job Title: Special Education Paraprofessional

Type: Non-Certified

Date Available: Immediately

Qualifications:

- Meet all requirements to be considered Highly Qualified Para Professional, including a minimum of 2 years' college credit/or passing score on Praxis Para Pro Exam
- Pass the Required Expanded Criminal History Check and Expanded CPS Check

Primary Function:

To assist with students in various settings.

Duties & Responsibilities:

- Assist Special Education students in both the general education and special education setting, as directed by the students IEP and Teacher of Record.
- Serve as a liaison between Teacher of Record and General Education Teacher to ensure student's IEP is being implemented across settings.
- Work as a one-on-one assistant for a student, assisting with the student's academic and physical needs.
- Encourages students to set and maintain standards of classroom behavior.
- Assesses the accomplishments of students on a regular basis and provides progress reports as required.
- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation.
- Strives to maintain and improve professional competence by completing required training hours and courses.
- Assist teachers/special education department as needed.

Salary/Benefits:

- Starting at \$13.00 per hour, 28 hours per week
- Paid Sick and Personal days
- Enrollment in The Public Employees Retirement Fund (PERF)

Application Instructions:

- Non-Certified Staff Application (www.br.v.k12.in.us)
- Letter of Interest
- Submit all to BRVApplications@brv.k12.in.us