

Meeker School District Re-1

Job Description

Title: Special Education Teacher
Department(s): Instructional Staff
Reports to: Building Principal
Work Year: Student Days + Scheduled In Service



Job Summary:

Plans instruction and assessment aligned with District learner outcomes and State Standards-based curriculum. Supports an educational environment that will promote higher levels of student achievement through personal and professional development. Case manages all students with IEPs (except SLI). Maintain positive interpersonal relationships with students, parents, staff, and community members.

Summary of essential job function:

1. Develops and implements Individualized Education Program (IEP) goals with students, assists with daily classroom or lab activities, including one on one and small group instruction, including supervision of students during non-classroom times.
2. Completes in a timely, accurate manner, roster and caseload reports, as required.
3. Completes documentation and charting required to measure progress on student IEPs per the schedule established by the District.
4. Provides case management services for all students with IEPs (except SLI).
5. Assists in the identification and programming for students with disabilities
6. Continually incorporates the use of technology in the presentation and delivery of instruction to students.
7. Continually monitors and adjusts students' instruction through the use of differentiation in such a manner as to enable the student to demonstrate proficiency toward state standards.
8. Demonstrates effective use of oral and written communications in the completion of daily assigned duties.
9. Routinely communicates with general education teachers in regards to specific IEP needs of students within general classroom environments.
10. Confers frequently with parents and professional staff members regarding issues that impact school performance
11. Uses multiple measures to assess, evaluate and recommends placement of students in the school's special education program
12. Helps all students develop competence and confidence simultaneously through a balance of acquiring basic skills and developing conceptual understanding.

13. Monitors, supervises, coordinates and enforces rules of conduct and behavior for assigned students, and reinforces positive student behaviors in accordance with school and District policy.
14. Observes, evaluates, reports and records students' performance, behavior, and social development.
15. May need to teach literacy, math, language skills, behavioral skills, daily living skills, and/or adaptive skills in one-on-one, small group, or whole class settings.
16. Provides daily living assistance (e.g., toileting, diapering, feeding, personal hygiene), following universal precautions and as trained and directed.
17. Lifts and transports students using appropriate equipment and lifting techniques, if needed.
18. Schedules para support and monitors paraprofessional duties.
19. Supports the relationship between Meeker School District RE-1 and the general public by demonstrating courteous and cooperative behavior when interacting with citizens, visitors, and District staff.
20. Supports Meeker School District RE-1 goals.
21. Perform other related duties as assigned or requested.
22. Maintains regular and reliable attendance.
23. Attends staff meetings and in-service training programs and serves on staff committees as required.
24. Maintains records and makes such reports as required and directed by the administration.
25. Models ethical standards, continual growth, collaborative work, and care and concern for students, materials, and facilities.
26. Demonstrates effective classroom management strategies.
27. Utilizes state and district standards to drive the design of standards-based assessment, planning and instruction.
28. Responds to emergency situations for the purpose of resolving immediate safety concerns and/or directing to the appropriate personnel for resolution, including use of strategies learned through Crisis Prevention Institute (CPI) training provided by the school district.

Qualifications and Experience:

- The special education teacher must be appropriately certified and/or licensed as a special education generalist or early childhood special education teacher (depending on current district needs) in the State of Colorado as provided by law.
- Licensed staff must be qualified for the area or grade level in which they perform, meeting Colorado Department of Education accreditation standards.
- Demonstrate effective problem solving skills.
- Knowledge of curriculum, assessment, models of instruction.
- Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable

Clearances:

- Criminal Justice Fingerprint/Background Check.
- Colorado Department of Education Teaching License

Physical Demands:

- The employee must occasionally lift and/or move up to 50 pounds.

Work Environment:

- The noise level in the work environment can be loud and distracting at times.
- The work environment can involve high stress tasks.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as assigned by the Superintendent.