



## Skyward Family Access Account Information

District website: [www.hvs.org](http://www.hvs.org)

Email: [family.access@hvs.org](mailto:family.access@hvs.org) (or [pupil.services@hvs.org](mailto:pupil.services@hvs.org))



Welcome to Huron Valley Schools! Family Access is an informational resource that provides safe and secure access to real-time information about your child's grades, attendance, schedule, food service balance and so much more. Family Access is available to every family 24 hours a day, 365 days a year.†

### How to get to Family Access Login Page:

Go to [www.hvs.org](http://www.hvs.org), click *For Parents* tab, click *Family Access*, click *Family Access Login Page* link.

**You can also download the Skyward Mobil App onto your phone.**



### Family Access Account Information

**Access:** Upon enrollment each parent/guardian with an email address in Family Access, is emailed a Login Key to access their Family Access account.

**Forgot Login?:** If your email address is in Skyward, you can select the Forgot Login/Password link to reset your password. If you need to add an email address to Family Access, contact your school's office secretary.

**To request a Family Access Account:** If you missed the email at the time of enrollment you may request login information at [www.hvs.org](http://www.hvs.org), >*For Parents* >*Family Access*, >*Family Access Google Form*. Complete the form and *submit*. Please use the same email address you associated with your child's application.

### Family Access Features

- ◆ **Message Center (main window):** A convenient way for teachers and school staff to post messages to families.
- ◆ **My Account:** Update personal information, email address, change password and more. Also, subscribe to email notification for Attendance, Food Service, Grading, Progress Reports and Low Medications.
- ◆ **Calendar:** Displays student's class assignments, grades, absences and tardies, as well as holidays and non-instructional days.
- ◆ **Gradebook:** Contains missing assignments for current and previous terms, final exam and semester grades. (unavailable when teachers are inputting grades)
- ◆ **Attendance:** A calendar allows parents to review absences at a glance.
- ◆ **Student Info:** Location of general student information, teacher, principal and emergency contacts. Request additional emergency contacts here.
- ◆ **Busing:** View transportation pickup and drop off locations and times.
- ◆ **Food Service:** Review weekly Lunch Menu, add money to student's lunch account. Account balance is displayed as well as historical information about lunch transactions and purchases.
- ◆ **Schedule:** Lists courses, periods and teachers for each term. **Print Schedule.**
- ◆ **Test Scores:** Historical state test scores are listed.
- ◆ **Student Services:** Review services provided by Student Support Services.
- ◆ **Report Cards/Report Directory:** Location of e-Funds Family ID, Food Service PIN #, fines, current and historical report cards.
- ◆ **Skylert:** Specify what notifications to receive, such as school closures or building emergencies; How and where they should be communicated by email or text, and home or work.

**This is a tool for families and staff to stay connected. Check it out regularly!**

Family Access remains the property of Huron Valley Schools. Huron Valley Schools reserves the right to change, modify, revoke or suspend access at any time with or without notice for any unauthorized use.

### ★ JK-12 Online Back to School Process

Yes, you're new to the district and just filled out an application, but the first week of August the "Online Back to School Process" button in Family Access will be active for parents to review and approve/change their child's information. This is to ensure that your child's school has the most updated information when school starts. This is a requirement for all students, current and new.

All families get a RoboCall on/just after 8/1 each year alerting them that the Online Back to School Process button is active in Family Access. If this process is completed families can view teacher/schedules a week prior to the first day of school.

If you do not have access to a computer, the district will have open labs in August for families to complete this process. Lab dates will be posted on [www.hvs.org](http://www.hvs.org). For Parents, Enrollment Information.

### Current Families Can Enroll a New Student

Current families can enroll a new student through Family Access while the "New Student Online Enrollment" button is active.

However, when the Online Back to School Process button is active, the New Student Online Enrollment button is not active. During this time, families will be required to start a new application.

**TIP:** Must use an email address not already in the system.

### Local libraries have computer/Internet available for public use. Call to inquire about business hours.

**Highland Township Library** (248) 887-2218  
444 Beach Farm Circle Highland, 48357

**Milford Township Library** (248) 684-0845  
330 Family Drive Milford, 48381

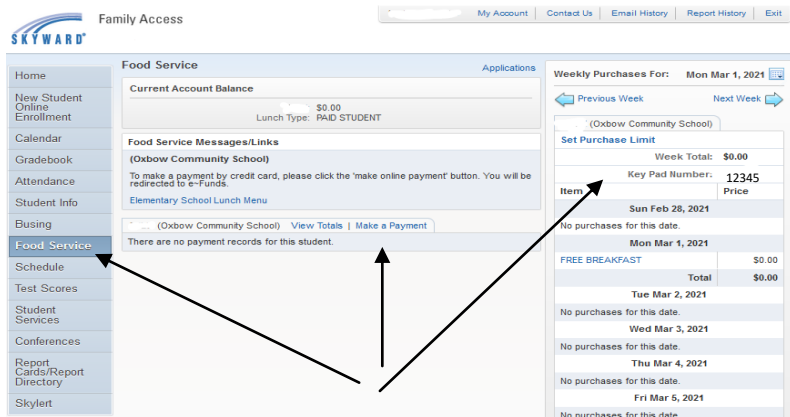
**White Lake Township Library** (248) 698-4942  
11005 Elizabeth Lake Rd, White Lake, 48386

† Huron Valley Schools makes no representation that the Family Access server will be available at any given time. There will be times when the server is unavailable due to upgrades, maintenance and Internet outages.

Scroll/click Family Access

## Food Service / Key Pad / Username / Password

- Payment/Deposits to a student's Food Service account can be made via the e~Funds link in Family Access once an e~Funds account is created. A "Step by Step Guide for Parents" is linked at [www.hvs.org](http://www.hvs.org), under >For Parents >e~Funds web page.
- Once money is deposited, students can pay for lunch using their 5-digit Key Pad Number.
- Key Pad Numbers are located in Family Access >Food Service tab.



## Student's Username and Password for their HV Account

- Username and Password to access their HVS email, Google Classroom, etc.
- Username:** Pattern—student's Grad Year, last name, first name initial  
\_\_\_\_\_@hvs.org
- Password:** Learn and Key Pad Number (same # used for lunch)  
Only the "L" is capitalized, no space and their Key Pad Number.

Learn \_\_\_\_\_

## DISTRICT COMMUNICATIONS ☺



## Changes to Student Info (From hvs.org)

- Address:** >For Parents >Enrollment Information >Address Change—Fill out and submit the form
- Emergency Contacts:** >Family Access >Family Access Login Page link >Student Info tab >Request Changes, building secretary will approve
- Skylert Communications:** >Family Access, Family Access Login Page link >Skylert tab, check boxes to receive communications from our Robocall system

## e~Funds

E~Funds is Huron Valley Schools' online payment processing program. This program allows families to make payments via e-check or credit card. Some school related fees/charges examples: Sports, field trips, clubs, donations, course fees, spirit clothing, AP tests, parking pass, fines and more. Food Service account payments are also made through e~Funds.

The first time e~Funds is accessed you will be asked to create a username and password. You'll need your Family ID, or child's student ID to add to your account. Visit [hvs.org](http://hvs.org) >For Parents >eFunds for directions on how to create an account and locate Student and Family ID numbers.

## McKinney/Vento

- It is the mission of Huron Valley Schools to provide a quality seamless educational experience for all students without regard to physical, social or bureaucratic obstacles posed by homelessness.
- Help is available. If you have questions, please call 248-676-2086.

## Check Website for District Deadlines

([www.hvs.org](http://www.hvs.org) >For Parents >Enrollment Information)

- Open Enrollment (>Open Enrollment) School-to-School
- Schools of Choice (>Schools of Choice) District-to-District

MORE INFORMATION IS ON OUR DISTRICT WEBSITE, VISIT [WWW.HVS.ORG](http://WWW.HVS.ORG)