



## TESTING OUT FACT SHEET (Individual Assessment in Lieu of a Course)

According to Public Act 451, students have the right to test out of a class. Subsection 1279 states:

*School districts must give credit for courses in which a student demonstrates mastery of the course material through testing or other means of assessment. The credit earned this way would be based on a “pass” and would not be used in computing a grade point average. School districts are required to count such a course toward graduation credits. Once credit is earned this way in a course, a student cannot receive credit in a lower course.*

### GENERAL INFORMATION

- Testing out is an option for all students to demonstrate that s/he meets or exceeds course expectations in a particular subject.
- Testing out may be in the form of a written examination, portfolio, performance, paper, project, or presentation as determined by each academic department.
- Testing out will be offered once before the start of each semester.
- A student may test out of any class.
- A student must pass the test and/or assessment with a 78.0% or better to earn credit for that course.
- Students will receive credit on their transcript but not a letter grade. The test out course will not be used to calculate the student's grade point average.
- Once a student has successfully tested out of a course, s/he may not receive credit for a course lower in that course sequence. (for example, if a student tests out of Spanish III, that student may not thereafter receive credit for taking Spanish I or II.)
- Results will be distributed through the Counseling Department (Student Services).
- Students can request to test out of no more than two courses per testing out session.

### REGISTRATION INFORMATION

- Students must register for any testing out date no later than 45 days prior to that testing date.
- Students begin by accessing an application to test out through the school website.
- The application must be completed and signed by student, his/ her parent/ guardian and the student's counselor.
- The completed application should be submitted to the student's **own high school**.
- Upon submitting the completed application, the student will receive all study materials.
- **Student must complete a separate application for each test taken.** (No more than two tests per date.)

### TESTING LOCATION AND DATE

- Testing will take place at both Lakeland and Milford High School on the same date.
- Exams are scheduled at each campus with some courses being combined and administered at only one campus in order to best utilize proctors and resources. Students will be notified of their assigned location upon RSVP.
- Fall and spring testing dates will be available on district school calendars.

## **ADDITIONAL INFORMATION**

- Students are expected to be on time for the testing out opportunity.
- Students should have all study materials, including textbooks, with them on the date of the actual test out.
- The test out period is **approximately** 90 minutes for each test or assessment.
- **Some tests or assessments require work at home prior to the test date. If so, these must be brought in completion to the test out opportunity on the assigned date and time. Please contact testing coordinators with any questions.**

**Test Coordinator:**

**Lakeland High School**

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