# SOUTH HEART PUBLIC SCHOOL SCHOOL BOARD POLICIES TABLE OF CONTENTS

\* Indicates a categorical heading; there are not policies associated with such headings.

#### A SCHOOL DISTRICT

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AAC-BR1 Discrimination & Harassment

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AAC-BR2 Title IX Sexual Harassment Grievance

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AAC-E Filing a State or Federal Discrimination

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AACA Section 504 of the Rehabilitation Act of 1973

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AACA-E Section 504 Notice of Parent/Guardian and

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# **AB\* GENERAL OPERATIONS AND ORGANIZATION**

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ABAD Virtual Academy

ABB\* Facility Access and Use

ABBA North Dakota's Comprehensive Model School

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ABBA-BR Tobacco Free Schools and Workplaces –

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ABBB-BR3 Gymnasium Use Agreement

ABBDA Political Activities

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ABCB-BR Sportsmanship Regulations

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ABCD-E Board Documents Retention Schedule
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# **AC\*** District Safety and Prevention Policies

ACB\*

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ACAA <u>Emergency Closings</u>

ACAB <u>Emergency & Disaster Plans & Drills</u>

ACAC Accident Reporting

Medical and Health Safeguards

ACBA <u>Automated External Defibrillators</u>

ACBB Significant Contagious Disease
ACBB-AR1 Responding to Potential Health T

ACBB-AR1
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ACBD-E2
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ACBD-E8 Distribution of Medication Form
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ACBD-E11 Medication Disposal & Destruction Log

ACBF Medical Marijuana

ACC\* School Access

ACCA
Sexual Offenders on School Property
Criteria for Granting Parent Offenders
Privileges to Enter School Property

ACD\* Technological Safeguards

ACDA Acceptable Use

ACDB <u>Video Surveillance & Recording in School</u>

ACE Violent and Threatening Behavior

ACEA Bullying Policy

ACEA-E1 Bullying Policy Adoption & Dissemination

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ACEB <u>Hazing</u> ACEC <u>Vandalism</u>

ACF Whistleblower Protections Policy

# **B** SCHOOL BOARD

BA <u>SCHOOL BOARD PLEDGE OF ETHICS</u>

BA-BR1 School Board Ethics Regulation

BA-BR2 Board Member Internet and Social Media Use

**BB\* ELECTIONS AND APPOINTMENTS** 

**BBA** School Board Elections and Terms of Office

**BBB\*** Appointments

BBBA Officers of the Board
BBBB School Board Committees

**BBC** Method of Filling a Board Vacancy

BBC-E School Board Application Form

**BC** MEETINGS OF THE BOARD

**BCA\*** Meeting Procedures

BCAA Board Meeting Agenda & Pre-Meeting

**Preparation** 

BCAA-E Public Request for Item on Board Agenda

BCAC Minutes

BCAD Executive Session

BCAD-E1 <u>Executive Session Format</u>

BCAD-E2 <u>Executive Session Format for</u>

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<u>Discussion of Education Records</u>

BCB\* Public Involvement

BCBA <u>Public Participation at Board Meetings</u>

BCBA-E Request for Public Participation

**BD\* BOARD AUTHORITY** 

BDA Procedure for Adopting Board Policy

BDAA <u>Contract Supersedes Policy and Regulations</u>

BDAB <u>Savings Clause</u>

BDC <u>Insurance for Board Members</u>

**BDD** Compensation and Expenses for Board Members

**BE BOARD MEMBER DEVELOPMENT** 

BF\* RELATIONS WITH SCHOOL OFFICIALS & PERSONNEL

BFB Board-Staff Relations

**BFD** Board Member Visits to Schools

**BG\* EXTERNAL RELATIONS** 

**BGA** Board Communication with the Public

#### **C** ADMINISTRATION

#### CA\* SELECTION/ASSESSMENT/SEPARATION OF ADMINISTRATION

CAA\* Superintendent

CAAA Superintendent Recruitment and Hiring

CAAA-E <u>Superintendent Job Description</u>

CAAB Superintendent Evaluation Procedure
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CAB\* Other Administrative Staff

CABB
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Junior/Senior High School Principa

Job Description

CABB-E2 <u>Elementary School Principal Job Description</u>

**CB\* SUPERINTENDENT AUTHORITY** 

**CBA\*** Policy Implementation

CBAA <u>Administrative Regulations</u>

CC\* SERVICES & PROGRAMS FOR ADMINISTRATORS

Superintendent Grievance Procedure

**D** PERSONNEL

CCB

DB\* HIRING PRACTICES

DBA\* Recruitment and Selection

DBAA Recruitment & Hiring Ancillary/Non-Contracted

**Staff** 

DBAB <u>Emergency Hiring of Ancillary Personnel</u>

DBAC Recruiting and Hiring Certified Staff

DBAD Background Checks

DBB\* Testing

DBBA Drug and Alcohol Testing Program for

**Employees** 

DBAA-AR Drug and Alcohol Testing Procedures

**DD\*** LEAVES AND ABSENCES

DDA Sick Leave

DDAA <u>FMLA</u>

DDAA-BR Family and Medical Leave Regulations

DDAA-E1 Family and Medical Leave Law

DDAA-E2 <u>FMLA Forms</u>
DDAE Sick Leave Bank

DDB\* Paid Leave

DDBA Paid Time Off (PTO)

DDBD Military Leave

DDC Unpaid Leave

DDCA Political Leave

DDD\* Professional Leave

DDDA Short-Term Professional Leave
DDDB Long-Term Professional Leave
DDDD Professional Organization Leave

DDE\* Other Leave

DDEA <u>Jury and Witness Leave</u>

DE STAFF CONDUCT

**DEA\*** On-Duty Conduct

DEAA Drug and Alcohol Free Workplace

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DJH-E2 Assistant Cook Job Description

DJH-E3 Kitchen Helper Job Description

DJI\* Paraprofessionals

DJI-E1 Paraprofessional Job Description

**DJJ\*** Administrative Assistants

DJJ-E Administrative Assistant Job Description

DJK\* Athletics/Activities

DJK-E1 Activities Director Job Description
DJK-E2 Athletic Coach Job Description
DJK-E3 Activity Advisor Job Description

DJL\* Technology Coordinator

DJL-E <u>Technology Coordinator Job Description</u>

**DK\* SEPARATION** 

**DKA** Reduction-in-Force Policy

DKB\* Separation

DKBA Separation of At-Will Employees

DKBB Contracted Staff Resignation & Request for

Release from Contract

DKBD Teacher Discharge for Cause

DKBD-E Office of Administrative Hearings

(OAH) – Guidelines for Prehearing and Hearing Procedures - Discharge for Cause

Hearings NDCC15.1-15-08

F STUDENT

FA\* ADMISSION

FAA\* Enrollment

FAAA Open Enrollment

FAAA-E Open Enrollment and Tuition Agreement

Comparison Guide

FAAC Enrollment of Suspended or Expelled Students

FAAD <u>Tuition Agreement</u>

FAB School Assignment and Choice

FAC\* Transfer Students

FACA Placement and Adjustment of Transfer

<u>Students</u>

FB\* GENERAL STUDENT POLICES

FC\* STUDENT SAFETY AND SUPERVISION

FCA\* Medical & Health Safeguards

FCAF <u>Concussion Management</u>

FCAF-AR Concussion Management Program

FCB\* Supervision

FCBD Student Custody

**FCC Restraint or Seclusion** FCC-F Restraint or Seclusion Report Form FD\* SPECIAL CATEGORIES OF STUDENTS FDA **Education of Home Schooled Students FDB Education of the Homeless Student** FDB-BR Education of the Homeless Dispute Resolution Form **FDD Education of Pregnant and Parenting Students FDE Education of Special Education/Disabled Students** FDH **Students in Foster Care** Foster Care Student Transportation Procedure FDH-BR1 FDH-BR2 Foster Care Student Transportation Dispute Resolution Procedure **SPECIAL PROGRAMS FOR STUDENTS** FE\* **Student Organizations** FF STUDENT CONDUCT AND DISCIPLINE Student Conduct Standards & Disciplinary Procedures FF-AR **Examples of Student Conduct Violations** FF-E FFA Student Alcohol & Other Drug Use/Abuse Alcohol & Other Drug Intervention Procedure FFA-AR **FFB Attendance and Absences Possessing Weapons** FFD FFE **Extracurricular Participation Requirements Student Assemblies FFG** FFH **Student Dress Code** Student Use of Personal Technology FFI **Student Vehicles on School Property** FFJ FFK Suspension and Expulsion FFK-BR Suspension and Expulsion Regulations FFK-AR1 Suggested Procedure for Conducting and **Expulsion Hearing** FFK-AR2 Suspension and Expulsion of Special **Education Students** FG STUDENT RIGHTS AND RESPONSIBILITIES **FGA Student Education Records and Privacy** Student Education Records Access & FGA-BR Amendment Procedure FGA-BR2 Criteria for Approving and Denying Directory Information and PII Release Requests FGA-E Notice of Directory Information Model Notification of Rights under FERPA for FGA-E2 Schools FGA-E4 Notice of Executive Session Tape on File FGA-E3 FERPA Release Form for Parents FGA-E7 School Officials' Guide to FERPA and Data

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FGA-E8 Parties Approved to Receive Student Data

FGB\* Religion

FGBB Student Prayer During Non-Instructional Time

FGC\* Searches and Interrogations

FGCA Searches of Lockers

FGCB Searches of Students and Students' Personal

**Possessions** 

FGCC Student Interrogations

FGD\* Miscellaneous Rights and Responsibilities

FGDB Student Handbooks
FGDC Students of Legal Age

FGDD Student Publications & Freedom of Expression

#### **G** INSTRUCTION

#### 6A\* CURRICULUM INCLUSIONS

**GAA\*** Curriculum Development

GAAA Curriculum Design and Evaluation

GAAB Curriculum Adoption

GAAC Review and Complaints of Instructional &

Resource Material

GAAC-BR Procedure for Reviewing Complaints about

Instructional/Resource Material

GAAC-E1 Request for Reconsideration of Instructional

Resources

GAAC-E2 Library Bill of Rights

GAAD Selection and Adoption of Instructional

**Materials** 

GAAE Critical Race Theory – Prohibited in School

GAB\* Required Curricular Programs

GABA\* Bilingual Instruction

GABAA English Language Learners

GABC
GABC-E
GABD\*

GABDA

Sex Education
Sex Education Law
Title I Programs
Student Achievement

GABDB Title Programs Dispute Resolution Procedure

GAC\* Other Curricular Programs

GACB Patriotic Exercises

GACC\* Post-Graduation Preparation
GACCA Post-Secondary Enrollment

**GC\* STUDENT EVALUATION** 

GCA\* Placement

GCAA Grade Promotion, Retention, &

Acceleration

GCB\* Reporting

GCBA Grading

GCC Protection of Pupil Rights

GCD Requests to View North Dakota State Assessment

GCD-E Request Form to View North Dakota State

Assessment

GCE Opting out of State and Federal Assessments: When

**Allowed and When Prohibited** 

GCE-E Notice of Policy on Opting out of Assessments

**GD\* GRADUATION** 

GDB <u>Graduation Exercises</u>

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**HBA\*** Federal Funding for Schools

HBAA Federal Fiscal Compliance

HC\* EXPENDITURE OF SCHOOL FUNDS

**HCA\*** Purchasing Procedures

HCAA <u>Purchasing</u>

HCAB Bidding Requirements & Procedures

HCAE <u>Disbursement of Monies</u>

HCAG Purchasing Cards

HCC Payroll

**HE\* ACCOUNTING AND REPORTING** 

**HEA\*** Funds and Asset Management

HEAA Line Item Transfer Authority

HEAC Management of Student Activities Funds

**HEB\*** Internal Controls

HEBB Cash in School Buildings

HEBC Fraud Prevention and Investigation

HEBD Audits

#### I GENERAL OPERATIONAL PROGRAMS

ID\* SAFETY

IDC Data Protection & Security Breaches

IE\* TRANSPORTATION

IEA\* Buses and School-Owned Vehicles

IEAD Use of Buses by Community Groups

IEAF Extracurricular Transportation

IEB\* Private Vehicles

IEBA <u>Transportation of Students by Staff in</u>

**Private Vehicles** 

## J FACILITY DEVELOPMENT

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KA\* SCHOOL-COMMUNITY RELATIONS

KAA\* Community Involvement

KAAA <u>Visitors in Schools</u>

KAAA-AR <u>Visitors in Schools Regulations</u>
KAAB <u>School Volunteer Program</u>

KAB Parental and Family Engagement Policy

KAC\* Complaints

KACA Patron Complaints

KACB Complaints about Personnel

KACB-E Responding to Personnel Complaints

KAD\* Safety

KADA Weapons Prohibition on School Property -

**Public** 

**KB\*** COMMUNCATIONS POLICIES AND PROGRAMS

KBA Relations with the News Media

KBA-BR Relations with the News Media Regulations

# L ORGANIZATIONAL RELATIONS

LA\* RELATIONS WITH OTHER SCHOOLS

LB\* RELATIONS WITH GOVERNMENTAL AGENCIES

LBD Relations with Police Authorities