

WINDSOR PUBLIC SCHOOLS
SUPERVISION OF EVENING AND NONSCHOOL DAY ACTIVITIES
JULY 1, 2023 - JUNE 30, 2024

Hours worked must be rounded to the quarter hour. Timesheets must be received complete and accurate by the payroll deadline. Incomplete or illegible timesheets may be returned and result in delayed payment. A duplicate should be kept for your records.

Employee #: _____ Pay Period Beginning: _____
Employee Name: _____ School/Site: _____

Teachers specially assigned to duties relating to athletics, extracurricular and student social or cultural activities in the evening or on non-school days shall be paid at the rate of \$35.73 per hour in 2023-2024.

The elementary chorus director and the elementary band director shall receive this stipend for a maximum of two hours for each evening concert.

DO NOT USE THIS FORM FOR PAYMENT ON CURRICULUM PROJECTS, COMPENSATED STAFF DEVELOPMENT OR APPROVED WORK WITH STUDENTS IN INSTRUCTIONAL CLUSTERS.

Compensation: Hours worked: _____ @ \$35.73 = \$ _____ Total

Dates worked and hours each day: _____

Description of work: _____

Employee Signature

Date

Supervisor Signature

Date

*(Signature of Supervisor indicates
satisfactory completion of work)*

Site Manager

Date

Org. # _____ Object # _____

ALL AREAS MUST BE COMPLETED OR THE FORM WILL BE RETURNED TO YOU
AND PAYMENT WILL BE DELAYED