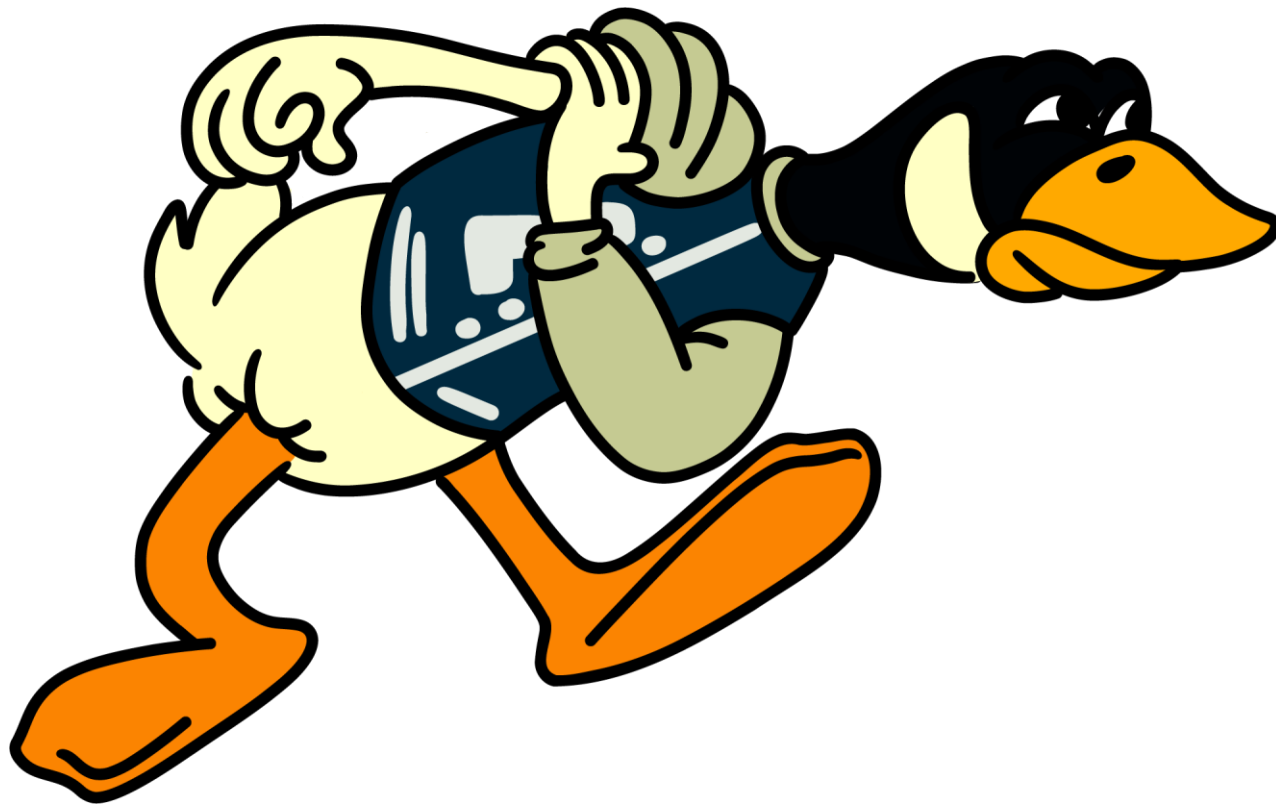


# School-Level Communicable Disease Management Plan

2023-2024





## School/District/Program Information

District or Education Service District Name and ID: Lake County School District 7 #2059

School or Program Name: LCSD7

Contact Name and Title: Michael Carter

Contact Phone: 541-947-3347      Contact Email: [carter.michael@lakeview.k12.or.us](mailto:carter.michael@lakeview.k12.or.us)

Table 1.



## Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Plan Types	Hyperlinks and Descriptions
<b>School District Communicable Disease Management Plan</b> <a href="https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/2367/lcsd/3509519/COMPREHESIVEDistrict_COVID-Plan2023-24_1_.pdf">OAR 581-022-2220</a>	<p>LCSD7 has a Communicable Disease Management Plan and the link is below.  <a href="https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/2367/lcsd/3509519/COMPREHESIVEDistrict_COVID-Plan2023-24_1_.pdf">https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/2367/lcsd/3509519/COMPREHESIVEDistrict_COVID-Plan2023-24_1_.pdf</a></p> <p>Introduction Students and staff health and safety is a priority of the Lake County School District 7. One area of health and wellness in the school setting includes controlling communicable diseases. Providing a safe, comfortable, and healthy environment facilitates the educational process, encourages social development, and allows children to acquire healthy attitudes toward school (NRC, 2020). Illness and injury are not uncommon in the school setting, and thus, policies, procedures, and guidance in regards to infection control are of the utmost importance. When children are injured or feel unwell, it can create difficulties in the school setting in regards to both risk to others and the ability of a child to participate in class or educational activities fully. Like the Whole School, Whole Community, Whole Child model, staff collaborate for the best outcomes of the student population and individuals. In this regard, staff must be prepared to have accessible resources and materials to identify appropriate measures and interventions for child health issue. (ACSD, 2020) The purpose of this comprehensive guide is to provide infection control guidance and practice standards to the employees of LCSD7. This document combines the district's Communicable Disease Plan, Exposure Control Plan, and Pandemic Plan with a COVID-19 Specific Addendum for a Comprehensive Communicable Disease Management Plan.</p> <p>Communicable disease control and prevention is of significant importance in creating a safe and healthy environment for students and staff. A communicable disease is an infectious disease transmissible by contact with infected individuals or their bodily discharges or fluids, by contact with contaminated surfaces or objects, by ingestion of contaminated food or water, or by direct or indirect contact with disease vectors. Although the terms communicable disease and contagious disease are often used interchangeably, it is</p>

Plan Types	Hyperlinks and Descriptions
	<p>important to note that not all communicable diseases that are spread by contact with disease vectors are considered to be "contagious" diseases since they cannot be spread from direct contact with another person (ACPHD, 2013). In the school setting, there is a prevention-oriented approach for communicable disease, which is grounded in education, role modeling, and standard precautions and hygiene. However, the nature of a population-based setting lends to the need to establish practices for measures and interventions associated with exposures or potential exposure. This section focuses on a population-based set of practices for communicable disease prevention. The subsequent Exposure Control Plan discusses work practice control measures for staff.</p>
<p><b>Exclusion Measures</b> Exclusion of students and staff who are diagnosed with certain communicable diseases. <a href="#">OAR 333-019-0010</a></p>	<p>Exclusion measures are included in our School-Level Communication disease management Plan</p> <p><a href="https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/2367/lcsd/3509519/COMPREHENSIVEDistrict_COVID-Plan2023-24_1.pdf">https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/2367/lcsd/3509519/COMPREHENSIVEDistrict_COVID-Plan2023-24_1.pdf</a></p>
<p><b>Isolation Space</b> Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. <a href="#">OAR 581-022-2220</a></p>	<p><b>LCSD7 has a dedicated space to isolate sick students. At the location the district has the capabilities to provide services for students with</b> Special health needs or considerations. The link is listed below.</p> <p><a href="https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/2367/lcsd/3509519/COMPREHENSIVEDistrict_COVID-Plan2023-24_1.pdf">https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/2367/lcsd/3509519/COMPREHENSIVEDistrict_COVID-Plan2023-24_1.pdf</a></p>
<p><b>Emergency Plan or Emergency Operations Plan</b> <a href="#">OAR 581-022-2225</a></p>	<p>LCSD7 does have emergency plans and implements drills on a regular basis. Safety instruction is included in each meeting area and classroom as necessary based on equipment and materials used. Accident prevention courses are assigned through the Safe Schools Platform.</p>

Plan Types	Hyperlinks and Descriptions
<b>Mental Health and Wellbeing Plans</b> such as those prepared for <a href="#">Student Investment Account</a> (optional)	<p><i>Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of a communicable disease outbreak.</i></p> <p>LCSD7 will follow the same procedure and use the same resources and tools as listed above in the Emergency Plan, customizing them as needed based the incident.</p>
<b>Additional documents reference here:</b>	



## SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

**Table 2. Roles and Responsibilities**

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> <li>Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained.</li> <li>In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary.</li> </ul>	Michael Carter Superintendent LCSD7	Susan Warner Elementary Principal

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
	<ul style="list-style-type: none"> <li>Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners.</li> </ul>		
School Safety Team Representative ( <i>or staff member knowledgeable about risks within a school, emergency response, or operations planning</i> )	<ul style="list-style-type: none"> <li>Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures.</li> <li>Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system.</li> </ul>	Michael Carter LCSD7 Superintendent	Susan Warner Elementary Principal and [REDACTED] Hillary Hulseman High School Principal
Health Representative ( <i>health aid, administrator, school/district nurse, ESD support</i> )	<ul style="list-style-type: none"> <li>Supports building lead/administrator in determining the level and type of response that is necessary.</li> <li>Reports to the LPHA any cluster of illness among staff or students.</li> <li>Provides requested logs and information to the LPHA in a timely manner.</li> </ul>	Michael Carter LCSD7 Superintendent	Susan Warner Elementary Principal and [REDACTED] Hillary Hulseman High School Principal
School Support Staff as needed ( <i>transportation, food service, maintenance/custodial</i> )	<ul style="list-style-type: none"> <li>Advises on prevention/response procedures that are required to maintain student services.</li> </ul>	Michael Carter LCSD7 Superintendent	Susan Warner Elementary Principal and [REDACTED] Hillary Hulseman High School Principal

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i>	<ul style="list-style-type: none"> <li>Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health.</li> <li>Shares communications in all languages relevant to school community.</li> </ul>	Michael Carter LCSD7 Superintendent	Susan Warner Elementary Principal and Hillary Hulseman High School Principal
District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i>	<ul style="list-style-type: none"> <li>Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response.</li> <li>Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers.</li> </ul>	Michael Carter LCSD7 Superintendent	Susan Warner Elementary Principal and Hillary Hulseman High School Principal
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> <li>Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response.</li> <li>Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners.</li> </ul>	Michael Carter LCSD7 Superintendent	Susan Warner Elementary Principal and Hillary Hulseman High School Principal
Others as identified by team	Tandalin Gerber Human Resources' Director	Michael Carter LCSD7 Superintendent  Tandalin Gerber: Human Resources' Director: COVID compliance Officer	Susan Warner Elementary Principal and Hillary Hulseman High School Principal



## Section 2. Equity and Continuity of Education

### Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

#### Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation<sup>1</sup>, etc.)

- Because we are a K-12 school with approximately 770 students and 42 certified staff members, it is easy to see to the needs of all of the students. No one is overlooked at our school. If we had a communicable disease event, I would rely on my staff, then my local public health department for guidance and support. In addition we have a student services director who has a very proactive team to ensure that marginalized student needs are met and addressed on a daily basis on multiple levels.
- We have a crisis response protocol in place which we have used in the past, and it is very effective. If necessary, we would use it to communicate effectively with staff, students, parents, law enforcement and first responders. This crisis response protocol includes requesting support for students and staff from available mental health agencies, local hospital, and Local Educational Service District.
- We have a student success room in each of the three larger buildings that are fully staffed with trained mental health specialist and support staff to ensure that equity issues are addressed at the smallest levels.



#### Suggested Resources:

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<sup>1</sup> Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.



1. [Equity Decision Tools](#) for School Leaders
2. [Community Engagement Toolkit](#)
3. [Tribal Consultation Toolkit](#)

**Table 3. Centering Educational Equity**

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	Staff and students are well-versed in Google Classroom, and use it often as a tool to make up assignments when absent. We also have Edgenuity and ORVID platforms in place with a fully staffed credit recovery program as part of our Lakeview Academy that serves K-12. Teachers also communicate via email to answer questions or give additional guidance. Elementary teachers send home work either paper copies, through Google Classroom or through the Lakeview Academy. We make every effort to allow students to continue with assignments no matter the reason for the absence, illness or otherwise. We also provide various Hotspots when needed throughout the community with a new internet backup system to ensure the best possible access for every student.
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	Students in our district who are disproportionately impacted by communicable disease are most often those in poverty. They may need extra support in the way of time to complete their assignments due to lack of a viable internet connection at home. Our Student Services team has procedures and additional supports in place in case there is any outbreak or need to quarantine at any time. As a very tight net community we are well equipped to address any emergency needs and we have great community partnerships in place with working agreements. Because we are a small school district each of our staff know which students and their families may be negatively affected by a communicable disease incident.

OHA/ODE Recommendation(s)	Response:
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	When needed LCSD7 will communicate with parents to help them understand the situation, then the office and teachers will make a plan to address the needs of the student(s). We can send home assignments in the most favorable manner for them, give extra time when needed, email or call as needed to offer assistance and check in with the student(s) upon their return. Extra time and academic support will again be offered when they return to school. We will work to ensure that any situation that hinders the educational process will be mitigated and remedied by providing extra supports and resources as needed.
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	Our system designed to be very proactive and it is detailed. The process and procedures of the plan has worked well in the past and we believe that it will in the future as well. Communication among staff regarding the status of students in jeopardy occurs at our weekly Professional Learning Community meetings. They discuss the individual needs of each student and they monitor their progress. All staff supports the needs of the students as a unified group, which is an effective method of meeting the needs of our kids.



### Section 3. Communicable Disease Outbreak Prevention and Response:

**Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process**

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of

what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.



#### **Suggested Resources:**

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)

**Table 4.**

**Communicable Disease Mitigation Measures**

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	<i>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Please include whether your school will offer COVID-19 vaccine clinics or notices about where to access vaccines in your community. <b>Shots are required by law</b> for children in attendance at public and private schools, preschools, child care facilities, and Head Start programs in Oregon. Nearly every place that provides care for a child outside the home <a href="#">requires shots</a> or a <a href="#">medical</a> or <a href="#">nonmedical exemption</a> to stay enrolled.</i>
Face Coverings	Students, staff and visitors who choose to continue to wear masks at school or school events, but they will not be required.
Isolation	We have a separate space to isolate ill students. It is appropriately supervised and adequately equipped. We will continue to use this space in the 2023-24 school year as it works very well to keep ill students isolated from the general population.
Symptom Screening	LCSD7 will continue to monitor students exhibiting symptoms of any kind, and isolate and/or send the student(s) home when necessary. We will proactively communicate with parents regarding recent illnesses and symptoms when making decisions about the potential spread of disease.
COVID-19 Diagnostic Testing	<i>OHA offers schools a diagnostic testing program to all public and private K-12 schools in Oregon. Please indicate whether your school will offer diagnostic testing.</i> At this time we do not plan on offering diagnostic testing.
Airflow and Circulation	We currently have adequate ventilation and airflow systems in our buildings, and we continue to monitor the air quality at various locations and the community.
Cohorting	We will deal with individual students when we feel there is a potential for the spread of disease. If a student is ill, rather than cohorting larger groups of students we will communicate with parents and send them home. We will always send students home when they have a fever, vomiting or diarrhea, which will help mitigate the spread of disease among the general population.
Physical Distancing	At this time we do not plan to implement physical distance during the 2023-24 school year.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Hand Washing:	Handwashing, hand sanitizing and respiratory etiquette have been implemented to the best of our ability, and will continue to be in the future. Hand sanitizer is readily available in classrooms, entryways, and other visible locations in the school building. And other visible locations in the school building.
Cleaning and Disinfection	Regular cleaning and disinfecting practices will be used, with additional disinfection measures implemented when local conditions warrant it. Also when there are large community events scheduled we have added additional staff and increased cleaning protocols.
Training and Public Health Education	The school district shares information on a variety of platforms and the main one is Thrillshare and in addition the message goes out on Facebook, the district website, and the local public health authority also shares information county-wide as needed.

## PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

The Link to where this plan is available for public viewing is: [https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded\\_file/2367/lcsd/3509519/COMPREHESIVEDistrict\\_CoVID-Plan2023-24\\_1\\_.pdf](https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/2367/lcsd/3509519/COMPREHESIVEDistrict_CoVID-Plan2023-24_1_.pdf)

Date Last Updated: **September 5<sup>th</sup> 2023**

Date Last Practiced: **August 30<sup>th</sup> 2023**