

## **Regular Meeting Minutes**

### **KING AND QUEEN COUNTY SCHOOL BOARD MEETING**

**Courts and Administration Building Court Room**

**King and Queen Court House, Virginia 23085**

**Wednesday, December 18, 2019**

### **Closed Session (6:00 pm), Regular Meeting (7:00 p.m.)**

The Regular Meeting of the King & Queen School Board was held on Wednesday, December 18, 2019 at 7:00 p.m. in the King and Queen County Administrative Building Court Room. The Closed Session preceded the meeting in the School Board Conference Room at 6:00 p.m.

Harwood Hall, Board Chair called the meeting to order at 6:00 p.m. The following members were present as indicated by roll call:

Shannon Amos, Board Member  
Celestine Gaines, Board Member  
Harwood Hall, Board Chair  
Howard Hill, Vice Chair  
Brenda Lee, Board Member

Also present:

Dr. Carol B. Carter, Superintendent  
Anne Kennedy, Board Clerk

There were no members absent.

#### *Closed Session*

Ms. Hall called for a motion to enter into closed session at 6:00 p.m. Mr. Hill moved to enter into Closed Session to discuss under Subsection (A) (1) Personnel Recommendations and Ms. Lee seconded the motion. The motion carried as indicated by voice vote; 5 ayes, 0 nays.

Ms. Hall called for a motion to return from Closed Session. Mr. Hill so moved and Ms. Lee seconded. The voice vote was as follows; 5 ayes, 0 nays.

At 7:00 p.m., the Board reconvened to Open Session in the Court Room.

Ms. Hall asked for a motion to certify Closed Session. Mr. Hill so moved. Ms. Hall read the following:

*Mr. Hill made a motion that WHEREAS, the King and Queen School Board convened a Closed Session on December 18, 2019, pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information*

*Act (FOIA), and WHEREAS, Section 2.2-3712 of the Code of Virginia requires certification by the School Board that such closed meeting was conducted in conformity with Virginia Law. NOW, THEREFORE BE IT RESOLVED that the King and Queen School Board hereby certifies that to the best of each member's knowledge, (a) any public business matters lawfully exempted from open meeting requirements under FOIA and (b) only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.*

Ms. Hall asked for a second. Mrs. Amos seconded the motion. The voice vote approved the motion to certify; 5 ayes, 0 nays.

Ms. Hall asked the Board Clerk to certify closed session. Roll Call to certify was as follows: Amos; Certify Gaines; Certify Hall; Certify Hill; Certify Lee; Certify

Ms. Hall asked if there were any motions from Closed Session. There were none as the Personnel Recommendations are included in the Consent Agenda.

#### *Pledge of Allegiance*

Ms. Hall asked everyone to stand, and she led the Pledge of Allegiance.

#### *Adoption of Agenda*

Ms. Hall called for a motion to adopt the agenda. Mr. Hill moved to adopt the agenda. Ms. Gaines seconded the motion. The motion carried by unanimous voice vote; 5 ayes, 0 nays.

#### *Presentations*

Ms. Hall called on Dr. Carter to lead the Board through the presentations. Dr. Carter called Melyndie Myers and Keyera Harvey forward and recognized Melyndie Myers for the art and Keyera Harvey for the poem chosen for the holiday card. Each of them was given a card and a certificate.

Dr. Carter shared the Signs of Success posters from Central High School and Lawson-Marriott Elementary School which were taken to the VSBA Conference in November.

Dr. Carter shared the First Place Go Green Virginia plaque which was presented to King and Queen County Public Schools at the VSBA Conference in November.

Dr. Carter shared the First Place VACORP plaque which was presented to King and Queen County Public Schools at the VSBA Conference in November.

#### *Board member comments*

Ms. Hall called on Board Members, the student representative and Dr. Carter for comments. They congratulated the students for their work chosen for the holiday card. They thanked the teachers and students who participated in the King and Queen

Tavern Museum holiday event and the King and Queen Elementary School staff on the holiday program.

### *Consent Agenda*

Ms. Hall called for a motion to approve the consent agenda. Mr. Hill so moved and Ms. Lee seconded the motion. The motion carried as indicated by roll call vote; 5 ayes, 0 nays. Amos; aye Gaines; aye Hall; aye Hill; aye Lee; aye

The Consent Agenda included the following: Approval of minutes - Regular Meeting, November 19, 2019; Next Meeting Dates - Work Session – January 9, 2020 (6:00 p.m.); Regular Meeting – January 15, 2020 (7:00 p.m.), Closed Session (6:00 p.m.); Budget Work Session – January 30, 2020 (6:00 p.m.); Payment of Bills; Payment of Second Batch of Bills; and the Personnel Report.

The Personnel Report was as follows:

Report A: Termination and Revocation of Teaching License; Marquise J. Stokes, Math Teacher, CHS

Report B: Appointments; Andrew Balderson, PE Teacher, LMES; Sabrena Holmes, Part-time Bus Monitor, LMES Position Changes; Georgette Ware, Bookkeeper/Secretary, CHS Full Time Substitute

### *Reports*

Mr. Steve Morgan presented the Maintenance Quarterly Report.

Mr. Michael Breunig presented the Technology Quarterly Report.

Mrs. Emma Hundley gave the Financial Summary Report, shared the Donations and Grants that the schools had received, and shared information on the Food Services Appropriation.

Mr. David Copsmith gave an update on the 2020-2021 and 2021-2022 Calendars.

### *Action Items*

Ms. Hall called for a motion to approve the Donations and Grants. Mr. Hill so moved and Ms. Amos seconded. The roll call vote was as follows and showed that the motion carried. Amos; aye Gaines; aye Hall; aye Hill; aye Lee; aye

Ms. Hall called for a motion to approve the Food Services Appropriation. Mr. Hill so moved and Ms. Gaines seconded. The roll call vote was as follows and showed that the motion carried. Amos; aye Gaines; aye Hall; aye Hill; aye Lee; aye

Ms. Hall called for a motion to approve the VSBA Policy EDC – Use of School Materials. Mr. Hill so moved and Ms. Gaines seconded. The voice vote was as follows; 5 ayes, 0 nays and showed that the motion carried.

Ms. Hall called for a motion to approve the Work Session and Board Meeting Dates 2020. Mr. Hill so moved and Ms. Gaines seconded. The voice vote was as follows; 5 ayes, 0 nays and showed that the motion carried.

Ms. Hall called for a motion to approve the School Calendars 2020-2021 option 2 and 2021-2022. Mr. Hill so moved and Ms. Gaines seconded. The voice vote was as follows; 5 ayes, 0 nays and showed that the motion carried.

Ms. Hall called for a motion to approve the Program of Studies. Mr. Hill so moved and Ms. Gaines seconded. The voice vote was as follows; 5 ayes, 0 nays and showed that the motion carried.

Ms. Hall called for a motion to approve Authorization of Signature in Absence of Division Superintendent. Mr. Hill so moved and Mrs. Amos seconded. The voice vote was as follows and showed that the motion carried: 5 ayes, 0 nays.

#### *Future Action Items*

Future Action Items include the School Board Reorganization and approval of VSBA Policy Manual Update: DAB – Equity.

#### *Public Comment Period*

No one signed up or expressed an interest in speaking.

#### *Adjournment*

At 7:55 p.m. Ms. Hall called for a motion to adjourn. Mr. Hill so moved and Ms. Hall declared the meeting adjourned.

There were 18 people in attendance plus the 5 Board members, the student representative, the superintendent and the Board Clerk. Total attendance was 26.

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E. Harwood Hall

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Anne T. Kennedy