

## **Special Needs Education** **House Bill 4600 Training**

Beginning July 2, 2022, W. Va. Code 61-6F-6 (a)(1) requires the complete of the 8-hour House Bill 4600 training. This training was developed by West Virginia Department of Education, in conjunction with the Department of Health and Human Resources for people employed in or to be employed in the care, housing, and education of disabled children as well as their supervisory personnel and administrators. The eight-hour program is required for all school personnel who are employed on or after July 1, 2023. Beginning in the 2024-2025 school year, this training is only required for new hires.

### **Use the directions below to access WVDE HB4600 Students with Special Needs Training:**

1. Go to <https://wvde.us/teaching-learning/virtual-schools-e-learning/teacher-professional-learning/>
2. Move down the page to the HB4600 Education Program Training and expand the link.
3. Select the Enroll for *HB4600 Education Program Training* link.
4. Enter the following:
  - Username: This is the same as your k12.wv.us username
  - Password: This is the same as your k12.wv.us password
5. Click/select the *HB4600 Students with Disabilities Characteristics and Supports* card.
6. Click/select the blue *Enroll* button.
7. Begin the training. A grade of at least 90% is required on each quiz to successfully complete the module and move onto the next module. The training can be completed in multiple settings. When returning to the training, go to <https://wvde.instructure.com>.
8. Upon completion of the entire training, print your completion certificate and submit it to your supervisor.