

“Rooms” - TCS Communication Tool

Parent Setup Guide



What is Rooms?

Taylor County Schools (TCS) has implemented a new communication tool called "Rooms". This unified communication system is for parents and guardians to communicate with their student's teachers/coaches. Rooms is accessible through the Taylor County Schools app.

Why is TCS implementing Rooms?

After listening to many parents/guardians on their concerns about having multiple apps to communicate with teachers, TCS looked into a new and easier way of communicating. Rooms eliminates the need for multiple apps like Remind, Heja, Band, and others like them.

How do I get signed up with Rooms as a Parent?

Your child will be provided with a “magic code” that you will need when setting up your Room account. After you have that code, please follow the steps below.

Step #1:

On any device or computer go to: <https://id.edurooms.com/signup>

Step #2:

Enter the Magic Code sent home with your student. **Please make sure your magic code matches your child’s name. If not, contact your child’s teacher/coach.**

The screenshot shows the edurooms sign-up interface. At the top, it says 'edurooms'. Below that, it says 'Please enter your student's information'. There is a label 'Magic Code' above a text input field. Below the input field is a 'Next' button. At the bottom, there is a link for 'Privacy Policy'.

Step #3:

Fill out the forms on the proceeding screens to setup your Rooms Parent account. When you are finished you may log out of the EDURooms.com site.

The screenshot shows the 'Enter Account Info' screen. It has a back arrow and the title 'Enter Account Info'. There are four input fields: 'Guardian's First name', 'Guardian's Last name', 'Guardian's email', and 'Confirm email'. Below the fields is a 'Sign up' button. At the bottom, there is a link for 'Privacy Policy'.

The screenshot shows the 'Finish your registration' screen. It has the title 'Finish your registration'. There are two input fields for 'New password' and 'Confirm new password'. Below the fields are four checkboxes: 'More than 8 characters', 'Contains a letter', 'Contains a number', and 'Match confirmation'. Below the checkboxes is a 'Set my password' button. Below that is an 'or' separator, followed by three buttons: 'Log in with Microsoft', 'Log in with Google', and 'Log in with Facebook'. At the bottom, there is a link for 'Privacy Policy'.

Next

How do I use the Rooms App to communicate with my child's teacher/coach?

Using your Mobile Device/Phone – **Open the TCS App.**



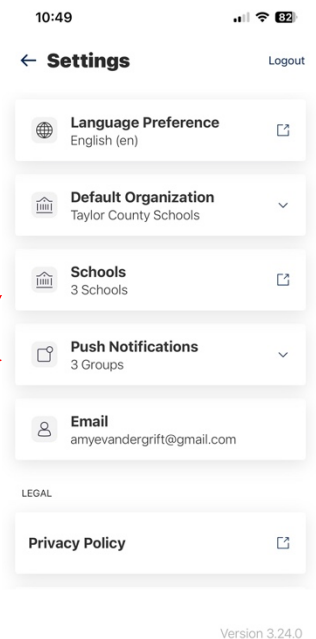
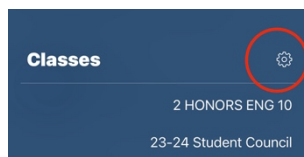
If you don't have the TCS App-Download it from your App or Play Store.

Search TAYLOR COUNTY SCHOOLS



Make sure you ALLOW notifications to be turned ON for the TCS App.

Under Settings in the app make sure to check mark for EACH SCHOOL your child attends.



Click on Rooms in the bottom right corner.



Sign in using your EDURooms Parent Account you setup in the previous steps.

Make sure to Allow notifications and choose the schools and push notification groups for all schools your child attends. If you do not do these steps, you will not get a pop up that you have something new in the app!

For more help and additional information:

Visit: <https://www.taylorcountyboe.net/page/rooms-app>

For tech support:

Amy Vandergrift – avandergrift@k12.wv.us (304) 265-2497 ext 2

Melissa Carr – mkcarr@k12.wv.us (304) 265-0722 ext 9