

**West Shore Educational Service District  
Board of Education  
Minutes of Regular Meeting  
March 12, 2024  
West Shore ESD**

I. Call to Order

The meeting was called to order by President Greiner at 5:00 p.m.

Members Present: Vince Greiner, Ellen Kerans, Shirley Chancellor, Irma Hinojosa, Jim Riffle, Mark Forner (5:20)

Members Absent: James Dittmer

II. Pledge of Allegiance

III. Welcome & Introductions

President Greiner conducted the introduction of Board Members and Administrators

Administrators: Jason Jeffrey, Amy Taranko, Kim Maue, Kerri Harrie, Jamie Bandstra, Mary Stroebel, Tracy Lilje

IV. Approval of Agenda

Motion by Chancellor, support by Riffle, that the March 12, 2024 Board of Education Agenda be approved as printed. Motion carried 5-0, 2 absent.

V. Consent Agenda

Motion by Hinojosa, support by Kerans, that the Consent Agenda be approved as presented. Motion carried 5-0, 2 absent.

A. Payment of Bills for March 12, 2024 - \$950,183.74

B. Minutes of the Regular & Closed Meetings on February 6, 2024

C. Resignations of Scott Bitely, Jennifer Lascari, Kristie Dila and Jacquelyn Becker

D. Appointment of Gateway to Success Academy Board Member Candidate, Lesley Murphy

VI. Superintendent's Informational Report

A. Academic Spotlight – Jeni Shafer, WSESD Early Childhood Supervisor, and Sara Jeruzal, Great Start Collaborative Coordinator, provided updates in early childhood to include GSRP book walks, the book bus, and planned family activities. These events promote literacy and STEM play, community partnerships and social emotional strategies.

B. West Shore Area School Board Association Spring Banquet – This year's event will take place at WSCC on April 18<sup>th</sup>, with Ray Davis of Thrun Law Firm providing legal updates.

C. School Board Professional Learning – CBA 104: Basic School Law is scheduled to take place at West Shore ESD on April 23, 2024.

VII. Communication to the Board

A. Written Communication  
None

B. Comments and Concerns of Citizens Present  
None

VIII. Board of Education Reports and/or Action

A. Educational Services Update

Instructional Services – Amy Taranko highlighted professional learning, a collaborative GSC book walk and classroom learning labs. She also provided information for

District Differentiated Professional Learning reimbursement opportunities for local school districts.

Special Education Update – Kim Maue reported on special education community connections, safety training, and increasing special education staff.

Career & Technical Education Update – Jamie Bandstra highlighted CTE student activities and field trips, 8<sup>th</sup> grade visitation, and ASM Tech updates.

- B. Business Office Update – Kerri Harrie provided updates on the state budget and capital projects. A technology report was also included.
- C. Human Resources Update – Mary Stroebel provided a Human Resources report which included job postings, resignations, new hires, and employment contracts. The recommendation to create new positions was also included.
- D. Superintendent Evaluation  
Motion by Forner, support by Chancellor, that the West Shore ESD Board of Education adopt Superintendent Jeffrey’s 2023-2024 Highly Effective evaluation rating and approve his contract amendment for the period of July 1, 2024 to June 30, 2027 as presented.  
Motion carried 6-0, 1 absent.

IX. Recommendations of the Superintendent

- A. Personnel  
*New Hires*

Motion by Chancellor, support by Riffle, for the WSESD Board to approve the employment of Justin McKee as CTE Paraprofessional – Graphic Arts as presented.  
Motion carried 6-0.

Motion by Kerans, support by Hinojosa, for the WSESD Board to approve the employment of Amanda Sniegowski as CTE Paraprofessional – Public Safety and Protective Services as presented.  
Motion carried 6-0.

Motion by Chancellor, support by Forner, for the WSESD Board to approve the employment of Jason Williams as CTE Paraprofessional – IT: Networking as presented.  
Motion carried 6-0.

Motion by Forner, support by Kerans, for the WSESD Board to approve the employment of Autumn Summers and Victoria Mayorquin as GSRP Associate Teachers as presented.  
Motion carried 6-0.

Motion by Chancellor, support by Kerans, for the WSESD Board to approve the employment of Diann King as Special Education Paraprofessional as presented.  
Motion carried 6-0.

Motion by Chancellor, support by Forner, for the WSESD Board to approve the employment of Jennifer McMellen as Instructional Services Secretary – Temporary Assignment as presented.  
Motion carried 6-0.

*Reassignments*

Motion by Riffle, support by Forner, for the WSESD Board to approve the reassignment of Taylor Carlson-Harding as School Psychologist Intern as presented.  
Motion carried 6-0.

Motion by Kerans, support by Riffle, for the WSESD Board to approve the reassignment of Christine Wildrom as Bus Driver as presented.

Motion carried 6-0.

*Employment Contracts*

Motion by Chancellor, support by Kerans, for the WSESD Board to approve the employment contracts for Sara Nordlund and Tracy Wardle as presented.

Motion carried 6-0.

*Reinstated Position*

Motion by Kerans, support by Riffle, for the WSESD Board to approve the reinstatement of a 1.0 FTE Early Childhood Specialist position as presented.

Motion carried 6-0.

*Newly Created Positions*

Included in the Human Resources report was the recommendation for the following positions:

6.0 FTE Special Education Paraprofessional

Motion by Forner, support by Kerans, that the WSESD Board approve the creation of a 6.0 FTE Special Education Paraprofessional as presented.

Motion carried 6-0.

9.0 FTE Special Education Least Restrictive Environment Paraprofessional

Motion by Chancellor, support by Forner, that the WSESD Board approve the creation of a 9.0 FTE Special Education Least Restrictive Environment Paraprofessional as presented.

Motion carried 6-0.

3.0 FTE School Bus Driver

Motion by Kerans, support by Forner, that the WSESD Board approve the creation of a 3.0 FTE School Bus Driver as presented.

Motion carried 6-0.

1.0 FTE School Bus Aide

Motion by Kerans, support by Riffle, that the WSESD Board approve the creation of a 1.0 FTE School Bus Aide as presented.

Motion carried 6-0.

X. Other Matters for Possible Discussion/Action

A. Suggested Meeting Guide

- o April 9, 2024, WSESD Special Meeting – Presentation of Proposed 2024-2025 General Fund Budget, 4:30 p.m. followed by regular WSESD Board of Education Meeting

B. Adjournment

With no further business before the board, the March 12, 2024 Regular Board of Education Meeting adjourned at 6:03 p.m.

Respectfully submitted,

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Shirley Chancellor, Secretary  
West Shore ESD Board of Education

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Tracy Lilje  
Recording Secretary