

**West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
February 6, 2024
West Shore ESD**

I. Call to Order

The meeting was called to order by President Greiner at 5:00 p.m.

Members Present: Vincent Greiner, Ellen Kerans, Shirley Chancellor, James Dittmer, Irma Hinojosa, Jim Riffle
Members Absent: Mark Forner

II. Pledge of Allegiance

III. Welcome & Introductions

President Greiner conducted the introduction of Board Members and Administrators

Administrators: Jason Jeffrey, Kerri Harrie, Amy Taranko, Jamie Bandstra, Josh Hayes, Kim Maue, Mary Stroebel, Tracy Lilje

IV. Approval of Agenda

Motion by Riffle, support by Chancellor, that the February 6, 2024 Board of Education Agenda be approved as printed. Motion carried 6-0, 1 absent.

V. Consent Agenda

Motion by Chancellor, support by Kerans, that the Consent Agenda be approved as presented. Motion carried 6-0, 1 absent.

- A. Payment of Bills for February 6, 2024 - \$422,824.13
- B. Minutes of the Regular & Closed meetings on January 9, 2024
- C. Resignation of Leah Boundy, Diane Kazmarski, Jim Fuller, and Brian LaCombe
- D. Pre-Conference Approval
 - 1. Jason Jeffrey, MAISA Spring Meetings, Oakland, MI, March 7-8, 2024
 - 2. Jason Jeffrey, MAISA Summer Conference, Marquette, MI, June 19-21, 2024
- E. Out-of-State Travel Request/Pre-Conference Approval
 - 1. Robin Walicki, Innovative Schools Summit, Las Vegas, NV, July 8-12, 2024
 - 2. Steve Bieniek, Mark Willis, Shannon Miller, Jon Hughes, Shelby Hughes, Chad Riffle, Jamie Bandstra, Project Based Learning World conference, American Canyon, CA, July 24-26, 2024
- F. Acknowledge the following grants:
 - MDE 2024 Section 32p State Aid - \$271,266
 - MDE 2024 Section 31n6 Behavior Health Providers - \$1,163,901

VI. Superintendent's Informational Report

A. Academic Spotlight – Dustin Webb, ETA Instructional Consultant, provided an overview of artificial intelligence.

B. CTE Month Proclamation

Motion by Chancellor, support by Riffle, that the WSESD Board recognizes the month of February as Career and Technical Education Month as presented. Motion carried 6-0.

VII. Communication to the Board

A. Written Communication

None

B. Comments and Concerns of Citizens Present

None

VIII. Board of Education Reports and/or Action

A. Gateway to Success Academy Update – Melissa Zumbach, G2S Principal/Superintendent, provided a written report which included transportation, enrollments, and testing data.

B. Educational Services Update
Instructional Services – Amy Taranko provided highlights on professional learning, Math Moments, and a Great Start Collaborative Winter Book Walk.

Special Education Update – Kim Maue provided highlights on Parent Advisory Committee Make a Difference Awards, student opportunities, and an anticipated electric school buses award. She recommended the purchase of PCG management system software for IEP’s and additional special education modules.

Motion by Dittmer, support by Kerans, that the West Shore ESD approve contracts with Public Consulting Group for Special Education Management Software Systems, not to exceed \$138,274 as presented.

Motion carried 6-0.

Career & Technical Education Update – Jamie Bandstra reported on the upcoming ProStart Competition and a name change for Criminal Justice. Also included was the recommendation to approve 61i grant professional learning opportunities.

C. Business Office Update – Kerri Harrie provided updates on state budget projections. She also recommended budget amendments. Josh Hayes provided the technology report.

Motion by Dittmer, support by Riffle, that the WSESD Board approve the 2023-2024 West Shore ESD amended budgets for the Special Education Fund, General Fund, and Career and Technical Education Fund as presented.

Motion carried 6-0.

D. Human Resources Update – Mary Stroebel provided human resources updates including job postings, resignations, and a new hire.

IX. Recommendations of the Superintendent

A. Personnel
New Hire

Motion by Riffle, support by Dittmer, for the West Shore ESD Board to approve the employment of Tracy Wardle for School Psychologist Department Support as presented.
Motion carried 6-0.

B. Second Reading and Adoption of Thrun Board Policies

The following policies were recommended:

Six (6) of these policies are effective immediately. Those policies are:

Policy 4108 Union Activity and Representation

Policy 4207 Third-Party Contracting of Non-Instructional Support Services

Policy 4404 Performance Based Compensation

Policy 4407 Discipline

Policy 4408 Termination

Policy 4504 Performance Based Compensation (Administrator)

Five (5) of the policy updates are revised but their effective date is July 1, 2024. Those policies are:
Policy 4402-R Placement (formerly Assignment and Transfer)
Policy 4403-R Performance Evaluation
Policy 4405-R Reduction in Force and Recall
Policy 4409-R Non-Renewal
Policy 4503-R Performance Evaluation (Administrator)

Motion by Kerans, support by Chancellor, that the West Shore ESD Board of Education adopt the following Thrun Policy Updates of the West Shore Educational Service District; 4108, 4207, 4404, 4407, 4408, 4504, 4402-R, 4403-R, 4405-R, 4409-R, 4503-R and related resolution as presented.

Motion carried 6-0.

X. Other Matters for Possible Action

A. Closed Session – “Public Act 267 – Open Meeting Act”, Section 8 (a) – Periodic Personnel Evaluations. At the request of Dr. Jeffrey, the Board went into closed session to discuss his evaluation.

Motion by Riffle, support by Hinojosa that the Board move into closed session at 6:00 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations.

Motion carried 6-0.

Motion by Chancellor, support by Kerans that the Board move out of closed session at 6:18 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations.

Motion carried 6-0.

B. Adjournment

With no further business before the board, the February 6, 2024 Regular Board of Education Meeting was adjourned at 6:19 p.m.

Respectfully submitted,

Shirley Chancellor, Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary