

**West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
January 9, 2024**

I. Call to Order

The meeting was called to order by President Greiner at 5:00 p.m.

Members Present: Vincent Greiner, Ellen Kerans, James Dittmer, Mark Forner, Irma Hinojosa, Jim Riffle
Members Absent: Shirley Chancellor

II. Pledge of Allegiance

President Greiner appointed Mark Forner as Acting Secretary.

III. Welcome and Introductions of Guests

Board President Greiner conducted the introduction of board members, administrators, and guests.

Administrators: Jason Jeffrey, Kerri Harrie, Kim Maue, Amy Taranko, Jamie Bandstra, Mary Stroebel, Tracy Lilje

IV. Approval of Agenda

Motion by Forner, support by Dittmer, that the January 9, 2024 Board of Education Agenda be approved as printed. Motion carried 6-0, 1 absent.

V. Consent Agenda

Motion by Hinojosa, support by Riffle, that the Consent Agenda be approved as presented. Motion carried 6-0, 1 absent.

- A. Payment of Bills for January 9, 2024 - \$1,223,826.61
- B. Minutes of the Regular and closed meetings on December 12, 2023
- C. Resignation of Kennedy Neushwander
- D. Acknowledge the following grants:
 - 1. MDE, Section 35a(4) – ISD Early Literacy Coaches, \$250,000
 - 2. MDE, 2024 Early On - State School Aid Section 54d, \$175,501
 - 3. MDE, 2024 Special Education: Flowthrough, \$1,209,874
 - 4. MDE, 2024 Title I Regional Assistance, \$91,527
- E. Pre-Conference Approval/Out of State Travel Request
- F. Melissa Fuehring, Side by Side West EDU, Austin, TX, March 4-7, 2024

VI. Superintendent's Informational Report

- A. Academic Spotlight – Jen Rollenhagen provided an overview of Multi-Tier System of Supports.
- B. Board of Education Recognition Month – January is identified as Board of Education Recognition Month in Michigan. The Administration and staff are truly appreciative of the ongoing service and support of our Board of Education members. This seven member group is to be commended for the hours of donated time and effort given to West Shore ESD.

VII. Communication to the Board

- A. Written Communication
None
- B. Comments and Concerns of Citizens Present
None

VIII. Board of Education Reports and/or Action

A. Educational Services Update

Instructional Services Update – Amy Taranko provided updates on professional learning opportunities. Her report also highlighted GSRP Professional Learning.

Special Education Update – Kim Maue recommended the purchase of four special needs 77 passenger buses through the MSBO Bus Purchase Program.

- Two buses with air conditioning, \$342,444
- Two buses without air conditioning, \$310,644

Motion by Dittmer, support by Riffle, that the West Shore ESD Board of Education approve the purchase of four 77 passenger special needs buses from Hoekstra not to exceed \$653,088 as presented.

Motion carried 6-0.

Career and Technical Education Update – Jamie Bandstra reported on CTE professional development and the 61i grant. Allied Health HOSA competition information was also included.

B. Business Office Update – Kerri Harrie provided a 6 point plan update. A technology report was also included.

C. Human Resources Update – Mary Stroebel provided a Human Resources report which included job postings, a resignation, and new hires. Eleven proposed policy updates were included for first reading.

IX. Recommendations of the Superintendent

A. Personnel

New Hires

Motion by Dittmer, support by Kerans, that the West Shore ESD Board of Education approve the employment of Kelli Pettit as General Education Social Worker/Mental Health Provider as presented.

Motion carried 6-0.

Motion by Riffle, support by Kerans, that the West Shore ESD Board of Education approve the employment of Pam Moul as Pupil Auditor Mentor as presented.

Motion carried 6-0.

Motion by Kerans, support by Dittmer, that the West Shore ESD Board of Education approve the employment of Mark Englebrecht as Maintenance/Custodial as presented.

Motion carried 6-0.

Motion by Forner, support by Dittmer, that the West Shore ESD Board of Education approve the employment of Joni Lee as Special Education Paraprofessional as presented.

Motion carried 6-0.

Motion by Riffle, support by Hinojosa, that the West Shore ESD Board of Education approve the employment of Christine Wildrom as Substitute Bus Driver as presented.

Motion carried 6-0.

B. Call for a Special Board Meeting – Presentation of Proposed 2024-2025 General Fund Budget
Motion by Forner, support by Riffle, that a Special Board Meeting be conducted on April 9, 2024 in the West Shore ESD's Training Room at 4:30 p.m. for the purpose of presenting the proposed 2024-2025 General Fund Budget of the West Shore ESD.

Motion carried 6-0.

X. Other Matters for Possible Discussion/Action

- A. Closed Session – “Public Act 267 of 1976 – Open Meeting Act”, Section 8 (a) – Periodic Personnel Evaluations. At the request of Dr. Jeffrey, the Board went into closed session to discuss the rubric for his evaluation.

Motion by Forner, support by Riffle that the Board move into closed session at 5:47 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations.

Motion carried 6-0.

Board Member Forner exited the meeting at 6:25.

Motion by Riffle, support by Kerans that the Board move out of closed session at 6:29 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations.

Motion carried 6-0.

- B. Suggested Meeting Guide – February board meeting rescheduled to Tuesday, February 6, 2024

- C. Adjournment

With no further business before the board, the January 9, 2024 Regular Board of Education meeting adjourned at 6:30 p.m.

Respectfully submitted,

Mark Forner, Acting Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary