

**West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
November 14, 2023
West Shore ESD**

I. Call to Order

The meeting was called to order by President Greiner at 5:00 p.m.

Members Present: Vince Greiner, Ellen Kerans, Shirley Chancellor, Mark Forner, James Dittmer, Irma Hinojosa, Jim Riffle

Members Absent: None

II. Pledge of Allegiance

III. Welcome and Introductions of Guests

Board President Greiner conducted the introductions of board members and administrators.

Administrators: Jason Jeffrey, Kim Maue, Amy Taranko, Kerri Harrie, Jamie Bandstra, Tammy Savage, Tracy Lilje

IV. Approval of Agenda

Motion by Forner, support by Riffle, that the November 14, 2023 Agenda be approved as presented.
Motion carried 7-0, 0 absent.

V. Consent Agenda

Motion by Chancellor, support by Forner, that the Consent Agenda be approved as presented.
Motion carried 7-0, 0 absent.

- A. Payment of Bills for November 14, 2023 - \$664,506.42
- B. Minutes of the Regular meeting on October 10, 2023
- C. Resignation of Tracy Wardle, Hailey Perez, Myranda Payne, Shawn McLain
- D. Overnight & Out-of-State Travel Requests/Pre-Conference Approval
 - 1. Jason Jeffrey, MASA Midwinter Conference, Detroit, MI, January 24-27, 2024
 - 2. Jeni Schafer and Amy Roberson, National Center for Pyramid Model Innovations Annual Conference, Tampa, FL, April 15-19, 2024
- E. Accept and acknowledge the following grant:
 - General Supervision System Grant, \$159,700
 - Mason County Community Foundation, \$500

VI. Superintendent's Informational Report

- A. Academic Spotlight – Jaynie Manier, Roxane Schneider and Debbie Wall provided an overview of new teacher coaching that supports 68 teachers across WSED districts.
- B. 6 Point Plan Update – Dr. Jeffrey provided an update on school safety. Following the release of the Oxford Schools shooting independent report the importance of safety protocols and the WSED Emergency Operations Plan are of utmost importance.

VII. Communication to Board

- A. Written Communication
A letter from MDE commending WSED Pupil Auditor, Samantha Walton, on the level of commitment and quality of work done for the Baldwin Community Schools pupil membership audit.
- B. Comments and Concerns of Citizens Present
None

VIII. Board of Education Reports and/or Action

A. Gateway to Success Academy Update – Melissa Zumbach updated the board on academy happenings including transportation, student enrollments, and NWEA testing benchmarks.

B. Educational Services Update

Instructional Services – Amy Taranko highlighted professional learning opportunities and community events. She also requested approval for out of state travel for two GSRP staff.

Special Education – Kim Maue highlighted student activities and the Transition Program. Minutes from the October Transition Council meeting were also included.

Career and Technical Education – Jamie Bandstra highlighted student and program opportunities.

C. Business Office Update –Kerri Harrie provided an overview of the FY24 budget amendments and recommended them for approval. She provided updates on health insurance and capital projects. A technology update was also included.

Motion by Chancellor, support by Kerans, that the WSESD Board approve the 2023-2024 West Shore ESD amended budgets for the Special Education Fund, General Fund, and Career and Technical Education Fund as presented.

Motion carried 7-0.

D. Human Resources Update – Tammy Savage provided a Human Resources report which included job postings, new hires, resignations, and employment contracts. The Policy Committee reviewed the 26 proposed board policies that were presented for first reading.

Dr. Mark Forner thanked Tammy Savage for her service to West Shore ESD. President Vincent Greiner concurred.

IX. Recommendations of the Superintendent

A. Personnel

New Hires

Motion by Kerans, support by Forner, that the West Shore ESD Board of Education approve the employment of Brandi Fulker as Staff Accountant as presented.

Motion carried 7-0.

Motion by Chancellor, support by Forner, that the West Shore ESD Board of Education approve the employment of Mishelle Brito as Special Education Secretary as presented.

Motion carried 7-0.

Motion by Chancellor, support by Riffle, that the West Shore ESD Board of Education approve the employment of Sue Hansen as Substitute Bus Driver as presented.

Motion carried 7-0.

Motion by Kerans, support by Hinojosa, that the West Shore ESD Board of Education approve the employment of Syriah Dobis as Regional Case Manager as presented.

Motion carried 7-0.

Motion by Chancellor, support by Riffle, that the West Shore ESD Board of Education approve the employment of Lori Steffes as Transition Coordinator as presented.

Motion carried 7-0.

Motion by Forner, support by Riffle, that the West Shore ESD Board of Education approve the employment of Mary Stroebel as Assistant Superintendent of Human Resources as presented.

Motion carried 7-0.

Employment Contracts

Motion by Forner, support by Hinojosa, for the WSESD Board to approve the independent contracts for St. John's Health Care and Eli Draper (2) as presented.

Motion carried 7-0.

Newly Created Positions

Motion by Chancellor, support by Kerans, that the West Shore ESD Board of Education approve the creation of 2.0 FTE General Education Social Worker/Mental Health Provider as presented.

Motion carried 7-0.

X. Other Matters for Possible Action

A. Suggested Meeting Guide – December 12, 2023 Board Meeting at WSCC, 6:00 p.m.

B. Adjournment

Motion by Kerans that the November 14, 2023 Regular Board of Education Meeting adjourned at 6:08 p.m.

Respectfully submitted,

Shirley Chancellor, Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary