

**West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
September 12, 2023
West Shore ESD**

I. Call to Order

The meeting was called to order by President Greiner at 5:01 p.m.

Members Present: Vincent Greiner, Ellen Kerans, James Dittmer, Shirley Chancellor,
Mark Forner, Irma Hinojosa, Jim Riffle

Members Absent: None

II. Pledge of Allegiance

III. Welcome & Introductions

President Greiner conducted the introductions of board members and administrators.

Administrators: Jason Jeffrey, Kerri Harrie, Kim Maue, Amy Taranko, Jamie
Bandstra, Tammy Savage, Tracy Lilje

IV. Approval of Agenda

Motion by Riffle, support by Forner, that the September 12, 2023 agenda be approved as printed.
Motion carried 7-0.

V. Communication to the Board

A. Written Communication

None

B. Comments and Concerns of Citizens Present

None

VI. Consent Agenda

Motion by Forner, support by Chancellor, that the Consent Agenda be approved as presented.
Motion carried 7-0.

A. Payment of Bills for September 12, 2023 - \$757,578.94

B. Minutes of the August 8, 2023 Regular and Closed meetings

C. Resignation of Devon Owen, Kim Shirey, Nicole Lindenau, Rebecca Clouse, Mike Joynt,
Tammy Savage

D. Pre-Conference Approval/Out of State Travel Requests

1. Katrina Morris, National Association for Pupil Transportation, Columbus, OH,
October 27-31, 2023

E. Acknowledge the following grants:

1. Oceana Community Foundation, Great Start Collaborative, \$1,000

2. US Dept of Education, Small Rural School Achievement Program, \$33,955

VII. Superintendent's Informational Report

A. Academic Spotlight – Chad Skiba, Behavior Management/Health & Safety Coordinator,
presented information on Crisis Prevention Institute (CPI).

B. School Year Update – Dr. Jeffrey highlighted beginning of the school year activities.

C. MASB Annual Leadership Conference – This annual event will take place on November 9-
12, 2023 in Lansing.

VIII. Board of Education Reports and/or Action

A. Educational Services Update

Instructional Services – Amy Taranko highlighted professional learning and collaborative math coaching outcomes.

Special Education Update – Kim Maue provided a Special Education report that included a travel request and student activity highlights. She also recommended approval of the cash match agreement with Michigan Rehabilitation Services (MRS) and the Special Education Parent Advisory Committee nominees.

Motion by Riffle, support by Kerans, that the West Shore ESD Board of Education approve the 2023-2024 Parent Advisory Committee (PAC) appointees as presented.

Motion carried 6-0, Chancellor abstained.

Motion by Chancellor, support by Kerans, that the West Shore ESD Board of Education approve the contract with Michigan Rehabilitation Services for \$22,000 as presented.

Motion carried 7-0.

Career & Technical Education Update – Jamie Bandstra provided CTE student earned credentials, student enrollments for the 2023-24 school year, and the team teaching approach of Mechatronics and Welding. CTE staff orientation and trainings were also highlighted.

B. Business Office Update – Kerri Harrie provided updates on collaborative services and capital projects. A technology report was also included.

C. Human Resources Update – Tammy Savage provided personnel updates to include new hires, job postings, resignations, a reassignment, and employment contracts.

IX. Recommendations of the Superintendent

A. Personnel

New Hires

Motion by Kerans, support by Forner, that the WSESD Board approve the employment of Lyndie Stokes, Amber Cormany, Amy Dudek, Cheyenne Fuller, Kennedy Neushwander, and Chelsea Miszewski as Special Education Paraprofessionals as presented.

Motion carried 7-0.

Motion by Chancellor, support by Riffle, that the WSESD Board approve the employment of Patrick Shinn as Transition Coordinator as presented.

Motion carried 7-0.

Motion by Kerans, support by Riffle, that the WSESD Board approve the employment of Stacie Moelker as CTE/ASM Tech Office Professional as presented.

Motion carried 7-0.

Motion by Chancellor, support by Kerans, that the WSESD Board approve the employment of Aaron Varso as CTE Paraprofessional – Criminal Justice as presented.

Motion carried 7-0.

Motion by Riffle, support by Kerans, that the WSESD Board approve the employment of Jennifer Jones as Great Start Readiness Program Associate Teacher as presented.

Motion carried 7-0.

Motion by Chancellor, support by Forner, that the WSESD Board approve the employment of Leon Pumford as Substitute as presented.

Motion carried 7-0.

Motion by Forner, support by Dittmer, that the WSESD Board approve the employment of Stacey Gooch as Great Start Readiness Program Lead Teacher as presented.

Motion carried 7-0.

Reassignment

Motion by Chancellor, support by Riffle, that the WSESD Board approve the reassignment of Christine McKay as Business Manager as presented.

Motion carried 7-0.

Employment Contracts

Motion by Riffle, support by Kerans, that the West Shore ESD Board of Education approve the employment contracts for Jen Orton and Cynthia Erickson as presented.

Motion carried 7-0.

X. Other Matters for Possible Action

- A. Closed Session – “Public Act 267 of 1976 – Open Meeting Act”, Section 8 (a) – Periodic Personnel Evaluations. At the request of Dr. Jeffrey, the Board went into closed session to discuss the rubric for his evaluation.

Motion by Forner, support by Dittmer that the Board move into closed session at 5:54 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations.

Motion carried 7-0.

Motion by Forner, support by Dittmer that Board moved out of closed session at 6:17 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations.

Motion carried 7-0.

- B. Suggested Meeting Guide

- C. Adjournment

With no further business before the Board, the September 12, 2023 Regular Board of Education meeting be adjourned at 6:17 p.m.

Respectfully submitted,

Shirley Chancellor, Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary