NICKERSON HIGH SCHOOL
2024-2025

"HOME OF THE PANTHERS"

PREPARING FOR TOMORROW'S CHALLENGES TODAY

DISTRICT ADMINISTRATION

Superintendent ----------Mr. Curtis Nightingale
Assistant Superintendent ---------- Mrs. Amy Jones

BOARD OF EDUCATION

Brent Engelland- President
Jay Mitzner- Vice President
Jane Gamber
Gordon Roth
Jeremy Schmidt
Stephanie Tucker
Staci Watson

HIGH SCHOOL ADMINISTRATION

Rick Blosser ---------- Principal
Alex Nuss ---------- Assistant Principal/Activities Director

SECRETARIES

Stephanie Cornelius ---------- Accounting Secretary
Danielle Dodson ----------Building/Food Service Secretary
Janel Haumont----------Students Services Secretary

NICKERSON HIGH SCHOOL FACULTY

Cecilia Cross ----------Foreign Language
Jessica Simmons ---------- Library Para Professional
Jennifer Beaird----------Mathematics
John O'Neal ----------Practical Arts Metals
Chloe Coupe ---------- RCEC Special Services
Michelle Ernst---------- English
Kily Peterson ---------- RCEC Special Services
Rico Perez ---------- RCEC Special Services
Paul Gion----------Mathematics & Science
D'ana Heinlein ----------School Nurse
Judy Henke ----------FACS
David Patterson---------- ----------CSA
Kristen Huggard ----------Mathematics
Shelby Augustine ----------Fine Arts
AJ Hop ---------- Practical Arts Woods
Chelsey Nichols ----------Business
Bethany Jenkins---------- Speech, Drama, Debate, Forensics, Yearbook
Aaron Burke ----------Vocal Music
Darlene Wilson ---------- RCEC Special Services
Bailey Gorges ---------- English
Daniel Dawson----------Social Science
Nathan Simmons----------Social Science & Psychology
Parker Bruce ----------Physical Education
Christy Stout----------Audio Video Production
Eric Sidebottom----------Instrumental Music
Michelle Nuss ---------- Counselor
Brandy Serviss----------English
Taylor Bauman----------Physical Education/Strength Training
Kim Workman ---------- Science
Taylor Hop ---------- Science
Dawn Slifer----------Science

NICKERSON HIGH SCHOOL

MISSION STATEMENT

"Be a safe and nurturing learning environment that prepares students to become productive, responsible citizens by providing them the knowledge, skills, and tools needed for success in the 21st century."

STUDENT AGENDA----2024-2025

CLASS AND BELL SCHEDULES

Monday - Friday

1- 8:10 – 9:00
2- 9:04 - 9:54
3- Seminar 9:58 – 10:25
4- 10:29 -11:19
5- 11:23 – 12:43
    *1st Lunch 11:23-11:53
    *2nd Lunch 11:48-12:18
    *3rd Lunch 12:13-12:43
6- 12:47 - 1:37
7- 1:41 - 2:31
8- 2:35 - 3:25

NHS CALENDAR

https://nhs.usd309ks.org/o/nhs/events

PROGRESS REPORTS AND GRADE CARDS

Parents can check attendance, grades, and missing assignments at any time using PowerSchool Parent Portal. Please contact the office if you are having issues with signing into PowerSchool. Parents are encouraged to contact the school to schedule conferences with individual teachers or to consult with the counselor regarding information about their child.

HONOR ROLL

Honor roll will be completed at the end of each semester to recognize superior scholastic achievement. Students must be enrolled in 6 or more classes at NHS or dual credit at HCC for honor roll eligibility. Students may be recognized in one of the three categories listed below:

Principal's Honor Roll: 4.0
Honor Roll: 3.5-3.99
Honorable Mention: 3.0-3.49

NHS GRADING SCALE

100% - 90%	**A**
89% - 80%	**B**
79% - 70%	**C**
69% - 60%	**D**
59% - Below	**F**

GRADUATION REQUIREMENTS

All Nickerson High School students are required to enroll in a minimum of seven classes and a seminar each day. Students must satisfactorily complete the below listed total units of credit to be eligible to graduate.

Total credits needed for graduation: 26

A student must have successfully completed all the requirements for graduation before participating in the commencement exercises. Specific courses for graduation are:

1. English ..... 4 credits
   ..... 0.5 must be Speech
2. Science ..... 3 credits
3. Mathematics..... 3 credits
4. Social Science ..... 3 credits
   Required courses include American Government, US History, Geography and World History.
5. Fine Arts..... 1 credit
6. Physical Education and Health 1 credit
7. Financial Literacy 0.5 credit
8. STEM (class of 2028) 1 credit
9. Electives..... 9.5 credits

With postsecondary assets, the career and real-world category examples include youth apprenticeships; community service hours; industry-recognized certifications; and workplace learning directly tied to a student's IPS. Academic examples include an ACT composite score of 21 or higher; a WorkKeys level of silver or higher; nine or more college hours; senior projects or senior exit interviews; an SAT score of 1480 or higher; and obtaining a level three or four on the Kansas State Assessment in math, ELA and science.

VALEDICTORIAN

Nickerson High School Valedictorian will be the student with the highest GPA that has completed the Kansas Scholars Curriculum as listed below.

Kansas Scholars Curriculum:

English - 4 years
One unit to be taken each year. Must include substantial recurrent practice in writing extensive and structured papers, extensive reading of significant literature, and significant experience in speaking and listening.

Mathematics - 4 years
Algebra I, Algebra II, Geometry, and one unit of advanced mathematics-- suggested courses include: Analytic Geometry, Trigonometry, Advanced Algebra, Probability and Statistics,

Functions or Calculus. Completion of Algebra I in 8th grade is acceptable for the Kansas Scholars Curriculum, but not for Qualified Admissions.

Science - 3 years
One year each in Biology, Chemistry, and Physics, each of which include an average of one laboratory period a week. Applied/technical courses may not substitute for a unit of natural science credit.

Social Studies - 3 years
One unit of U.S. History; minimum of one-half unit of U.S. Government and minimum of one-half unit selected from: World History, World Geography or International Relations; and one unit selected from: Psychology, Economics, U.S. Government, U.S. History, Current Social Issues, Sociology, Anthropology, and Race and Ethnic Group Relations. Half unit courses may be combined to make this a whole unit.

Foreign Language - 2 years
Two years of one language. Latin and Sign Language are accepted.

Additional Information on KANSAS SCHOLARS CURRICULUM

What are the other requirements to become a State Scholar?

- Students must have taken the ACT between April of the sophomore year and December of the senior year.
- Students must be a Kansas resident.
- Students must have their curriculum and 7th semester GPA certified on the official roster by the high school counselor, registrar, or similar official.

What is the benefit of completing the Kansas Scholars Curriculum?

Students that complete this curriculum and meet the other requirements, may be designated as State Scholars, which makes one eligible to receive the Kansas State Scholarship as provided by the Kansas Legislature. The academic profile of recent scholars include an average ACT of 30 and an average GPA of 3.91. State Scholars may receive up to $1,000 annually for up to four undergraduate years (five, if enrolled in a designated five-year program), based on financial need and the availability of State funds. Financial need is measured by federal methodology using data submitted on the FAFSA.

KANSAS QUALIFIED ADMISSIONS

(admission to six major state universities)

Fort Hays State University, Kansas State University, University of Kansas, Emporia State University, Wichita State University, Pittsburg State University

The University of Kansas uses different admission standards. Visit admissions.ku.edu for more information.

At Nickerson High School student can guarantee admission to five of the state's universities by completing the Qualified Admissions or Kansas Scholars curriculum with a 2.0 GPA and by meeting one of the following requirements:

- ACT score of at least 21; OR
- SAT score of at least 980; OR
- Graduate in the top 1/3rd of your class.

If a student is enrolled in college courses while in high school, it is also required that he/she achieve a 2.0 GPA or higher in those courses.

One unit is equivalent to one year, or two semesters. Dual enrollment, concurrent enrollment, and online courses may be used to fulfill the Qualified Admissions curriculum requirements. All courses must appear on your high school transcript, and courses completed in middle school or junior high do not fulfill the Qualified Admissions Math requirements.

English

- 4 approved units (1/2 unit may be Speech)

Math

- Must complete Option A or Option B (Algebra I, Geometry, Algebra II, & any course with a Algebra II as a pre-requisite)
    - Option A: 3 approved units and meet the ACT Math readiness benchmark of 22
    - Option B: 4 approved units, one of which must be taken in the graduating year

Social Science

- 3 approved units (World History, Geography, Economics, Current Social Issues, Sociology, American Government (1/2), US History (1))

Natural Science

- 3 approved units, one of which must be a full unit of Chemistry or Physics (Earth & Space Science, Biology, Physics, Environmental Science, Advanced Biology, Anatomy and Physiology, Human Body Systems)

Electives

- 3 approved units

A complete list of courses is available at the Kansas Board of Regents website: kansasregents.org/qualified admissions.

ENROLLMENT

FULL TIME OR APPROVED ALTERNATIVE EDUCATIONAL PLAN

All students enrolled at Nickerson High School must be enrolled in seven classes and one seminar each day. Students who wish to attend less than full time must submit an alternative education plan for administrative approval. This application must be approved by an administrative committee made up of the Principal, Counselor, and Assistant Superintendent before the student will be allowed to change his/her schedule.

PROOF OF RESIDENCY

In order to ensure that USD309 resources are being utilized for students who reside in USD309, ALL students will be required to provide proof of residency. A student is entitled to admission if the student and either parent reside in the district. Failure to produce the appropriate documents for admission and enrollment may result in an investigation by school officials to determine residency eligibility of the student. The investigation may include a home-visit by a school official or Attendance Officer. The residency procedures outlined in this document do not apply to homeless students. If you are unable to provide the requested documents, please discuss the matter with your child's school.

All applicants must submit at least ONE of the following:
*A utility bill dated within the last 60 days: Water Bill, Gas Bill or Electric Bill

*We do not accept cell phone, cable and insurance bills. Termination notices are also not accepted.

CLASS CHANGES

No class changes will be allowed after school has started except to meet the administrative needs of the school. Students may change classes prior to the start of the school year by contacting the counseling office.

USD 309 ATTENDANCE POLICY

Daily school attendance is essential to a positive educational experience for each student. Parents/Guardians are encouraged to contact the school office as soon as it is known that the student will be absent on a given day. In order to ensure the safety of the student, the school office will contact the parent when notification has not been received relative to the student being absent from school.

The days a student is suspended shall not be counted as unexcused absences in allowing make up work since the loss of those days have already served as the basis for a penalty for the behavior causing the suspension.

NHS ATTENDANCE POLICY

Students may be excused up to 5 absences (including 15 minutes to a full day), per semester, subject to parent approval. Absences in excess of the described annual limits will be posted as "unexcused absences" unless the student provides a doctor or court note.

EXCUSED ABSENCES: personal illness; health-related treatment, examination, or recuperation; Serious illness or death of a family member; obligatory religious observances; participation in a district-approved or school sponsored activity or course; absences prearranged by parents/guardians and approved by the Principal or Assistant Principal.

Absences not confirmed by the student's parent will be posted as unexcused. Unexcused absence from class will lead to the student not being able to make up work from the absence. Special exceptions may be made by administration. Excessive unexcused absences may lead to filing truancy charges as required by Kansas law. A truancy warning letter will be issued on the 3rd semester absence.

1. Parents/guardians are responsible for notifying the school office by 8:30 a.m. the day the student is absent.
2. NHS will contact the parent by phone, at home or work, if parent notification of absence does not occur by 8:30 a.m. the day of absence.
3. If a student knows of an absence in advance, the parent or guardian will notify the office by phone or note prior to the absence.
4. A student who enters class after the tardy bell has rung, but before 15 minutes of class has elapsed, shall be considered tardy. After 15 min of class, the student shall be considered absent.

5. Any student leaving the school early **must check out** at the front office.

6. Forged notes or false phone calls to excuse students will result in an office referral and disciplinary action will be taken.

7. Truancy will be filed with the County Attorney office when a student under the age of 18 accumulates unexcused absences on 3 consecutive days, or a total of 5 days in a semester or 7 days during the school year.

8. **UNEXCUSED ABSENCES**: In all cases, unexcused absences will be dealt with in accordance to Kansas attendance laws. Skipping classes and leaving the building without checking out through the office will result in disciplinary consequences.

TARDY POLICY

Students are expected to be in class when the tardy bell rings. The only reason a student might be late to a class is if he/she is detained by a staff member for educational purposes. If this should occur, the student will receive a pass explaining why the student was detained and NO tardy will be assessed.

A student can be tardy only the first 15 minutes of class. After 15 minutes of class has elapsed, the student will be counted absent for attendance purposes. Students who exceed the 6 warnings will have the following consequences:

The NHS Front Office will handle all tardies reported by the classroom teacher on PowerSchool. Any consequences for excessive tardiness will be communicated home by the front office.
All tardy consequences are at the administrator's discretion.
All tardy detentions will be served after school.
Tardy report will be run at the end of every school day.
Tardy consequences will be served within 3 school days.

Tardy Discipline Matrix	**7-8**	**9-10**	**11**	**12**
6 tardies allowed per semester. (5th tardy student/parent is warned)	30 Minute Detention	1 hour Detention	1 Day In-School Suspension	Out of School Suspension
Activities Consequences	Coach	Coach	Cannot participate in extra curriculars that DAY	Cannot participate in extra curriculars for 1 WEEK
	Additional actions may be taken by individual teachers			

Tardies will reset each semester

1 or 2 days a week doesn't seem like much but...

If your child misses...	That equals...	Which is...	And over 13 years of schooling that's...
1 day every 2 weeks	20 days per year	4 weeks per year	Nearly 1 ½ years
1 day per week	40 days per year	8 weeks per year	Over 2 ½ years of school
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years

How about 10 minutes late a day? Surely that won't affect my child?

He/she is only missing just...	That equals...	Which is...	And over 13 years of schooling that's...
10 mins per day	50 mins per week	Nearly 1 ½ weeks per year	Nearly ½ year
20 mins per day	1 hr. 40 mins per week	Over 2 ½ weeks per year	Nearly 1 year
30 mins per day	Half a day per week	4 weeks per year	Nearly 1 ½ years
1 hour per day	1 day per week	8 weeks per year	Over 2 ½ years

EVERY DAY COUNTS

If you want your child to be successful at school then, YES, attendance does matter!

STUDENT BEHAVIOR

The faculty and administration of Nickerson High School, with the support of the Board of Education of USD 309, believe that the school is here to serve those students who show by their conduct and study habits that they want an education. Student behaviors that disrupt, interfere, offend, and violate the rights of fellow students or classroom teachers will not be tolerated. These actions may result in suspension or expulsion from NHS.

DISCIPLINE REFERRALS & DETENTION POLICY

Discipline referrals will be used to document student behavior that substantially disrupts the learning environment interferes with the education of other students or prevents the classroom teacher from teaching. Students receiving a discipline referral will be sent to the office for a conference with an administrator. Consequences will be administered according to policy.

Teachers will use detentions as a way to correct student behavior that violates classroom rules. Teacher detentions will be served with the classroom teacher. Students who fail or refuse to serve teacher detentions will be given a discipline referral and sent to the office. This action may result in the following consequences.

First Offense: Office detention, loss of activity privileges and/or I-Pad privileges.
Second Offense: 1 to 3 day suspension.

BEHAVIOR CONTRACTS

When it becomes apparent that a major disciplinary problem or multiple offenses have occurred, a discipline contract will be written and a conference with the student, counselor, and administration will be held. The behavior contract will specifically address the inappropriate behavior(s), the desired behavior(s) the student will need to exhibit, and the consequences if the student fails to comply. Violation of the behavior contract will ultimately result in a hearing and a long-term suspension from school.

SUSPENSION POLICY

The Board of Education has authorized the administration to suspend or expel from school any student guilty of the following:

1. Willful violation of any published regulation for student conduct adopted or approved by the Board of Education,
2. Conduct which substantially disrupts, impedes, or interferes with the operation of any school,
3. Conduct, which endangers the safety of others or substantially impinges upon or invades the rights of others, at school, on school property or at a school supervised activity,
4. Conduct which, if the pupil is an adult, constitutes the commission of a felony or, if the pupil were a juvenile, would constitute the commission of a felony if committed by an adult,
5. Conduct at school, on school property, or at a school supervised activity which, if the pupil is an adult, constitutes the commission of a misdemeanor or, if the pupil is a juvenile, would constitute the commission of a misdemeanor if committed by an adult,
6. Disobedience of any order of a teacher, peace officer, school security officer, or other school authority, when such disobedience can reasonably be anticipated to result in disorder, disruption or interference with the operation of any public school or substantial and material impingement upon or invasion of the rights of others,
7. Possession of a weapon at school, on school property, or at a school sponsored event (186-day expulsion).

All suspensions will be in compliance with K.S.A. 72-8901 through K.S.A. 72-8908 and in accordance with due process as outlined by Kansas's statute.

SUSPENSION OFFENSES

Acts of unacceptable behavior that may result in suspension or expulsion with notification made to the legal authorities upon the first offense or for repeated infractions include but are not limited to the following:

1. Possession, consumption or sale of alcoholic beverages, narcotics, marijuana, cigarettes, addictive drugs, or drug paraphernalia (Legal authorities will be notified).
2. Possession, threat or use of a weapon. In addition to the definition in KSA 72-9001, BB guns, pellet guns, knives, cross-bows, bow and arrows, sling shots, or any object (i.e. scissors, pencil, etc.) that is used in an aggressive manner with the intent to harm, threaten, frighten, or intimidate will be considered a weapon.
3. Vandalism or destruction of school property and/or personal property.
4. Theft of property and/or extortion of any type or amount.
5. Failure to comply with a reasonable request from the administration, teaching staff, and other school employees.

6. Fighting, intimidation, bullying, sexual and/or racial harassment, or threatening by word or deed.
7. Possession and/or ignition of any form of fireworks, or initiating false fire alarms.
8. Excessive tardiness or absence.
9. Excessive Office Referrals. Excessive is defined as 3 or more in a school year. May lead to an expulsion hearing.
10. Insubordination and open defiance of authority, or use of profanity or vulgarities.
11. Repeated violation of school regulations.

ALCOHOL AND DRUG POLICY

The use, possession, sale or distribution of any prescription drugs, over the counter medications, stimulant, depressant, inhalants or hallucinogen (drugs, alcohol, or cereal malt beverages), drug paraphernalia or drug look-alikes used to simulate drug use or to use such drugs while attending school, while representing the school or attending a school function, on or off the school premises, will result in a 5-10 day suspension and a student hearing that may result in expulsion. All cases of use, possession, sale or distribution will be reported to law enforcement officials.

If it is determined that a student returns during the school year, the student will be placed on probation for the remainder of the year and the length of suspension from extracurricular activities will be decided on a case by case basis.

Prior to the hearing, the student and parents are encouraged to seek the support of outside agencies for the purpose of evaluation or treatment. If circumstances warrant, this participation may be taken into consideration when determining appropriate consequences at the student hearing.

First Offense: 5-10 day suspension and a student hearing. May be reported to legal authorities.

TOBACCO POLICY

Use and/or possession of any tobacco product or nicotine delivery device by students is prohibited in any district facility; in school vehicles; at school-sponsored activities, programs, or events; and on school owned or operated property.

Student violations may result in parent/guardian notification, participation in tobacco education program, suspension and/or expulsion from school and/or extracurricular activities, community service, and/or notification of law enforcement.

The following definitions apply to this policy:

"Nicotine delivery device" means any device that can be used to deliver nicotine or nicotine salts to the person inhaling from the device. Such definition shall include, but may not be limited to, any electronic cigarette, cigar, cigarillo, pipe, or personal vaporizer.

"Tobacco product" means any product that is made from or derived from tobacco, or that contains nicotine, that is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled or ingested by any other means, including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus.

"Tobacco product" also means any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes, and substances used in electronic cigarettes, whether or not they contain nicotine.

First Offense: 3 day out-of-school suspension.

Second Offense: 5-10 day short term out-of-school suspension, which may result in a hearing.

BULLYING AND HARASSMENT

Harassment of a racial or sexual nature, by word or deed, hazing/initiating, bullying, cyber bullying, threats, or other actions that would negatively impact the learning of another student or directed towards another staff person will not be tolerated. Students found to be in violation may be subject to consequences ranging from detention to expulsion from school. Cases of bullying or harassment may be reported to legal authorities.

First offense: Suspension not to exceed five days.

Second offense: 5-10 day short term out of school suspension, which may result in a hearing.

THEFT

Cases of theft will be reported to the legal authorities and restitution will be required.

First Minor Offense: If the stolen item(s) is of a minor monetary value, the student had no intention of returning the item(s); the student will receive a suspension not to exceed 5 days.

Second Minor Offense or First Major Offense: 5-10 day suspension and a hearing.

VANDALISM, FIGHTING/ACTS OF VIOLENCE

Cases of vandalism and acts of violence will be reported to the legal authorities. (Vandalism includes willful destruction of school and personal property.)

First Offense: A suspension not to exceed 5 days

Second Offense: 5-10 day suspension/hearing

USD 309 CHROMEBOOK & COMPUTER USAGE POLICY

Students, who use USD 309 computers and related services, are to abide by the procedures and policies of USD 309 and state and federal laws concerning use of computer systems. Students using USD 309 computers/Chromebook's are prohibited from committing the following acts:

1. Unauthorized use of, or access to, computer resources, including the computer and the information stored in it.
2. Unauthorized release of printed or computer based information.
3. Unauthorized copying of software, data, or information.
4. Unauthorized modification, damage or destruction of resources, including the computer, software, and information. Destruction can be contamination or any act that makes the resources unsuitable for its intended purpose.
5. Abiding, abetting, or conspiring to commit or solicit a computer crime.
6. Use of computer in a malicious, threatening, or obscene manner.
7. Unauthorized installation of software.
8. Violation of copyright laws.

Violation of the computer usage policy may result in:

- Restricted network access
- Loss of network access
- Disciplinary or legal action including, but not limited to, criminal prosecution under appropriate state and federal laws.

Students shall have no expectation of privacy when using district computers!

NHS CHROMEBOOK USAGE POLICY

Students enrolled and attending Nickerson High School will be given the choice of bringing their own device (BYOD) or be issued a Chromebook once fee obligations have been met and appropriate forms have been turned into the office. The NHS administration and staff support the use of technology to enhance the educational process. We expect the students of NHS to take responsibility with this privilege by being prepared everyday with the Chromebook or personal device in hand and fully charged. The Chromebook will allow the students at NHS to have the use of technology 24-7. The following is the list of expectations for Chromebook and technology equipment use:

- Charge the Chromebook's battery daily or adequately to make sure it is always ready for classroom use.
- Keep food and beverages away from the Chromebook since they may cause damage to the device.
- Do not disassemble any part of the Chromebook or attempt any type of repairs.
- The student's Chromebook is subject to inspection at any time without notice and remains the property of the Nickerson-So. Hutchinson USD309 School District.
- The student is responsible for all damage or loss caused by neglect or abuse.
- The student must return the District Chromebook, case, power cord or any other equipment in good and working condition.
- The student must comply with teacher requests regarding student use of the Chromebook.
- Do not send inappropriate e-mails or messages that would be deemed threatening or harassing at school, away from school, or at a school sponsored event.
- Do not leave Chromebook unattended or leave the lid of Chromebook open while not in use.
- Do not travel to and from classes, or to and from school, with Chromebook out of student issued bag or with the bag unzipped.
- Do not loan student issued Chromebook to another student.
- The student shall not download programs or materials without permission of administration.
- There should be no inappropriate pictures or material on Chromebook.
- Do not change image or security settings on Chromebook.
- There shall be no inappropriate treatment of Chromebook while in or out of student issued bag.
- The student shall not access inappropriate web-sights at school, away from school or at a school sponsored event.
- No music or programs shall disrupt the learning environment.
- No disfiguring or placing items on Chromebook case.
- No student shall send mass e-mails without approval from administration.

Violation of the Chromebook usage policy may result in: Loss of Chromebook, detention, or suspension.

Personal Technology Device Policy Agreement for Students of USD309 (BYOD)

Nickerson High School Students may be allowed to bring their personal technology devices for use at school providing they are enrolled in a college course. Any student wishing to bring their own device must be enrolled in a college course. The Technology Department will ensure that all students will be able to connect to the district network for internet connectivity.

Students will abide by the Technology Use Agreement. Students will not take any unlawful online actions while connected to the school's Internet. If a device is used that has it's own form of internet connection (Smart phone or tablet with 3G Service), these devices can operate out of the control and range of the districts network, USD309 is not responsible and require the student to abide by this signed agreement while at school no matter what internet service is being used.

USD309 will not be liable for lost, stolen or broken devices owned by the students.

Personal devices will be required to have anti-virus software that is current and up-to-date. The Technology Department can provide suggestions for what anti-virus software is available and recommended. Installation of chosen software will be the responsibility of the student and/or parents.

System Administrators will respect users' privacy on personal devices to the extent possible and will not examine electronic information except when investigating an apparent violation or investigating systems resource over-utilization or abuse.

Violations: Any violation of this policy or applicable laws will result in disciplinary actions and may result in the suspension of privileges. Violations of these policies will be dealt with in the same manner as violations of other USD309 policies and may result in additional disciplinary actions beyond loss of technology access and privileges.

OUT-OF-SCHOOL SUSPENSION (OSS)

Students placed on OSS will not be in good standing during the time of their suspension. During the suspension the student is not allowed on school property. The student is not allowed to attend, perform, participate, practice or compete in any school activity within USD 309, or at any other school or site, involving Nickerson High School students. Students will have their Chromebook's confiscated during the time of their suspension.

A student regains his/her student-in-good-standing status upon his/her return to school the first day following the end of the suspension.

Students on OSS will be allowed to complete work during the time of their suspension as long as the suspension does not exceed 10 days. Homework must still be turned in by the appropriate due date to receive credit. Someone shall pick up make up work assignments in the office other than the suspended student.

PROBATION FOR OUT-OF-SCHOOL SUSPENSION

First Offense: Students who are on OSS will be placed on probation upon their return to school. The probationary period will be 5 school days for every day of OSS. During the probation, one additional disciplinary referral may result in a hearing and long-term suspension from school. A student on probation may be involved in all school functions as long as he/she complies with the terms of the probation.

Second Offense: A student on OSS for a second time during the school year will be placed on probation for the remainder of the school year. Immediate dismissal from all activities will be considered upon the second suspension.

Third Offense: A students' third out-of-school suspension may result in a formal hearing with a recommendation that the student be suspended long term or expelled.

OFFICE IN-SCHOOL-SUSPENSION (ISS)

Students placed in ISS will not be in good standing during the time of their suspension. On the date of the suspension the student is not allowed to attend, perform, participate, practice or compete in any school activity within USD 309, or at any other school or site involving Nickerson High School students. Students will have their Chromebook, cell phone or personal device confiscated during the time of their suspension.

Students in ISS will be required to do class assignments during the suspension. Teachers will be notified of the suspension and assignments will be delivered to the Assistant Principal. The student must complete all work during the suspension period and turn it in to the Assistant Principal.

A student regains his/her student in good standing status upon his/her return to school the first day following the end of the suspension. Students who do not comply or skip in-school suspension will be subject to out of school suspension.

LEAVING THE SCHOOL BUILDING

Students will not be permitted to leave the school building from the time the students arrive at school until school is dismissed, except for school-sponsored activities. Students who need to leave because of illness, appointments, or emergencies must have parental permission to do so. Students must **check out** with the attendance secretary before leaving the building. Students who **check out** through the office must **check in** with the attendance secretary when they return.

PROHIBITED PRACTICES

Chromebook's, I-Pad's, cell phones, MP3 Players, IPods, or other electronic devices, shall not disrupt the learning environment. Any device used inappropriately will be confiscated and turned into the office.

Students will be allowed to carry their school issued Chromebook with bag to class. All school issued equipment is subject to inspection at anytime that a school representative deem necessary. Students shall have no expectation of privacy with school issued equipment and/or material. Teachers may ask students to place cell phones in a designated area.

CELL PHONE POLICY

Students are not allowed to have cell phones in the classroom. Once a student enters the classroom the phone is to be silenced and placed in the phone holder. If a student leaves the classroom, they are not allowed to take their phone with them unless signing out and leaving the building. Students are allowed to have their cell phones during passing periods and lunchtime. The consequences for cell phone violations are as follows:
1st Offense: Phone is taken and given to the office. Students may pick up their phones at the end of the day.
2nd offense: Phone is taken and given to the office. Students' Parents/Guardian will be notified, and the parent will pick up the phone.
3rd Offense: 1 day ISS. Parent/Guardian picks up the phone.
4th Offense: 3 days ISS. Parent/Guardian picks up the phone.
5th Plus Offenses: OSS. Days will increase with each violation with a possible expulsion hearing.

STUDENT DRESS

Because of the relationship between appearance and appropriate behavior conducive to learning, all students are asked to dress neatly and in attire which is appropriate for an educational environment. The district reserves the right to regulate the dress and grooming of students. Students shall maintain an acceptable level of personal hygiene and students' attire will be neat and clean. The guidelines below address proper attire:

1. All items apply to males and females alike and are in effect for the school day and any school activities.
2. Students who participate in or attend interscholastic activities will be expected to adhere to the personal appearance standards developed by the directors or coaches of those activities and as approved by the building principal.
3. Headgear is to be removed as the student enters the building and is to be stored in the student's personal bag or the office during school hours.
4. Students will not wear clothing that shows an inappropriate amount of bare skin (midriffs, torn/ripped clothing, spaghetti straps, wife beaters, cutoff t-shirts and sagging pants).
5. Any clothing that is excessively short, low cut or torn.
6. NO sunglasses are to be worn in the building.
7. Clothing or any other displays/inferences of alcohol, drugs, or tobacco are prohibited.
8. Clothing or any other displays/inferences of obscene, offensive, or violent acts/language are prohibited.
9. Gang-related clothing/appearance is prohibited. Bandanas are not allowed at school.
10. Facial piercings: The only facial piercing allowed are in the ears or small stud in the nose.

Other dress deemed inappropriate by administration

Students in violation of the dress code will be given an opportunity by the administration, to correct the problem. If the student fails to comply, the parent will be informed that the student is being sent home. The time that the student is gone from school will be considered an unexcused absence and disciplinary consequences will be administered accordingly.

FIRE AND TORNADO DRILLS

Fire and tornado drills are held regularly to develop safety practices that will help students react quickly and safely in a real emergency. Rules of safety and evacuation routes are posted in each classroom.

STUDENT PARKING

All vehicles must be parked upon arrival at school and are to remain parked throughout the day except when a student has checked out through the office to leave with school approval. Students are to park in student parking only. Students are to enter the building immediately upon parking their vehicles. Students may not park in front of the building during school hours. All students are required to have a parking permit on their vehicle to park in student parking. The permits may be picked up in the office from Mr. Nuss.

CARE OF SCHOOL PROPERTY

The administration and teachers urge students to show proper respect for property, both public and private. Everyone should assist in keeping the halls, rooms, and buildings in a neat and attractive condition. Any intentional damage to school or private property will result in restitution and possible suspension. Accidental damage will result in restitution.

HALL CONDUCT

Proper conduct in the halls is expected of every student. Running, pushing, and shoving are prohibited. Students are asked to refrain from forming large groups in the halls, which hinder other students from passing. **There shall be no display of affection other than holding hands while at school.**

LOCKERS

All students will have the opportunity to be issued a hall locker in which they may keep their school supplies. **A student is responsible for his/her locker and all materials within the locker.** It is the student's responsibility to keep his/her locker locked to protect possessions and to prevent anyone from entering the locker.

LUNCHROOM PROCEDURES AND CONDUCT

There will be a **closed noon hour** at Nickerson High School. All students participating in the hot lunch program, as well as those bringing their lunches, are expected to eat in the cafeteria. Teachers will escort students from their class to the cafeteria. All students will report to the cafeteria during the designated lunch period whether they are eating lunch or not. Outside vendor food is not allowed in the cafeteria.

Food is not to be taken from the cafeteria and every effort should be made to keep this area clean. Taking food or drink from the serving lines or from other students' trays without paying is a violation of school policy. Additional portions of food or drink must be paid for in cash before taking from lunch program. Students are allowed **three** lunch charges. Students with three lunch charges will not be allowed to eat until they have paid their bill. **Lunches are not to be catered in. Visitors will not be allowed to eat breakfast or lunch with NHS students without prior approval of the administration.**

Policy for Random Drug Testing of USD 309 Nickerson-South Hutchinson Students

MISSION STATEMENT

The mission of the USD 309 random drug testing policy is to provide a safe and drug free educational setting where all students can achieve their full potential. Our policy additionally aims to provide students a deterrent to curb issues related to substance abuse. The **goal** of the policy is to provide a system of assistance for students, as well as a purpose for opting out of the peer pressures associated with using illegal drugs. The procedure for random drug testing of middle and high school students participating in KSHSAA sponsored school athletics and activities, as defined in this policy, will be accomplished in conjunction with an independent drug-testing vendor. Understand that USD 309 strongly supports a drug-free policy among its students at school and school activities. Therefore, every student in grades 7-12 who participates in KSHSAA sponsored school activities as a condition for such participation agrees to submit to random drug testing as set forth in this policy. Additionally, students and their families may agree to OPT-IN their child(ren) who do not participate in KSHSAA sponsored activities to the random testing pool at any time.

To facilitate random testing, the school district will provide the vendor with a list of opt-in 7th – 12th grade students who participate in KSHSAA sponsored athletics and activities. Those students

may be subject to random drug testing. In turn, the vendor will select middle school students and high school students for random testing. Each time students are tested using a "true random" selection process, meaning that every student in the pool is subject to being selected from every drawing, with the same probability of randomness throughout. Data updates for the selection will be submitted by the school district to the vendor on a regular basis throughout the school year.

1. PURPOSE

Participating in KSHSAA sponsored school activities while a student at USD 309 Nickerson-South Hutchinson is a privilege. Therefore, students who participate in any KSHSAA sponsored athletics and activities will be subject to random drug testing. Information contained in this policy complements the USD 309 District Policy pertaining to drugs and alcohol. Additionally, if a student is suspected of being under the influence of an illicit substance during the school day or at a school activity, representatives of the school district do have the authority to conduct an interview or have the student provide a collection sample based upon reasonable suspicion.

The purpose of this program is as follows:

1. To provide for the safety of all students;
2. To undermine the effect of peer pressure by providing a legitimate reason for students to refuse to use illegal drugs;
3. To assist students who use illegal drugs to participate in drug treatment programs; and
4. To promote achievement of students' full academic potential by preventing the impact drug and alcohol use has on learning.

Other components of our program are as follows:

- The random drug-testing program is designed to be academically non-punitive.
- The results of drug tests pursuant to this policy will not be documented in any student's academic records.
- Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal processes, which the district shall not solicit.
- Record of drug testing will be destroyed at the end of each school year. Positive test results will be kept on record the following year of a positive test result and will be destroyed upon successfully passing three subsequent drug tests as determined by the administration.

In order to provide a drug free environment and assist in the prevention of drug use, wellness promotion, and treatment of students who have engaged in drug use, **USD 309 students in grades 7-12 who participate in KSHSAA sponsored athletics and activities will be subject to random drug testing. Additionally, students and their families may agree to Opt-In to the random testing pool at any time.**

2. DEFINITIONS

The following terms and phrases shall be defined as follows for the purposes of this policy.

Extra-Curricular:
Participation by students in grades 7-12 in KSHSAA sponsored activities include but not limited to:

- Athletic KSHSAA programs (baseball, basketball, bowling, cross-country, football, golf, gymnastics, soccer, softball, swim & dive, tennis, track & field, volleyball, wrestling)
- Non-Athletic KSHSAA programs (debate, hall of fame, KAY, music, piano, scholars bowl, speech & drama, cheerleading/spirit activities, student council)
- Before/After/Summer school weight lifting

Student Participation: A qualified student participating in an extra-curricular activity as defined by this policy, or on a sanctioned athletic team, as defined by the Kansas State High School Activities Association (KSHSAA).

Illicit Substance: A drug classified by the Drug Enforcement Administration (DEA) as being available only by prescription from a physician, or classified as being controlled, and having no therapeutic use. For purposes of this policy, any substance considered illegal by either federal or Kansas law or that is controlled by the United States Food and Drug Administration including, but not limited to the following substances:

Cocaine	Benzoylecgonine	Cocaethylene
Norcocaine	Codeine	Morphine
6-MAM	Hydrocodone	Oxycodone
Oxymorphone	Phencyclidine	Amphetamines
Methamphetamines	MDMA	MDEA
D-Amphetamine	Marijuana	Cannabinoids
Carboxy THC	Steroids	

Vendor: The medical office or company selected by the Board of Education to carry out the drug testing policy and procedures.
Designated Official: The individual hired by the school or district to oversee the drug testing program.

Medical Review Officer (MRO): A licensed physician trained and certified in the process and interpretation of drug testing results.

USD 309 Nickerson-South Hutchinson reserves the right to test for any and all illegal or controlled substances at the discretion of the district.

3. PROCEDURES FOR STUDENTS

At the beginning of each school year, students and parent/guardian will complete and sign the Informed Consent form. No student may participate in any KSHSAA sponsored activity as defined by this policy until this form is properly executed and on file with the school. Forms must be signed and returned at enrollment or 30 days in advance of a KSHSAA season.

The random drug screening process is outlined below:

Drug Testing Process:

a. A random generator protocol will be followed to select students for testing from the

eligible pool of students throughout the school year.

b. The Principal or designee will collect a sample from the student. The student will confirm his/her identification number and verify accuracy of the sample.
c. The collected samples will be sent to a drug testing facility for analysis.
d. Parents/Guardians will be contacted by the Principal or designee and given the results of each positive test within two to three weeks of the submission of the sample. Contact by phone and/or mail will be made for positive test results.
e. Students whose test has a positive result will meet with their parents/guardians and the Principal or designee.

4. CONFIDENTIALITY

All drug test results are confidential and will be handled accordingly. The vendor will provide an annual report to the administration showing the number of tests performed, rates of positive and negative tests, and what substances were found in the positive tests.

5. PROCEDURES IN THE EVENT OF A POSITIVE RESULT

The following will occur whenever a student's test result indicates the presence of illicit drugs or banned substances:

- The administration will provide written notification to the parent/guardian within 24 hours, through standard mail. A phone call will also be made to the parent/guardian.
- The student will be required to submit to three periodical drug tests throughout the next calendar year at the discretion of the administration.
- If parents/guardians question the validity of the test results they may request a second test be conducted with the same testing method at their own expense. All saliva or urine test will be performed immediately. Any test result other than non-negative will be sent to the lab facility for further confirmation.

A First Positive Result:

- The student will be suspended from all KSHSAA activities for not less than **4 weeks** (28 calendar days) as a participant or spectator. The student is expected to continue to practice with the team/organization but will not attend competitions/activities outside of practice during the suspended dates.
- The student and parent/guardian will be provided information on alcohol and drug prevention and recovery services for additional assistance.
- Student participants who have a first positive result will be required to submit to three follow-up drug tests during the next calendar year as determined by administration.

Second Positive Result:

- The student will be suspended from all KSHSAA activities for not less than **8 weeks** (56 calendar days) as a participant or spectator. The student is expected to continue to practice with the team/organization but will not attend competitions/activities outside of practice during the suspended dates.
- The student and parent/guardian will be provided information on alcohol and drug prevention and recovery services for additional assistance.
- The student will continue or repeat the three necessary follow-up drug screenings on dates determined by administration.

Third Positive Result:

- A third positive result in any two consecutive calendar years will result in the student being barred from participation in any KSHSAA sponsored activity, as defined in this policy, for not less than **18 weeks** (one semester).
- The student and parent/guardian will be provided information on alcohol and drug prevention and recovery services for additional assistance.
- At the end of the eighteen school weeks, the student must complete a drug screen with negative results before returning to competition.
- Upon returning to participate in KSHSAA sponsored activities, the student will continue or repeat the three necessary follow-up drug screens.
- The period of exclusion may continue into the following year.

7. ADDITIONAL SPECIMEN COLLECTION INFORMATION

a) Test results will be available only to the student, the parents/guardians, and to school officials who have a legitimate educational interest in the student.
b) Once a student has been tested and the results have been returned, his/her number is placed in the general pool for further random testing. Therefore, it is possible that a student may be tested more than once during the school year and several times during their six years at Nickerson-South Hutchinson middle and high schools.
c) If parents/guardians question the validity of the test results they may request a second test be conducted with the same testing method at their own expense. All saliva or urine test will be performed immediately. Any test result other than non-negative will be sent to the lab facility for further confirmation.
d) Instant urine or saliva testing method will be administered. Any no-negative result will be sent to the lab for further confirmation.
e) Any student who refuses to submit to a drug test after being randomly selected and is currently participating, has participated in, or plans to participate in any of the school activities offered, will be deemed a positive result and will result in the discipline actions outlined above.
f) Use, consumption of, and/or possession of any drug and/or alcohol on school property is prohibited and students are subject to the disciplinary actions outlined in the student handbook.

8. SELF-REPORTING OF DRUG USAGE

A student or parent/guardian may self-report drug usage at any time. A self-report may not be motived out of concern of being reported by law enforcement. The student may avoid consequences by self-reporting. A subsequent positive test result will count as a second positive test.

- The student and parent/guardian will be provided information on alcohol and drug prevention and recovery services for additional assistance.
- The student will be expected to submit to three follow-up drug tests during the next calendar year as determined by administration

9. PROCESS FOR APPEALS

Upon receiving a positive test result, the parent has the right to visit with the school administration to communicate any medically authorized substances that might have resulted in a positive test. The administration will work with the drug testing vendor and will determine whether the information provided by the parent could account for the positive result. If the test remains positive, and a student and/or parent or person otherwise in lawful control of the student elect to

appeal a positive test results, the second half of the specimen in question may be tested. In such cases, the student and/or parent or person otherwise in lawful control of the student shall assume responsibility for payment of all fees related to the second test. A written request to appeal a positive test must be submitted to the superintendent or designee within five days of receiving notice of positive results. Parent/Student has the right to receive a sample if requested.

Nickerson High School and Reno Valley Middle School Activities

Nickerson High School and Reno Valley Middle School reserve the right to randomly use a Breathalyzer for students participating in school activities, including, but not limited to, school dances.

Agree to Random Drug Testing (Opt-In Form)

AS A STUDENT:

I understand and agree that participation in the following privileges may be withdrawn for any violation of the **Random Drug Testing Policy at USD 309**:

1. Participation in KSHSAA activities
2. Participation in KSHSAA athletics

I understand the consequences that I will face if I am selected for a random drug test and have a positive test result.

I understand that to be eligible for the privileges outlined above, I will be subject to random drug testing, and if I refuse, I will not be allowed to participate in KSHSAA activities/athletics.

I understand this agreement is binding while a student at Nickerson-South Hutchinson middle and high schools. Parents may choose to rescind their consent at any time by submitting a signed "remove from testing" form to their student's current school.

_____

Student Name **Grade** **Date of Birth**
(please print)

_____ _____

Student Signature **Date**

AS A PARENT/GUARDIAN/CUSTODIAN:

I have read the policy for Random Drug Testing of USD 309 Students and understand the responsibilities of my son/daughter/ward as a participant in or spectator at extra-curricular activities and athletics. My child will participate in random drug testing, and if he/she refuses, will not be allowed to participate. I have read and AGREE to the terms of the policy. I understand this is a binding agreement while my son/daughter/ward is a student at Nickerson-South Hutchinson middle and high schools.

_____ _____ _____

Parent/Guardian/Custodian Name **Home Phone** **Work Phone**
(please print)

_____ _____

Parent/Guardian/Custodian Signature **Date**

Decline Random Drug Testing (Opt-Out Form)

AS A STUDENT:

I have read the Policy for **Random Drug Testing of USD 309 Students** and have decided to **DECLINE** involvement.

_____

Student Name **Grade** **Date of Birth**
(Please Print)

_____ _____
Student Signature **Date**

AS A PARENT/GUARDIAN/CUSTODIAN:
I have read the Policy for **Random Drug Testing of USD 309 Students** and have decided to **DECLINE** involvement.

_____

Parent/Guardian/Custodian Name **Home Phone** **Work Phone**
(Please Print)

_____ _____
Parent/Guardian/Custodian Signature **Date**

USD 309 - UNMANNED AERIAL VEHICLE (DRONE) POLICY

I. PURPOSE

The purpose of this policy is to establish procedures for the use of a drone for any purpose and by any person at any USD 309 Nickerson school activity. This policy will also be used to assist USD 309 in promoting safety and complying with federal law, KSHSAA regulations, League regulations, and district policies. In addition, USD 309 recognizes its responsibility in regard to the protection of the privacy rights of students as provided in federal law and state statutes.

II. GENERAL STATEMENT OF POLICY

Any use of an UAV must be pre-approved in writing by the superintendent. The superintendent or designee shall refuse admission or entry to anyone attempting to use an unauthorized UAV; and if necessary, the superintendent or designee shall remove anyone attempting to use an unauthorized UAV and/or confiscate the UAV. This applies to all school district property, inclusive of all fields of play, courts, mats, gym floor, spectator areas, classrooms, hallways, busses, bus stops, and parking areas. This also includes all buildings and grounds used, and not owned by the district for school sponsored events and activities, instructional or otherwise.

III.GUIDELINES

A. District personnel shall refuse admission or entry to anyone attempting to use an unauthorized UAV.

B. District personnel will report UAV activity on district property to an administrator.

C. When possible, district personnel shall confiscate an unauthorized UAV used on district property.

IV.RULES AND PROCEDURES

A. Any student or employee wishing to operate an UAV on district property, for educational purposes, must seek permission from the superintendent or designee.

B. Requests for permission must be submitted in writing at least one week prior to the date of use.

C. The superintendent or designee, at his or her discretion, can grant exception to this policy so long as no federal, state, state high school league, or laws, regulations and policies are violated.

D. If permission is granted, UAV's must comply with and follow safety guidelines outlined in AC 91-57A, which include:

(a) Fly at or below 400 feet and remain clear of surrounding obstacles.

(b) Keep the aircraft within visual line of sight at all times.

(c) Remain well clear of and do not interfere with manned aircraft operations.

(d) Flying over people or stadiums is prohibited.

(e) Flying an aircraft that weighs 55 lbs. or more is prohibited.

(f) Being careless or reckless with the unmanned aircraft is prohibited – individuals could be fined for endangering people or other aircraft.

(g) The UAV must be properly registered.

FAA Form 8130-6, Application for U.S. Airworthiness Certificate (PDF)

- The FAA is leading a public outreach campaign to promote safe and

responsible use of unmanned aircraft

MEDICATION AT SCHOOL

School personnel cannot dispense any over-the-counter medications to students. A parent must submit a written request to the building administrator requesting supervision for a student to take medication. In most cases, high school students may be responsible for administration of their own medication. Only one day's dosage is to be carried and must be labeled properly.

Recommendations for Students with Specific Contagious Diseases (Kansas Department of Health and Environment)

Conditions for Exclusion from School	Conditions for Returning to School
1) Oral temperature of 99.6 degrees or above with headache, sore throat, nausea, coughing/sneezing or other symptoms.	1) Free of fever for 24 hours.
2) Oral temperature of 100.4 or above will be sent home even when there are no other symptoms.	2) Free of fever for 24 hours.
3) Severe cough where students gets red or blue in the face or makes high pitched "croupy" or "whooping" sounds after coughing.	3) Symptom free or physician's written approval to return to school.
4) Diarrhea, maximum of two watery stools in a four-hour period.	4) Free of diarrhea for 24 hours.
5) Vomiting	5) Free of upset stomach and vomiting for 24 hours.
6) CONJUNCTIVITIS, BACTERIAL (Pink eye) – inflammation of the conjunctiva of one or both eyes, swelling of the eyelids, and a purulent discharge.	6) Excluded from school until 24 hours AFTER treatment has been initiated.
7) Infected areas of the skin with crust, yellow, dry area or rash, e.g. impetigo, ringworm, etc.	7) Return to school 24 hours AFTER treatment has been initiated.
8) Severe itching of the body or scalp or constant scratching of the scalp, e.g. head lice or scabies	8) After treatment, including free of LIVE lice.
9) Fainting or seizures (other than pre-existing conditions) or general signs of listlessness, weakness, drowsiness, flushed face, headache, or stiff neck.	9) Symptom free or physician's written approval to return

Parents/Guardians are requested to report the physician's diagnosis to the school. As required by law, nursing services will report communicable diseases to the Kansas Department of Health and Environment and/or the Reno County Health Department.

If you have questions, please feel free to contact: D'ana Heinlein, RN
USD #309 District Nurse
620-663-7141

TELEPHONE USE

Students will not be called from class for phone messages. Messages from employers and friends should be made to the student's home. Students may not use school phones for personal calls. Students needing to contact parent/guardian may use school phones after gaining permission from administration or designee.

VISITATION POLICY

Parents of Nickerson High School students are welcome and encouraged to visit school. We ask that parents obtain a visitor's pass from the office when they enter the building during regular school hours. Other visitor's in the building must be cleared through administration. **Students shall not bring visitors or guests to school unless approved by the administration.**

SCHOOL DANCE POLICY

These guidelines do not cover all aspects of dance conduct. Student conduct should reflect good taste and behavior that is appropriate for an educational institution.

Dance Guidelines:

- There will be no back to front dancing.
- Dance partners may not make body contact that is inappropriate.
- Hands may be placed on the waist or shoulders of your dance partner.
- Both partners' feet must stay on the floor.

The sponsors will have sole responsibility for determining if dance conduct is inappropriate. Students may receive a warning for dancing inappropriately. A second reprimand will result in the students being removed from the dance.

Further disciplinary consequences may be initiated when the offending student(s) return to school.

Nickerson High School dances are open to NHS students and registered/administratively approved out-of-school guests only. NHS students must register their out-of-school guests by 3:00 PM on the Thursday prior to the scheduled dance. Administrative approval will be given upon registration or no later than Friday. All out-of-school guests must have prior approval. Out-of-school guests will not be admitted at the door unless accompanied by his/her NHS escort. **No middle school or grade school students will be allowed to attend.** All NHS students and their guests will observe the published guidelines/policies of NHS. All school rules will be in effect. NHS students will be responsible for the conduct of their out-of-school guests.

Once in, always in and once out, always out. Do not plan to return to the dance once you have left.

ACADEMIC DISHONESTY

The following actions are reflective of academic dishonesty and are subject to disciplinary action by teacher, school, and/or administration. Some offenses may be criminal in nature and therefore prosecutable under local, state, or federal laws.

- Using dishonest, deceptive or fraudulent means to obtain or attempt to obtain credit for academic work;
- Using notes, aids, or another student's assistance to complete a test, a project or other assignment in a way other than that expressly permitted by the teacher. Unless otherwise directed by the teacher, students should accomplish all assignments individually;
- Looking at another student's test, answer sheet, or other materials;
- Talking during a test. The teacher cannot be expected to determine the content of a private conversation between students, therefore, all talking during tests is considered cheating;
- Copying from or allowing another student to copy from a test, homework, or other course work-which is not intended to be collaborative in nature;
  Tampering with an instructor's records of grades or scores;

Abusing the privilege of Internet access as stated in Nickerson High School Computer Usage Policy;

- Accessing, deleting, modifying, transferring, or receiving of computerized files without authorization of the teacher. Although a student may authorize another student to copy or transfer electronic files, this action is considered cheating if effected without teacher permission;
- Plagiarizing materials; that is taking the specific or general substance of another person's work and offering it as one's own work without giving credit to the original author. Plagiarizing encompasses omitting quotation marks for directly quoted material, omitting bibliographic references either in the text or on a source page appended at the end of the assignment, and/or paraphrasing an author without giving credit to that author for use of his or her ideas. Paraphrasing is the student's use of an author's idea by rewording and/or rearranging that author's original text.

ELIGIBILITY REQUIREMENTS

The eligibility rules of the Kansas State High Activities Association will be strictly complied with and will apply to students participating in all interscholastic activities. In order to be eligible, a student must meet the following requirements: (1) the student passed at least six subjects of unit weight the previous semester; (2) the student is presently enrolled in at least six subjects of unit weight; (3) the student is a student in good standing in school.

Students may lose their status as a student in good standing through, but not limited to, acts of deliberate misbehavior, destruction of school property, unexcused absences, academic ineligibility, and conduct that constitutes the commission of a felony or misdemeanor. The decision regarding a student's standing in school is at the discretion of the administration.

In addition to the above, all students must abide by the following school eligibility rules in order to participate in extracurricular activities:

1. A student must be at school no later than 11am to participate in an activity unless the student has a doctor's note or court note. Exceptions must have prior approval from the administration.

2. **WEEKLY** grade checks will be made. Student's enrolled full-time at NHS must be passing all of their classes. Any students who are failing one class will be placed on probation for one week. If the student is still failing one class the following week that student will be ineligible to participate in any extra curricular activities for that week. The student will be required to attend up to 30 minutes of after-school tutoring in the class he/she is failing. After tutoring, the student will be released to attend practice. The student may only be allowed to practice if he/she presents a pass to the coach from the teacher who was providing the after-school tutoring. The student will become eligible to participate the following week if that student is passing seven of the eight classes when the weekly grade report is posted.

3. Any student who is NOT in an extra curricular activity must be passing all of their classes to attend any extra curricular activity. Any student who is failing one class, regardless of the class, will be placed on probation for one week. If the student is still failing one class the following week that student will be ineligible to attend any extra curricular activities for that week. The student will become eligible to attend extra curricular activities the following week if that student is passing all of their classes when the weekly grade report is posted. **Any senior not enrolled in a full schedule must be passing all of their classes to be eligible to attend extra curricular activities.**

4. While away from school or at school or school sponsored event, students seen by school officials or local authorities in possession of, or under the influence of, alcohol, tobacco or other illegal drugs will not be considered in good standing and will be ineligible to participate (in extracurricular activities) for one week and/or the next extracurricular activity upon their return to school. The student will still be eligible to practice. A second offense will result in the loss of eligibility for up to 90 school days.

Students may lose their status as a student in good standing through, but not limited to, acts of deliberate misbehavior, destruction of school property, unexcused absences, and conduct that constitutes the commission of a felony or misdemeanor. The decision regarding a student's standing in school is at the discretion of the administration.

In addition to the above, all students must abide by the following school eligibility rules in order to participate in extracurricular activities:

SCHOOL SPONSORED TRIPS AND HOMEWORK

Absence due to school-sponsored trips will be excused. Students are responsible for complying with teacher expectations regarding assignments **that are due on the day of the activity.** Students are also responsible for complying with teacher expectations regarding assignments **they will receive on the day of the school sponsored activity.**

Students may be denied the opportunity to participate in school sponsored activities due to academic difficulties or disciplinary issues.

CKL SPORTSMANSHIP GUIDELINES

It shall be a priority for each school in the Central Kansas League to establish and maintain the highest standards of sportsmanship. The KSHSAA regulations shall serve as guidelines.

NHS SPORTSMANSHIP REQUIRMENTS

Those who are in attendance at NHS activities will adhere to Citizenship/Sportsmanship Rule 52 as members of the KSHSAA. Sportsmanship is a way of thinking and behaving.

A. Be courteous to all participants, coaches, officials, staff and fans.
B. Know the rules, abide by and respect the official's decisions.
C. Win with character, lose with dignity.
D. Display appreciation for good performance regardless of the team.
E. Exercise self-control and reflect positively upon yourself, team and school.
F. Permit only positive sportsmanship behavior to reflect on your school or its activities.

All actions are to be for, not against:
POSITIVE, NOT NEGATIVE OR DISRESPECTFUL!

Students will be held responsible for high standards in regard to courtesy and respect for the opponents, coaches, and officials. Students not showing proper courtesy will be subject to suspension from attending school activities and other disciplinary consequences.

SCHOOL ACTIVITY TRANSPORTATION

As a rule, students shall ride school provided transportation to and from an activity site. Students may ride home with their own parent/guardian or adult designated by the parent/guardian, if approved by the administration prior to the contest or by the administrator in charge at the site. In either situation, the parent must provide a signed written request and the parent or designee must have face-to-face contact with the administrator in charge at the site of the activity.

When the district provides transportation to an activity, participating students are prohibited from driving personal automobiles to district-sponsored activities held during or after the school day.

LETTER AWARDS

School letters and emblems will be presented to students who achieve a specified standard in athletics and other competitive activities. *(*Awards for athletic activities, outstanding achievement in citizenship, scholarship, music, dramatics, and awards to outstanding all-around students are presented at the close of the school year.) Regulations for lettering can be obtained from the activity sponsor or coach.

ATHLETIC HONOR LETTER

Any athlete who earns an athletic letter in all three season (Fall, Winter, Spring) in one school year will receive the Athletic Honor Letter. The Athletic Honor Letter is to award our students who are three sport seasonal athletes. Cheerleading counts as one season regardless, if you cheer for both football and basketball.

EXTRACURRICULAR CLUBS AND ACTIVITIES

Students at NHS have a variety of organizations and clubs in which they may participate. The primary purpose of the activity program is to develop leadership qualities and social maturity. All students are encouraged to participate in at least one of the sponsored activities. The various student organizations and their sponsors will meet according to a schedule. Special meetings for special committees will be scheduled by the head sponsor through the Principal at least one week in advance of the desired meeting date. You will find the following organizations providing activities.

Student Council

Student Council represents all NHS students. As the voice of the student body, STUCO helps promote the general welfare of the school. The members are elected representatives from each class and from the entire student body.

Holding Office

Students will not be allowed to hold more than one major office per school year. Major offices are considered to be those of president, vice-president and secretary-treasurer of any organization.

If a student has already been elected to more than one major office, he/she must make a choice conforming to the above regulations and special elections will be held to fill any vacancies, which may be created.

National Honor Society

Membership in the National Honor Society is both an honor and a responsibility. Selection is determined by scholarship, service, leadership, and character. Qualified students may apply for membership.

Science Club

Science Club is an organization of students who share a common interest in science. Qualifications for membership are determined by current enrollment of a freshmen or sophomore, in a science class. Junior and senior students may join if they have completed two full years of science credits.

Key Club

The Key Club is sponsored by the Hutchinson Kiwanis Club and will meet regularly and is active in community service activities. The Key Club is open to any student and an annual membership fee will be charged.

Future Careers and Community Leaders of America

The purpose of FCCLA is to promote personal growth and leadership development through FACS education. Members enjoy participating in district and state conferences, daily FCCLA activities during FCCLA week, and community projects.

Future Business Leaders of America

FBLA is a non-profit organization for high school students preparing for careers in business, entrepreneurial, or business related fields. The organization prepares students for employment by promoting competent business skills, self-confidence, and character. Co-curricular activities encourage career development, civic service, economic education, and business advocacy. Members have the opportunity to attend both the regional and state competitions in accounting, marketing, computer applications, etc. Plus, members may also have the opportunity to attend various career days throughout the year.

Fellowship of Christian Athletes

In order to be a member of Fellowship of Christian Athletes (FCA), you need a desire to increase your Christian faith. There are no dues. There will be at least two service projects each year.

NICKERSON HIGH SCHOOL AN EQUAL EMPLOYMENT/EDUCATIONAL OPPORTUNITY AGENCY

Unified School District #309 does not discriminate on the basis of sex, race, color, national origin, disability or age, in admission or access to, or treatment or employment in its programs or activities. Students are protected against discrimination in admission, access to enrollment, access to and use of school facilities, counseling and guidance, vocational education, physical education, competitive athletics, student rules, regulations and benefits, health services and school-sponsored activities. Any questions regarding the Board's compliance with Title VI, Title IX, Section 504 or the Americans with Disabilities Act may be directed to the USD #309 Compliance Officer, who can be reached at 4501 West 4th, Hutchinson, KS 67502, telephone (620) 663-7141 or by contacting the Department of Education.

PROTECTION OF PUPIL RIGHTS AMENDMENT: REGULATION

Surveys: Parental Inspection Rights

Parents shall have the right to inspect any survey created by a third party before it is administered or distributed to students in the school. Prior to distribution, parents shall have the right to inspect any survey that seeks information about: political affiliations or beliefs of the student or the student's parent; mental or psychological problems of the student or the student's family; sex behavior or attitudes; illegal, anti-social, self-incriminating, or demeaning behavior; critical appraisals of other individuals with whom respondents have close family relationships; legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; religious practices, affiliations, or beliefs of the student or student's parent; or income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Written Permission Required

If such survey is funded in whole or in part by federal funds, a survey that seeks this information shall not be administered without the express written consent of the parent. If the survey is not federally funded, parents must be given direct notification of the survey, through U.S. mail or e-mail, and provided with an opportunity to opt their child out of the survey. If the survey is part of the curriculum, parents shall have the right to inspect any instructional materials used in conjunction with the survey.

Physical Examinations

Prior to the administration of any non-emergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school, scheduled by the school in advance and not necessary to protect the immediate health and safety of the student, the school shall provide parents with notice of the

activity and provide parents with an opportunity to opt their child out of the activity. This requirement does not apply to routine dental, hearing and vision screenings required under Kansas law.

Parental Rights: Marketing Information

If the school collects, discloses or uses personal information from students for the purpose of marketing or selling that information, parents shall have a right to inspect any instrument used for the collection of such information before it is administered or distributed to students in school. Parents shall be provided with notice of such activities and provided with an opportunity to opt their child out of the activity. The requirements concerning activities involving the collection and disclosure of personal information from students for marketing purposes do not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for or to students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools
4. Tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Release of Information – FERPA Rights

Unless the information collected from students is designated as directory information, no information gathered about students shall be released to third parties without the express written consent of the parent or eligible student. (See JRB)

HARASSMENT RACIAL and/or SEXUAL

The Board of Education is committed to providing a positive and productive learning and working environment, free from discrimination on the basis of sex, race, color, or national origin. Discrimination or harassment on the basis of race, color or national origin will not be tolerated; sexual harassment will not be tolerated. Sexual or racial discrimination is strictly prohibited.

All forms of sexual and racial harassment are unlawful discrimination and are prohibited at school, on school property, and at all school-sponsored activities, programs or events. Sexual and racial harassment against individuals associated with the school is prohibited, whether or not the harassment occurs on school grounds.

It is a violation of policy for any student, employee or third party (visitor, vendor, etc.) to sexually or racially harass any student, employee or other individual associated with the school. Further, it is a violation for any employee to discourage a student from filing a complaint, or to fail to investigate or refer for investigation, any complaint.

Sexual harassment Defined

Sexual harassment is unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written or physical conduct of a sexual nature. Sexual harassment may include, but is not limited to: verbal harassment or abuse; pressure for sexual activity; repeated remarks to a person, with sexual or demeaning implication; unwelcome touching; or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning a student's grades, participation in extra-curricular activities, etc.

Reporting Sexual or Racial Harassment

The district encourages all victims of sexual or racial harassment and persons with knowledge of such harassment to report the harassment immediately. The district will promptly investigate all complaints of sexual or racial harassment and take prompt corrective action to end the harassment.

Any student who believes that he or she has been subjected to sexual or racial harassment should discuss the alleged harassment with the building principal, another administrator, the guidance counselor, or another licensed staff member. Any school employee who receives a complaint of sexual or racial harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district compliance coordinator. The building principal or district compliance coordinator shall discuss the complaint with the student to determine if it can be resolved. If the matter is not resolved to the satisfaction of the student in this meeting, the student may initiate a formal complaint under the district's discrimination compliance procedure.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes sexual or racial harassment under the definitions outlined above. Unacceptable student conduct may or may not constitute harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may provide grounds for discipline under the code of student conduct. The discipline of a student for violation of any provision of the code of student conduct may be enhanced if the conduct is racially motivated.

Failure to Report

An employee who witnesses an act of sexual or racial harassment shall report the incident to the building principal. Employees who fail to report complaints or incidents of sexual or racial harassment to appropriate school officials may face disciplinary action. School administrators who fail to promptly investigate and take appropriate corrective action in response to complaints of racial harassment may also face disciplinary action.

Involvement of Authorities

When a complaint contains evidence of criminal activity or child abuse, the building coordinator or district coordinator shall report such conduct to the appropriate law enforcement or SRS authorities.

Confidentiality

To the extent possible, confidentiality will be maintained throughout the investigation of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

Retaliation and False Complaints

The filing of a complaint or otherwise reporting sexual or racial harassment shall not reflect upon the individual's status or grades. Any act of retaliation against any person who has filed a complaint or testified, assisted, or participated in an investigation of a harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including expulsion for a student or termination of employment for an employee.

False or malicious complaints of harassment may result in corrective or disciplinary action against the complainant.

Homeless Student Regulations
Required by Federal and State Law

Homeless students shall, by definition, include the following:

1. Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement.
2. Children and youth who have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings.

3. Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings.
4. Migratory children who meet one of the above-described circumstances.

Enrollment/Placement (See JBC)

The administration shall consider the best interest of the child, with parental involvement, in determining whether the child should be enrolled in the school of origin or the school that non-homeless students who live in the attendance area in which the homeless child or youth is actually living are eligible to attend. To the extent feasible, and in accordance with the child or youth's best interest, the child or youth should continue his or her education in the school of origin, except when contrary to the wishes of the parent or guardian. If the youth is unaccompanied by a parent or guardian, the homeless coordinator will consider the views of the youth in deciding where the youth will be educated. The choice regarding placement shall be made regardless of whether the child or youth lives with the homeless parents or has been temporarily placed elsewhere.

The school selected shall immediately enroll the homeless child or youth, even if the child or youth is unable to produce records normally required for enrollment, such as previous academic records, immunization records, proof of residency or other documentation. However, the district may require a parent or guardian of a homeless child or youth to submit contact information.

The district must provide a written explanation, including a statement regarding the right to appeal, to the homeless child or youth's parent or guardian, or to the homeless youth if unaccompanied, if the district sends the child or youth to a school other than the school of origin or other than a school requested by the parent or guardian.

If a dispute arises over school selection or enrollment in a school, the child or youth shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute. The child, youth, parent or guardian shall be referred to the district homeless coordinator, who will carry out the dispute resolution process as expeditiously as possible. For the purposes of this policy, "school of origin" is defined as the school that the student attended when permanently housed or the school in which the student was last enrolled.

A complaint regarding the placement or education of a homeless child or youth shall first be presented orally and informally to the district's homeless coordinator. If the complaint is not promptly resolved, the complainant may present a formal written complaint (grievance) to the homeless coordinator. The written complaint must include the following information: date of filing, description of concerns, the name of the person or persons involved and a recapitulation of the action taken during the informal charge stage. Within five (5) working days after receiving the complaint, the coordinator shall state a decision in writing to the complainant, with supporting evidence and reasons. In addition, the coordinator will inform the superintendent of the formal complaint and the disposition.

Services

Each homeless child or youth shall be provided services comparable to services offered to other students in the district including, but not limited to, transportation services; educational services for which the child meets the eligibility criteria, such as educational programs for disadvantaged students, students with disabilities and gifted and talented students; vocational programs and technical education; school meals programs; preschool programs; before- and after-school care programs; and programs for students with limited English proficiency. Homeless students will not be segregated in a separate school or in a separate program within a school based on the students' status as homeless.

Transportation (See Policy EDAA, JBC and JGG)

If it is in the best interest of the homeless child or youth to attend the school of origin, transportation to and from that school will be provided at the request of the parent or guardian or, in the case of an unaccompanied youth, the homeless coordinator. If the student's temporary housing is outside the attendance area of the school of origin, then the district will work with the school of origin to agree on a method to apportion the responsibility and costs for transporting the child. If an agreement cannot be reached, the costs will be shared equally.

Records (See Policy JR and JGCB)

Any records ordinarily kept by the school, including immunization records, academic records, birth certificates, guardianship records and evaluations for special services or programs of each homeless child or youth shall be maintained so that appropriate services may be given the student, so that necessary referrals can be made and so that records may be transferred in a timely fashion when a homeless child or youth enters a new school district. Copies of records shall be made available upon request to students or parents in accordance with the Family Educational Rights and Privacy Act.

Coordinator

The Board designates the following individual to act as the district's homeless coordinator:

Amy Jones, 4501 West Fourth, Hutchinson, KS 67501

Tel: 620-663-7141 FAX: 620-663-7148

The district shall inform school personnel, service providers and advocates working with homeless families of the duties of the district homeless coordinator. The homeless coordinator will ensure that:

1. Homeless children and youths are identified by school personnel and through coordination activities with other entities and agencies.
2. Homeless children and youths enroll in, and have a full and equal opportunity to succeed in, schools in the district.
3. Homeless families, children and youths receive educational services for which such families, children and youths are eligible, including Head Start, Even Start and preschool programs administered by the district and referrals to health care services, dental services, mental health services and other appropriate services.
4. The parents or guardians of homeless children and youths are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
5. Public notice of the educational rights of homeless children and youths is disseminated where such children and youths receive services, such as schools, family shelters and soup kitchens.
6. Enrollment disputes are mediated in accordance with law.
7. The parent or guardian of a homeless child or youth, and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin and is assisted in accessing transportation to the school selected.
8. Unaccompanied youths will be assisted in placement or enrollment decisions, their views will be considered and they will be provided notice of the right to appeal.
9. Children or youths who need to obtain immunizations, or immunization or medical records, will receive assistance.