

**SUPERIOR SCHOOL DISTRICT #3  
REGULAR SCHOOL BOARD MEETING  
Superior Elementary Library  
November 8, 2023**

The Meeting of the Board of Trustees was called to order at 6:30 p.m. Board Chair Jaime Talbot, Trustees Dan Hazlett, Alex Conrow, Jessica Schaak and Shane Quick were present.. Superintendent Logan Labbe, District Clerk Autumn Schultz, Elementary Principal Jessica Nagy and JH/HS Principal Angie Gray were also present. The Pledge of Allegiance was conducted by Jaime Talbot.

Audience attendees: Lorie Cotter, Kate DiGiando, Kyra McElroy, Jake McElroy and Carissa Kuhl.

**CONSENT AGENDA**

Shane Quick motioned to approve the Consent Agenda, Alex Conrow seconded the motion, including the November 8, 2023 Regular Board meeting minutes, claims/warrant list dated from 10-12-23 thru 11-06-23 totaling \$176,158.27 payroll warrant list dated 10-12-23 thru 11-06-23 totaling \$336,239.43 and student accounts list dated 11/1/23-11/30/23 totaling \$83,244.56, all in favor, motion carries 5-0.

**COMMUNICATIONS/CORRESPONDENCE**

IMEG shared a subdivision plan that will be going in at Fish Creek.

**REPORTS**

**BUSINESS MANAGER:** Autumn Schultz

Mrs. Schultz let the Board know that the FY23 audit is officially underway. Also, both her and Mr. Labbe reached out to Tana Doyle, the cpa whom Don Davies referred to for FY24, as Mr. Davies will be retiring after the FY23 audit.

**JH/HS PRINCIPAL:** Angie Gray

Enrollment: 103 High School/ 42 Junior High

Upcoming Events: Four high school students will be participating in the All-Star band festival in Missoula November 10th-11th with Mrs. Merrill.

**ELEMENTARY PRINCIPAL :** Jessica Nagy

Enrollment: 187

Upcoming Events: November 6th-10th MCT is going on, the final performance will be on Friday November 10th at 7:00pm for the public. The Elementary Christmas Concert will be on December 7th at 6:30pm.

**ACTIVITY DIRECTOR REPORT:** Jessica Nagy

Winter sports will begin next Thursday, November 16th. There will be a parent/athlete meeting on Monday, November 13th at 6:30pm.

**SUPERINTENDENT:** Logan Labbe

Information/Discussion

**PUBLIC COMMENT:**

None

**NEW BUSINESS**

Superintendent Logan Labbe presented the following recommendations to the Board:

**7.1 Set graduation date for Class of 2024**

Alex Conrow motioned to open agenda item 7.1, Jessica Schaak seconded the motion; Mrs. Gray, Ms. Nagy and Mr. Labbe met to discuss options, and based on aggregate hours required by the state, the earliest we can hold graduation is May 26th which is Memorial Day weekend. The other option would be June 2nd. Mr. Labbe recommended the Board hold graduation on May 26, 2024 at 1:00 pm, all in favor, **motion carries 5-0.**

**7.2 Hire HS Tennis Coach for 2023-24 school year**

Dan Hazlett motioned to open agenda item 7.2, Shane Quick seconded the motion; Mrs. Gray, Ms. Nagy, Mrs. Schultz and Mr. Labbe interviewed Mr. Rick Berreth for the head tennis position for the 2023-24 school year. Rick has

many years of experience coaching in Superior and around Western Montana. The committee unanimously agreed that Mr. Berreth should receive a warm welcome back to the Superior Tennis program. Mr. Labbe recommended that the Board approve the hiring committee's decision to hire Rick Berreth as the head coach for the 2023-24 school year, all in favor, **motion carries 5-0.**

### **7.3 Hire JH Girls Assistant Basketball Coach**

Jessica Schaak motioned to open agenda item 7.3, Alex Conrow seconded the motion; A resignation caused the committee to convene to determine who would fill the vacant JH Girls Assistant Basketball coaching position. Mrs. Merrill had interviewed for the job originally and because the season is underway, the committee decided to offer Mrs. Merrill the position so the program could continue business as usual. Mrs. Merrill was willing to start and help out until the official hire recommendation could be made. Mr. Labbe recommended that the Board officially hire Mrs. Deb Merrill for the JH Assistant Girls Basketball coach position for the remainder of the 2023-24 season, all in favor, **motion carries 5-0.**

### **7.4 Approve Athletic Sponsorship Fundraising**

Alex Conrow motioned to open agenda item 7.4, Shane Quick seconded the motion; per the Board's request in August, the administration would like to launch a second fundraising campaign of the year. They are asking the Board to consider approving an athletic sponsorship program with three different levels of sponsorship fees. These fees will be requested on an annual basis, with options to opt-out provided at the commencement of each school year. The entirety of the funds raised will be directly deposited into the Student Accounts athletic fund, which will be utilized to cover the cost of officials and event fees for all sports. Mr. Labbe recommended that the Board approve the fundraising activity as presented, all in favor, **motion carries 5-0.**

## **INFORMATIONAL/DISCUSSION**

### **8.1 ESSER Project update**

We are working on closing out ESSER II Special Needs funds. These funds will be used for training and PD for staff and parents of IDEA-identified students. ESSER III- Siding is finishing up at the multipurpose room and then will continue work on the opposite side in the back of the building, this should go much quicker from here out, we would like to be finished up before the start of school next year. Every room will have a heating/cooling unit in them. We will start in the art room, get one done so that we know the cost for the rest of the project, and then go from there; we would also like to carry that bid into the gymnasium. The remaining funds will be used at the elementary school.

### **8.2 EOP Update**

Emergency Operation Plan; the principals have rolled out our emergency action. We are currently forming a team to see who is responsible for what and how that plan will work. This is a big process which takes patience. Our hope is to have a plan established by spring and present during parent/teacher conferences so parents are informed .

### **8.3 Rural Behavioral Health Institute Screening Program-Carissa Kuhl**

The Rural Behavioral Health Institute team, Kelly Haugen and Kayleigh Brown, presented their free mental health screening program which screens anxiety and depression for grades 6th-12th. The program is a grant-funded service that offers referrals to support and wrap-around services for students and families after they receive the result of their screener. The program includes full transparency with reporting the outcomes and engaging parents completely in the process from start to finish. (It is an Opt-Out, parental consent screening.) Screening twice a year has shown a decrease in reported anxiety and depression symptoms by 39% in the past year. RBHI currently serves 80 schools in Montana.

### **8.4 School Counseling Department Program Report-Carissa Kuhl**


The School Counseling Department provided a brief summary of the areas of focus so far this school year, documented with a hand out of quarterly summaries. They welcome feedback or inquiries about programming for student needs and look forward to continuing to report progress in goal areas.

## ADJOURNMENT

Alex Conrow motioned to adjourn; Shane Quick seconded the motion, all in favor, **motion carries 5-0**. The meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Approved Dec. 13, 2023



Autumn Schultz

District Business Mgr/Clerk



Jaime Talbot/Dan Hazlett

Board Chair/Vice

