

**SUPERIOR SCHOOL DISTRICT #3
REGULAR SCHOOL BOARD MEETING
Elementary Library**

May 10, 2023

The Meeting of the Board of Trustees was called to order at 6:30p.m. Board Chair Jaime Talbot, Trustees Dan Hazlett, Alex Conrow and Shane Quick were present; trustee Michelle Parkin was absent. Superintendent Scott Kinney, High School Principal Logan Labbe Elementary Principal Jessica Nagy and District Clerk Autumn Schultz were also present. The Pledge of Allegiance was conducted by Jaime Talbot.

Audience attendees: Merry Mueller, Cathy Reich, Peg Wheeler & Natalie Conrad.

CONSENT AGENDA

Shane Quick motioned to approve the Consent Agenda, Dan Hazlett seconded the motion, including the April 12th, 2023 Regular Board meeting minutes, the April 24, 2023 Special Board meeting minutes, claims warrant list dated from 04-08-23 thru 05-08-23 totaling \$252,410.89 payroll warrant list dated 04-08-23 thru 05-08-23 totaling \$304,136.10, all in favor, motion carries 4-0

COMMUNICATIONS/CORRESPONDENCE

None

REPORTS

BUSINESS MANAGER: Autumn Schultz

None

JH/HS PRINCIPAL/TECHNOLOGY COORDINATOR: Logan Labbe

Mr. Labbe presented the Board with the following:

- Current Enrollment: JH-44/HS112
- High school graduation will be Sunday, May 21st at 4:00pm which will be followed by the senior party from 10pm-2am.
- Matt Dougherty received an \$800 PPE grant for his MEC Ed class.

ELEMENTARY PRINCIPAL/ACTIVITY DIRECTOR REPORT: Jessica Nagy

Ms. Nagy presented the following for Jess, to the Board:

- Enrollment numbers were not reported
- Outdoor school has been planned and the students will be leaving on May 22nd, they will return home on the 26th.
- Spring Awards night will take place Tuesday, May 30th.

SUPERINTENDENT: Scott Kinney

Information/Discussion

PUBLIC COMMENT:

None

TRUSTEE BY ACCLAMATION:

7.1 Election by Acclamation

It is necessary for the Board to formally accept and ratify the 2023 Trustees' election by acclamation. Dan Hazlett and Jessica Schaak were the only candidates who submitted a declaration of intent for the

two (2) open seats in May and as such, are elected to a three year-term expiring May of 2026 by acclamation. Alex Conrow motioned to ratify the trustee election results as presented; Shane Quick seconded the motion, all in favor, **motion carries 4-0**

REORGANIZE THE BOARD:

8.1 Dissolve old Board and reorganize new Board

Alex Conrow motioned to open agenda item 8.1, Shane Quick seconded the motion. Mr. Kinney recommended dissolving the old Board and reorganizing the new Board by electing its leadership for the remainder of the 2023 school year and upcoming 2023-24 year. Jaime Talbot seconded the motion. All in favor, **motion carries 4-0**.

Mr. Kinney called for nominations for Board Chair, Alex Conrow motioned to appoint Jaime Talbot as Board Chair, and Dan Hazlett seconded the motion, all in favor, **motion carries 4-0**

Mr. Kinney calls for nomination for Vice Chair, Shane Quick motioned to appoint Dan as Vice Chair, and Alex Conrow seconded the motion, all in favor, **motion carries 4-0**

NEW BUSINESS

Superintendent Scott Kinney presented the following recommendations to the Board

9.1 Appoint Clerk/Business Manager for 2023-24 school year

Alex Conrow motioned to open agenda item 9.1, Dan Hazlett seconded the motion. Mr. Kinney is making a recommendation to the Board to continue to appoint Autumn Schultz as the District Clerk/Business Manager for the 2023-2024 school year, all in favor, **motion carries 5-0**

9.2 Second Reading approval of SSD3 Policy Series 8211

Dan Hazlett motioned to open agenda item 9.2, Alex Conrow seconded the motion. As presented at 1st reading in the April 24, 2023 board meeting, in working with auditor Don Davies, Mrs. Schultz and Mr. Kinney have been directed to have the Board adopt Policy 8211 as written by the MTSBA. This new policy details the District's procurement process as it relates to federal funds, specifically ARP/ESSER III, and it's necessary for state and federal compliance. Mr. Kinney Recommends that the Board adopts SSD3 Policy 8211 as recommended by the MTSBA, all in favor, **motion carries 5-0**

9.3 Terminate SSD3 policy Series 1900

Alex Conrow motioned to open agenda item 9.3, Shane Quick seconded the motion. As referenced in the Board's 4-24-23 meeting during Information/Discussion, in order to establish a permanent record of status of the policy through the meeting minutes in accordance with Policy 1310 and Section 20-3-323, MCA, the advised practice is for the Board to adopt a motion formally terminating the policies in open session at a duly constituted board meeting. This important step will avoid confusion after the termination of the national emergency and stop the applicability of these policies as the President has officially declared an end to the COVID-19 pandemic emergency. As members of the MTSBA Policy Services Program, MTSBS staff directs member schools to remove these policies from their policy manuals. Mr. Kinney recommended the Board terminate and remove the SSD3 1900 Policy series as recommended by the MTSBA, all in favor, **motion carries 5-0**

9.4 Hire 2023-24 Classified staff

Dan Hazlett motioned to open agenda item 9.4, Alex Conrow seconded the motion. Pending negotiations, contracts have been cut for the Classified SEA and we will be issued when negotiations are complete. Mr. Kinney recommended that the Board accept the Administration's recommendation to rehire the Classified staff as presented for the 2023-24 school year, all in favor,

2023-2024 Classified Renewals

Name	Current Area
Bauer, Dawn	Elementary Secretary
Chambers, Shelly	Paraprofessional
Clark, Gabe	Transportation/Maintenance
Conrad, Tegan	Custodian
Creps, Kevin	Custodian
DiGiando, Kate	High School Secretary
Doughty, Matthew	Transportation/Maintenance
Hopwood Jr, Hugh	Maintenance
Hutchins, Gayla	Custodian
Miller, Saymany	Assistant Cook
Orr, Michelle	Assistant Cook
Phillips, Roni	Paraprofessional
Reich, Cathy	Paraprofessional
Roth, Janel	Paraprofessional
Speer, Trista	Paraprofessional
Wheeler, Yvonne	Paraprofessional

motion carries 5-0

9.5 Hire 2023-24 Activities coaching staff

Alex Conrow motioned to open agenda item 9.5, Shane Quick seconded the motion. Ms. Nagy has compiled a list of Activities coaching staff for the 2023-24 school year. Mr. Kinney recommended that the Board hire the 2023-24 Activities coaches as presented, Alex Conrow abstained all others in favor, **motion carries 4-0.**

9.6 Hire 2023-24 JH Activities Director

Shane Quick motioned to open agenda item 9.6, Dan Hazlett seconded the motion. Mr. Labbe, Ms. Nagy and Mrs. Milender formed a hiring committee and interviewed Jake McElroy for the 2023-24 Junior High Activities Director vacancy. The committee was unanimous in recommending Mr. McElroy for the position. Mr. Kinney recommended the Board hire Jake McElroy as the 2023-24 JH Activities Director as presented, all in favor, **motion carries 5-0.**

Fall and Winter Coaching Recommendations 2023-24

Head HS Football:	Jeff Schultz
Asst. HS Football:	Charlie Crabb
Asst. HS Football:	Jake McElroy
JH Football:	Chris Clairmont
JH Football:	Byron Quinlan
Head HS Volleyball:	Kyra Palmer
Asst. HS Volleyball:	
Head JH Volleyball:	
Asst. JH Volleyball:	Julia Whitte
Head Boys Basketball:	Jake McElroy
Asst. Boys Basketball:	John Petersen
Head JH Boys Basketball:	
Asst. JH Boys Basketball:	
Head HS Girls Basketball:	Jeff Schultz
Asst. HS Girls Basketball:	Jessica Nagy
Head JH Girls Basketball:	Samijo Firestone
Asst. JH Girls Basketball:	Kaila Olson
Head HS Wrestling:	Charlie Crabb
Asst. HS Wrestling:	Chris Clairmont
Head JH Wrestling:	Charlie Crabb
9-12 Athletic Director:	Jessica Nagy
8-8 Athletic Director:	Jake McElroy

Spring Coaches will be recommended at the June board meeting after their current season is complete. We are also currently interviewing for the open fall and winter positions and those will be recommended at the June board meeting as well.

9.7 Approve submittal of annual MHSAA activities program for the 2023-24 school year

Alex Conrow motioned to open agenda item 9.7, Dan Hazlett seconded the motion. In May of each school year, it is customary that the District submit the annual MHSAA activities application and cooperative agreements to the Montana High School Association for participation in MHSAA sanctioned activities for the 2023-24 school year. Mr. Kinney recommended the Board ratify the application for MHSAA Activities application for all boys and girls sports for the 2023-24 school year, all in favor, **motion carries 5-0.**

9.8 Approve Mineral County Election Administrator to conduct all school elections

Alex Conrow motioned to open agenda item 9.8, Shane Quick seconded the motion. The Mineral County Clerk and Records Office have agreed to conduct all school elections for the 2023-24 school year. Mr. Kinney requested the Board approve the Mineral County Clerk and Recorder, Kelann McLees, to conduct all school elections for the 2023-24 school year, all in favor, **motion carries 5-0.**

9.9 Hire Lisa Petrescu-CPA to prepare basic financial statements for 2022-23 audit

Dan Hazlett motioned to open agenda item 9.9, Alex Conrow seconded the motion. Acting upon advice from our auditor Don Davies in 2021, we hired Ms. Lisa Petrescu-CPA, to prepare financial statements. We would like to continue this practice for the 2022-23 audit. Mr. Kinney recommends the Board re-hire Lisa Petrescu to prepare the basic financial statements necessary to perform the District's 2022-23 audit, all in favor, **motion carries 5-0.**

9.10 Approve summer surplus sale

Alex Conrow motioned to open agenda item 9.10, Shane Quick seconded the motion. As deep cleaning is taking place throughout all three buildings this summer, it may be necessary to surplus obsolete materials, furniture, and equipment throughout the District. The surplus sale has traditionally been held in conjunction with the Mineral County Fair on the first weekend in August. Mr. Kinney is recommending the Board approve the surplus sale request as presented, all in favor, **motion carries 5-0.**

9.11 Approve Out-of-District student request

Alex Conrow motioned to open agenda item 9.11, Jessica Schaak seconded the motion. We have received paperwork requesting Out-of-District enrollment for one student who lives in the Superior School District. Mr. Kinney recommended that the Board approve the Out-of-District student request as presented, all in favor, **motion carries 5-0.**

9.12 Ratify SEA Classified Negotiated Agreement

Dan Hazlett motioned to open agenda item 9.12, Alex Conrow seconded the motion. Peg Wheeler & Cathy Reich met with trustees Dan Hazlett and Shane Quick to negotiate a new Classified SEA collective bargaining agreement for the 2023-24 school year as follows:

- This is a one- year negotiated contract request for the 2023-24 school year.
- The Classified SEA's ASK was initially \$1.50 per hour plus .75 an hour on longevity.
- The District countered with .67 per hour wage increase and .05 on Longevity. The District will cover a medical insurance increase of \$13.00 per month per employee.
- The Classified SEA countered with .50 raise per hour and .25 on Longevity.
- The District countered with .70 raise per hour and .05 to Longevity.

Mr. Kinney recommended that the Board ratify the SEA Classified Negotiated Agreement as presented, all in favor, **motion carries 5-0.**

9.13 Ratify SEA Certified Negotiated Agreement

Alex Conrow motioned to open agenda item 9.13, Shane Quick seconded the motion. Jeff Schultz, Charlie Crabb, and Beth Keyser met with Jaime Talbot and Alex Conrow to negotiate a new SEA Certified Collective Bargaining Agreement for the 2023-24 school year as follows:

- The District and Certified SEA agreed to a 2% increase to the base salary for 2023-24.
- Additional \$2500 stipend for BPA Advisor
- Additional \$1600 stipend for Pep Club Advisor
- District agrees to cover the increase for insured \$13.00/2% increase per month per employee.
- Change Article XIII Work Year in Negotiated Agreement "Term of teacher contracts: Shall comply with the terms set forth in the state accreditation standards. The contract year shall include a minimum of one thousand eighty student contact hours. A maximum of seven PIR days as set forth by state accreditation standards.
- New language Sick Leave 18.1.10 "Teachers will be paid the same dollar amount as certified substitute teacher pay for every leave day (15) sick days per contracted year after 125 days are accumulated. This will be paid no later than September of that fiscal year."
- New Language 18.1.9 "The unused sick leave will be purchased back by the School District from the individual teacher at his/her termination from the School District. The following process will be used to compute "buy back" days: one-third (1/3rd) of the accumulated days times the daily rate of the BASE salary of the current salary schedule."

Mr. Kinney recommended that the Board ratify the SEA Certified Negotiated Agreement as presented, all in favor, **motion carries 5-0.**

9.14 Approve 2023-24 Mineral County School Nurse contract

The Superior Public School has received the nurse contract in the amount of \$41,781 for Barb Jasper, matching the 28 hours per week that she spent working with students during the 2022-23 school year. Mr. Kinney recommended that the Board approve the 2023-24 Mineral County School Nurse contract as presented, Jessica Schaak abstained all others in favor, **motion carries 4-0.**

9.15 Approve request to open summer maintenance at-will positions

Alex Conrow motioned to open agenda item 9.15, Shane Quick seconded the motion. Per past practice, the District **may** have need of additional at-will summer maintenance help to perform cleaning, maintenance, report and painting of school facilities at \$13.00 per hour prior to the school reopening in August. The Classified-SEA has asked that these positions be formally posted in-house for Classified staff, if there are more than four interested parties, interviews will be set up. This work is offered as **AT-WILL** employment and is not covered under the terms of either SEA Negotiated Agreement. Mr. Kinney recommends that the Board approve the summer maintenance requests as

presented, all in favor, **motion carries 5-0.**

INFORMATIONAL/DISCUSSION

10.1 ESSER Plan update- Scott Kinney

- We are currently in the process of finishing Phase 1 of our high school building project and starting planning for Phase 2.

ADJOURNMENT

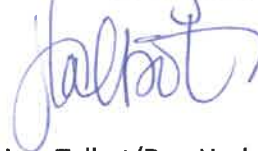
Dan Hazlett motioned to adjourn Shane Quick seconded the motion, all in favor, **motion carries 5-0.** The meeting was adjourned at 7:14 p.m.

Respectfully submitted,



Autumn Schultz
District Business Mgr/Clerk

Approved May 10, 2023



Jaime Talbot/Dan Hazlett
Board Chair/Vice

