

**SUPERIOR SCHOOL DISTRICT #3  
REGULAR SCHOOL BOARD MEETING  
Superior Elementary Library  
July 13th, 2023**

The Meeting of the Board of Trustees was called to order at 6:30 p.m. Board Chair Jaime Talbot, Trustees Alex Conrow, Jessica Schaak and Shane Quick were present, Dan Hazlett was absent. Superintendent Logan Labbe, District Clerk Autumn Schultz, Elementary Principal Jessica Nagy and JH/HS Principal Angie Gray were also present. The Pledge of Allegiance was conducted by Jaime Talbot.

Audience attendees: Kaila Parkin

**CONSENT AGENDA**

Alex Conrow motioned to approve the Consent Agenda, Shane Quick seconded the motion, including the June 7th, 2023 Regular Board meeting minutes, claims/warrant list dated from 6-07-23 thru 7-11-23 totaling \$90,385.96 payroll warrant list dated 06-07-23 thru 07-11-23 totaling \$260,579.77, all in favor, motion carries 4-0

**COMMUNICATIONS/CORRESPONDENCE**

None

**REPORTS**

**BUSINESS MANAGER:** Autumn Schultz

The end of the year was Jun 30, 2023 . We overextended our general fund by \$16,084.74 which we were able to create a journal voucher and transfer money from the technology fund.

**JH/HS PRINCIPAL:** Angie Gray

None

**ELEMENTARY PRINCIPAL :** Jessica Nagy

None

**ACTIVITY DIRECTOR REPORT:** Jessica Nagy

None

**SUPERINTENDENT:** Logan Labbe

Mr. Labbe would like to thank the summer maintenance/custodial staff for the outstanding work they have done to get our schools and property ready for the upcoming school year.

**PUBLIC COMMENT:**

Jessica Schaak announced that the Health Department plans to have a HOPE Training on July 19 at 11 am. The training is about Adverse and Positive Childhood Experiences and the health outcomes of positive experiences for children. Any Superior staff is welcome to attend for free.

**NEW BUSINESS**

Superintendent Logan Labbe presented the following recommendations to the Board

**7.1 Approve Assistant Volleyball coach hire**

Alex Conrow motioned to open agenda item 7.1 Jessica Schaak seconded the motion; Ms Nagy and Mrs. McElroy formed a hiring committee to interview Kaylee Richards for the HS Volleyball Assistant coach position. Mrs. Richards has several years of coaching experience within the district and was a unanimous choice of hire.

Mr. Labbe recommended that the Board hire Kaylee Richards as the HS Assistant Volleyball coach for the 2023-24 school year, all in favor, **motion carries 4-0.**

## **7.2 Hire Paraprofessional staff**

Jessica Schaak motioned to open agenda item 7.2, Alex Conrow seconded the motion; Ms. Nagy, Mr. Labbe, Mrs. DiGiando and Mrs. Milender formed a hiring committee to interview Charlee Olson for our open paraprofessional position at the elementary school. Ms. Olson brings a lot of experience to this position and was a unanimous choice of hire. Mr. Labbe recommended that the Board hire Charlee Olson for the elementary paraprofessional position for the 2023-24 school year, all in favor, **motion carries 4-0.**

## **7.3 Request to open 2023-2024 Administrative Negotiations**

Alex Conrow motioned to open agenda item 7.3, Shane Quick seconded the motion; As both bargaining units have completed negotiations with the Board it is appropriate to select an administrative bargaining committee to negotiate Administrative contracts for the 2023-24 school year. Mr. Labbe recommended the Board establish a committee to begin negotiations with the Administrative staff. Trustee Alex Conrow and Board Chair Jaime Talbot volunteered to negotiate with the administrative staff, all in favor, **motion carries 4-0.**

## **7.4 First reading of new MTSBA Board Policies**

Jessica Schaak motioned to open agenda item 7.4, Alex Conrow seconded the motion; MTSBA has made suggested and required policy changes for the upcoming school year. This is the first reading on these policies, Mr. Labbe will request to ratify the policy changes in the August meeting, all in favor, **motion carries 4-0.**

## **7.5 Approve Bus Driver Salary Schedule for 2023-2024 school year**

Alex Conrow motioned to open agenda item 7.5, Jessica Schaak seconded the motion; Mr. Allan Labbe prepared a salary schedule proposal for route drivers and activity drivers, showing a \$1.00 increase to \$16.00 per hour for extra curricular and activity drivers and \$1.50 per hour on the base increase for route drivers. Mr. Labbe recommended that the Board approve the salary schedule as presented, all in favor, **motion carries 4-0.**

## **7.6 Approve First Reading Transportation Handbook**

Alex Conrow motioned to open agenda item 7.6, Shane Quick seconded the motion; Mr. Allan Labbe has created a transportation handbook to be read for the first reading. This will be handed out on the first day of school to all students. Mr. Labbe recommended that the Board approve the transportation handbook, all in favor, **motion carries 4-0.**

## **7.7 Purchase new school bus**

Alex Conrow motioned to open agenda item 7.7, Shane Quick seconded the motion; The District would like to purchase a new route bus to replace our oldest existing route bus. The District is requesting to purchase a Thomas bus for \$146,389. Mr. Labbe recommended that the Board approve the purchase of a new route bus as presented. After some discussion, all in favor, **motion carries 4-0.**

## **7.8 Approve Participation Fees for the 2023-24 school year**

Alex Conrow motioned to open agenda item 7.8, Shane Quick seconded the motion; in response to the rising cost of extracurricular activities, the SSD3 administration is proposing participation fees for the 2023-24 school year. Mr. Labbe recommended that the Board approve the participation fees for the 2023-24 school year. After much discussion, all opposed, **motion was denied 4-0.**

## **7.9 Approve Adult Breakfast and Lunch Rates for the 2023-24 school year**

Alex Conrow motioned to open agenda item 7.9, Shane Quick seconded the motion; The District would like to raise the adult breakfast rate to \$2.75 up from \$2.35. Proposed adult lunches will remain the same as last year at \$4.50. Student breakfast and lunch will continue to be free. Mr. Labbe recommended that the Board approve the proposed adult breakfast and lunch rates for the 2023-24 school year, all in favor, **motion carries 4-0**.

## **INFORMATIONAL/DISCUSSION**

### **8.1 ESSER plan update**

Work is finishing up on the high school exterior project. When the carpet was being installed, glue was splattered onto the walls which needed to be cleaned up. After this, we will be ready to move onto Phase 2, which is siding and windows for the old wing of the high school as well as airflow. We also need to complete the camera system at the high school which may require more budgets than the ESSER budget.

### **8.2 Surplus sale**

Mr. Labbe will post pictures on the school website throughout the week instead of putting everything in one place during fair time. After the fair, anything that is not bid on will be given away or brought to the dump.

### **8.3 Mineral County Fair Plans**

We are currently waiting for the Mineral County Fair Board to give us their insurance information before we will allow setup on our property; SSD3 will be listed as secondary coverage. There will be no classroom usage by the fair this year, everything will take place in the hallways and multipurpose room.

## **ADJOURNMENT**

Alex Conrow motioned to adjourn; Shane Quick seconded the motion, all in favor, **motion carries 4-0**. The meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Approved Sept. 20, 2023



Autumn Schultz

District Business Mgr/Clerk



Jaime Talbot/Dan Hazlett

Board Chair/Vice

