

School Lane Charter School
3340 Tillman Drive, Bensalem, PA 19020
www.schoollane.org

**Board of Trustees Work Session/Action Meeting
Minutes**

September 28, 2023

Executive Session: Held to discuss student issues, personnel and legal concerns.

Public Meeting: 7:00 pm and Live Streamed via Zoom

Call to order:

The meeting was called to order at 7:21 pm

In Attendance: Ed Guster, Kelly Magee, Peter Hyams, Heather O'Donnell, Surya Vedula, Ashley McKinley Scrivner, Esq. and Karen Schade, CEO

Pledge of Allegiance

Adjourn the Board Meeting of August 24, 2023

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				x
Ed Guster	x			
Peter Hyams	x			
Kelly Magee	x			
Heather O'Donnell	x			
Bharvin Patel				x
Vivek Patel				x
Joy Snyder				x
Surya Vedula	x			

Adopt the Agenda

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				x
Ed Guster	x			
Peter Hyams	x			
Kelly Magee	x			
Heather O'Donnell	x			
Bharvin Patel				x
Vivek Patel				x
Joy Snyder				x
Surya Vedula	x			

REPORTS:

Administrative Report: Sent out to board in advance. No additions. No questions.

Financial: Sent out to board in advance. No additions. No questions.

Personnel Report:

- New hires: 10
- Resignation, reduction in force: 2
- Change in pay rate:
- Other: 2

PUBLIC COMMENT:

William Zellar parent of stepson who is a soccer player. Expressing concern that there is transportation from school to the field, but not back. Last game in Trenton which causes issues for parents. Last few games Trenton Camden and Paoli. As a police officer it is a safety concern but also a concern that his son will be unable to participate in the away games as they can't get the fields on time for pick up. He'd like have round trip transportation for sports for safety issues.

MOTION ITEMS

1. Accept Board Meeting Minutes from August 24, 2023

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				x
Ed Guster	x			
Peter Hyams	x			
Kelly Magee	x			
Heather O'Donnell	x			
Bharvin Patel				x
Vivek Patel				x
Joy Snyder				x
Surya Vedula	x			

2. - 4. Accept Administrative, Financial, and Personnel Reports

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				x
Ed Guster	x			
Peter Hyams	x			
Kelly Magee	x			
Heather O'Donnell	x			

Bharvin Patel				X
Vivek Patel				X
Joy Snyder				X
Surya Vedula	X			

5. Accept September & October payments to vendors

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				X
Ed Guster	X			
Peter Hyams	X			
Kelly Magee	X			
Heather O'Donnell	X			
Bharvin Patel				X
Vivek Patel				X
Joy Snyder				X
Surya Vedula	X			

6. Accept September & October payments of hourly, per diem, and salaried employees

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				X
Ed Guster	X			
Peter Hyams	X			
Kelly Magee	X			
Heather O'Donnell	X			
Bharvin Patel				X
Vivek Patel				X
Joy Snyder				X
Surya Vedula	X			

7. Approve Updates to Curriculum

a. Language & Literature MYP 2-5 (grades 7-10)

b. Science – Anatomy & Physiology (grades 11-12)

c. Science – Forensics (grades 11-12)

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				X
Ed Guster	X			
Peter Hyams	X			
Kelly Magee	X			
Heather O'Donnell	X			

Bharvin Patel				x
Vivek Patel				x
Joy Snyder				x
Surya Vedula	x			

8. Assessment Rubrics for DP Theory of Knowledge, DP Math Applications & DP Math Analysis

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				x
Ed Guster	x			
Peter Hyams	x			
Kelly Magee	x			
Heather O'Donnell	x			
Bharvin Patel				x
Vivek Patel				x
Joy Snyder				x
Surya Vedula	x			

9. Updates to Confidentiality Policy

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				x
Ed Guster	x			
Peter Hyams	x			
Kelly Magee	x			
Heather O'Donnell	x			
Bharvin Patel				x
Vivek Patel				x
Joy Snyder				x
Surya Vedula	x			

10. Updates to K-12 Guidance Plan

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				x
Ed Guster	x			
Peter Hyams	x			
Kelly Magee	x			
Heather O'Donnell	x			
Bharvin Patel				x
Vivek Patel				x

Joy Snyder				x
Surya Vedula	x			

NEW BUSINESS

Breakfast Program- Update from last month, SLCS is continuing to work on costs and updates. It will be difficult to know how many kids will purchase and there are concerns about the hours. It looks like we will use 1 cafeteria at IB and the elementary side at Elementary campus. It will not be a hot breakfast but more grab and go yogurt, cereal and cereal bars at IB there may be hot sandwiches as it is easier for kids to grab and go. Past experience of The Nutrition Group is that probably 30% of the students will participate. There is also a concern that we can't choose bus times and kids may miss some class.

Recess Meeting of September 28, 2023

MM: Ed Guster

SM: Kelly Magee

Action: Approved 5-0

NAME	YES	NO	ABSTAIN	ABSENT
Joe Cummons				x
Ed Guster	x			
Peter Hyams	x			
Kelly Magee	x			
Heather O'Donnell	x			
Bharvin Patel				x
Vivek Patel				x
Joy Snyder				x
Surya Vedula	x			

Board Meeting:

The next Board of Trustees Work Session/Action Meeting will be Thursday, October 26, 2023, at 7:00pm.

Minutes recorded by: Kristin Hokanson

Attested by: [Signature]

Date: 10/26/23