



ROBINSON, FARMER, COX ASSOCIATES, PLLC

Certified Public Accountants

DATE: May 30, 2023

MEMORANDUM TO: Chris Stafford
County of Pulaski, Virginia School Board

FROM: Robinson, Farmer, Cox Associates

REGARDING: Audit for the Year Ended June 30, 2022

In planning and performing our audit of the financial statements of County of Pulaski, Virginia and its discretely presented component unit School Board for the year ended June 30, 2022, we considered the School Board's internal control structure to plan our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit, we noted certain matters involving the internal control structure and other operational matters that are presented for your consideration. This letter does not affect our report dated May 30, 2023 on the financial statements of the County of Pulaski, Virginia and its discretely presented component unit School Board. Our comments and recommendations, all of which have been discussed with appropriate members of management, are intended to improve the internal control structure or result in other operating efficiencies. We will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

School Board Recommendations

Capitalization Thresholds

We recommend that a formal capitalization policy be established to include right-to-use intangible asset thresholds by types of assets to assist in evaluating leased assets for inclusion in the financial statements with the implementation of GASBs No. 87 during the fiscal year. The policy might also consider the allocation of equipment and maintenance/services for copier equipment when same is not specifically stated in the lease agreement to ensure consistency of reporting.

Requested Information

Walk-throughs and several questionnaires that were requested as part of the audit process were not returned. Information was made available in advance of audit work with the preliminary request list and requested again during fieldwork. We recommend that going forward all requested information be timely completed and returned for the audit.