



Request No. \_\_\_\_\_

## One Day Conference Commitment & Reflection Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Grade/Content Area & School: \_\_\_\_\_

Name of Conference & Location: \_\_\_\_\_

Main Topic(s) of Conference: \_\_\_\_\_

At the conference I learned...
The most challenging thing...
I want to know more about...
I will use this new learning by...

**\*Must Submit Proof of Attendance (Agenda, Certificate of Completion, Copy of Badge/Name Tag, Conference Handouts) & Receipts/MapQuests for Reimbursement**

Registration (Receipt required): \$ \_\_\_\_\_

Mileage (MapQuests required): \$ \_\_\_\_\_

**\*\*Please send all paperwork & receipts to Becky Rowlings @ the Board Office**

Conference Attendee Signature: \_\_\_\_\_

Principal/Supervisor Signature: \_\_\_\_\_

"Attending a professional conference is an effective way to explore and advance knowledge, skills, and careers." (Cherrstrom, 2012)